

Kittery Town Council APPROVED MINUTES

Regular Meeting

November 13, 2019

Town Hall – Council Chambers.

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Oath of Office to Newly Elected Officials
Councilor Denault and Councilor Pelletier were sworn in for their new terms.
5. Roll Call
Councilors present: Charles Denault, Jeffrey Pelletier, Jeffery Thomson, Kenneth Lemont, Cyrus Clark, Vice Chair Matt Brock, and Chair Judith Spiller.
6. The Kittery Town Council moves to elect a Chairperson for the ensuing year.
Councilor Thomson was nominated, but declined.
Councilor Pelletier moved to nominate Judith Spiller for Council Chair, seconded by Councilor Brock.
Motion Carried 7-0-0
7. The Kittery Town Council moves to elect a Vice-Chair for the ensuing year.
Councilor Lemont moved to nominate Matt Brock for Council Vice Chair, seconded by Councilor Denault.
Motion Carried 7-0-0
8. Agenda Amendment and Adoption
Chair Spiller cast one vote in favor of adoption.
9. Town Manager's Report
The Town Manager reported on: Tanker truck roll over, election, reverse alert system, annual goals quarterly report, quarterly financial report, vacation and November 25 meeting.
10. Acceptance of Previous Minutes - None
11. Interviews for the Board of Appeals and Planning Board
John Perry spoke regarding his qualifications and the reason he wanted to be on the Planning Board.

Robert Gray spoke regarding his qualifications and the reason he wanted to be on the Planning Board.

Councilor Thomson moved to postpone the decision until the 3rd applicant whom wasn't present at the Council meeting is interviewed, seconded by Councilor Clark.

Motion Failed – Councilor Denault, Councilor Lemont, Councilor Clark, Councilor Pelletier, Vice Chair Brock, and Chair Spiller voted no.

Councilor Thomson voted yes.

Councilor Denault moved to nominate John Perry to the Planning Board, seconded by Councilor Thomson.

Motion Carried 7-0-0

12. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices. - None

13. PUBLIC HEARINGS

- a. (110119-1) The Kittery Town Council moves to hold a public hearing on Title 4 – Library Advisory Committee.

The Town Manager gave an overview on Title 4 – Library Advisory Committee.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

14. DISCUSSION

- a. Discussion by members of the public (three minutes per person)

Rachel Dennis, 11 Colonial Road Kittery, ME - Ms. Dennis expressed her concerns about no one adopting the ALA freedom policies to read.

The Town Manager addressed the concerns of Ms. Dennis.

- b. Response to public comment directed to a particular Councilor

- c. Chairperson's response to public comments

15. UNFINISHED BUSINESS - None

16. NEW BUSINESS

- a. Donations/gifts received for Council disposition.

(110119-2) The Kittery Town Council moves to accept donations in the amount of \$750.00 from the following donors to be deposited in the Thresher Memorial Fund.

- Dennis Crowley
- Harry Rodgers
- John Joyal

- David Stevenson
- Scott Dennett
- Northeast Credit Union

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

b. (110119-3) The Kittery Town Council moves to approve the disbursement warrants.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

c. (110119-4) The Kittery Town Council moves to discuss Council Rules for the ensuing year.

Moved by Councilor Thomson, seconded by Councilor Denault.

Motion Carried 7-0-0

d. (110119-5) The Kittery Town Council moves to discuss appointment of Council members to on-going Council Committees.

Moved by Councilor Denault to accept the Town Council standing, ADHOC, and Committee list as written, seconded by Councilor Pelletier.

Motion Carried 7-0-0

e. (110119-6) The Kittery Town Council moves to schedule a public hearing December 9th on Title 10 – Pepperrell Road.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

f. (110119-7) The Kittery Town Council moves to schedule a public hearing on December 9th on Title 10 - Badgers Island Parking.

Moved Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

g. (110119-8) The Kittery Town Council moves to Review and Approve communications with the Town of York regarding the border.

The Town Manager gave an overview of the communications with the Town of York regarding the Kittery and York border.

Councilor Pelletier gave a summary of the letter he had written in response to the communication from the Town of York.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

h. (110119-9) The Kittery Town Council moves to authorize the Town Manager to close departments with the exception of essential personnel, the day after Thanksgiving, November 29, 2019, with the understanding that employees will use their personal accumulated time.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

i. (110119-10) The Kittery Town Council moves to approve a renewal Liquor License application from the Loyal Order of Moose #444 76 US Route 1 Bypass, Kittery.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

j. (110119-11) The Kittery Town Council moves to approve a renewal Special Amusement Permit for the Loyal Order of Moose #444 76 US Route 1 Bypass Kittery.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

k. (110119-12) The Kittery Town Council moves to appoint Bob Guay to the Kittery Community Center Board of Directors for a term of three years to expire 12-31- 2022.

Moved by Chair Spiller, seconded by Councilor Thomson.

Motion Carried 7-0-0

l. (110119-13) The Kittery Town Council moves to appoint Karen Estee as acting town Manager the week of November 18th, as Town Manager will be on vacation.

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

17. COUNCILOR ISSUES OR COMMENTS

Councilor Denault thanked everyone for coming out to vote, congratulated Councilor Pelletier, he spoke of the election signage being kept at a minimum, he stated the Town of Eliot voted marijuana in, and voted no on chloramines. Councilor Denault reminded the Council he received concerns and thanks at the polls about waiting for 11 years on sidewalks for Route 103, and 35 years at Shapleigh. Councilor Denault also spoke about pot holes on Badgers Island, asked for an update on LED street lights, and spoke briefly about a candidate for the Port Authority, Jack True, having some difficulties scheduling an interview.

Councilor Thomson spoke about the new siding at the original solid waste facility, the MMA Workshop on short term rentals, asked Chair Spiller to get a Council consensus on the 4-hour parking experiment on Walker Street, and offered gratitude to Kittery Water District Board of Trustee Members, Bob Wyman and Roger Raymond, for their many years of service.

Councilor Lemont congratulated Chair Spiller and Vice Chair Brock on their re-elected positions on the Council, and also spoke about the Traip Academy girls' soccer team winning the State Title. Councilor Lemont also spoke about Council reinstating the Marijuana Working Group.

Vice Chair Brock expressed concern about not being able to vote in the Kittery Water District election. Vice Chair Brock also spoke of the businesses in the area of Government Street being happy with the newly paved street, but not with speeding.

Chair Spiller stated there were 12 to 15 lobster traps still at Fort Foster and spoke about options for removing them.

18. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson

Chair Spiller spoke about giving recognition to the Traip Academy girls' soccer team at a Council meeting. Chair Spiller also gave an update on the Climate Adaptation Committee.

b. Committee Reports - None

19. EXECUTIVE SESSION - None

20. ADJOURNMENT

Moved by Councilor Thomson, seconded by Councilor Pelletier.

Motion Carried 7-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.