

KITTERY TOWN COUNCIL
December 12, 2022
6:00PM

1. Call to Order

Chair Spiller calls the meeting to order at 6:00 PM.

2. Introductory

3. Pledge of Allegiance

4. Roll Call Councilors present: Councilor Stevens, Councilor Hamm, Councilor Clark, Councilor Bragg, Councilor Dow, Vice Chair McGuire and Chair Spiller.

5. Agenda Amendment and Adoption

Chair Spiller moves to add New Business item e. The Kittery Town Council moves to postpone the Public Hearing on Title 5 Short Term Rentals until January 23, 2023.

Chair Spiller stated that Council will deliberate on New Business item e. after item 9 on the agenda.

Chair Spiller cast one vote to adopt the agenda as amended.

6. Town Manager's Report

The Town Manager reported on PFAS Update, George Smart Santa Fund, the Freebie Barn and Getting Involved- Boards, Committees and Commissions.

Upcoming Dates:

Fort Foster Season Passes – Available Now

Dog License Renewal – Deadline January 31

Town Hall - Holiday Closures – Monday, December 26 and Monday - January 2

Councilor Dow inquired about the George Smart Santa Fund.

Town Clerk, Jillian Richards, responded.

Chair Spiller stated that there are many things you are able to do online, such as registering your dog. She also encouraged Council to join her in making a donation to the George Smart Santa Fund to help rebuild it for next year.

Councilor Stevens asked a question about the funds for the George Smart Santa Fund.

Town Clerk, Jillian Richards, responded.

7. Acceptance of Previous Minutes - None

8. Interviews for the Board of Appeals and Planning Board.

- a.(120122-01) The Kittery Town Council moves to interview and reappoint Stephen Bellatone to the Planning Board for a three-year term to expire December 31, 2025.

Chair Spiller moves to waive the interview but reappoint Stephen Bellatone to the Planning Board for a three-year term to expire December 31, 2025, seconded by Vice Chair McGuire.
Motion passes 7-0-0

- b.(120122-02) The Kittery Town Council moves to interview the following two (2) candidates to the Planning Board for a three-year term to expire December 31, 2025.

- Robert Doyle
- Brandon Holben

Chair Spiller interviews Robert Doyle.

Chair Spiller moves to appoint Robert Doyle to Planning Board for a three term to expire December 31, 2025, seconded by Councilor Bragg.

Motion passes 7-0-0

Chair Spiller stated that Brandon Holben withdrew his candidacy due to a change in work schedule.

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.

10. PUBLIC HEARINGS

- a. (120122-03) Kittery Town Council moves to hold a public hearing on amendments to Title 5 Short Term Rental License.

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person)

Tim Brochu, 6 School Street, Kittery, spoke about Short Term Rental Properties.

Jeff Thomson, 25 Old Post Road, Kittery, spoke about Short Term Rentals, the Town's Collective Bargaining Agreements and how the community can get information on Town events, meetings etc.

Tom Emerson, 10 Ox Point Drive, Kittery, spoke about Short Term rentals.

Robin Dite, 161 Haley Road, Kittery, spoke about Short Term Rentals.

Nathan Ackerman, 9 Prince Ave, spoke about Short Term Rentals.

Chair Spiller stated that she has several emails from people pertaining to Short Term Rentals that she will read at the date for the Public Hearing.

- b. Response to public comment directed to a particular Councilor
- c. Chairperson's response to public comments

Chair Spiller responded to comments regarding Short Term Rentals and encouraged people to come back to the rescheduled meeting on January 23, 2023.

12. UNFINISHED BUSINESS -

13. NEW BUSINESS

- a. Donations/gifts received for Council disposition.

(120122-04) The Kittery Town Council moves to accept a donation in the amount of \$100.00 from Robert and Megan Kline, to be deposited into the KCC donations account #2063.

Moved to accept donation by Councilor Hamm, seconded by Councilor Stevens.

