

KITTERY TOWN COUNCIL
May 22, 2023

1. Call to Order

Chair Spiller called the meeting to order at 6:00 PM

2. Introductory

3. Pledge of Allegiance

4. Roll Call

Councilor's present- Councilor Bragg, Councilor Dow, Councilor Clark, Councilor Hamm, Councilor Stevens, Vice Chair McGuire, Chair Spiller

5. Agenda Amendment and Adoption

Vice Chair McGuire moves to add new business item e. The Kittery Town Council moves to accept a request from the Kittery Block Party Committee to place banners at the following locations from May 30 - June 19, 2023: Wallingford Square, Rice Public Library, Second Christian Congregational Church, Fairtide, Corner Pub Wallingford Square Building, Black Birch, Kittery Trading Post, Kennebunk Savings and Lil's Café.

Vice Chair McGuire moves to add new business item f. The Kittery Town Council moves to accept a request from the Kittery Block Party Committee to place signage around town including the traffic circle from June 10- June 17, 2023 for the Kittery Block Party.

Chair Spiller casts one vote in favor of adopting agenda as amended.

6. Town Manager's Report

Town Manager reported on the Days Inn Fire, the June 13 Election, Books and Big Ideas: Housing and KEEP Property Payment Plan Applications.

Upcoming Dates

Books and Big Ideas Discussion "Paper Things" – May 25

Understanding Diversity, Equity & Inclusion in Kittery Survey Available Now

Town Hall Closed in Observance of Memorial Day – May 29, 2023

Memorial Day Ceremony at Orchard Grove Cemetery – Monday, May 29

Real Estate Property Tax Deadline – May 31, 2023

Absentee Ballot Applications Available at Town Hall and online

Town Meeting and School Budget Validation Referendum – June 13

7. Acceptance of Previous Minutes - None
8. Interviews for the Board of Appeals and Planning Board
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.

a.(050323-01) The Kittery Town Council moves to receive the Educational Recycling Scholarship recipients' presentation. The recipients are as follows:

- Caroline Reiss
- David Durling
- Emily Sweeney
- Emma Ackerman
- Julia Campion
- Olivia Kallay

Amelia Burke, the newly appointed Chair of the Education Scholarship Committee gave a presentation to recipients.

10. PUBLIC HEARINGS

a.(050323-02) The Kittery Town Council moves to hold a public hearing in accordance with §6.06 (3) of the Kittery Town Charter and hereby ordains and adopts the 'FY24 Municipal and Enterprise Fund Budget with a TIF allocation rate of 65%.

Jeff Thomson, 25 Old Post Road, thanked the Town Manager and the Department heads for putting the budget together. Mr. Thomson stated that he hopes that Council will endorse the work of the Town Manager and Department heads.

Councilor Dow moves the adoption of the 'FY24 Municipal and Enterprise Fund Budget with a TIF allocation rate of 65% as presented, seconded by Vice Chair McGuire.

Motion passes 7-0-0

b.(050323-03) The Kittery Town Council moves to hold a public hearing on Title 12 – Shellfish.

Town Manger gave an overview.

Vice Chair McGuire asked Town Manager for further clarification on single day passes for Shellfish.

Town Manager responded.

Councilor Dow moves that in accordance with Title 30A MRS §3001 and town charter §2.14 the Town of Kittery hereby ordains amendments to Title 12.6 of the Town Code and amend Appendix A as presented, seconded by Councilor Bragg.

Motion passes 7-0-0

- c. (050323-04) The Kittery Town Council moves to hold a public hearing on a new Victualers License application for the Hot Dog King, 59 Settlement Loop, Kittery ME.

Councilor Stevens moved to accept, seconded by Councilor Hamm.

Councilor Dow questioned where 59 Settlement Loop was in Kittery.

Motion passes 7-0-0

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person)

Fire Chief Dave O'Brien wrote in thanking the Town of Kittery and the residents for their support from the Days Inn fire.

