

KITTERY TOWN COUNCIL Approved Minutes

Remote Meeting

January 24, 2022, 6:00PM

1. Call to Order

Chair Spiller called the meeting to order at 6:00 p.m.

Chair Spiller wanted to recognize the passing of George Varney, he was the Fire Chief for 20 years

2. Introductory

3. Pledge of Allegiance

4. Roll Call

Councilors present: Chair Judith Spiller, Vice Chair George Dow, Jeffrey Pelletier, Cameron Hamm, Cyrus Clark, Mary Gibbons Stevens and Colin McGuire

5. Agenda Amendment and Adoption

Chair Spiller cast one vote for the agenda as presented.

6. Town Manager's Report

The Town Manager reported on: COVID Update, KRRF & PFAS, and 2022 Fiscal Year Q2 Report. Upcoming Dates: Dog license renewals deadline is January 31, 2022 at the Town Hall and online at www.kitteryme.gov, Mooring renewals are open online at www.kitteryme.gov/online mooring, and Tax bills are due on February 15, 2022.

7. Acceptance of Previous Minutes

• January 10, 2022 – Regular Meeting

Chair Spiller approved January 10, 2022 Council minutes as presented.

All were in favor.

8. Interviews for the Board of Appeals and Planning Board.

a. (010222-1) The Kittery Town Council moves to interview the following candidates for one (1) vacancy on the Board of Appeals for a three-year term to expire 12/31/2025.

• Roland Scott

Chair Spiller asked Roland Scott the relevant experience or education to be a member of the Board of Appeals, what roll does the Board of Appeal have in shaping the town of Kittery, what has Mr. Scott done to prepare himself for the Board of Appeals, and what does Mr. Scott wish to accomplish by being on this board.

Mr. Scott responded enthusiastically about his qualifications he felt that could contribute to the board.

- Douglas Basnett - was not present and will be asked to attend the February 14, 2022 Council meeting.

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.

a. (010222-2) The Kittery Town Council moves to receive a presentation from Karina Graeter from SMPDC on the Town's Greenhouse Gas Emission inventory.

Karina Graeter from SMPDC gave a presentation on the Town's Greenhouse Gas Emission inventory, and answered any question the Council might have had.

Chair Spiller moved The Kittery Town Council to accept the Town's Greenhouse Gas Emission inventory, seconded by Councilor Hamm.

Motion Carried 7-0-0

10. PUBLIC HEARINGS

a. (010222-3) The Kittery Town Council moves to hold a public hearing on Title 2- Paid Time Off amendments.

The Town Manager gave an overview on Title 2- Paid Time Off amendments.

Moved by Vice Chair Dow, seconded by Councilor Hamm.

Motion Carried 7-0-0

b. (010222-4) The Kittery Town Council moves to hold a public hearing on Title 16 - Recodification.

The Director of Planning and Development, Adam Causey gave an overview on Title 16 - Recodification.

Moved by Vice Chair Dow, seconded by Councilor Stevens.

Motion Carried 7-0-0

c. (010222-5) The Kittery Town Council moves to hold a public hearing on Titles 5 and 13 to conform with Title 16.

The Town Manager gave an overview on Titles 5 and 13 to conform with Title 16.

Moved by Vice Chair Dow, seconded by Councilor McGuire.

Motion Carried 7-0-0

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person).

David Speert, 6 Keen Avenue, Kittery, Maine, suggested the town of Kittery implement a mask mandate.

- b. Chairperson may read written comments into the record.

Chair Spiller stated the Town Manager and herself had a discussion about a mask mandate and decide not to implement at this time. Chair Spiller asked the Council for their input and decided no mask mandate.

- c. Chairperson's response to public comments.

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. Donations/gifts received for Council disposition

b. (010222-6) The Kittery Town Council moves to approve a renewal Liquor License application from the Bistro 1828 located at 88 Pepperrell Road, Kittery Point, Maine.

Moved by Councilor McGuire, seconded by Councilor Clark.

Motion Carried 7-0-0

c. (010222-7) The Kittery Town Council moves to approve a renewal Liquor License application from Sunrise Grill located at 182 State Road, Kittery, Maine.

Moved by Vice Chair Dow, seconded by Councilor Hamm.

Motion Carried 7-0-0

d. (010222-8) The Kittery Town Council moves to approve an Extension of Premise for Sunrise Grill located at 182 State Road, Kittery, Maine.

Moved by Vice Chair Dow, seconded by Councilor Hamm.

Motion Carried 7-0-0

e. (010222-9) The Kittery Town Council moves to approve an application from the Kittery Outlets for their 2022 annual Sidewalk Sales Events.

Moved by Councilor Hamm, seconded by Vice Chair Dow.
Motion Carried 7-0-0

14. COUNCILOR ISSUES OR COMMENTS

Councilor Clark commented on the beach at Fort Foster and how the winter has taken away a lot of the beach this year, and the work that was done on the beach has been exposed.

Councilor Stevens commented on the home COVID test, and she encouraged people to use them.

Councilor Hamm spoke about the discussion earlier in the meeting about a mask mandate for the town, and proposed the Council draft something in preparation for when and if there is another surge of the Omicron variant.

15. COMMITTEE AND OTHER REPORTS

Chair Spiller mentioned the annual report for the Kittery Climate Action Committee is in the Council packet and asked the Council to review it, she also noted that one of the things from the Energy subcommittee would be pursuing is the issue of weatherization for low-income residents.

- a. Communications from the Chairperson
- b. Committee Reports

16. EXECUTIVE SESSION

Vice Chair Dow moved to go into Executive session at 7:21 p.m., seconded by Councilor Stevens.

- a. (010222-10) The Kittery Town Council moves go into Executive Session in accordance with 1 M.R.S. § 405(6)(C). To discuss the disposition of the Taylor Building, with members of the Taylor Building Negotiation team.

Chair Spiller moved to come out of the Executive session at 8:10 p.m., seconded by Vice Chair Dow.

17. ADJOURNMENT

Vice Chair Dow moved to adjourn at 8:11 p.m., seconded by Councilor Stevens.

All were in favor.

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a refer to the video of the meeting on the Town of Kittery website.