Town of Kittery Maine Planning Board Meeting May 9, 2019

ITEM 4 - 12 Haley Road – Shoreland Development Plan Review.

Action: Accept or deny application. Approve or deny plan. Owner/applicant Kimberly A. Lingard requests consideration to reconstruct an existing single family residence and shed on a 3,817 sf parcel located at 12 Haley Road (Tax Map 47 Lot 21) in the Residential - Rural (R-RL) Shoreland Overlay (OZ-SL-250' & OZ-SL-75') and Resource Protection (OZ-SL-75') Zones. Agent Ryan McCarthy, P.E., P.L.S, Tidewater Engineering & Surveying, Inc.

PROJECT TRACKING

REQ'D	DESCRIPTION	COMMENTS	STATUS					
YES	Determination of Completeness	Possible for 5/9/2019	PENDING					
NO	NO Public Hearing							
NO	Site Walk							
Yes	Final Plan Review and Decision TBD							
Plan Review Notes reflect comments and recommendations regarding applicability of Town Land Use Development Code, and standard planning and development practices. Only the PB makes final decisions on code compliance and approves, approves with conditions or denies final plans. Prior to the signing of the approved Plan any Conditions of Approval related to the Findings of Fact along with waivers and variances (by the BOA) must be placed on the Final Plan and recorded at the York County Registry of Deeds. PLACE THE MAP AND LOT NUMBER IN %: HIGH LETTERS AT LOWER RIGHT BORDER OF ALL PLAN SHEETS. As per Section 16.4.4.L – Grading/Construction Final Plan Required. – Grading or construction of roads, grading of land or lots, or construction of buildings is prohibited until the original copy of the approved final plan endorsed has been duly recorded in the York County registry of deeds when applicable.								

Background

Planning Board review of this project is required by 16.10.3.4 Shoreland development review because the proposed development is located entirely within the both the Stream Protection Area – Shoreland Overlay Zone and the Water Body/Wetland Protection Area – Shoreland Overlay Zone. The property is a non-conforming lot due to its frontage and size and contained a nonconforming single-family dwelling (recently demolished), and a non-conforming shed in disrepair. The total area is only 3,817 sf (excluding wetlands) and is bounded on the south and southeast by Wilson Creek. Wilson Creek is included in the Stream Protection Overlay Zone and requires a 75' setback for new construction.

The applicant proposes to reconstruct the single family residence and shed located on the property. The residence will stay in the same location and will not be increased in area but will increase in height. At the time of application submittal the existing residence had been demolished with the exception of the foundation, rear deck and shed. A permit from the Code Enforcement office was obtained for the demolition but upon further review by the Office it was determined that any reconstruction fell under the jurisdiction of the Planning Board due to the location in the Overlay Zones.

The existing shed is in disrepair and the applicant has proposed to replace the shed with a new one of the same dimensions. The location will shift about a foot farther away from the stream.

Staff Review

- 1. The proposed expansion does not meet the requirements of the Shoreland Overlay Zones (OZ-SL-250' & OZ-SL-75'). However, the provisions of Article III. Nonconformance apply to the property and existing structures.
 - a. Per Section 16.7.3.3.C.(1) In the Shoreland or Resource Protection Overlay Zone(s), any nonconforming structure which is located less than the required setback from a water body, tributary stream, or coastal or freshwater wetland and which is removed, damaged or destroyed, by any cause, by more than 50% of the market value of the structure before such

damage, destruction or removal, may be reconstructed or replaced provided that a permit is obtained within 18 months of the date of said damage, destruction, or removal, and provided that such reconstruction or replacement is in compliance with the water body, tributary stream or coastal or freshwater wetland setback requirement to the greatest practical extent as determined by the Planning Board. In determining whether the structure reconstruction meets the setback to the greatest practical extent the Planning Board must consider, in addition to the criteria in § 16.7.3.3A(2), Nonconforming structure relocation, the physical condition and type of foundation present, if any. The applicant outlines the reasons in the Project Narrative for reconstructing on the existing footprint. The lot is undersized and if the structure was shifted or rotated then the non-conformity relative to the front yard setback would increase. According to the plan, a small portion of the of the reconstructed residence (SE corner) falls within the 25' setback from the upland edge of the wetland. Under Section 16.7.3.3 B. (3) (e) [2] expansion of any portion of a structure is prohibited. The applicant states that the new residence will have a greater building than the existing building but is still in compliance with Section 16.7.3.3 B. [4] [a] regarding maximum height of the structure. It can't be determined, though, from the building plans whether there is an expansion within the 25' area.