Christopher Daggett wrote in applauding the Town of Kittery's Public Safety teams.

- b. Response to public comment directed to a particular Councilor
c. Chairperson's response to public comments

12. UNFINISHED BUSINESS -

13. NEW BUSINESS

- a. Donations/gifts received for Council disposition.
- b. (050323-05) The Kittery Town Council moves to interview the following applicants to the York River Stewardship Committee.
- Deane Rykerson
 - Sally Harold
 - Judy Spiller

Chair Spiller excused herself.

Vice Chair McGuire interviewed Sally Harold and Judy Spiller.

Vice Chair McGuire moved to appoint Sally Harold to a 4-year term, seconded by Councilor

Dow

Councilor Dow moved to appoint Judy Spiller to a 3-year term, seconded by Councilor Stevens

Councilor Dow moved to appoint Dean Rykerson as an alternate, seconded by Councilor Hamm.

Motion passes 6-0-1

Vice Chair McGuire spoke about how fortunate the Town of Kittery is to have such experience around the subject.

- c. (050323-06) The Kittery Town Council moves to appoint Marlee Mickle to the Youth Ad Hoc Committee as a student representative member.

Councilor Bragg moved, seconded by Councilor Clark.

Motion passes 7-0-0

- d. (050323-07) The Kittery Town Council moves to open shellfish harvesting in Braveboat Harbor from December 1, 2023 to April 30, 2024, and issue licenses as proposed by the Shellfish Conservation Committee and approved by the Department of Marine Resources.

Councilor Dow moved to approve, seconded by Vice Chair McGuire.

Vice Chair McGuire asked for further clarification.

Vice Chair Spiller responded

Motion passes 7-0-0

- e. (050323-08) The Kittery Town Council moves to accept a request from the Kittery Block Party Committee to place banners at the following locations from May 30 – June 19, 2023: Wallingford Square, Rice Public Library, Second Christian Congregational Church, Fairtide, Corner Pub Wallingford Square Building, Black Birch, Kittery Trading Post, Kennebunk Savings and Lil's Café.

Vice Chair McGuire moved to approve, seconded by Councilor Bragg

Motion Passes 7-0-0

- f. (050323-09) The Kittery Town Council moves to accept a request from the Kittery Block Party Committee to place signage around town including the traffic circle from June 10 – June 17, 2023 for the Kittery Block Party.

Councilor Dow confirmed no signs will be placed inside the memorial circle.

Councilor Dow moved, seconded by Vice Chair McGuire.

Motion passes 7-0-0

14. COUNCILOR ISSUES OR COMMENTS

Councilor Bragg spoke about the Days Inn fire.

Councilor Dow spoke about the importance of people getting out to vote; DPW and the hard work that goes into the Recycling Scholarship funds.

Councilor Stevens thanked the Town employees that were involved in the recent tragedies in Town; recipients of the Recycling Scholarships; how fortunate the Town is to have such experience in various topics for the local committees.

Councilor Clark spoke about having a fully staffed police department.

Vice Chair McGuire thanked all the public safety workers and mutual aid communities; importance of getting out to vote; community being in good credit standing.

Chair Spiller spoke about fires at Seapoint Beach and recommended an increase in patrols.

15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Committee Reports

Councilor Bragg spoke about the Kittery Community Center Board of Directors meeting; Youth Ad Hoc Committee.

Councilor Hamm spoke about the upcoming Housing Committee meeting.

Councilor Stevens spoke about the D.E.I. Committee.

Chair Spiller spoke about the Climate Adaptation Committee and the Climate Action Plan upcoming meeting.

16. EXECUTIVE SESSION

17. ADJOURNMENT

Councilor Hamm moved to adjourn, seconded by Councilor Stevens
All were in favor.

Submitted by Jillian Richards

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a refer to the video of the meeting on the Town of Kittery website.