

KITTERY TOWN COUNCIL Approved Minutes

September 28, 2020

Remote Meeting

6:00 PM

1. Call to Order

2. Introductory

3. Pledge of Allegiance

4. Roll Call

Councilors present: Charles Denault, Jeffrey Pelletier, Jeffrey Thomson, Kenneth Lemont, Cyrus Clark, Vice Chair Matt Brock, and Chair Judith Spiller.

5. Agenda Amendment and Adoption

Under New Business, Item j. (090220-11) The Kittery Town Council moves to set the December Council meeting schedule as follows: December 14, 2020, was removed.

Agenda adoption was moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

6. Town Manager's Report

The Town Manager reported on: Community programs, KCC gap childcare, host community for the USS Texas.

Upcoming Dates: Absentee Ballot Applications Available – Town Clerk, Candidate Forum – October 7, 6PM (broadcast on Channel 22), Town Hall Closed – Indigenous Peoples Day – October 12, Voter Registration Night – October 28, 6PM – 8PM, Town Hall, and Presidential/State/Local Election – November 3, 8AM to 8PM, Kittery Community Center.

7. Acceptance of Previous Minutes

Councilor Thomson moved to approve the May 11, and May 27, 2020 minutes as written, seconded by Councilor Pelletier.

Motion Carried 7-0-0

8. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.

9. PUBLIC HEARINGS

a. (090220-1) The Kittery Town Council moves to hold a public hearing on Title 10 Love Lane Emergency Ordinance.

The Town Manager gave an overview of the Title 10 - Love Lane Emergency Ordinance.

Nathaniel Hios, 48 Love Lane, Apt. B, Kittery, ME - Mr. Hios stated his opposition to Love Lane being one way, due to the congregation of the Church of Christ having to drive in a different direction to get to their church.

Michael O'Keefe, 43 Love Lane, Kittery, ME - Mr. O'Keefe spoke in favor of the one way on Love Lane.

Councilor Clark moved Love Lane to be one way at all times, effective October 12, 2020 for 60 days, seconded for discussion by Councilor Thomson.

The Councilors discussed the advantages and the disadvantages of the two options with the Town Manager. The Council stated the options were: 1. one way at all times and 2. one way at designated times (6AM to 7AM M-F). The Council decided option 1, one way at all times, would be the safest.

Motion Carried 7-0-0

10. DISCUSSION

a. The public may submit public comments in writing or raise their hand in the webinar for the DISCUSSION agenda.

Nathaniel Hios, 48 Love Lane, Apt. B, Kittery, ME - Mr. Hios expressed his disappointment with the Council's decision.

Karen O'Keefe 43 Love Lane, Kittery, ME - Ms. O'Keefe thanked the Council for their decision.

b. Chairperson will read written comments into the record.

All of the letters and emails are posted online and are a part of public record.

Gary Beers, 54 Lewis Road, Kittery, ME - Mr. Beers sent an email and submitted a report on the Code of Ethics.

c. Chairperson's response to public comments.

Chair Spiller responded to Mr. Hios and said the town would be doing traffic counts on roads surrounding Love Lane and would revisit this in 60 days.

Chair Spiller responded to Ms. O'Keefe and stated traffic on Love Lane has been an issue for quite some time and that the Council is glad it is finally being addressed.

Chair Spiller responded to Mr. Beers' email and stated the Town Council follows the rules the Town Manager shared with him. If the Council wishes to revisit those rules Council has a process.

11. UNFINISHED BUSINESS –

a. (090220-2) The Kittery Town Council moves to schedule a Public Hearing on October 14, 2020 Title 6 – Animal Control Phase 1.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

12. NEW BUSINESS

a. Donations/gifts received for Council disposition - None

b. (090220-3) The Kittery Town Council moves to approve a renewal Liquor License application from Tulsi 20 Walker Street, Kittery. All necessary inspections have been conducted.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

c. (090220-4) The Kittery Town Council moves to approve a renewal Liquor License application from Anneke Jans, 60 Wallingford Square, Kittery. All necessary inspections have been conducted.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

d. (090220-5) The Kittery Town Council moves to approve the Annual General Assistance Appendices A-D and Appendix H for 2020-2021 year.

The Town Manager gave an overview of the Annual General Assistance Appendices A-D and Appendix H for the 2020-2021 year.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

e. (090220-6) The Kittery Town Council moves to approve the Collective Bargaining Agreement Extensions.

The Town Manager gave an overview of the Collective Bargaining Agreement Extensions.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

f. (090220-7) The Kittery Town Council moves to schedule a Public Hearing on Title 3 – Proceeds from the Sale of Tax-Foreclosed Properties on October 14, 2020.

The Town Manager gave an overview of Title 3 – Proceeds from the Sale of Tax-Foreclosed Properties.

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0

g. (090220-8) The Kittery Town Council moves to schedule a Public Hearing on Title 4 – Kittery Housing Committee on October 14, 2020.

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0

h. (090220-9) The Kittery Town Council moves to schedule a Public Hearing on Title 16 – Affordable Housing on October 14, 2020.

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0

i. (090220-10) The Kittery Town Council moves to schedule a Public Hearing on the establishment of an Affordable Housing Fund on October 14, 2020.

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0

The Town Manager asked Council for a consensus on a workshop with the Planning board and October 5, 2020 was offered if it was acceptable to the Council. The Council was all in favor of scheduling the workshop October 5, 2020 at 5:00 p.m.

k. (090220-12) The Kittery Town Council moves to appoint Maribeth Gerard to the KCC Board of Directors for a 3-year term to expire December 31, 2023.

Moved by Councilor Clark, seconded by Councilor Thomson.

Motion Carried 7-0-0

l. (090220-13) The Kittery Town Council moves to accept the resignation of Jan Lamont-Rodonets from the Kittery Community Center Board of Directors.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

m. (090220-14) The Kittery Town Council moves to discuss the Social Media Policy.

The Council had a discussion regarding whether to implement a Social Media Policy. After the discussion, the Council decided to not to implement a Social Media Policy.

13. COUNCILOR ISSUES OR COMMENTS

Councilor Lemont asked if the Town could get volunteers to collect the data for Love Lane to save the Town the expense. Councilor Lemont also commented on the Council's list of action items and wondered if the Council could bring back citizen of the year.

Councilor Denault stated that he had received a lot of emails from residents stating they were unable to find the assessments on the Town's website. He also stated he is still seeing cars that are registered in New Hampshire, and reiterated how the excise tax from a Maine registration goes to the Town.

Councilor Clark made a statement about living your life social media free.

Chair Spiller stated that the October 14, 2020 Council meeting would have an executive session to prepare the Town Manager's annual evaluation. She also spoke about a communication that the Council received from a Black Lives Matter representative. Chair Spiller stated that they were having difficulty with finding the right individuals for the Animal Control Working Group, and said the Town would be advertising on the website.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

Moved to adjourn at 7:40 p.m. by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.