

KITTERY TOWN COUNCIL Approved minutes  
Special Meeting Requested by Chair Thomson  
TOWN COUNCIL CHAMBERS  
August 23, 2021 5:00 PM

1. Call to Order

Chair Thomson called meeting to order at 5:00 P.M.

2. Introductory

3. Pledge of Allegiance

4. Roll Call

Councilors present: Chair Jeffrey Thomson, Jeffrey Pelletier, George Dow, Vice Chair Judith Spiller, Cyrus Clark, Cameron Hamm and Mary Gibbons Stevens.

5. DISCUSSION – Discussion is limited to the matter on the agenda for this meeting only.

a. Discussion by members of the public (three minutes per person)

Colin McGuire, 26 Whipple Road, Kittery, Maine, commented he was in support of the transfer from Kittery Community Center to the new reserve Climate Action Plan in the amount of \$65,000.

Suzanne Sayer, 1 Prince Avenue, Kittery, Maine, stated there was an asset (referring to the old Code enforcement car) sitting out in the parking lot for months.

The Town Manager addressed Ms. Sayer's concerns by stating the car would be auctioned in a group auction.

b. Chairperson may read written comments into the public record.

Emily Flinkstrom, Executive Director of Fair Tide, 15 State Road, Kittery, Maine, wrote a letter recommending that a portion of the budget surplus from FY21 be allocated to affordable housing and specifically to the Housing Reserve Fund.

c. Chairperson's response to public comments.

6. PUBLIC HEARINGS

7. a. (080221-1) The Kittery Town Council moves to hold a public hearing on the Year End transfers (continued).

The Town Manager gave an overview of the Year End transfers.

Chair Thomson moved to approve the Year End transfers, seconded by Vice Chair Spiller.

The Town Manager had a discussion with the Town Council and addressed any questions the Council had in reference to the Year End transfers.

Councilor Dow moved to amend the Year End transfers and propose a matching amount of \$150,000 be assigned to the Housing Reserve Fund to match the \$150,000 that came from ARPA, also \$250,000 moved into CIP to help offset half of the CIP budget that was cut, equaling \$400,000 leaving a balance of \$339,413 in the undesignated reserve fund, seconded by Councilor Stevens.

The Council had a discussion on the amendments Councilor Dow proposed.

Motion failed 2-5-0

Councilor Dow and Councilor Hamm voted yes.

Chair Thomson, Vice Chair Spiller, Councilor Clark, Councilor Pelletier, and Councilor Stevens voted no.

Councilor Stevens moved to amend the Year End transfers and proposed to delete the carry forward from the Kittery Community Center budget to hiring an additional Police officer for \$108,000.

Motion failed due to the lack of a second.

Councilor Hamm moved to amend the Year End transfers and proposed \$72,000 to be added to the Affordable Housing Fund as a carry forward, seconded by Councilor Dow.

Motion Failed 2-5-0

Councilor Dow and Councilor Hamm voted yes.

Chair Thomson, Vice Chair Spiller, Councilor Clark, Councilor Pelletier, and Councilor Stevens voted no.

Chair Thomson mentioned one area not being addressed in these transfers that needs to be looked at in the coming budget is an additional person in the Code enforcement office.

Chair Thomson stated on his way to the meeting he noticed two properties that where in violation of the property maintenance ordinance and feels the Council needs to look at this in the coming year.

Chair Thomson also stated while he supports the additional Police Officer position, he is supporting the position with the hope in the coming year there will be some kind of community policing plan presented to the Council by the Town Manager and the Police Chief.

Chair Thomson stated he endorses the Climate Action Plan.

Chair Thomson requested a vote on the main motion.

Motion Carried 6-1-0

Chair Thomson, Vice Chair Spiller, Councilor Clark, Councilor Pelletier, Councilor Dow and Councilor Hamm voted yes.

Councilor Stevens voted no.

## 8. ADJOURNMENT

Councilor Dow moved to adjourn at 5:50 P.M., seconded by Councilor Pelletier.

All were in favor

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.