The shed reconstruction falls under the same requirement and the Project Narrative also addresses the limitations on relocating the shed further away from the resource. It is noted that the new shed will be rotated to be align better with the backyard and driveway. This shifts the location farther away from the stream improving that non-conformity, however, by doing so increases the non-conformity slightly with the front yard setback requirement of 40 feet. Section 16.7.3.3 A (1) does allow for the relocation of the shed provided the site of relocation conforms to all dimensional requirements, to the greatest extent practical extent, as determined by the Planning Board.

b. Per Section 6.3.2.17.D (Shoreland Overlay Zone, Standards) the total footprint of the devegetated area cannot exceed 20%. The property is currently non-conforming with about 28.1% devegetated. As outlined on the Shoreland Development Plan with the proposed improvements the devegetated area will remain at 28.1%. See the Existing and Proposed Devegetated Coverage Calculations on the plan for details.

Per Section 16.3.2.1 D. (e) the maximum building coverage for the zone is 15%. The existing condition is at 18.8% and with the proposed improvements the building coverage will decrease by approximately 0.3%.

Recommendation / Action

While a site walk and public hearing are not required, the Board has typically conducted both for these types of projects.

Accept the Shoreland Development Plan application, dated April 18, 2019, from owner/applicant Kimberly A. Lingard to reconstruct an existing single family residence and shed on a 3,817 sf parcel located at 12 Haley Road (Tax Map 47 Lot 21) in the Residential - Rural (R-RL) Shoreland Overlay (OZ-SL-250' & OZ-SL-75') and Resource Protection (OZ-RP) Zones as complete.

Schedule a site visit on {date and time} for a Shoreland Development Plan application, dated April 18, 2019, from owner/applicant Kimberly A. Lingard to reconstruct an existing single family residence and shed on a 3,817 sf parcel located at 12 Haley Road (Tax Map 47 Lot 21) in the Residential - Rural (R-RL) Shoreland Overlay (OZ-SL-250' & OZ-SL-75') and Resource Protection (OZ-RP) Zones.

And/or

Schedule a public hearing on {date} for a Shoreland Development Plan application, dated April 18, 2019, from owner/applicant Kimberly A. Lingard to reconstruct an existing single family residence and shed on a 3,817 sf parcel located at 12 Haley Road (Tax Map 47 Lot 21) in the Residential - Rural (*R*-RL) Shoreland Overlay (OZ-SL-250' & OZ-SL-75') and Resource Protection (OZ-RP) Zones.

April 18, 2019



Mr. Jamie Steffen Kittery Town Planner 200 Rogers Rd Kittery, Maine 03904

Re: Shoreland Development Plan Submission Applicant: Kimberly Lingard, 12 Haley Road, Kittery, ME Job No. 19-113

Dear Mr. Steffen,

On behalf of Kimberly A. Lingard, Tidewater Engineering & Surveying, Inc. is pleased to submit the enclosed Shoreland Development Plan associated with the reconstruction of a single family dwelling located at 12 Haley Road (Tax Map 47 Lot 21).

The property is a non-conforming lot of record that is located entirely within the stream protection shoreland zone. The existing structure is also non-conforming with regards to front setbacks and shoreland setbacks. The applicant is proposing to construct a new single family residence in the same location as the original structure. Per the requirement of the Town's Land Use and Development Code, a shoreland development permit is required to be obtained from the Kittery Planning Board.

The following documents are enclosed for your review:

- 1. Application Form;
- 2. Project Narrative;
- 3. Photos of Existing Structure;
- 4. Architectural Sheets by Gary M. Lepore, AIA;
 - a. Cover Sheet
 - b. A1.00 Proposed Foundation Plan
 - c. A1.01 Proposed Floor Plan
- 5. Shoreland Development Plan by Tidewater Engineering & Surveying, Inc.

We look forward to the opportunity to present this project to the Planning Board at the next available meeting. If you have any questions, please do not hesitate to contact us at (207) 439-2222.

Ryan M. McCarthy, P.E., P.L.S.

