

Kittery Town Council Minutes - APPROVED
June 10, 2019
Regular Meeting
Town Hall – Council Chambers

Council and Planning Board Workshop Title 16 – ADU's
Council Chambers – 5:00 p.m.

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call

Councilor(s) present: Charles Denault, Jeffrey Pelletier, Jeffrey Thomson, Kenneth Lemont, Vice Chair Matt Brock & Chair Judith Spiller. Councilor(s) absent: Cyrus Clark.

5. Agenda Amendment and Adoption – Chair Spiller cast 1 vote for agenda adoption.
6. Town Manager's Report

Town Manager reported on: Library Committee Updates, Wind Turbine, Rogers Road to Memorial Circle, Route 236 Corridor Study, Spinney Creek, Kittery's 375th and Maine's Bicentennial, Variable Speed Signs, and Parking Feedback Wallingford Square. Upcoming Dates: Town Meeting Election & School Budget Validation – June 11, 8AM – 8PM, Kittery Community Center Kittery Block Party – June 15, Library Building Committee Public Input – June 26, 6PM, Council Chambers, Independence Day Celebration – June 29, 9AM at Memorial Park, Town Hall, Senior Property Tax Credit Applications – Due July 1

Councilor Denault made statements on the wind turbine, Rogers Road, Memorial Circle, and speed limit signs on Stevenson Road.

Councilor Thomson had a question about Wallingford Square parking.

7. Acceptance of Previous Minutes – None
8. Interviews for the Board of Appeals and Planning Board – None
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.
 - a. (060119-1) The Kittery Town Council moves to accept a report from the Economic Development Committee (EDC) regarding their activities for 2019 to date.

EDC Chair George Dow provided a report and answered questions.

10. PUBLIC HEARINGS

- a. (060119-1) The Kittery Town Council moves to hold a public hearing to receive comments on the Town Meeting Articles 2 through 8 for the June 11th Town Meeting Election.

No action taken.

- b. (060119-2) The Kittery Town Council moves to hold a public hearing in accordance with Sec. 6.06 (3) of the Kittery Town Charter and hereby ordains and adopts the 2019-2020 Municipal, Sewer and Adult Education budgets.

Municipal Operations Budget 2020

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

Adult Education Budget 2020

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

Sewer Enterprise Budget 2020

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

- c. (060119-3) The Kittery Town Council moves to hold a public hearing on Title 2 Library Positions.

The Town Manager gave an overview on Title 2 Library Positions.

George Dow thanked the Town Manager.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person) - None
- b. Response to public comment directed to a particular Councilor - None
- c. Chairperson's response to public comments – None

12. UNFINISHED BUSINESS - None

13. NEW BUSINESS

- a. Donations/gifts received for Council disposition.

(060119-4) The Kittery move to receive a donation in the amount of \$100.00 from

Donald and Nicole Kerr to be deposited in the Thresher Memorial Fund.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

- b. (060119-5) The Kittery Town Council moves to approve the disbursement warrants.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

- c. (060119-6) The Kittery Town Council moves to determine their Summer Meetings schedule. Proposed dates are July 8th and August 12th.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Chair Spiller, Vice Chair Brock, and the Town Manager answered questions.

Motion Carried 6-0-0

- d. (060119-7) The Kittery Town Council moves to schedule a public hearing for the July meeting on Title 16 – ADU's.

Moved by Councilor Thomson, seconded by Vice Chair Brock.

Motion Carried 6-0-0

- e. (060119-8) The Kittery Town Council moves to approve a request from The Traip Interact Club to fund raise monies at the Kittery Resource & Recycling Center on Saturday August 24, 2019 from 9:30-2:00 pm.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

- f. (060119-9) The Kittery Town Council moves to approve a request from Anju Noodle Bar to extend their area of service in the parking lot on June 15th 2019 to coincide with the Kittery Block Party.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

- g. (060119-10) The Kittery Town Council moves to approve a renewal Liquor License application for Warren's Lobster House located at 11 Water St. Kittery.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

- h. (060119-11) The Kittery Town Council moves to approve Municipal Release Deed for 23 Woodlawn Avenue, Kittery.

The Town Manager gave a summary and stated the taxes were up to date.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

- i. (06012019-12) The Kittery Town Council moves to schedule a public hearing for the July meeting to update the Town Zoning Map.

Councilor Thomson moved to reschedule the public hearing to August 12, 2020, seconded by Council Pelletier.

Motion Carried 6-0-0

14. COUNCILOR ISSUES OR COMMENTS

Councilor Denault discussed the adult viewing booths at Amazing.net, Town and State dog ordinances, and recognized the passing of U.S. Marine Mark Schremmer and Clifton Trefethen.

Councilor Thomson discussed the speed limit issue on State Road, also mentioning that he and Councilor Lemont have been involved with Town Government for almost 50 years of service, and asked that 2019 graduates get involved with Town Government

Chair Spiller commented on the repairs completed by Public Works at Fort Foster.

15. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson - None

b. Committee Reports - None

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

Moved by Councilor Thomson, seconded by Councilor Pelletier, all were in favor.

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website

