

1. Call to Order

Chairperson Beers called the meeting to order at 7:01 p.m.

2. Introductory

Chairperson Beers read the introductory.

3. Pledge of Allegiance

Chairperson Beers led those present in the Pledge of Allegiance.

4. Roll Call

Answering the roll call were Chairperson Gary Beers, Vice Chairperson Charles Denault, Councilors Frank Dennett, Russell White, Jeffrey Thomson, and Judith Spiller.

5. Agenda Amendment and Adoption

Add 13q. under New Business to read as “Kittery Town Council moves to schedule a public hearing to be held on March 28, 2016 to consider an amendment to Title 13, Sewer Service System.”

Edit Item 9b to read as “(030216-2) The Kittery Town Council moves to appoint Carol Granfield as Interim Town Manager, Tax Collector, Treasurer and Welfare Director effective March 18, 2016 through June 30, 2016.”

Agenda was adopted as amended.

6. Town Manager’s Report

Town Manager Puff reviewed her written report.

Town Manager Puff suggested several ideas regarding Channel 22. This year’s initiative was to broaden coverage beyond governmental meetings. As a result, several broadcasts included content of the USS Thresher Memorial, Athletic Fields Master Plan process, Traip Academy basketball games, and school concerts. The contract with Comcast includes a provision to provide one additional channel. She suggested that Channel 22 could continue broadcasting the governmental meetings and the proposed new channel could be geared more toward the public. She discussed this idea with Randy Buccini and the Kittery Community Center Board of Directors about hosting a station within the KCC annex. She provided an estimated budget and floor plan layout for this proposed station to include hiring volunteers for training. The KCC Director will address the notion once the KCC annex renovations are underway.

Town Manager Puff obtained a proposal for Town Council training as previously requested.

Two training opportunities were provided as follows:

1. Pam Plumb, owner of Pamela Plumb & Associates, works with MMA to administer council training around the State of Maine. She provided a proposal to deliver a subset of that training in Kittery.
2. Upcoming ICMA webinar training

Town Manager Puff thanked the Town Council, former councilors George Dow, Leo Guy, Jeffery Brake, and Jeffrey Pelletier whom were instrumental in allowing her to serve as Town Manager. She thanked the staff, volunteer board members, and the community whom all helped her be a Town Manager. She expressed her gratitude and hopes to remain in contact.

Chairperson Beers noted the primary focus of requested council training would be tailored for Kittery. With consensus, he suggested to make arrangements with Ms. Plumb.

Chairperson Beers thanked Town Manager Puff for her efforts with Channel 22. He added that the Town's special revenue funds balance was over \$338,000 as of January 2016 which is derived from Comcast fees through the franchise agreement. Thus, he requested a report detailing how to access and execute those funds.

Councilor Spiller thanked Town Manager Puff for her service and voiced that her absence will be a significant loss to the Town.

7. Acceptance of Previous Minutes

Minutes 2/17/2016

Line 145 – replace “shall” with “should”

Line 231 – replace “TO MOVE AGENDA ITEM” with “TO HOLD A PUBLIC HEARING”

Line 250 – replace “justification” with “a reason”

Line 261 – replace “Grand” with “Gran”

Minutes 2/22/2016

Line 53 – replace “WILSA” with “WILSSA”

Line 65 – replace “27” with “29”

Line 67 – replace “shall” with “could”

Line 104 – replace “Pointe” with “Point”

Line 110 – replace “Brown Fields” with “Brownfields”

Line 132– add “ – None.” after “HEARINGS”

Line 171 – replace “211” with “2.11”

Page headers – replace “2016” with “2015”

Special Meeting Minutes 2/29/2016

Line 24 – replace “her” with “here”

Line 30 – replace “idividual” with “individual”

Minutes were adopted, as amended.

8. Interviews for the Board of Appeals and Planning – None.

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.

a. (030216-1) The Kittery Town Council moves to receive a presentation of the FY' 15 Audit from Michael Campo from Plodzik & Sanderson.