President Tidewater Engineering & Surveying, Inc. (207) 439-2222 ryan@tidewatercivil.com

Enclosures

SHORELAND DEVELOPMENT PLAN APPLICATION



TOWN OF KITTERY

Planning & Development Department 200 Rogers Road, Kittery, ME 03904 Telephone: 207-475-1323 Fax: 207-439-6806

MAP	47 LOT 21
DATE	4/18/2019
FEE:	\$ 200.00
ASA*:	

PROPERTY	Physical Address	12 Haley F Kittery, M	Road E 03904				
DESCRIPTION	Base Zone	R-RL	Overlay Zone (s)	Stream Protection Overlay Zone			
	Name	Kimberly A	A. Lingard	- 	106 Haley Road		
OWNER INFORMATION	Phone	207-752-2	988	Mailing Address	Kittery, ME 03904		
	Email	kl2988@g	mail.com				
	Name	Ryan McC	arthy, P.E., P.L.S.	Company	Tidewater Engineering & Surveying, Inc		
AGENT	Phone	207-439-2	222		89 Route 236 #3		
INFORMATION	Email	ryan@tide	watercivil.com	Mailing Address	Kittery, ME 03904		
	Fax	207-703-0	647				
	Name	Kimberly A	Kimberly A. Lingard		106 Haley Road		
APPLICANT INFORMATION	Phone	207-752-2	988	Mailing Address	Kittery, ME 03904		
	Email	kl2988@gmail.com		5.07780.7097			

	Existing Use:
NOL	RESIDENTIAL: The existing lot is a non-conforming lot of record. The entire lot is within the stream protection overlay zone. The existing stucture (recently demolished) was a non-conforming single family residence.
PROJECT DESCRIPTION	Proposed Use (describe in detail):
PROJECT	RESIDENTIAL: The proposed use of the lot is to remain residential. The proposed structure is a single family residence.

z	Please describe any construction constraints (wetla etc.)	ands, shorelan	d overlay zone, flood plain, non-conformance,						
PROJECT DECSCRIPTION	The applicant proposed to reconstruct the existing non-conforming single family residence and shed located on the subject property. The residence will stay in the same location and is not proposed to be increased in area, but will increase in height. The location of the shed will shift about a foot farther away from the stream but the area will remain the same. (SEE ENCLOSED NARRATIVE FOR FURTHER DETAIL)								
	have provided, to the best of my knowledge, informa eviate from the Plan submitted without notifying the P								
Applican	t's	Owner's	evelopment Department of any changes.						
Signatur	e: Idewatur	Signature:	1						
Date:	4/18/19 Engineering	Date:	<u> </u>						
	at Service Accounts: Fees to pay other direct costs no on fees. Title 3, Chapter 3.3.	ecessary to co	mplete the application process, not including						
	MINIMUM PLAN SUBM	ITTAL REQUI	REMENTS						
12 Copies of this Application Form, all supporting documents, and the Development Plan and Vicinity Map 10 plan copies may be half-size (11"x17") and 2 must be full-size (24"x36")									
	nd Development Plan format and content:								
A) Paper	Size; no less than 11" X 17" or greater than 24" X 3	6"							
	Scale or 10 acres: no greater than 1" = 30' acres: 1" = 50'								
 C) Title Block ☑ Title: Shoreland Development Plan ☑ Applicant's name and address ☑ Name of preparer of plan with professional information ☑ Parcel's Kittery tax map identification (map – lot) in bottom right corner ☑ Vicinity Map or aerial photo showing geographic features 5,000 feet around the site. 									
D) Signa ☑ Area	ature Block for signature by Planning Board Chair and Date of P	lanning Board	Approval						
	Development Plan must include the follo	wing existing ar	nd proposed information:						
Existing:		Proposed: (Plan must show the lightened existing topography osed project plan for comparison.)						
 ☑ Topog ☑ Wetlan ☑ Water ☑ Parce ☑ Lot din ☑ Utilitie ☑ Street ☑ Struct ☑ Distar 	mensions s (Sewer/septic, water, electric, phone) s, driveways and rights-of-way	 Recreation Setback lin Lot dimention Utilities (S Streets, du Structures Floor area Distance to: Nearest du Nearest fill 	n areas and open space nes and building envelopes sions ewer/septic, water, electric, phone) riveways and rights-of-way						

AN APPLICATION THE TOWN PLANNER DEEMS SUFFICIENTLY LACKING IN CONTENT WILL NOT BE SCHEDULED FOR PLANNING BOARD REVIEW.

