

KITTERY TOWN COUNCIL
May 8, 2023

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call

Councilors Present: Councilor Bragg, Councilor Dow, Councilor Clark, Councilor Hamm, Councilor Stevens, Chair Spiller

Councilors Not Present: Vice Chair McGuire

5. Agenda Amendment and Adoption

Chair Spiller made motion to add the following agenda item under New Business

g. (050223-13) Kittery Town Council moves to provide the correct School Budget numbers.

- Regular Support \$8,242,753.00
- Student Staff Support \$2,388,953.00.

6. Town Manager's Report

The Town Manager reported on: Understanding Diversity, Equity and Inclusion, Float In at Pepperrell Cove, PFAS and Water Line Project.

Upcoming Dates:

Books and Big Ideas Discussion "Housing for Humans – May 11

Books and Big Ideas Discussion "Paper Things" – May 25

Absentee Ballot Applications Available at Town Hall and online.

Town Meeting and School Budget Validation Referendum June 13

Councilor Stevens asked if the Books and Big Ideas was going to be recorded.

Town Manager responded.

7. Acceptance of Previous Minutes
8. Interviews for the Board of Appeals and Planning Board
9. All items involving the town attorney, town engineers, town employees or other town

consultants or requested offices.

- a. (050223-01) The Kittery Town Council moves to receive a presentation from the Town Manger on the FY'24 Municipal Budget.

The Town Manager presented the FY'24 Municipal Budget.

Councilor Clark asked about the police shortage and increasing the pay.

Town Manager responded

Councilor Dow asked about the property value in the mixed-use zone and the TIF monies and where it is going to be applied.

Town Manager responded

Councilor Dow asked about the rent for the sewer department.

Town Manager responded.

Councilor Dow asked about the increase in budget but decrease in fees in regards to both the Harbormaster and Recreation Departments.

Town Manager responded.

Councilor Dow asked about the sewer debt and if the new Dennett Rd project with assist with the debt.

Town Manager responded

Councilor Hamm asked about the Rice Library and increasing the hours.

Town Manager responded.

Councilor Stevens asked for additional explanation on the harbormaster budget increasing but the fees decreasing.

Town Manager responded.

Chair Spiller spoke about other area Towns that have a higher tax increases.

Councilor Dow spoke about the increase valuation amount.

Town Manager responded.

Councilor Dow asked if we reviewed the valuation every year.

Chair Spiller responded and thanked the Town Manager and her staff.

10. PUBLIC HEARINGS

- a. (050223-02) The Kittery Town Council moves to hold a public hearing on Title 12 – Beach Fires Amendments.

Chair Spiller asked the Town Manager about the amendments.

Town Manager responded

Chair Dow moved that in accordance with Title 30A MRS §3001 and Town Charter §2.14. The Town of Kittery hereby ordains amendments to Title 12 as amended, seconded by Councilor Clark.

Motion passes 6-0-0

- b. (050223-03) The Kittery Town Council moves to hold a public hearing on Title 16 – Stormwater Management.

Chair Spiller asked the Town Manager for further clarification.

Town Manager responded.

Councilor Dow moves that accordance with Title 30.A MRS §3001 and Town Charter §2.14 the Town of Kittery hereby ordains amendments to town code Title 16 Land Use and Development code as presented, seconded by Councilor Hamm.

Motion passes 6-0-0

- c. (050223-04) The Kittery Town Council moves to hold a public hearing on the vacation of a paper street in accordance with 23 MRS §3027.

Motion moved by Councilor Clark, seconded by Councilor Hamm

Motion passes 6-0-0

- d. (050223-05) The Kittery Town Council moves to hold a public hearing on a new Special Activity/Amusement permit from Rolling in the Mudd LLC dba When Pigs Fly Restaurant located at 460 Us Rte 1, Kittery.

Emma Siegel spoke about the activities the restaurant would be doing.