Mr. Campo's presentation included the following statements:

- There is a new GASB summary statement which allocates state retirement liability for State employees to individual municipalities within the State.
- On Page 11, the Net Pension Liability of \$1,700,000 is a liability carried last year that did not exist in the previous audit. Under the new GASB statement, this signifies the ability to pay current liabilities. It encompasses both business type and governmental activities. It has improved from prior year and most States strive to fully fund this liability within 20-30 years. It will only reflect on full accrual basis statements.
- Mr. Campo and Kittery Financial Department worked to ensure compliance with GASB Summary Statement No. 54 since this review was six years overdue. This Statement explains that any non-standalone funds be incorporated into the general fund.
- As a result, the breakdown of the general fund balance depicted on Page 40 appears vastly different than the previous year mainly because Capital Improvement Program (CIP) funds were reported under the general fund. This change does not change how the CIP funds are maintained. This standard is commonly non-compliant across the country.
- Depicted on Page 13, the Unassigned Fund Balance was roughly \$3,500,000 which is not impacted by the School balance.
- The independent auditor's report on Page 1 identified an unmodified opinion as fairly stated in all material respects.

Councilor Dennett asked to clarify whether the non-GAAP basis of \$4,226,375 or GAAP basis of \$3,955,000 should be used when requesting bonds. Mr. Campo recommended to use the non-GAAP basis because it factors in deficit balances and reflects the Town's sole operating general fund. Mr. Campo clarified that GASB establishes standards for local and state government.

Mr. Campo thanked the Financial department for all their support to complete the audit as quickly as possible.

Councilor Dennett questioned the length of time required for the audit. Mr. Campo noted that the audit does not begin until September.

Councilor Dennett noted an incorrect zip code on Page 8. Mr. Campo had informed the Finance Director of the oversight.

Councilor Dennett asked for an explanation of the \$110,000 operating loss. Mr. Campo explained that the sewer fund is stated on a full accrual basis, thus, depreciation and long-term debt are incorporated into the operating loss. A modified accrual basis would most likely reflect an operating gain.

Councilor Dennett questioned why the report indicated the sewer department was incorporated

under the laws of the State of Maine since he believes it falls under the Town of Kittery. Mr. Campo explained that the statement followed suit with the previous auditor and he can follow up with more information on the matter.

Chairperson Beers noted it was the first audit in his experience that had no managerial issues. For that he commended the administration and Finance Director. Mr. Campo felt that is a reflection of the staff enforcing internal control measures.

b. (030216-2) The Kittery Town Council moves to appoint Carol Granfield as Interim Town Manager, Tax Collector, Treasurer and Welfare Director effective March 18, 2016 through June 30, 2016.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPOINT CAROL GRANFIELD AS INTERIM TOWN MANAGER, TAX COLLECTOR, TREASURER AND WELFARE DIRECTOR EFFECTIVE MARCH 18, 2016 THROUGH JUNE 30, 2016, SECONDED BY COUNCILOR SPILLER. ROLL CALL WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

10. PUBLIC HEARINGS

(030216-3) The Kittery Town Council moves to hold a public hearing on a three-year extension of Municipal Resources, Inc. (MRI) assessing services contract, through fiscal year 2019.

Chairperson Beers opened the floor for public hearing. Seeing none, Chairperson Beers closed the public hearing.

A MOTION WAS MADE BY COUNCILOR THOMSON TO ENTER INTO A THREE-YEAR AGREEMENT WITH MUNICIPAL RESOURCES, INC. (MRI) FOR ASSESSING SERVICES THROUGH FISCAL YEAR 2019 WITHIN THE CONDITIONS OF THE PROPOSED CONTRACT, SECONDED BY VICE CHAIRPERSON DENAULT.

Chairperson Beers confirmed to Councilor Dennett the contents of the contract.

ROLL CALL WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

11. DISCUSSION

a. Discussion by members of the public (three minutes per person).

Maryann Place reminded the public that an open house to bid farewell to Town Manager Puff will be held on Tuesday, March 15, 2016 from 4:00 – 7:00 PM at the Kittery Community Center, 120 Rogers Road, Kittery, ME. Light refreshments will be provided.

