

Kittery Town Council Minutes - APPROVED
May 13, 2019
Regular Meeting
Town Hall – Council Chambers

1. Call to Order

2. Introductory

3. Pledge of Allegiance

4. Roll Call

Councilors present: Charles Denault, Jeffrey Pelletier, Kenneth Lemont, Vice Chair Matt Brock, & Chair Judith Spiller. Councilors absent: Cyrus Clark Jeffrey Thomson. Councilor Thomson left the meeting after 30 minutes.

5. Amendment and Adoption

Chair Spiller cast one vote in favor of adoption.

6. Town Manager's Report

Town Manager gave a report on: Captain William Paisley, Joint Land Use Study, Route 236 Corridor Study, Kittery's 375th and Maine's Bicentennial, Snow Plow Rodeo Recognition, Town Service Center Software Update, Council Minutes, Memorial Day Parade and Ceremony. Upcoming Dates: Town Clerk Office Closed for Software Upgrade – May 15, 8AM-9AM, Kittery J-1 Student Community Support Meeting – May 21, 9AM, Kittery Community Center, Memorial Day Parade – May 25, 9AM, Town Hall Closed – Memorial Day – May 27, Spruce Creek Buffer Planting Volunteer Day – May 30, 8AM, Rustlewood Farm, Property Taxes Due – May 31, Joint Land Use Study Open House – June 5, 4:30PM-7PM, Kittery Community Center.

7. Acceptance of Previous Minutes - None

8. Interview for the Board of Appeals and Planning Board - None

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.

(050219-1) The Kittery Town Council moves to receive a presentation from the Town Manager on the FY20 Municipal Budget.

Town Manager presents FY 20 Municipal Budget.

Councilor Denault and Town Manager discussed the Fire Departments employee wages for day shift employees.

10. PUBLIC HEARINGS

a. (050219-2) The Kittery Town Council moves to hold a public hearing and approve a New Victualer's License for TACOCAT Mobile Food Truck, 230 US Route 1, Kittery.

Moved by Councilor Pelletier, seconded by Councilor Denault.
Motion carried 5-0-0

(050219-3) The Kittery Town Council moves to hold a public hearing and approve a New Victualer's License for Pam & Fam Forkin' Good Grub Mobil Food Truck, 230 US Route 1, Kittery.

Moved by Council Pelletier, seconded by Vice Chair Brock.
Motion carried 5-0-0

(050219-4) The Kittery Town Council moves to hold a public hearing and approve a New Victualer's License for Vagabond Coffee Mobile Food Truck, 230 US Route 1 Kittery.

Moved by Councilor Pelletier, seconded by Councilor Denault.
Motion carried 5-0-0

(050219-5) The Kittery Town Council moves to hold a public hearing and approve a Special Activity Amusement Permit for Misto! 436 US Route 1, Kittery.

Moved by Councilor Pelletier, seconded by Councilor Denault.
Motion carried 5-0-0

11. DISCUSSION

Discussion by members of the public (three minutes per person)

Julia O'Connell, 9 Busick Drive Kittery - Ms. O'Connell spoke about Kittery citizens' concerns about chloramines. Sponsoring a Q & A Monday May 20, 2019 at The Regatta in Eliot, Maine. Asking to distribute flyers at the Resource Recovery and stream the Q & A discussion on Channel 22.

Response to public comment directed to a particular Councilor

Chairperson's response to public comments

Chair Spiller deferred to the Town Manager on the distribution of flyers at the Resource Recovery.

12. UNFINISHED BUSINESS - None

13. NEW BUSINESS

Donations/gifts received for Council disposition.

(050219-6) The Kittery Town Council moves to accept donations in the amount of \$3,050.00 from the following donors to be deposited in the Thresher Memorial Fund.

