

KITTERY TOWN COUNCIL Approved Minutes

June 13, 2022, 6:00PM

COUNCIL CHAMBERS

1. Call to Order

Chair Spiller called the meeting to order at 6:00 P.M.

2. Introductory

3. Pledge of Allegiance

4. Roll Call

Councilors present: Chair Judith Spiller, Councilor Cyrus Clark, Councilor Mary Stevens, Councilor Colin McGuire, and Jeffrey Pelletier. Councilors present on ZOOM Vice Chair George Dow Councilor. Councilor absent Councilor Cameron Hamm.

5. Agenda Amendment and Adoption

Under Public Hearing item e. replaced Victualer's license with Liquor license.

6. Town Manager's Report

The Town Manager reported on: PFAS Update, ADU Grant Launched, Seapoint Beach Fires, New Park and Ride, Children's Garden Design Input, BL & BL-1 Affordable Housing Public Discussion, and Town Hall Customer Service Center Closed June 14, 2022.

Upcoming Dates:

Town Hall Service Center will be closed – June 14, 2022 due to the Town Meeting/School Budget Validation Referendum/State Primary Election from 8AM – 8PM, at the Kittery Community Center.

The Children's Garden Design input will be on June 15, 2022 at 4:30PM, located at the Rice Public Library.

The Kittery Block Party is scheduled on June 18, 2022 from 10AM to 4PM, in the Foreside.

The Town Hall will be closed in Observance of Juneteenth – June 20, 2022.

The Independence Day Celebration will on June 25, 2022 at 9AM, located at the Thresher Memorial Park behind the Town Hall.

7. Acceptance of Previous Minutes

May 23, 2022 – Regular Meeting

The Town Council approved the May 23, 2022 Regular meeting minutes as written.

8. Interviews for the Board of Appeals and Planning Board

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.

10. PUBLIC HEARINGS

a. (060122-1) The Kittery Town Council moves to hold a public hearing on the Town Meeting Articles.

No actions taken.

Bob Guay, 45 Betty Welch Road, Kittery, wrote in with questions and concerns regarding the Municipal and School budget.

Chair Spiller and the Town Manager responded to Mr. Guay's concerns regarding the Municipal and School budget.

b. (060122-2) The Kittery Town Council moves to hold a public hearing on Title 10 Gorges Road Parking.

The Town Manager gave an overview on Title 10 Gorges Road Parking.

Moved by Vice Chair Dow, seconded by Councilor Clark.

Motion Carried 6-0-0

c. (060122-3) The Kittery Town Council moves to hold a public hearing on Title 12 Shellfish.

The Town Manager gave an overview on Title 12 Shellfish.

Moved by Vice Chair Dow, seconded by Councilor McGuire.

Motion Carried 6-0-0

d. (060122-4) The Kittery Town Council moves to hold a public hearing on Title 16 Affordable Housing Mixed Use Neighborhood.

The Director of Planning and Development Adam Causey gave an overview on Title 16 Affordable Housing Mixed Use Neighborhood.

Chair Spiller moved to postpone this item until the July 18th Town Council meeting, seconded by Councilor Clark.

Motion Carried 6-0-0

e. (060122-5) The Kittery Town Council moves to hold a public hearing on a new Liquor License application from the Buoy Shack, located at 1 Badgers Island West, Unit 5, Kittery.

Moved by Councilor Clark, seconded by Councilor McGuire.

Motion Carried 6-0-0

f. (060122-6) The Kittery Town Council moves to hold a public hearing on a new Victualer's License application from the Buoy Shack, located at 1 Badgers Island West, unit 5, Kittery.

Moved by Councilor Clark, seconded by Councilor Stevens.

Motion Carried 6-0-0

g. (060122-7) The Kittery Town Council moves to hold a public hearing on a new Retail Sales application of wine, spirits or malt liquor at the Kittery Community Market.

Deborah Driscoll, 9 Pepperrell Terrace, Kittery, asked the council to approve the application, she also asked when it would be signed so the application could be sent to the state. Ms. Driscoll asked if the town would require the vendors to obtain approval from the Town.

Moved by Councilor Clark, seconded by Councilor Stevens.

The Town Clerk, Karen Estee responded to Ms. Driscoll's question by stating the state license supersedes the Town license, and stated the signed application would be available for pick-up on Wednesday.

Moved Carried 6-0-0

h. (060122-8) The Kittery Town Council moves to hold a public hearing on a new Special Activity Amusement permit from The Black Birch, located at 2 Government Street, Kittery.