George Dow, Bartlett Road

Mr. Dow thanked Town Manager Puff for her service and expressed his excitement for her continuing involvement in the local community. He attended the Comprehensive Plan Public

Forum on Saturday, March 12, 2016 and stated the following areas topics discussed at the forum:

- Dysfunctional town council and government
- Connectivity through sidewalk design and development throughout the area
- Managing economic development to include residential, public, and commercial
- Relocation of the Rice Public Library
- Public transportation
- Public parking
- Continued improvement in schools

Mr. Dow referred to the first topic stated and made known the negative impact of the Town Council. He felt the council needs to find a common ground. The next 8-9 months is crucial for success. He asked that the Town Council reflect upon themselves both collectively and individually. Kittery residents voted on each Town Council member and he thought the constituents deserve better than what has been received in recent past. He asked whether a date has been set forth for a facilitator to begin working with the council.

Ms. Cindy L. Saklad, Kittery Finance Director, thanked Town Manager Puff for her leadership and wished her success.

David Lincoln congratulated the Council to approve the \$100,000 expenditure to hire the facilitators to update the Comprehensive Plan. He admired the community involvement of the Comprehensive Plan Public Forum. Mr. Lincoln detailed how the Comprehensive Plan Public Forum was orchestrated. He pointed out there exists an open group of roughly 25 people that are considered acquaintances of the Comprehensive Planning Board. He felt from a citizen's standpoint, the plan is continuing very well.

Karen Kalmar, Planning Board Vice Chairperson

Ms. Kalmar stated that Town Manager Puff is a consummate professional. She highlighted Town Manager Puff's qualities and skills that make it a pleasure to work with her. Ms. Kalmar felt the only uncompromising moments of her work was in an effort to withstand the best interest of Kittery. Portsmouth has won while Kittery has lost. She thanked Town Manager Puff for her service and wished success and merited respect.

Ann Grinnell, Planning Board Chairperson

Ms. Grinnell thanked Town Manager Puff for her hard work and felt it will be missed. Ms. Grinnell knew many individuals who admired and appreciated her efforts. She is confident that Town Manager Puff will be well-liked in Portsmouth. She wished Kenneth Lemont were present and affirmed the Town Council is at fault for the Town Manager Puff's resignation. There are some councilors who obey the rules and others who act as obstructionists. She hoped that the council training will help and asked that all stay focused on performing their job.

- b. Response to public comment directed to a particular Councilor
- c. Chairperson's response to public comments

Chairperson Beers responded to Mr. Dow that the arrangements for a dedicated session with Ms. Plumb for council training will be pursued and details subsequently publicized.

Chairperson Beers thanked Mr. Lincoln for his applauding words regarding the Comprehensive Plan.

Chairperson Beers echoed the plaudits of Ms. Place, Ms. Kalmar, Ms. Saklad, and Ms. Grinnell directed at Town Manager Puff on behalf of the Town Council.

Chairperson Beers addressed Ms. Grinnell's statement with belief that the Council has reached mutual understanding. Fortright steps to this nature have been taken such as by Councilor White's work on a code of ethics and instruction manual plus the planned partaking in a training session. He noted it is at times difficult to assimilate criticisms when operating under governmental procedures.

12. UNFINISHED BUSINESS – None.

13. NEW BUSINESS

a. Donations/gifts received for Council disposition.

(030216-4) The Kittery Town Council move to accept donations in the amount of \$40 from Kenneth Myron Bonnell to be deposited in account #5007 Thresher Memorial Fund.

A MOTION WAS MADE BY COUNCILOR THOMSON TO ACCEPT DONATIONS FROM KENNETH MYRON BONNELL TO BE DEPOSITED IN ACCOUNT #5007, SECONDED BY COUNCILOR WHITE. MOTION CARRIED BY VOICE VOTE 6/0/0.

b. (030116-5) The Kittery Town Council moves to approve the disbursement warrants.

