

KITTERY TOWN COUNCIL Approved Minutes

April 12, 2021

Remote Meeting

6:00PM

1. Call to Order

Chair Thomson called meeting to order at 5:55 p.m.

2. Introductory

3. Pledge of Allegiance

4. Roll Call

Councilors present: Chair Jeffrey Thomson, Jeffrey Pelletier, George Dow, and Vice Chair pro tempore Judith Spiller. Councilors absent: Cyrus Clark

5. Agenda Amendment and Adoption

Under New Business amend item m. change, the word approves to conceptually endorse.

Under New Business add item n. (040221-16) The Kittery Town Council moves to offer or consider a letter in support of Fair Tides application for the community project funding.

Chair Thomson moved to accept the agenda as amended, seconded by Vice Chair pro tempore Spiller.

Motion Carried 4-0-0

6. Town Manager's Report

The Town Manager reported on: Library virtual ground breaking video, Bicycle and Pedestrian Master Plan, Legion Pond invasive management, Norton Preserve, and fiscal year 2021 quarter 3 report. Upcoming Dates: mooring renewals are due April 15, 2021, KEEP Property Tax payment applications available now at the Town Hall and online, Senior Tax Credit applications available now at the Town Hall and online, Kittery Education Scholarship application deadline is Thursday, April 15, 2021 at the Town Clerk's office, Kittery 375 Celebration logo contest voting deadline is on Friday, April 16, 2021 and is available online and Town Hall is closed for the Patriot's Day Holiday on Monday, April 19, 2021.

7. Acceptance of Previous Minutes

March 22, 2021 Regular Meeting

April 5, 2021 Special Meeting

Chair Thomson moved to approve the March 22, and the April 5, 2021 Council minutes as written, seconded by Councilor Pelletier.

Motion Carried 4-0-0

8. Interviews for the Board of Appeals and Planning Board

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.

10. PUBLIC HEARINGS

a. (040221-1) The Kittery Town Council moves to hold a public hearing on a new Victualer's License application from Deborah McCluskey and Michael McCluskey for Lil's Café located at 7 Wallingford Square #106, Kittery.

Moved by Councilor Pelletier, seconded by Councilor Dow.

Motion Carried 4-0-0

b. (040221-2) The Kittery Town Council moves to hold a public hearing to authorize the Town Manager to enter into a lease agreement for two electric vehicles.

The Town Manager gave an overview on entering into a lease agreement for two electric vehicles, stating this is a great opportunity for the Town.

Chair Thomson read into to record the names of the residents who had written the 24 comments in support of the Town leasing two electric vehicles.

Councilor Pelletier moved in accordance with title 30-A MRS §3001, and the Town Charter §§2.14 and 6.11(3), the Town of Kittery hereby ordains approval for the Town Manager to execute Lease agreements for two electric vehicles, seconded by Vice Chair pro tempore Spiller.

Motion Carried 4-0-0

11. DISCUSSION

a. The public may submit public comments in writing or raise their hand in the webinar for the DISCUSSION agenda.

Kalle Matso, 31 Goose Point Road Kittery, ME. spoke about his concerns with the parking at the Norton Preserve, and expressed the Town might have to get involved.

b. Chairperson will read written comments into the record.

Todd Thayer, 8 Thaxter Lane, Kittery Point, ME. communicated in an email his concerns about individuals having bonfires, parties, leaving trash on Seapoint beach,

as well as trespassing on his and his neighbor's backyards. Mr. Thayer also stated that the Police were called Friday night and maybe on Saturday night.

Chair Thomson stated Shaye Robbins, 24 Heron Point Lane, Kittery Point, ME. had written a correspondence regarding the Marijuana issue, he stated he wasn't going to read it and her email would be a part of the public record.

c. Chairperson's response to public comments.

Chair Thomson asked the Town Manager if she had spoken to the Police Department in reference to Mr. Thayer's concerns.

The Town Manager stated she would be speaking with the Police Department the next morning.

Chair Thomson responded to Ms. Robbins concerns and stated that the Council has a workshop with the Planning Board on a proposed ordinance.

12. UNFINISHED BUSINESS - None

13. NEW BUSINESS

a. Donations/gifts received for Council disposition.

(040221-3) The Kittery Town Council moves to receive a donation in the amount of \$15,000 from the Rice Public Library Corporation.

Moved by Councilor Dow, seconded by Councilor Pelletier.

Motion Carried 4-0-0

b. (040221-4) The Kittery Town Council moves to approve a renewal Liquor License application from Festina Lente, located at 1 Government Street Suite 3, Kittery.

Moved by Vice Chair pro tempore Spiller, seconded by Councilor Pelletier.

Motion Carried 4-0-0

c. (040221-5) The Kittery Town Council moves to approve a renewal Liquor License application from Badger's Island Pizza located, at 3 Island Avenue, Kittery.

