

Kittery Town Council Approved Minutes
August 12, 2019
Regular Meeting
Town Hall – Council Chambers

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call

Councilors present: Councilor Denault, Jeffrey Pelletier, Jeffrey Thomson, Kenneth Lemont, Cyrus Clark, Vice Chair Matt Brock & Chair Judith Spiller

5. Agenda Amendment and Adoption

Chair Spiller cast one vote for two new items for the agenda.

New business item g. Accept resignation Mark Drummond from the Port Authority, and item k. Move to appoint a Councilor to meet with the KPA Chair to interview candidate.

6. Town Manager's Report

The Town Manager reported on: John Paul Jones Park, railroad rails, meeting videos on Facebook, Comp Plan Implementation report, annual goals update, stars and stripes from decommissioned Thresher flags, Dineen contempt hearing update, Legion Pond, deer crossing sign on Cutts, MaineDOT Workshop, speed limit change requests, new hires - Karen Estee - Town Clerk, Craig Alfis - Code Enforcement Officer, Officer Robert Byrnes - Animal Control Officer/Parking Enforcement Officer, Kim Tackett - Deputy Town Clerk, and Jillian Marshall - Assistant Town Clerk.

Upcoming Dates: Free School Nutrition Summer Lunch M-F through Aug 23, 12PM, Kittery Community Center, Town and School Nomination Papers Due August 19, Town Hall.

The Town Manager spoke about the quarterly Town Council and Town Manager goals.

Councilor Denault spoke with the Town Manager about Legion Pond, and the Dineen violations.

Councilor Thomson spoke with the Town Manager about the speed limit change requests.

Vice Chair Brock spoke with the Town Manager about the Rt. 236 traffic study, and Dineen property.

Chair Spiller spoke about John Paul Jones Park, and the speed limit change.

7. Acceptance of Previous Minutes - None
8. Interviews for the Board of Appeals and Planning Board - None
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.
10. PUBLIC HEARINGS

a. (080119-1) The Kittery Town Council moves to hold a public hearing for Title 16-A-Frames.

The Town Manager gave an overview of Title 16- A-Frames.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

b. (080119-2) The Kittery Town Council moves to hold a public hearing on the Town Zoning Map.

The Town Manager gave an overview of updating the Town Zoning Map.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

c. (080119-3) The Kittery Town Council moves to hold a public hearing on placing a Bond Referendum for the Rice Public Library on the Municipal Ballot.

Suzanne Johnson spoke on opposing the Rice Public Library construction.

Rachel Dennis, Linda Cheatham, Margo Bradley, Diane Fallon, Bill Treadwell, Susan Emery, and Jim Anderson all spoke in support of the Rice Public Library construction.

Moved by Councilor Thomson, seconded by Councilor Lemont.

Vice Chair Brock, Councilor Pelletier, Councilor Denault, Chair Spiller spoke in support of the Rice Public Library.

Motion Carried 7-0-0

d. (080119-4) The Kittery Town Council moves to hold a public hearing for an Ordinance to Authorize the Issuance of General Bonds.

The Town Manager gave an overview of the Ordinance to Authorize the Issuance of General Bonds.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

e. (080119-5) The Kittery Town Council moves to hold public hearing in accordance with Sec.6.09(4) of the Kittery Town Charter to transfer appropriations between accounts and carry forward requests.

The Town Manager gave an overview of Sec.6.09(4) of the Kittery Town Charter to transfer appropriations between accounts and carry forward requests.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Vice Chair Brock asked about security of the ballot machine.

Motion Carried 7-0-0

f. (080119-6) The Kittery Town Council moves to hold a public hearing to approve a New Victualer's License application for Mainely Hotdogs Mobile Truck located at 230 Route 1 Bypass, Kittery.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carries 7-0-0

g. (080119-7) The Kittery Town Council moves to hold a public hearing to approve a New Victualer's License application for Pressed for Time Mobile Truck located at 230 Route 1 Bypass, Kittery.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

11. DISCUSSION

a. Discussion by members of the public (three minutes per person)

Kelly Philbrook requested to make the two parking spaces in front of the Kittery Point Post-Office short-term parking to 15 minutes.

b. Response to public comment directed to a particular Councilor

c. Chairperson's response to public comments

12. UNFINISHED BUSINESS - None

13. NEW BUSINESS

a. Donations/gifts received for Council disposition.

