

KITTERY TOWN COUNCIL Approved Minutes

May 9, 2022, 6:00PM

COUNCIL CHAMBERS

1. Call to Order

Chair Spiller called the meeting to order at 6:00 p.m.

2. Introductory

3. Pledge of Allegiance

4. Roll Call

Councilors present: Chair Judith Spiller, Councilor Cyrus Clark, Councilor Cameron Hamm, Councilor Mary Stevens, and Jeffrey Pelletier. Councilors present on ZOOM Vice Chair George Dow, and Councilor Colin McGuire.

5. Agenda Amendment and Adoption

Chair Spiller cast one vote to approve the agenda as presented.

6. Town Manager's Report

The Town Manager reported on: Rice Public Library, Community Partnership Grant Award, Whipple Sidewalk Project, and Sharing Roads – Cars, Bikes, Walkers.

Upcoming Dates: "29 Mainers" Reception and Community Conversation on Diversity will be on May 13, 2022, 5:30PM, at the Kittery Community Center, Sharing Roads – Cars, Bikes, Walkers will be on May 25, 2022, at 6PM, on Zoom; registration will be required, Real Estate & Personal Property Taxes are due on May 31, 2022, at the Town Hall, Memorial Day Ceremony will be on May 28, 2022, at 9:30AM, at the Orchard Grove Cemetery, KEEP Property Tax Payment Plan Applications are due on June 1, 2022, at the Town Hall, Voter Registration Night will be on June 8, 2022, from 6PM - 7PM, at the Town Hall, Town Meeting/School Budget Validation Referendum/State Primary Election will be on June 14, 2022, from 8AM - 8PM, at the Kittery Community Center, and the Senior Tax Credit applications are due on July 1, 2022, at the Town Hall, or online at www.kitteryme.gov/taxpaymentassistance.

7. Acceptance of Previous Minutes

- April 24, 2022 Regular Meeting
- May 2, 2022 Special Meeting

The Town Council approved the April 24, 2022 Regular Meeting and the May 2, 2022 Special Meeting minutes as presented.

8. Interviews for the Board of Appeals and Planning Board.

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.

a. (050222-1) The Kittery Town Council moves to receive the FY'23 Municipal Budget presentation from the Town Manager.

The Town Manager gave the presentation for the FY'23 Municipal Budget and answered any questions or concerns the Town Council might have had.

10. PUBLIC HEARINGS

a. (050222-2) The Kittery Town Council moves to hold a public hearing on Title 5 Renewal of certain Business Licenses.

The Town Manager gave an overview of Title 5 Renewal of certain Business Licenses.

Moved by Vice Chair Dow, seconded by Councilor Stevens.

Motion Carried 7-0-0

b. (050222-3) The Kittery Town Council moves to hold a public hearing on a new Victualer's License application from Kona Ice of the Seacoast Food Truck located at 17 Strongs Landing, Greenland, NH.

Moved by Chair Spiller, seconded by Councilor Stevens.

Motion Carried 7-0-0

c. (050222-4) The Kittery Town Council moves to hold a public hearing on a new Victualer's License application from Local Lunch Box Food Truck located at 7 Harvest Drive, Dover, NH.

Moved By Chair Spiller, seconded by Councilor Clark.

Motion Carried 7-0-0

11. DISCUSSION

a. Discussion by members of the public (three minutes per person)

Suzanne Johnson, 13 Cromwell, Kittery, wrote in concern of how many dogs that were unleashed at Seapoint Beach.

Debbie Driscoll, 9 Pepperrell Terrace, Kittery, wrote to ask the Housing Committee, Planning Board and Town Council to consider removing the payment in lieu of including affordable housing from the proposed zoning amendment in the MU-Neighborhood zone. Requiring all developments over 5 units to provide a minimum of 10% affordable units in each category of unit, studio, one bedroom, two-bedroom, house, condo, apartment. Ms. Driscoll stated she is fearing Kittery may never get the affordable housing we need or want.

Brian Early, 123 Rogers Road, Kittery, wrote about the minimum age to pull a fire permit, and asked when the agendas and minutes would be available for the Beach Working group

- b. Response to public comment directed to a particular Councilor
- c. Chairperson's response to public comments

Chair Spiller responded to Ms. Johnsons concerns about unleashed dogs at Seapoint Beach.

Chair Spiller responded to Ms. Driscoll and stated the Planning Board has approved or is about to approve an affordable housing addition to the mixed-use neighborhood zone, and will be coming to Council and will be discussed at that time.

Chair Spiller responded to Mr. Early and stated she was a member of the Beach working group and the minutes would be posted soon, Chair also stated the group never discussed the minimum age to get a fire permit the Fire Chief has the authority to set the age.

12. UNFINISHED BUSINESS- None

13. NEW BUSINESS

- a. Donations/gifts received for Council disposition

(050222-5) The Kittery Town Council moves to accept a donation in the amount of \$500.00 from Fuel & More for a Water Purification System. To be deposited into account #101520-65480 General Assistance.

Moved by Councilor Hamm, seconded by Councilor Clark.

Motion Carried 7-0-0

- b. (050222-6) The Kittery Town Council moves to schedule a public hearing on May 23, 2022 to approve the FY'23 Municipal Budget.

Moved by Councilor Hamm, seconded by Councilor Stevens.

All were in favor.

c. (050222-7) The Kittery Town Council moves to approve a Special Activity Amusement Permit for the Kittery Food Truck Pod, located at 230 US Route 1 Kittery.

Moved by Councilor Hamm, seconded by Councilor Stevens.

Motion Carried 7-0-0

14. COUNCILOR ISSUES OR COMMENTS

Councilor Stevens wanted to thank Lee Perkins, the Library Director and her staff for all their hard work on the library.

Councilor Hamm, wanted to mention May 8th was a victory in Europe commemorating the end of the WWII campaign on the European front, and read a quote. For peace, freedom, and democracy never again fascism, millions of dead are a warning.

Councilor Clark wanted to thank Mike Rogers, for all his years of service at the Kittery Water Department.

15. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson

Chair Spiller spoke about affordable housing in Kittery.

b. Committee Reports - None

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

Councilor Clark moved to adjourn at 7:33 p.m., seconded by Councilor Stevens.

All were in favor.

All were in favor.

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the Minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.