Moved by Vice Chair pro tempore Spiller, seconded by Councilor Pelletier.

Motion Carried 4-0-0

d. (040221-6) The Kittery Town Council moves to approve a renewal Liquor License application from Anju Noodle Bar, located at 7 Wallingford Square Unit 102, Kittery.

Moved by Vice Chair pro tempore Spiller, seconded by Councilor Pelletier.

Motion Carried 4-0-0

e. (040221-7) The Kittery Town Council moves to authorize expenditure from the Wetlands Funds for Fort Foster Invasive Species Management Plan Implementation.

The Town Manager gave an overview of the expenditure from the Wetlands Funds for Fort Foster Invasive Species Management Plan Implementation.

Moved by Councilor Dow, seconded by Councilor Pelletier.

Motion Carried 4-0-0

f. (040221-8) The Kittery Town Council moves to appoint a Councilor to interview Amelia Burke along with Chair, Jeff Brake for an appointment to the Educational Scholarship Committee for a three-year term to expire 12/31/2024.

Chair Thomson moved to appoint Councilor Dow to interview Amelia Burke for the Educational Scholarship committee, seconded by Vice Chair pro tempore Spiller.

Motion Carried 4-0-0

g. (040221-9) The Kittery Town Council moves to schedule a public hearing on May 3, 2021 for the School Budget Ordinances.

Chair Thomson moved to schedule a public hearing on May 3, 2021 for the School Budget Ordinances, seconded by Councilor Pelletier.

Motion Carried 4-0-0

h. (040221-10) The Kittery Town Council moves to schedule a public hearing on May 10, 2021 on Title 6 Animal Control Amendments.

Chair Thomson moved to schedule a public hearing on May 10, 2021 on Title 6 Animal Control Amendments, seconded by Vice Chair pro tempore Spiller.

Motion Carried 4-0-0

i. (040221-11) The Kittery Town Council moves to appoint Cameron Hamm to the Educational Scholarship Committee for a three-year term to expire 12/31/2024.

Moved by Vice Chair pro tempore Spiller, seconded by Councilor Pelletier.

Motion Carried 4-0-0

j. (040221-12) The Kittery Town Council moves to schedule a public hearing on April 26, 2021 on Title 10 – Parking on Pocahontas Road.

Chair Thomson moved to schedule a public hearing on April 26, 2021 on Title 10 – Parking on Pocahontas Road, seconded by Councilor Pelletier.

Motion Carried 4-0-0

k. (040221-13) The Kittery Town Council moves to schedule a public hearing on April 26, 2021 on a revised Petition to Extend Sewer Service on Route 236 to MacKenzie Lane.

Chair Thomson moved to schedule a public hearing on April 26, 2021 on a revised Petition to Extend Sewer Service on Route 236 to MacKenzie Lane, seconded by Councilor Pelletier.

Motion Carried 4-0-0

l. (040221-14) The Kittery Town Council moves to schedule a public hearing on April 26, 2021 to discuss an application submitted to the State of Maine CDBG program for an Economic Development Program Grant.

Chair Thomson moved to schedule a public hearing on April 26, 2021 to discuss an application submitted to the State of Maine CDBG program for an Economic Development Program Grant, seconded by Councilor Pelletier.

Motion Carried 4-0-0

m. (040221-15) The Kittery Town Council moves to conceptually indorse the American Rescue Plan Allocation strategy.

The Town Manager gave an overview of the American Rescue Plan Allocation strategy.

Vice Chair pro tempore Spiller moved to conceptually indorse the American Rescue Plan Allocation strategy, seconded by Councilor Pelletier.

Motion Carried 4-0-0

n. (040221-16) The Kittery Town Council moves to offer or consider a letter in support of the Fair Tides application for the community project funding.

Councilor Dow gave an overview for the Fair Tides application for the community project funding.

Councilor Dow moved for the Council to provide a letter in support of the Fair Tides application for the community project funding, seconded by Vice Chair pro tempore Spiller.

Motion Carried 4-0-0

14. COUNCILOR ISSUES OR COMMENTS

Vice Chair pro tempore Spiller mentioned Hadley Barndollar the Town's former reporter who had won the 2020 Reporter of the year from the New England Newspaper Association. She also stated that she received an email from Michael Blackman, 47 Seapoint Road, Kittery Point, ME. Mr. Blackman was raising the same issues we heard earlier regarding Seapoint during the public discussion.

Chair Thomson spoke about an article in the May issue of Downeast magazine, the article mentions Kittery and the re-birth of the Foreside.

15. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson

b. Committee Reports

Vice Chair pro tempore Spiller spoke about the Kittery Climate Adaptation Committee sponsored a ZOOM meeting with Efficiency Maine on March 31, 2021 and is now being broadcast on Channel 22.

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

Vice Chair pro tempore Spiller moved to adjourn at 7:09 p.m., seconded by Councilor Pelletier.

Motion Carried 4-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.