(080119-8) The Kittery Town Council moves to receive a donation in the amount of \$300.00 from Kennebunk Savings Bank to be deposited into Eyes of the World Discovery Garden Fund.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

(080119-9) The Kittery Town Council moves to receive a donation in the amount of \$700.00 from Robert and Sylvia Carpenter to be deposited into the Kid's Adventure Camp.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

(080119-10) The Kittery Town Council moves to receive a donation in the amount of \$250.00 from Donald and Nicole Kerr to be deposited into the Thresher Memorial Fund.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

b. (080119-11) The Kittery Town Council moves to approve the disbursement warrants.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

c. (080119-12) The Kittery Town Council moves to approve a request from The Wildcat Girls Ice Hockey Association, to fund raise at the Kittery Resource Recovery Facility, on Saturday August 17, 2019 from 9:00am to 5:00pm.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

d. (080119-13) The Kittery Town Council moves to approve a request from Fuel & More to hang a banner across Roger's Road from October 1 through October to advertise their annual fundraising event.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

e. (080119-14) The Kittery Town Council moves to schedule a Public Hearing for Title 10 - 4 Way Stop Signs.

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0

f. (080119-15) The Kittery Town Council moves to appoint a representative to meet with the Chair of Kittery Community Center to interview Jan Lamont-Rodonets for appointment to that board.

Councilor Clark was selected.

Moved by Councilor Denault, seconded by Councilor Thomson.

Motion Carried 7-0-0

g. The Kittery Town Council moves to accept a resignation from Mark Drummond of the Port Authority.

Moved by Councilor Pelletier, seconded by Councilor Thomson.

Motion Carried 7-0-0

h. (080119-16) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Kittery Port Authority to interview John McCollett for appointment to that board.

Vice Chair Brock was selected.

Moved by Vice Chair Brock, seconded by Councilor Thomson.

Councilor Denault and Chair Spiller discussed whether there were any conflicts since Mr. McCollett was a former KPA member.

Motion Carried 7-0-0

i. (080119-17) The Kittery Town Council moves to appoint a designee of the Port Authority to meet with Kelly Philbrook to interview her for reappointment to the Port Authority.

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0

j. (080119-18) the Kittery Town Council moves to approve an application for a Special Activity Amusement permit for Tributary Brewing Co., 10 Shapleigh Road Kittery, to hold two events as submitted. Saturday September 7, 12pm-8pm and Saturday October 26, 12pm-7pm.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion carried 7-0-0

k. The Kittery Town Council move to appoint Councilor to meet with the KPA Chair to interview candidate.

Councilor Pelletier moved for discussion, seconded by Councilor Denault.

Councilor Pelletier, Councilor Denault, Councilor Thomson, and Vice Chair Brock had concerns with the approval because the Council did not have the KPA applicant's application.

Councilor Pelletier, Councilor Denault, Councilor Thomson, and Vice Chair Brock voted not to approve.

Councilor Lemont, Chair Spiller, and Councilor Clark voted to approve.

Motion Failed 3-0-4

14. COUNCILOR ISSUES OR COMMENTS

Councilor Denault spoke about the property maintenance ordinance review, creating a Jake Brake ordinance, and the TIF Incentive program. Councilor Denault recognized individuals that had passed including: Maureen Morgridge, Hilda Wilson, Jean Bell, Les Gregory, Chris Moulton, Charlene Wicker, Russell Mendoz, and Jacqueline Dow.

Councilor Thomson thanked the Town Manager for the removal of the rails on State Road by the Kittery Water Department, and replacing the facing of the original building at the Kittery Resource Facility. Councilor Thomson spoke about requesting permission to place signage.

Councilor Lemont thanked Chair Spiller for hearing Kelly Philbrook about the two parking spaces in front of the Kittery Point Post-Office. He also mentioned that Kittery is the host community for the USS Mexico and John Navish wanted to host a cookout and would like the town officials to participate. Councilor Lemont stated the Council needed to learn more about the TIF Incentive program. Finally, Councilor Lemont thanked the Council for recognizing Mark Drummond and suggested sending a letter thanking him for his service to the town.

Chair Spiller recognized the passing of Janice Eddy. Chair Spiller stated that she and Councilor Denault established a feral cat fund through the Kittery Maine Improvement Foundation. Chair Spiller also stated that there is a problem with pulling out of Pepperrell Terrace by the Kittery Point Post Office.

15. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson

Chair Spiller stated that Maine Municipal Association has an election coming up.

b. Committee Reports

Chair Spiller read a report on the Kittery Adaptation Committee. Also, the Kittery Adaptation Committee asked for the Council's endorsement on the committee's direction.

The Council gave their endorsement.

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion carried 7-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.