

## KITTERY TOWN COUNCIL Approved Minutes

November 8, 2021, Council Chambers

6:00PM

### 1. Call to Order

Chair Thomson called meeting to order at 6:00 p.m.

### 2. Introductory

Before the Town Council meeting, the Town Council, the Fire Chief and Kittery residents honored Jeffrey Thomson on his retirement, as well as his many years of service and his invaluable contributions to the Town of Kittery.

### 3. Pledge of Allegiance

### 4. Oath of Office to Newly Elected Officials

The Town Clerk, Karen Estee swore in the newly elected Council members Judith Spiller, Cyrus Clark and Colin McGuire.

### 5. Roll Call

Councilors present: Vice Chair, Judith Spiller, George Dow, Jeffrey Pelletier, Cameron Hamm, Colin McGuire, Cyrus Clark and Mary Gibbons Stevens.

### 6. The Kittery Town Council moves to elect a Chair and Vice-Chair

The Town Manager gave an overview to the Council on how to elect Council Chair and Vice Chair.

Councilor Dow nominated Councilor Spiller to be Council Chair, seconded by Councilor Clark.

Councilor Spiller, Councilor Dow, Councilor Pelletier, Councilor Hamm, Councilor McGuire, Councilor Clark and Councilor Stevens voted for Councilor Spiller to be Council Chair. 7 votes for Councilor Spiller.

Chair Spiller nominated Councilor Dow to be Vice Chair, seconded by Councilor Dow.

Chair Spiller, Councilor Dow, Councilor Pelletier, Councilor Hamm, Councilor McGuire, Councilor Clark, and Councilor Stevens voted for Councilor Dow to be Vice Chair. 7 votes for Councilor Dow.

### 7. Agenda Amendment and Adoption

Chair Spiller cast one vote to accept the agenda as presented.

## 8. Town Manager's Report

The Town Manager reported on: November 2nd 2021 Election and a COVID-19 Update. Upcoming Dates: Veterans Day Holiday - the Town Hall will be closed on November 11, 2021, dog license renewals for 2022 are at the Town Hall and online at [www.kitteryme.org](http://www.kitteryme.org), Thanksgiving Day Holiday, the Town Hall will be closed on November 25, 2021, Kittery Holiday Parade will be on December 4, 2021 at 3PM and Lunch & Learn with the Town Manager on December 16, 2021 at 11:30AM, located at the Kittery Community Center.

## 9. Acceptance of Previous Minutes – 10/13/2021 – Regular Meeting

Chair Spiller moved to approve the Town Council minutes for 10/31/2021 as presented.

## 10. Interviews for the Board of Appeals and Planning Board - None

11. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.

## 12. PUBLIC HEARINGS

## 13. DISCUSSION

a. Discussion by members of the public (three minutes per person).

Kathryn Thomas, 15 Sandalwood Circle, Kittery, Maine wanted to thank the Veteran's for their service, and spoke about social equity.

b. Chairperson may read written comments into the record.

Dakota Greenblatt, 7 Lutts Avenue, Kittery, Maine wrote in concerning the number of short term rental licenses the Town of Kittery allows per year.

Chris Andrews, 3 Deer Ridge Lane, Kittery, Maine asked the Council to reconsider putting the speed limit back up to 35 m.p.h. on Cutts Road.

c. Chairperson's response to public comments.

Chair Spiller responded to Ms. Thomas and stated the Town Council will be considering their priorities for the coming year and she suspects social equity will be on the list.

Chair Spiller responded to Mr. Greenblatt and stated the Town Council would be revisiting the short-term rental ordinance in the fall of 2022.

Chair Spiller responded to Mr. Andrews concerns and stated the Town Council does not change speed limits it is the responsibility of Maine DOT.

## 14. UNFINISHED BUSINESS - None

## 15. NEW BUSINESS

### a. Donations/gifts received for Council disposition

(110221-1) The Kittery Town Council moves to accept a donation from William S. A. Quirk in the amount of \$750.00 to be deposited into account #5007, the Thresher Memorial Fund.

Moved by Councilor Stevens, seconded by Councilor Hamm.

Motion Carried 7-0-0

b. (110221-2) The Kittery Town Council moves to approve a renewal Liquor License application from the Blue Mermaid located at 10 Shapleigh Road, Kittery.