Town accounts payable of \$141,029.49. Sewer account payable of \$70,837.97. Sewer account payable of \$6,852.14. School accounts payable of \$336,961.91. Second school accounts payable of \$360,833.37. Third school accounts payable of \$84,333.25. Total of all disbursement warrants of \$1,000,848.13. Councilor Dennett stated that the Town and Sewer warrants are in order. Chairperson Beers that the School warrants are in order.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPROVE THE DISBURSEMENT WARRANTS, SECONDED BY COUNCILOR SPILLER. MOTION CARRIED BY VOICE VOTE 6/0/0.

c. (030216-6) The Kittery Town Council moves to accept the FY'15 Audit as presented.

A MOTION WAS MADE BY COUNCILOR THOMSON TO ACCEPT THE FY2015 AUDIT AS PRESENTED, SECONDED BY VICE CHAIRPERSON DENAULT. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

d. (030216-7) The Kittery Town Council moves to approve funds to be spent from the Connie Samuels Beautification Fund to purchase plants to be planted at Howell's Park, Traip Academy, Town Hall, the Naval Museum and Inspiration Park by the Garden Club

A MOTION WAS MADE BY COUNCILOR SPILLER TO APPROVE FUNDS IN THE AMOUNT OF \$156.76, TO BE SPENT FROM THE CONNIE SAMUELS BEAUTIFICATION FUND TO PURCHASE PLANTS FOR HOWELL'S PARK, TRAIPI ACADEMY, TOWN HALL, THE NAVAL MUSEUM AND INSPIRATION PARK BY THE GARDEN CLUB, SECONDED BY COUNCILOR THOMSON.

Councilor White asked where the funds are invested for producing less than 1% return and also if anyone with responsibility had the ability to find a better place to invest the funds. Chairperson Beers stated his understanding that the funds are invested in lump at best interest rates possible which are currently less than 1%. Town Manager Puff added that the funds accrue minimal interest. Councilor White felt that it is too small a return and not accomplishing the intentions.

ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

e. (030216-8) The Kittery Town Council moves to approve a renewal application from The Dance Hall, 7 Walker Street, Kittery, ME for a Malt and Vinous Liquor License for The Dance Hall, 7 Walker Street.

A MOTION WAS MADE BY COUNCILOR SPILLER TO APPROVE A RENEWAL APPLICATION FROM THE DANCE HALL FOR A MALT AND VINOUS LIQUOR LICENSE FOR THE DANCE HALL, SECONDED BY COUNCILOR THOMSON. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

f. (030216-9) The Kittery Town Council moves to approve a renewal application from Robert's Maine Grill LLC, 326 Route 1, Kittery, ME for a Malt, Spirituous and Vinous Liquor License for Robert's Maine Grill, 326 Route 1.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPROVE A RENEWAL APPLICATION FROM ROBERT'S MAINE GRILL LLC FOR A MALT, SPIRITUOUS AND VINOUS LIQUOR LICENSE FOR ROBERT'S MAINE GRILL, SECONDED BY COUNCILOR WHITE. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

g. (030216-10) The Kittery Town Council moves to approve a renewal application from JKrestaurants LLC, 5 Melanies Ct., Kittery, ME for a Malt, Spirituous and Vinous Liquor License for Rudders Public House, 70 Wallingford Square.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPROVE A RENEWAL APPLICATION FROM JKRESTAURANTS, LLC FOR A MALT, SPIRITUOUS AND VINOUS LIQUOR LICENSE FOR RUDDERS PUBLIC HOUSE, SECONDED BY COUNCILOR WHITE. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

h. (030216-11) The Kittery Town Council moves to approve a renewal application from BNKittery LLC, 74 State Road, Suite 205, Kittery, ME for a Malt, Spirituous and Vinous Liquor License for The Farm Bar & Grille, 57 State Road.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPROVE A RENEWAL APPLICATION FROM BNKITTERY, LLC FOR A MALT, SPIRITUOUS AND VINOUS LIQUOR LICENSE FOR THE FARM BAR & GRILLE, SECONDED BY COUNCILOR WHITE. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

i. (030216-12) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Conservation Commission to interview Nanci Lovett for her appointment to that board until 12/31/19.

