

Kittery Town Council APPROVED Minutes

January 13, 2020

Regular Meeting

Town Hall – Council Chambers

1. Call to Order

2. Introductory

3. Pledge of Allegiance

4. Roll Call

Councilors present: Charles Denault, Jeffrey Pelletier, Jeffery Thomson, Kenneth Lemont, Cyrus Clark, Vice Chair Matt Brock, and Chair Judith Spiller.

5. Agenda Amendment and Adoption

Add item n. under New Business.

Chair Spiller cast one vote to the adoption to the agenda.

6. Town Manager's Report

The Town Manager reported on: short term rentals, Joint Land Use Study, next steps with the Foreside Study, and a Library Committees update.

Upcoming Dates: Martin Luther King Day – Town Hall Closed, January 20, absentee ballot applications available now – Town Clerk's office, Kittery Celebrity Chef Breakfast – January 21, 8AM, Kittery Community Center, dog license renewal deadline – January 31, Town Hall, tax payments due February 15 – Town Hall, and mooring permit renewals open – through April 15, Harbormaster or online.

7. Acceptance of Previous Minutes

April 8, 2019, May 13, 2019 and May 29, 2019 Council minutes approved.

8. Interviews for the Board of Appeals and Planning Board - None

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.

a. (010120-1) The Kittery Town Council moves to receive a presentation from Sterling Roop, Partnership for Southern Maine for the US Census Bureau.

Sterling Roop, from Partnership for Southern Maine, gave a presentation for the US Census Bureau.

b. (010120-2) The Kittery Town Council moves to receive a short presentation from the Town Clerk regarding the March 3, 2020 Primary Election.

The Town Clerk spoke about the March 3, 2020 Primary Election.

10. PUBLIC HEARINGS - None

11. DISCUSSION

a. Discussion by members of the public (three minutes per person)

Tim Brochu, 90 Government Street, Kittery – Mr. Brochu expressed concerns about short term rentals.

Lauren Zike, 7 Stimson Street, Kittery – Ms. Zike expressed concerns about short term rentals.

Michael Landgarten, 103 Pepperrell Road, Kittery – Mr. Landgarten spoke about parking in the Foreside.

b. Response to public comment directed to a particular Councilor

c. Chairperson's response to public comments

Chair Spiller responded to Tim Brochu and Lauren Zike about their short-term rental concerns. Chair Spiller also addressed Michael Landgarten's concerns regarding parking in the Foreside, and suggested having a workshop.

The Town Manager also spoke about some solutions in the works for parking in the Foreside.

Councilor Thomson stated that he had observed parking in the Foreside for maybe a week and a half; week days verses weekends, with a dramatic difference between the two times.

12. UNFINISHED BUSINESS - None

13. NEW BUSINESS

a. Donations/gifts received for Council disposition.

(010120-3) The Kittery Town Council moves to accept a donation in the amount of \$250.00 from the Kiwanis Club of the Seacoast to be deposited into account #101320-65500.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

b. (010120-4) The Kittery Town Council moves to approve the disbursement warrants.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

c. (010120-5) The Kittery Town Council moves to approve a renewal Liquor License application from Weathervane Seafoods, 306 US Route 1 Kittery.

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0

d. (010120-6) The Kittery Town Council moves to approve a renewal Liquor License application from Tasty Thai, 182 State Road, Kittery.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

e. (010120-7) The Kittery Town Council moves to approve a renewal Liquor License application from AJ's Wood Grill Pizza, 68 Wallingford Square, Kittery.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

f. (010120-8) The Kittery Town Council moves to approve a renewal Liquor License application from Bistro 1828, 88 Pepperrell Road, Kittery

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0

g. (010120-9) The Kittery Town Council moves to schedule a Public Hearing on January 27, 2020 on Title 2 - Various.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

h. (010120-10) The Kittery Town Council moves to approve a request from the Kittery Outlet's to hold their Sidewalks Sales for the 2020 season.

