



**TOWN OF KITTERY
SENIOR PROPERTY TAX ASSISTANCE**

Application Deadline - August 15, 2018

General Information

Please check one: I am applying for _____ Municipal Tax Assistance _____ Tax Deferral for Senior Citizens

Name: _____ Age: _____ Own or Rent: _____

Property Address: _____

Mailing Address (if different from above): _____

Number of years living at above address: _____ Number of years living in Kittery: _____

Phone Number: _____ Email address: _____

Property Owners

A. Map and Lot number as it appears on Tax Bill: Map _____ Lot _____

Renters

Annual Rental Fees: \$ _____ Expenses included in rent: Heat Electricity

Property Tax Other _____ (Check all that apply.)

B. Do you rent but receive a separate bill for property taxes? Yes No If yes, please provide copy of invoice.

C. If renting, a copy of the lease is required.

Household Income:

A. Federal Income Tax Return (**2017**) - Enter the annual income amount specific to the form you filed: \$ _____ (1040 Line 22, 1040A Line 15 or 1040EZ Line 4)

B. If you **do not** file a Federal Income Tax Return, please complete the following amounts receive in **2017**:

Social Security Benefits: \$ _____

Retirement Plan Benefits: \$ _____ (pensions, annuities, IRA's)

All Other Income: \$ _____

Describe Other Income: _____

Important: Applicant must provide supporting documentation displaying total household income (ie: tax returns, bank statements etc.) If no documentation is available please provide a written explanation on page two of this application.



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Senior Property Tax Assistance Program Application - Page 2**

Explanation of no supporting documentation:

To the best of my knowledge the statements in this application are true.

Applicant

Date: ____/____/____

TOWN USE ONLY

DOB ____/____/____ Type of Verification: DL____ BC ____ Other_____

Length of Residency: Voter Registration ____ Other _____

Homestead Ownership: Property Records____ Other _____

Renters: Rental Agreement_____

Proof of Income: Income Tax Return ____ Other _____

Property Taxes Paid Prior Year: _____

Approved: Amount of Tax Credit awarded \$_____

Denied: Reason for denial: _____

Town Manager

Date: ____/____/____

Please return completed applications, including all required attachments, to Assistant Tax Collector, Jan Fisk via e-mail at jfisk@kitteryme.org or in person at Town Hall, located at 200 Rogers Road, Kittery, ME 03904.

FREQUENTLY ASKED QUESTIONS

SENIOR TAX CREDIT

1

WHAT IS THE SENIOR PROPERTY TAX CREDIT?

If you are 70 years of age or older, with an annual income that does not exceed three hundred percent (300%) of the federal poverty level and have lived in Kittery for 10 consecutive years, you may qualify for a Senior Property Tax Credit of up to \$1,000 per household.

2

WHEN CAN I APPLY?

Applications are accepted until the August 15 deadline of each year.

3

HOW DO I APPLY?

Applicants are required to return a completed application to Assistant Tax Collector, Jan Fisk. Applications can be submitted via e-mail to jfisk@kitteryme.org or in person at Town Hall, located at 200 Rogers Road, Kittery, ME 03904. Along with the application, applicants must provide supporting documentation for household income, ie: tax returns, bank statements etc. Applicants must also provide a copy of a valid ID displaying their date of birth, ie: driver's license, birth certificate, passport, etc. If the applicant is applying as a renter, a copy of the rental lease is also required.

4

WHAT IS THE AMOUNT OF THE CREDIT?

Qualifying applicants are eligible to receive a credit of up to \$1,000 per household.

5

WHEN WILL I RECEIVE MY CREDIT?

Approved applicants will have the total amount of the credit applied to their real estate taxes by October 1 of the year in which participation is sought.

6

CAN I APPLY THE CREDIT TO TAXES OWED IN A PRIOR YEAR?

No, the credit only applies to taxes within the current tax year.

7

DO I HAVE TO REAPPLY TO CONTINUE RECEIVING THE CREDIT?

Yes, the Senior Property Tax Credit must be reapplied for each year.

CONTACT ASSISTANT TAX COLLECTOR, JAN FISK
AT 207-475-1316 OR [JFISK@KITTERYME.ORG](mailto:jfisk@kitteryme.org) FOR
MORE INFORMATION.

FREQUENTLY ASKED QUESTIONS

SENIOR TAX DEFERRAL

1 **WHAT IS THE SENIOR PROPERTY TAX DEFERRAL?** If you are 70 years of age or older, with an annual income that does not exceed three hundred percent (300%) of the federal poverty level and have lived in Kittery for 10 consecutive years in an eligible homestead, you may qualify to defer your property taxes.

2 **WHEN CAN I APPLY?** Applications are accepted throughout the calendar year.

3 **HOW DO I APPLY?** Applicants are required to return a completed application to Assistant Tax Collector, Jan Fisk. Applications can be submitted via e-mail to jfisk@kitteryme.org or in person at Town Hall, located at 200 Rogers Road, Kittery, ME 03904. Along with the application, applicants must provide supporting documentation for household income, ie: tax returns, bank statements etc. Applicants must also provide a copy of a valid ID displaying their date of birth, ie: driver's license, birth certificate, passport, etc. If the applicant is applying as a renter, a copy of the rental lease is also required.

4 **HOW LONG CAN MY TAXES BE DEFERRED?** If you qualify, taxes may be deferred until you transfer ownership of your home, or you cease to use it as your primary residence.

5 **HOW WILL I BE NOTIFIED ABOUT MY APPROVAL OR DENIAL?** Applicants will be notified by mail.

6 **DO I HAVE TO REAPPLY TO CONTINUE RECEIVING THE DEFERRAL?** Once approved, no reapplication is needed.

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