

Kittery Town Council – Approved Minutes

Regular Meeting

February 10, 2020

Town Hall – Council Chambers

1. Call to Order

2. Introductory

3. Pledge of Allegiance

4. Roll Call

Councilors present: Charles Denault, Jeffrey Pelletier, Jeffrey Thomson, Kenneth Lemont, Cyrus Clark, Vice Chair Matt Brock, and Chair Judith Spiller.

5. Agenda Amendment and Adoption

Chair Spiller cast one vote

6. Town Manager's Report

The Town Manager reported on: Emery Field Phase 2, Taylor Building Invitation for Proposals, and Council Meeting Minutes.

Upcoming Dates: Absentee ballots available now, deadline to change party enrollment for primary election – February 13, 6PM, tax payments due - February 15, Town Hall, voter registration night – February 26, 6PM to 7PM, Town Hall, Presidential Primary & Special Referendum Election – March 3, 8AM to 8PM, KCC, mooring permit renewals due – April 15, Harbormaster or online

7. Acceptance of Previous Minutes - None

8. Interviews for the Board of Appeals and Planning Board - None

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.

a. (020120-1) The Kittery Town Council moves to approve the CIP Presentation from the Town Manager.

The Town Manager gave overview and presented the Capital Improvement Program 2021 – 2025 presentation.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

10. PUBLIC HEARINGS -

a. (020120-2) The Kittery Town Council moves to hold a public hearing to approve a new Liquor License application from Loco Coco's Taco's located at 36 Walker Street, Kittery.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

b. (020120-3) The Kittery Town Council moves to hold a public hearing to approve a new Victualer's License application from Loco Coco's Taco's located at 36 Walker Street, Kittery.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

c. (020120-4) The Kittery Town Council moves to hold a public hearing to approve a new Liquor License application from Kittery Food Truck Pod-Paved Paradise located at 230 US Route 1 Bypass, Kittery.

Barbara Jenny of Kittery Food Truck Pod-Paved Paradise explained the reason she wanted a Liquor License.

d. (020120-5) The Kittery Town Council moves to hold a public hearing to approve a new Victualer's License application from Kittery Food Truck Pod-Paved Paradise located at 230 US Route 1 Bypass, Kittery.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

11. DISCUSSION

a. Discussion by members of the public (three minutes per person)

b. Response to public comment directed to a particular Councilor

c. Chairperson's response to public comments

12. UNFINISHED BUSINESS - None

13. NEW BUSINESS

a. Donations/gifts received for Council disposition.

(020120-6) The Kittery Town Council moves to accept a donation from the Kittery Lions Club, in the amount of \$1,000.00 to be deposited into account 5023 Library Donations.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

b. (020120-7) The Kittery Town Council moves to approve the disbursement warrants.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

c. (020120-8) The Kittery Town Council moves to approve a request from the Kittery Rotary After Hours Club to place signs around Kittery to advertise their St. Patrick's Day Dinner on March 15.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

d. (020120-9) The Kittery Town Council moves to approve Susan Goodman's appointment to the Library Advisory Committee until December 31, 2023.

Moved by Councilor Thomson, seconded by Councilor Pelletier

Motion Carried 7-0-0

e. (020120-10) The Kittery Town Council moves to approve Carolyn Nielsen's appointment to the Library Advisory Committee until December 31, 2023.

Moved by Councilor Thomson, seconded by Councilor Pelletier

Motion Carried 7-0-0

f. (020120-11) The Kittery Town Council moves to approve Thomas Newbold's appointment to the Library Advisory Committee until December 31, 2023.

Moved by Councilor Thomson, seconded by Councilor Pelletier

Motion Carried 7-0-0

g. (020120-12) The Kittery Town Council moves to approve Lindsay Burrowbridge's appointment to the Library Advisory Committee until December 31, 2023.

Moved by Councilor Thomson, seconded by Councilor Pelletier

Motion Carried 7-0-0

h. (020120-13) The Kittery Town Council moves to approve a Pole Permit application from Central Maine Power. The new pole will be placed on Betty Welch Road.

Moved by Councilor Thomson, seconded by Councilor Pelletier

Motion Carried 7-0-0

(020120-14) The Kittery Town Council moves to approve a Municipal Release Deed for Map/Lot 2-3.

Moved by Councilor Thomson, seconded by Councilor Pelletier

Motion Carried 7-0-0

j. (020120-15) The Kittery Town Council moves to schedule a Public Hearing on Title 6 - Animal Control on March 9, 2020.

Moved by Councilor Thomson, seconded by Councilor Denault

Motion Carried 7-0-0

14. COUNCILOR ISSUES OR COMMENTS

Councilor Denault spoke about solar power and the benefits.

Councilor Thomson spoke about an article that appeared in the National Trust for Historic Preservation magazine on the Frank J. Wood Bridge.

Vice Chair Brock mentioned the deadline for proposals for the Taylor Building was March 25, 2020, and is looking for community input for a key piece of property in the Foresides, whether it should be used for public, public private partnership, or strictly private use.

Councilor Clark spoke about Short-term rentals being a business and being held to the same standards as a Bed and Breakfast, Hotel or any other vacation rental business.

15. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson - None

b. Committee Reports - None

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

Moved by Councilor Thomson, seconded by Councilor Pelletier

Motion Carried 7-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting.

Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.