- May 22-25 – Memorial Day
- July 3-6 – Fourth of July
- August 7-10 – Back to School
- September 4-7 Labor Day
- October 9-12 – Columbus Day

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

i. (010120-11) The Kittery Town Council moves to approve and set the Summer and December meeting schedules for 2020:

- July 13
- August 10
- December 14

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

j. (010120-12) The Kittery Town Council moves to discuss Town Council and Town Manager's Goals for 2020 and the FY 2021 Budget.

The Town Manager gave an overview of the Town Council and Town Manager's goals for 2020 and the FY 2021 Budget.

Moved by Councilor Thomson to accept and endorse the Town Manager's goals for 2020 and the FY 2021 Budget, seconded by Councilor Pelletier.

Motion Carried 7-0-0

Chair Spiller suggested the Town Council goals could be provided to the public.

Councilor Denault suggested putting the goals under the Town Council section on the Town website.

Councilor Lemont purposed reviving the Marijuana Working Group, seconded by Councilor Denault.

Motion Carried 7-0-0

Councilor Lemont suggested having one of the Town Councilors on the Marijuana Working Group.

k. (010120-13) The Kittery Town Council moves to appoint a Council representative to be a member of the Library Advisory Committee.

Councilor Thomson moved to appoint Chair Spiller, seconded by Councilor Pelletier.

Motion Carried 7-0-0

l. (010120-14) The Kittery Town Council moves to appoint a Council representative to be a member of the Kittery Celebration Committee.

Councilor Denault moved to appoint Councilor Thomson, seconded by Councilor Lemont.

Motion Carried 7-0-0

m. (010120-15) The Kittery Town Council moves to approve the recommendation of Alan Johnston to the Kittery Port Authority for a term of 5 years to expire December 31, 2024.

Moved by Councilor Denault, seconded by Councilor Thomson.

Motion Carried 7-0-0

n. The Kittery Town Council moves to provide a letter of support to the State Legislature for the updated Water District Charter Revisions that do not impact Municipal Elections.

Moved by Councilor Thomson, seconded by Councilor Denault.

The Town Manager gave an overview.

Motion Carried 7-0-0

14. COUNCILOR ISSUES OR COMMENTS

Councilor Lemont wanted to thank Councilor Thomson for running for the Board of Trustees for the Kittery Water District.

Councilor Clark spoke about a broken water pipe on Rte. 103. Councilor Clark also spoke in support of Councilor Thomson running for the Board of Trustees for the Kittery Water District.

Councilor Denault stated that on June 19, 2019 he spoke about several properties that would be in violation of the property maintenance section of the town code. He also spoke about a parking kiosk. Councilor Denault spoke in support of Councilor Thomson.

Councilor Thomson spoke about an article in the Boston Globe on recycling. Councilor Thomson thanked six decades of Kittery voters for voting for him.

Chair Spiller spoke about York River designation approval received from the Department of Interior, that the town report met all the criteria. Chair Spiller asked for the Council's consensus for continuing the support of designation. All were in favor. Chair Spiller stated that Wednesday at 6 p.m. at York High School, Ready for One Hundred is doing a presentation. Chair Spiller suggested the Town Manager explore the idea of electric cars for the town.

15. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson - None

b. Committee Reports - None

16. EXECUTIVE SESSION

Councilor Thomson moved to go into Executive Session at 7:29 p.m., seconded by Councilor Pelletier.

Motion Carried 7-0-0

a. (010120-16) The Kittery Town Council moves to go into Executive Session with the Town Manager in accordance with 1 M.R.S. §405 (6) (A) to discuss or consider complaints regarding appointees, where public discussion could be reasonably expected to cause damage to an individual's reputation or right to privacy.

Councilor Denault moved to come out of Executive session at 8:03 p.m., seconded by Councilor Pelletier.

Motion Carried 7-0-0

17. ADJOURNMENT

Councilor Pelletier moved to adjourn, seconded by Councilor Thomson.

Motion Carried 7-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting.

Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.