A MOTION WAS MADE BY COUNCILOR SPILLER TO APPOINT CHAIRPERSON BEERS TO MEET WITH THE CHAIR OF THE CONSERVATION COMMISSION TO INTERVIEW NANCY LOVETT FOR HER APPOINTMENT TO THAT BOARD UNTIL 12/31/2019, SECONDED BY COUNCILOR WHITE. MOTION CARRIED BY VOICE VOTE 6/0/0.

j. (030216-13) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Rice Public Library Board of Trustees to interview Doug Greene for his appointment to that board.

A MOTION WAS MADE BY CHAIRPERSON BEERS TO APPOINT COUNCILOR DENNETT TO MEET WITH THE CHAIR OF THE RICE PUBLIC LIBRARY BOARD OF TRUSTEES TO INTERVIEW DOUG GREENE FOR HIS APPOINTMENT TO THAT BOARD, SECONDED BY VICE CHAIRPERSON DENAULT. MOTION CARRIED BY VOICE VOTE 6/0/0.

k. (030216-14) The Kittery Town Council moves to appoint Brett F. Costa to the Comprehensive Plan Update Committee as a citizen representative until the committee work is completed.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPOINT BRETT F. COSTA TO THE COMPREHENSIVE PLAN UPDATE COMMITTEE UNTIL AS A CITIZEN REPRESENTATIVE UNTIL THE COMMITTEE WORK IS COMPLETED, SECONDED BY COUNCILOR WHITE. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

l. (030216-15) The Kittery Town Council moves to accept the resignation of John Carlson from the Economic Development Committee.

A MOTION WAS MADE BY COUNCILOR THOMSON TO ACCEPT THE RESIGNATION OF JOHN CARLSON FROM THE ECONOMIC DEVELOPMENT COMMITTEE WITH NOTE OF APPRECIATION, SECONDED BY VICE CHAIRPERSON DENAULT. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

m. (030216-16) The Kittery Town Council moves to accept the resignation of Patrick Trevino from the Economic Development Committee.

A MOTION WAS MADE BY COUNCILOR THOMSON TO ACCEPT THE RESIGNATION OF PATRICK TREVINO FROM THE ECONOMIC DEVELOPMENT COMMITTEE WITH NOTE OF APPRECIATION, SECONDED BY VICE CHAIRPERSON DENAULT. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

n. (030216-17) The Kittery Town Council moves to appoint Paul Lucy to the Economic Development Committee as a Citizen Representative until 12/31/16.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPOINT PAUL LUCY TO THE ECONOMIC DEVELOPMENT COMMITTEE AS A CITIZEN REPRESENTATIVE UNTIL 12/31/2016, SECONDED BY VICE CHAIRPERSON DENAULT. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

o. (030216-18) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Parks Commission to interview David Wrocklage for his appointment to that board until 12/31/19.

A MOTION WAS MADE BY COUNCILOR WHITE TO APPOINT COUNCILOR LEMONT TO MEET WITH THE CHAIR OF THE PARKS COMMISSION TO INTERVIEW DAVID WROCKLAGE FOR HIS APPOINTMENT TO THAT BOARD UNTIL 12/31/2019, SECONDED BY VICE CHAIRPERSON DENAULT. MOTION CARRIED BY VOICE VOTE 6/0/0.

p. (030216-19) The Kittery Town Council moves to approve a Pole Location Permit application from Central Maine Power Company and Northern New England Telephone Operations LLC NH, to install a new pole starting at 48 Brave Boat Harbor Road/Tenney Hill Road in a northerly direction 100 feet.

A MOTION WAS MADE BY COUNCILOR SPILLER TO APPROVE A POLE LOCATION PERMIT APPLICATION FROM CENTRAL MAINE POWER COMPANY AND NORTHERN NEW ENGLAND TELEPHONE OPERATIONS LLC NH, TO INSTALL A NEW POLE STARTING AT 48 BRAVE BOAT HARBOR ROAD/TENNEY HILL ROAD IN A NORTHERLY DIRECTION 100 FEET, SECONDED BY COUNCILOR THOMSON. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 6/0/0.

q. (030216-20) Kittery Town Council moves to schedule a public hearing on March 28, 2016 to consider an amendment to Title 13, Sewer Service System.