Northeast Credit Union
Andrews Construction Company
Maritime Mortgage Company
Gerald and Elizabeth Mylroie
Robert and Maureen Marshall
Stratham Historical Society
Jill Gallant

Moved by Councilor Pelletier, seconded by Councilor Denault.
Motion carried 5-0-0

(050219-7) The Kittery Town Council moves to approve the disbursement Warrants

Moved by Councilor Pelletier, seconded by Councilor Denault.
Motion carried 5-0-0

(050219-8) The Kittery Town Council moves to approve a Renewal Liquor License for The Pointe, 31 Badger's Island West Kittery.

Moved by Councilor Pelletier, seconded by Chair Spiller.
Motion carried 5-0-0

(050219-9) The Kittery Town Council moves to approve the annual renewal list for Victualer's Licenses.

Moved by Councilor Pelletier, seconded by Councilor Denault.
Motion carried 5-0-0

(050219-10) The Kittery Town Council moves to approve the annual renewal list for Amusement Devices Licenses.

Moved by Councilor Pelletier, seconded by Chair Spiller.
Motion carried 5-0-0

(050219-11) The Kittery Town Council moves to approve a request from The Black Birch 2 Government St. to extend their area of service into the parking lot on June 15, 2019 to coincide with the Kittery Block Party.

Moved by Councilor Pelletier, seconded by Vice Chair Brock.
Motion carried 5-0-0

(050219-12) The Kittery Town Council moves to approve a request from The Kittery Community Market to hang banners and place signs at various locations throughout the Town.

Moved by Councilor Pelletier, seconded by Chair Spiller.

Motion carried 5-0-0

(050219-13) The Kittery Town Council moves to approve a request from the Kittery Fire Fighters Association to place signs throughout the Town for their Annual Pancake Breakfast.

Moved by Councilor Pelletier, seconded by Councilor Denault.
Motion carried 5-0-0

(050219-14) The Kittery Town Council moves to approve a Pole Permit Request from Central Maine Power. To install poles along Adams Road.

Moved by Councilor Pelletier, seconded by Councilor Denault.
Motion carried 5-0-0

(050219-15) The Kittery Town Council moves to approve a Municipal Release Deed request for Map & Lot 42/4, 43 Foye's Lane Kittery Point.

Moved by Councilor Pelletier, seconded by Councilor Denault.
Motion carried 5-0-0

Vice Chair Brock asked the Town Manager to give an overview of a Municipal Release Deed.

(050219-16) The Kittery Town Council moves to schedule a Public Hearing on June 10, 2019 to vote on the FY20 Municipal Budget and Sewer Budget.

Moved by Councilor Pelletier, seconded by Vice Chair Brock all are in favor.
Motion carried 5-0-0

I. (050219-17) The Kittery Town Council votes to accept the Athletic Field Master Plan.

Moved by Councilor Pelletier, seconded by Councilor Denault.

Councilor Pelletier wanted to clarify that the motion was to accept Athletic Field Master Plan, not to approve it.

Motion carried 5-0-0

m. (050219-18) The Kittery Town Council moves to approve a renewal Liquor License application from Misto! 436 Route 1 Kittery.

Moved by Councilor Pelletier, seconded by Councilor Denault.
Motion carried 5-0-0

14. COUNCILOR ISSUES OR COMMENTS

Councilor Denault discussed: Thresher Flag, Cross walk at Bridge Street and Old Post Road not being properly marked Fort Foster leash ordinance and the deposal of dog waste, disposal of signs around the Town, Dennett Road property and social media.

Chair Spiller, Councilor Lemont, and Vice Chair Brock thanked Town Manager for FY20 presentation.

15. COMMITTEE AND OTHER REPORTS - None

Communications from the Chairperson

Chair Spiller announced: May 29, 2019 Workshop at 5:00 p.m. with Port Authority Federal Navigation Project, June 10, 2019 Meeting at 5:00 p.m. with the Planning Board Accessory purpose ordinance.

Committee Reports - None

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

Vice Chair Brock moved to adjourn, seconded by Councilor Pelletier.
Motion carried 5-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.