Moved by Vice Chair Dow, seconded by Councilor Clark.

Motion Carried 7-0-0

c. (110221-3) The Kittery Town Council moves to approve a renewal Liquor License application from Loco Coco's Tacos located at 36 Walker Street, Kittery.

Moved by Councilor McGuire, seconded by Councilor Clark.

Motion Carried 7-0-0

d. (110221-4) The Kittery Town Council moves to approve a banner request from Fuel and More to hang their banner from November 15, 2021 through March 15, 2022 to advertise their fuel assistance program.

Moved by Vice Chair Dow, seconded by Councilor Clark.

Councilor Stevens moved to amend the motion to include the Town Managers conditions listed in the Council packet, seconded by Vice Chair Dow.

Motion Carried 7-0-0

Vote on the main motion.

Motion Carried 7-0-0

e. (110221-5) The Kittery Town Council moves to approve the following sponsored spaces for the Rice Public Library.

- Atrium: Given by Carrie B. Varney
- Maine/Room Local History: Given by Richard E. Marr
- Director's Office: Given in honor of Hope Neilson

- Circulation and Technology Office: Given in honor of Dudley Bierau

Moved by Councilor Stevens, seconded by Councilor McGuire.

Motion Carried 7-0-0

f. (110221-6) The Kittery Town Council moves to appoint Danielle Hoffman to the Kittery Community Center Board of Directors for a term to expire December 31, 2024.

Vice Chair Dow moved to appoint Danielle Hoffman to the Kittery community Center board of Directors for a three-year term to expire December 31, 2024, seconded by Councilor Stevens.

Motion Carried 7-0-0

g. (110221-7) The Kittery Town Council moves to discuss Council Rules for the ensuing year.

The Town Council discussed if there were any changes to the Council Rules for the ensuing year.

h. (110221-8) The Kittery Town Council moves to discuss appointments of Council members to standing and ad hoc committees.

The Town Council discussed the appointments of Council members to standing and ad hoc committees.

i. (110221-9) The Kittery Town Council accepts the recommendation for the Taylor Building surplus and authorizes the Town Manager and a Council representative to enter into negotiations for the sale of the building to the Kittery Art Association.

The Town Manager gave an overview of the Taylor Building surplus and the negotiations for the sale of the building to the Kittery Art Association

Chair Spiller moved to accepts the recommendation for the Taylor Building surplus and authorizes the Town Manager and a Council representative to enter into negotiations for the sale of the building to the Kittery Art Association, seconded by Vice Chair, Dow.

Vice Chair Dow volunteered to be the Council representative

Motion Carried 7-0-0

j. (110221-10) The Kittery Town Council moves to accept a report from the Kittery Conservation Commission.

Councilor Stevens moved to accept a report from the Kittery Conservation Commission, seconded by Councilor Hamm.

Motion Carried 7-0-0

## 16. COUNCILOR ISSUES OR COMMENTS

Councilor Stevens spoke about social equity and racism and thanked Kathryn Thomas for her comments.

Councilor Hamm thanked the Town staff for running an excellent election, and congratulated Chair Spiller, Councilor Clark, Councilor McGuire on getting elected.

Councilor Clark thanked the residents of Kittery for getting out to vote and wanted to give a special thanks to Jeff Thomson and said they might not have always agreed on things but Councilor Clark considered Jeff Thomson a friend.

Councilor McGuire wanted to thank the residents of Kittery for coming out to vote and putting their faith in him, he thanked his friends and family for their support, and congratulated Chair Spiller, and Councilor Clark.

Vice Chair Dow congratulated Chair Spiller, Councilor Clark, Councilor McGuire on getting elected. Vice Chair Dow stated he has been having a hard time hearing people at the podium. Vice Chair Dow spoke about the sponsored spaces for the Rice Public Library.

Chair Spiller wanted to thank everyone that got out to vote and said she felt like she worked harder this time than the seven previous times she ran for Council. Chair Spiller also stated in talking with the residents they are happy with the direction the Town of Kittery is going.

## 17. COMMITTEE AND OTHER REPORTS - None

a. Communications from the Chairperson - None

b. Committee Reports - None

## 18. EXECUTIVE SESSION - None

## 19. ADJOURNMENT

Vice Chair Dow moved to adjourn at 7:02 p.m., seconded by Councilor Clark.

All were in favor.

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.