A MOTION WAS MADE BY COUNCILOR THOMSON TO SCHEDULE A PUBLIC HEARING ON MARCH 28, 2016 TO CONSIDER AN AMENDMENT TO TITLE 13, SEWER SERVICE SYSTEM, SECONDED BY COUNCILOR WHITE. MOTION CARRIED BY VOICE VOTE 6/0/0.

14. COUNCILOR ISSUES OR COMMENTS

Councilor Spiller requested that a workshop be held before next Town Council regarding the Wood Island agreements. It was suggested that Attorney McEachern attend and Town Manager Puff provide the most current agreements to date.

Councilor Spiller noted that the Comprehensive Plan Public Forum was an impressive attendance, interest and passion for the Town of Kittery. There she felt near embarrassment for being a Town Councilor given all the concerns discussed. She realized it is an honor to have the designation on Town Council. Several concerns were raised at the executive session on November 17, 2015 and people wondered if they were directed to the Town Manager. She suggested to reflect on that session to alleviate any potentially negative opinions.

Vice Chairperson Denault suggested that the Town Council discuss having a dog park which may help to ease issues at the existing parks.

Vice Chairperson Denault plans to provide a report on Fort Foster passes to discuss the feasibility of offering all town employees passes instead of municipal only.

At the suggestion of Councilor Thomson, Vice Chairperson Denault attended the Patrick Dorow Productions: Smokey Joe's Café at the STAR Theater, Kittery Community Center, 120 Rogers Road, Kittery, ME and encourages others to attend.

A donation basket for End 68 Hours of Hunger is located outside Council Chambers.

Councilor Thomson noted that the Fort Foster passes were a contract negotiated item with municipal employees.

Councilor Thomson noted that Neighborhood Network Program is hosting a luncheon on Monday, March 22, 2016 at the Kittery Community Center, 120 Rogers Road, Kittery, ME for an introduction to their program offered through York Housing and York Hospital which is open to Kittery residents that offers numerous services and resources within the community.

With regret, Councilor Thomson gave thanks to Town Manager Puff for her work.

Councilor White acclaimed the work done by the staff on the FY15 Audit.

Councilor White felt that the Comprehensive Plan Public Forum was direct, honest, and full of energy. The forum was a positive forward step and the council will receive a short presentation on the results of the forum in the next month.

Chairperson Beers stated that Kittery author, D. Allan Kerr, is engaging in fundraising efforts to install additional commemorative markers around Kittery. He conducted a presentation to the Kittery Parks Commission who agreed to have one installed in honor of General Foster to replace the existing marker. The commemorative markers cost roughly \$840 each. Donations can be made through Kittery Maine Improvement Foundation. Donations are tax deductible and checks can be mailed to:

PO Box 360
Kittery, ME 03904

Memo: Historical Markers

15. COMMITTEE AND OTHER REPORTS

Superintendent of Schools, Allyn Hutton, advised that the School committee aimed to conclude the budget formulation on March 15, 2016 and expect materials related to the budget made publicly available shortly after. Chairperson Beers concurred that they be delivered as soon as available. The school budget presentation will be delivered April 11, 2016 which gives the Town Council more than 3 weeks to absorb the public presentation.

Finance Director Cindy Saklad provided a communication from bond agent, Joe Cuetara, that indicates the Capital Improvement Program comprehensive planning efforts included for this year and last are legitimate, intangible expenses that do not jeopardize bond rate.

Chairperson Beers added to Councilor Thomson's comment regarding the Neighborhood Network Program that the organization has asked to present a 5-minute presentation to council on March 28, 2016.

Chairperson Beers noted that Town Manager Puff's services will be missed.

All present in the Town Council meeting gave a standing ovation to Town Manager Puff.

The York River Wild and Scenic River Study Committee will be meeting at the Grant House, York, ME on Tuesday, March 22, 2016 at 5:30 PM.

16. EXECUTIVE SESSION – None.

17. ADJOURNMENT

IT WAS MOVED BY COUNCILOR THOMSON, SECONDED BY VICE CHAIRPERSON DENAULT TO ADJOURN THE MEETING AT 8:15 P.M. ALL WERE IN FAVOR BY A VOICE VOTE. MOTION PASSED 6/0/0.