Moved by Councilor Clark, seconded by Councilor McGuire.

Motion Carried 6-0-0

i. (060122-9) The Kittery Town Council moves to hold a public hearing on a new Liquor License application from Siam Mellow Tasty, located at 182 State Road Kittery.

Moved by Councilor Clark, seconded by Councilor Stevens.

Motion Carried 6-0-0

j. (060122-10) The Kittery Town Council moves to hold a public hearing on a new Liquor License application from Tributary Brewing Company, located at 10 Shapleigh Road Kittery.

Moved by Councilor Pelletier, seconded by Councilor McGuire.

Motion Carried 6-0-0

11. DISCUSSION

a. Discussion by members of the public (three minutes per person)

Jeff Thomson, 25 Old Post Road, Kittery, spoke about how fantastic the Rice Library looks, also thanked the Town Manager, and the Building Committee for all of their hard work.

Jeff Thomson thanked Chair Spiller for the idea for the library working group. He also mentioned properties that were in violation of the property maintenance ordinance. Finally, Mr. Thomson spoke about Impact Aid the Town of Kittery receives for the Military children that are educated in Kittery.

b. Response to public comment directed to a particular Councilor

c. Chairperson's response to public comments

Chair Spiller stated the library was a success.

The Town Manager stated she had spoken about Impact Aid for the Town of Kittery with Senator Collins and King's office while in Washington D.C.

12. UNFINISHED BUSINESS

13. NEW BUSINESS

a. Donations/gifts received for Council disposition

b. (060122-11) The Kittery Town Council moves to appoint a Councilor along with the Chair from the Parks Commission to interview John Corgan for a three-year term.

Councilor Stevens moved to appoint Councilor McGuire, seconded by Councilor Clark.

Motion Carried 5-0-0

c. (060122-12) The Kittery Town Council moves to appoint a Councilor along with the Chair of the Kittery Community Center Board of Directors to interview Leela Pahl for a three-year term.

Councilor Stevens moved to appoint Vice Chair Dow, seconded by Councilor McGuire.

Motion Carried 6-0-0

d. (060122-13) The Kittery Town Council moves to appoint a Councilor along with the Chair of the Kittery Community Center Board of Directors to interview Kathleen Starkey for a three-year term.

Councilor Stevens moved to appoint Councilor Pelletier, seconded by Vice Chair Dow.

Motion Carried 6-0-0

e. (060122-14) The Kittery Town Council moves to accept the resignation of Alan Rindler from the Board of Assessment Review.

Moved by Councilor Pelletier, seconded by Councilor McGuire.

Motion Carried 6-0-0

f. (060122-15) The Kittery Town Council moves to approve a Pole Permit request from Central Maine Power to install a Pole South Bound side of roadway between Old Ferry Lane and Wyman Avenue.

Moved by Councilor McGuire, seconded by Councilor Clark.

Motion Carried 6-0-0

g. (060122-16) The Kittery Town Council moves to approve a sign request from Kittery Adult Education to place signs about Town to advertise their HiSET (High School Equivalency Test) exam completion campaign.

Moved by Councilor Stevens, seconded by Councilor McGuire.

Motion Carried 6-0-0

14. COUNCILOR ISSUES OR COMMENTS

Chair Spiller read a letter from Councilor Hamm which spoke about the need for affordable housing in Kittery.

Councilor Stevens mentioned on June 4th she went to the soft opening of the Rice Public library and stated how beautiful and welcoming it was. Councilor Stevens said she and the Town Manager walked to the Second Congregational Church and participated in the Black Heritage Trail of New Hampshire's first foray into Maine, where Chair Spiller representing the Town of Kittery spoke at the ceremony, Lillian Buckley was the Master of Ceremony, and Brad Hirst was the Host.

Councilor Clark asked God for good weather on Saturday for the Kittery Block Party.

Councilor McGuire mentioned the Town Meeting/School Budget Validation Referendum/State Primary Election on June 14th and asked everyone to participate, he also spoke about the Kittery Block Party, and the BL & BL-1 Affordable Housing Public Discussion on June 29th.

Vice Chair Dow encouraged everyone to get out and vote.

15. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson

b. Committee Reports

16. EXECUTIVE SESSION

17. ADJOURNMENT

Councilor Stevens moved to adjourn at 7:20 p.m., seconded by Councilor Clark

All were in favor.

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the Minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.