

KITTERY TOWN COUNCIL - Approved Minutes  
Special Meeting - Requested by Chairperson Spiller  
Remote Meeting  
APRIL 2, 2020

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call

Councilors present: Charles Denault, Jeffrey Pelletier, Jeffery Thomson, Cyrus Clark, Vice Chair Matt Brock, and Chair Judith Spiller. Councilors absent: Kenneth Lemont.

5. All items involving the town attorney, town engineers, town employees, or other town consultants or requested offices

a. (040120-1) The Kittery Town Council moves to receive a report from the Town Manager regarding the Town's response to the COVID-19 Emergency.

The Town Manager reported on: status of Town operations, current challenges, fiscal year 2020, and fiscal year 2021.

The Town Manager asked the Council for support in sending a letter to Maine CDC to request a report containing COVID-19 cases broken down by town instead of by county.

All were in favor.

The Town Manager asked the Council for support in delaying the budget until 30 days after the State of Emergency has been lifted.

All were in favor.

6. NEW BUSINESS

a. (040120-2) The Kittery Town Council moves to suspend the Council Rules to allow for more efficient regular meetings while the State of Emergency is in effect for Maine.

The Town Manager gave an overview for a more efficient way to have regular meetings while the State of Emergency is in effect for Maine.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

b. (040120-3) The Kittery Town Council directs the Town Manager to issue a letter to Governor Mills requesting greater action for York County to reduce the spread of COVID-19 in York County.

No action taken.

c. (040120-4) The Kittery Town Council moves to waive late fees and interest charges for real estate and personal property taxes, sewer charges, and mooring fees starting April 3, 2020 and continuing through July 15, 2020.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

d. (040120-5) The Kittery Town Council moves to finalize a COVID-19 Warrant Article for the June 9, 2020 Town Meeting Secret Ballot Election and make its recommendation on the article.

The Town Manager gave an overview of the COVID-19 Warrant Article of the June 9, 2020 Town Meeting Secret Ballot Election.

Councilor Denault asked the Town Manager if this article would affect the bond rating and whether it needed to be on the warrant.

The Town Manager stated that it would affect the town's bond rating and the article does have to be on the warrant.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

## 7. ADJOURNMENT

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 6-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting.

Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.