

Kittery Town Council Approved Minutes

May 11, 2020 6:00 PM

Remote Meeting

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call

Councilors present: Charles Denault, Jeffrey Pelletier, Jeffrey Thomson, Kenneth Lemont, Cyrus Clark, Vice Chair Matt Brock, and Chair Judith Spiller.

5. Agenda Amendment and Adoption

Council approved the agenda as presented.

6. Town Manager's Report

The Town Manager reported on: COVID-19 Update, expanded online services, Senior Tax Credit program, and Memorial Day observance. Upcoming Dates: State Primary Election and Town Meeting Ballot July 14, 2020.

7. All items involving the town attorney, town engineers, town employees, or other town consultants or requested offices. – None.

- a. (050120-1) The Kittery Town Council moves to receive a presentation from the Town Clerk, Karen Estee on the upcoming July 14th Election and Absentee Voting.

The Town Clerk gave a presentation regarding the upcoming July 14th Election and Absentee Voting.

8. DISCUSSION

- a. Public comments will be received via email, mail, or the Town Hall Drop Box up until noon the day of the meeting. - None

- b. Chairperson will read comments into the record. - None

- c. Chairperson's response to public comment - None

9. New Business

- a. Donations/gifts received for Council disposition

(050120-2) The Kittery Town Council moves to accept a donation from the Friends of the Rice Public Library in the amount of \$2,500.00. To be deposited into the Library Donations Fund.

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0.

(050120-3) The Kittery Town Council moves to accept a donation from The Rice Public Library Corporations in the amount of \$5,000.00. To be deposited in the Library Donations Fund.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

b. (050120-4) The Kittery Town Council moves to approve a request from Traip Academy to place signs on the following roads from May 15th to June 30th, Williams, Whipple, Rogers and Shapleigh to recognize the 2020 Graduating Class.

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0

c. (050120-5) The Kittery Town Council moves to discuss allowing blanket Sidewalk Sales through Stages 1, 2, and 3 of the Governor's Reopening Plan.

The Town Manager gave an overview regarding the option to allow blanket Sidewalk Sales through Stages 1, 2, and 3 of the Governor's Reopening Plan.

All were in favor.

d. (050120-6) The Kittery Town Council moves to approve a New Victualer's License application from Definitive Brewing Company located at 318 US Route 1, Kittery.

Moved by Councilor Denault, seconded by Councilor Pelletier.

Motion Carried 7-0-0

e. (050120-7) The Kittery Town Council moves to approve a renewal Liquor License application from Festina Lente, 1 Government Street Suite 3, Kittery.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

f. (050120-8) The Kittery Town Council moves to approve the Banner Policy.

The Town Manager gave an overview of the Banner Policy.

Moved by Councilor Denault, seconded by Councilor Pelletier.

Motion Carried 7-0-0

g. (050120-9) The Kittery Town Council moves to accept the resignation of Shaye Robbins of the Parks Commission and the Economic Development Committee.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

10. Council Issues or Comments

Jeffery Thomson, Jeffrey Pelletier, Kenneth Lemont, Charles Denault, Cyrus Clark, Vice Chair Matt Brock, and Chair Judith Spiller gave their thanks to the Town Manager, the Police, Town employees, and the volunteers for their hard work in response COVID-19.

11. Executive Session - None

12. ADJOURNMENT

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.