Councilor Dow asked a question regarding accounts.
Town Manager responded

Motion passes 7-0-0

(120122-05) The Kittery Town Council moves to accept a donation in the amount of \$99.00 from Hannaford's Bloomin' 4 Good Program, to be deposited into the KCC donations account #2063.

Moved to accept by Councilor Hamm, seconded Councilor Stevens.
Motion passes 7-0-0

(120122-06) The Kittery Town Council moves to accept a donation in the amount of \$100.00 from Jeffrey and Gail Hendrickson, to be deposited into the George Smart Santa Fund account #1372.

Moved to accept by Councilor Stevens, seconded by Councilor Hamm.
Motion passes 7-0-0

- b. (120122-07) The Kittery Town Council moves to reappoint the following Board and Committee members; all terms are for three years and will expire on December 31, 2025.

- Mary Thron – Board of Assessment
- Diane Harvey – Board of Trustees
- Brad Hirst – Board of Trustees
- David Mann – Board of Trustees
- Jeffrey Clifford – CIP Committee
- Kenneth Fellows – Climate Adaptation
- Cameron Wake – Climate Adaptation
- Cassandra Bliss – Conservation Committee
- Nanci Lovett – Conservation Committee
- Donald Moore – Conservation Committee
- Steven Workman – KCC Board
- Robert McDonough – Parks Committee
- Denise Payne – Parks Committee
- David Wrocklage – Parks Committee
- Daniel O'Reilly – Shellfish Committee

Moved to re appoint all by Vice Chair McGuire, seconded by Councilor Clark.
Motion passes 7-0-0

- c. (120122-08) The Kittery Town Council, in accordance with 30 MRS 4356, hereby extends the moratorium on the acceptance of applications or issuance of any permits by the Planning Board or Board of Appeals in the geographic area designated as the Mix Use Neighborhood on the Town's Zoning Map, for a period of 180 days from February 8, 2023.

Moved to extend the moratorium as stated in the agenda by Councilor Stevens, seconded by Councilor Clark.
Motion passes 7-0-0

- d. (120122-09) Kittery Town Council moves to adopt amendments to the Town's Collective Bargaining Agreements.

Town Manager gave an overview of the Town's Collective Bargaining Agreement.

Moved to adopt amendments to the Town's Collective Bargaining Agreements by Vice Chair McGuire, seconded by Councilor Clark.

Vice Chair inquired about the start date of the amendments and thanked the Town Manager on her hard work coming up with effective solutions.

Councilor Stevens thanked the Town Manager on her hard work.

Councilor Bragg asked about current staff's feelings on the changes.
Town Manager responded.

Chair Spiller stated that she believes that these are all positive steps.

Motion passes 7-0-0

14. COUNCILOR ISSUES OR COMMENTS

Councilor Stevens spoke about the Workshop on Short Term Rentals and how beneficial it was. She also wished everyone Happy Holidays.

Councilor Hamm stated that he will be on military leave until April and wished everyone a happy holidays.

Councilor Clark thanked the Town Manager for a gift.

Councilor Bragg thanked the Community for reaching out to her and wished everyone happy holidays and a safe new year.

Councilor Dow spoke about the success of the Sip and Shop event that took place.

Vice Chair McGuire encouraged anyone who can to contribute to George Smart Fund and spoke about the Workshop on Short Term Rentals and how beneficial it was for Council.

Chair Spiller thanked the staff and the Town Manager for all their hard work, as well as the members of the community members who have volunteered. She also wished everyone a safe and happy holiday and reminded the community that Wreaths Across America would be doing their annual wreath laying this coming weekend.

15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson

- b. Committee Reports

Chair Spiller stated that in January there will be a process launched to develop a climate action plan and there would be a lot of community outreach to develop the plan.

16. EXECUTIVE SESSION

17. ADJOURNMENT

Councilor Hamm motions to adjourn at 7:03 PM, seconded by Councilor Clark.
All were in favor.

Submitted by Jennifer Wheeler

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a refer to the video of the

meeting on the Town of Kittery website.