

## YOUTH AD HOC COMMITTEE

### CHARGE

The **KITTERY TOWN COUNCIL** hereby establishes the Youth Ad Hoc Committee (Youth Committee) as follows:

1. The Youth Committee is charged with the following objectives:
  - a. Assess the passive recreation needs and interests of Kittery's youth that is:
    - i. available year round, on weekends and during school breaks
    - ii. not an organized sport
  - b. Recommend next steps to the Kittery Community Center Board of Directors, Rice Public Library, School Department, and Kittery Town Council which may include the development and implementation of passive and social recreational opportunities in existing facilities, or the creation of new recreational facilities such as a skatepark.
2. The Youth Committee will consist of the following members, selected to represent a broad range of interested parties, jurisdictional authorities, and advisory entities in Town:
  - a. 3 at-large residents appointed by the Town Council
  - b. 2 Town Councilors appointed by the Town Council
  - c. 2 representatives from the Kittery Community Center Board of Directors
  - d. 2 student representatives
  - e. 1 representative each from: School Committee and DEI Committee.

Other interested parties that may be asked to engage in the conversation at critical junctures may include:

- f. Library Advisory Committee
  - g. Subcommittees of the Kittery Community Center Board Directors (e.g.: Performing Arts, Visual Arts, Youth Athletic)
  - h. Subcommittees of the School Committee
3. The Council will appoint the resident representatives, as recommended by the two Council members and Town Manager. The recommended resident appointees will be selected from a pool of candidates who apply to be on the Youth Committee, and who present beneficial perspectives, experiences, insight, and interest in the Town's effort, and are available to actively participate in the Youth Committee's work.
4. The School Committee or designee will appoint the student representatives. The recommended student appointees will be selected from a pool of candidates who are interested in engaging in the effort, who are available to actively participate, and who are cleared to participate by the Superintendent of Schools.
5. The Town Manager and Kittery Community Center Director will serve on the committee as ex officio non-voting members.

6. The Council expects the Youth Committee to provide progress reports to the Council at appropriate times.
7. The Committee is expected to encourage input and participation from a broad range of residents.
8. The Committee will meet as often as it determines necessary to complete its work.
9. The Committee reports to the Town Council as a whole. It has no authority with municipal departments and staff, except as may be requested of, and directed by, the Town Manager. The Town Manager will be responsible for ensuring the meetings, records, and work of the Committee are managed in accordance with State Law, Town Code, and Town policy.
10. The Committee will dissolve upon issuing its recommendations, or upon vote of the Council, whichever occurs first.