

## KITTERY TOWN COUNCIL Approved Minutes

July 12, 2021 Council Chambers

6:00PM

### 1. Call to Order

Chair Thomson called the meeting to order at 6:00 p.m.

### 2. Introductory

Chair Thomson recognized the passing of Dan Durgin, stated that he had lived in Kittery all of his life and was a long-time school administrator in the Seacoast area, the father-in-law of Councilor Dow, father of School Committee Chair, Julie Dow, Jane Durgin, an administrator in the school system in Special Education and Sergeant Jay Durgin of the Kittery Police Department. Chair Thomson asked for a moment of silence for a life very well lived.

### 3. Pledge of Allegiance

### 4. Roll Call

Councilors present: Chair Jeffrey Thomson, Jeffrey Pelletier, George Dow, Vice Chair Judith Spiller, Cyrus Clark, Cameron Hamm and Mary Gibbons Stevens.

### 5. Agenda Amendment and Adoption

Under New Business add item j. (070121-13) The Kittery Town Council moves to hold a Public Hearing on 8/09/2021 to authorize the FY 2020-year end transfers.

### 6. Town Manager's Report - None

### 7. Acceptance of Previous Minutes

#### • June 28, 2021

Add under 2. Introductory in recognition of the new Juneteenth federal holiday, Chair Thomson read excerpts from the Emancipation Proclamation.

Line 46 spelling correction from Tomson to Thomson.

Chair Thomson cast one vote to approve the June 28, 2021 minutes as amended.

### 8. Interviews for the Board of Appeals and Planning Board

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.

a. (070121-1) The Kittery Town Council moves to receive a presentation from the UNH Capstone Project.

Parker Philbrick presented the UNH Capstone Project presentation as well as answered any questions the Town Council had.

## 10. PUBLIC HEARINGS

a. (070121-2) The Kittery Town Council moves to hold a public hearing to authorize the Town Manager to enter into a Net Energy Billing Credit Agreement, Chair Thomson gave an overview of the Net Energy Billing Credit Agreement.

Councilor Dow moved that in accordance with Title 30-A MRS §3001 and Town Charter §§2.14 and 6.11(3), the Town of Kittery hereby ordains approval for the Town Manager to execute a twenty – year agreement for the Net 20 Energy Billing Credit program, seconded by Councilor Clark.

Motion Carried 7-0-0

b. (070121-3) The Kittery Town Council moves to hold a public hearing on a New Victualer's license application from La Fritanga mobile food unit.

Moved by Vice Chair Spiller, seconded by Councilor Clark.

Motion Carried 7-0-0

## 11. DISCUSSION

a. Discussion by members of the public (three minutes per person) - None

b. Chairperson may read written comments into the record. - None

c. Chairperson's response to public comments. - None

## 12. UNFINISHED BUSINESS

## 13. NEW BUSINESS

Donations/gifts received for Council disposition:

a. (070121-4) The Kittery Town Council moves to approve a donation in the amount of \$2,500.00 to be deposited into account 5023-43600.

Moved by Councilor Dow, seconded by Vice Chair Spiller.

Motion Carried 7-0-0

b. (070121-5) The Kittery Town Council moves to approve a renewal liquor license application from Misto! located at 436 US Route 1, Kittery, Maine.

Moved by Vice Chair Spiller, seconded by Councilor Dow.

Motion Carried 7-0-0

c. (070121-6) The Kittery Town Council moves to approve a renewal Victualer's license application from Misto! located at 436 US Route 1, Kittery, Maine.

Moved by Vice Chair Spiller, seconded by Councilor Clark.

Motion 7-0-0

d. (070121-7) The Kittery Town Council moves to approve an application for a Special Activity Amusement Permit, from Misto! located at 436 US Route 1, Kittery, Maine.

Moved by Councilor Hamm, seconded by Councilor Stevens.

Motion Carried 7-0-0

e. (070121-8) The Kittery Town Council moves to approve a renewal Liquor license application from the Corner Pub, located at 4 Wallingford Square, Kittery.

Moved by Councilor Stevens, seconded by Councilor Dow.

Motion Carried 7-0-0

f. (070121-9) The Kittery Town Council moves to appoint Tim Carven to the Shellfish Conservation Committee for a term to expire 12/31/2024.

g. (070121-10) The Kittery Town Council moves to appoint Erin Kempster to the Shellfish Conservation Committee for a term to expire 12/31/2024.

Chair Thomson stated the Council would take one action to appoint Tim Carven and Erin Kempster to the Shellfish Conservation Committee for terms to expire 12/31/2024.

Moved by Vice Chair Spiller, seconded by Councilor Clark.

Motion Carried 7-0-0

h. (070121-11) The Kittery Town Council moves to approve a request from the Great New England Craft and Artisan Shows, for sign placement in various parts of the town.

Moved by Councilor Hamm, seconded by Councilor Stevens.

Motion Carried 7-0-0

i. (070121-12) The Kittery Town Council moves to accept the resignation of Anne Formalarie from the Conservation Commission.

Vice Chair Spiller moved to accept with thanks, seconded by Councilor Dow.

Motion Carried 7-0-0

j. (070121-13) The Kittery Town Council moves to hold a Public Hearing on 8/09/2021 to authorize the FY 2020-year end transfers.

Moved by Chair Thomson, seconded by Vice Chair Spiller.

Motion Carried 7-0-0

#### 14. COUNCILOR ISSUES OR COMMENTS

Councilor Stevens gave her condolences for Mr. Durgin.

Councilor Hamm also gave his condolences for Mr. Durgin, Councilor Hamm also mentioned his concerns with the potholes in the Village and around the town.

Councilor Clark said as someone who used to live the Village, the roads are pretty bad. He gave his condolences for Mr. Durgin and his family.

Councilor Dow thanked the Council for their condolences and spoke about how Dan Durgin was always involved in the community and what a great grandfather he was.

#### 15. COMMITTEE AND OTHER REPORTS

##### a. Communications from the Chairperson

Chair Thomson reminded the Councilors of the workshop the Council is having on Monday, July 19, 2021, at 5:00 p.m.

##### b. Committee Reports - None

#### 16. EXECUTIVE SESSION - None

#### 17. ADJOURNMENT

Vice Chair Spiller moved to adjourn at 6:38 p.m., seconded by Councilor Dow.

Motion Carried 7-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.