Motion moved by Councilor Clark, Seconded by Councilor Bragg

Motion passes 6-0-0

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person)

Jeffrey Thomson, 25 Old Post Road, spoke about the passing of Dennis Estes and his thanked him for his service as a Town Councilor.

Tom Bickford, Cutts Island Rd, spoke about climate change causing flooding of Chauncey Creek Rd and requested that it be raised.

- b. Response to public comment directed to a particular Councilor

Chair Spiller responded to Mr. Bickford.

- c. Chairperson's response to public comments

12. UNFINISHED BUSINESS -

13. NEW BUSINESS

- a. Donations/gifts received for Council disposition.

(050223-06) The Kittery Town Council moves to approve the following donations to the Kittery Community Center to be deposited into account #2063.

- \$400 – John & Cecilia Kane
- \$500 – Piscataqua Savings Bank

Councilor Clark moved motion, seconded by Councilor Hamm

Motion passes 6-0-0

(050223-07) The Kittery Town Council moves to approve the following donations to the Rice Public Library to be deposited into account #3600.

- \$100 – Friends of the Rice Public Library
- \$25 – Margaret Elliott
- \$500 – Elizabeth Ehrenkranz

Councilor Stevens moved motion, seconded by Councilor Hamm

Motion passes 6-0-0

- b.(050223-08) The Kittery Town Council moves to schedule a public hearing on May 22, 2023 on the FY'24 Municipal Budgets.

Councilor Clark moved motion, seconded by Councilor Hamm

All in favor

- c. (050223-09) The Kittery Town Council moves to schedule a public hearing on May 22, 2023 for a new Victualers License for Hot Dog King, 59 Settlement Loop, Kittery ME 03904.

Councilor Hamm moved motion, seconded by Councilor Stevens

All in favor

- d.(050223-10) The Kittery Town Council moves to schedule a public hearing on June 12, 2023 on the Town Meeting Articles.

Councilor Clark moved motion, seconded Councilor Stevens

All in favor

- e.(050223-11) The Kittery Town Council moves to appoint Doug Basnett to the Kittery Community Center Board of Directors for a three-year term to expire December 31, 2026.

Councilor Clark moved motion and spoke about Mr. Basnett, seconded by Councilor Bragg

Motion passes 6-0-0

- f. (050223-12) The Kittery Town Council moves to a set the summer meeting schedule.

Chair Spiller set the schedule for July 17th and August 21st.

Councilor Bragg moved motion, seconded Councilor Hamm

Motion passes 6-0-0

- g.(050223-13) The Kittery Town Council moves to set the correct school budget numbers to the following.

- Regular Instruction: \$8,248,753
- Student Staff Support: \$2,388,951

Councilor Bragg moved motion, seconded by Councilor Hamm

Councilor Dow asked how the numbers came to the Councilor

Chair Spiller responded.

Motion passes 6-0-0

14. COUNCILOR ISSUES OR COMMENTS

Councilor Stevens thanked the Town Manager and Town Hall staff for the thorough budget presentation. Asked Kittery residents to pay attention to the myths that the Town Manager spoke about. Encouraged Kittery residents to fill out the D.E.I. and Library surveys. She also encouraged residents to vote on June 13th.

Councilor Hamm spoke about the 78th anniversary of WWII as well as banks and corporations.

Councilor Dow spoke about the presentation of the Town Budget.

Councilor Bragg spoke about how her and Councilor Clark will be presenting to the 5th grade class at Shapleigh School.

Chair Spiller about the new Whipple Road sidewalks. Inquired about a possibility of a sidewalk between Town Hall and the Kittery Community Center. Spoke about fires at Seapoint Beach.

15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Committee Reports

16. EXECUTIVE SESSION

17. ADJOURNMENT

Councilor Hamm moved motion to adjourn at 7:16pm, seconded by Councilor Stevens

All in favor

Submitted by Jillian Richards

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a refer to the video of the meeting on the Town of Kittery website.