Expansion/Construction Analysis within the Shoreland Overlay Zone¹ (see Table 16.9)

Size of water body or wetland: <a><500 sf <a><501 sf-1 acre <a>>1 acre (N/A: Resource is a stream)

Structure distance from water body: 21.0 feet

STRUCTURE	Existing			
SF (Area)	F (Area) 620 sf 609 sf -1.8%			
Construction:	New:	Demo/Rebuild:	Z	Value:
	Maintenance/r	\$		
*Total increase in area may	not exceed 30%	for any new constru	uction since 1/1/198	9.

PARCEL DE-VEGETATION % Allowed* Existing SF Proposed SF % Proposed*						
Lot Size (sf)	20%	1,072 sf	1,072 sf	28.1 %		
*See underlying zone standards for de-vegetated area percent allowed within a Shoreland Overlay.						

BUILDING COVERAGE % Allowed* Existing SF Proposed SF % Proposed?						
Lot Size (sf)	15 %	716 sf	705 sf	18.5 %		
*See underlying zone standards for building coverage percent allowed.						

¹Calculations for area, volume, and de-vegetated areas must be included on the final plan and certified by a State of Maine registered architect, landscape architect, engineer, or land surveyor. Shoreland Development Plan Application Applicant: Kimberly Lingard Address: 12 Haley Road, Kittery, ME



PROJECT NARRATIVE

The project site is located at 12 Haley Road (Tax Map 47 Lot 21) and is owned by the applicant, Kimberly Lingard. The property is a non-conforming lot of record that is located entirely within both the Stream Protection Area - Shoreland Overlay Zone and the Water Body/Wetland Protection Area - Shoreland Overlay Zone. The existing single family dwelling located on the property is also non-conforming with regards to front setbacks and shoreland structure setbacks.

The applicant is proposing to construct a new single family residence in the same location as the original structure. Per the requirement of the Town's Land Use and Development Code, a shoreland development permit is required to be obtained from the Kittery Planning Board. The following additional information is provided to aid in the Planning Board's review of the project and its compliance with the Town's regulations.

At the time of this submittal, the existing single family residence had been demolished with the exception of the foundation, rear deck and shed. A permit from the Kittery Code Enforcement office was obtained for the demolition. Upon further review by the Kittery Code office, it was determined that approval of any reconstruction fell under the jurisdiction of the Planning Board due to being located within the Stream Protection Overlay Zone.

As previously mentioned, the property is a non-conforming lot of record due to its size and frontage. The total area is only 3,817 square feet (excluding wetlands) and is bounded on the south and southeast by Wilson Creek, on the northeast by Haley Road and on the northwest by Map 47 Lot 22. Wilson Creek is included in the Stream Protection Overlay Zone and requires a 75 foot setback for new construction. The upland edge of the wetland correlates with the high water level of the stream and was delineated by Joseph Noel, Maine CSS #209 on April 8, 2019.

Since the entire property is located within the 75 foot stream protection overlay zone, all existing structures on the property are considered non-conforming. This includes a single family residence, detached shed, driveway and septic system. As a result, any reconstruction must comply with Section 16.7.3.3.3 of the Land Use and Development Code. Section 16.7.3.3.A allows for structures to be reconstructed or replaced provided 1) a permit is obtained within 18 months of the date the structure was demolished and 2) that the reconstruction is in compliance with the stream setback to the greatest practical extent as determined by the Planning Board.

Due to the size and configuration of the subject property, it is our opinion that there is no other practical location to reconstruct the building other than in the existing footprint. If the structure were to be shifted or rotated so as to be farther away from the onsite wetlands, the non-conformity with regard to front yard setbacks would increase. As-is, the building is only 2 feet from the front lot line/right of way (40 foot front setback required) and 21 feet from the side lot line (20 foot side setback required). If the structure were to be shifted or rotated so as to be farther away from the front and side yard setbacks, the non-conformity with regard to the stream setback would increase. The building is also only 21 feet from the stream at the closest point and the rear deck is even

Shoreland Development Plan Application Applicant: Kimberly Lingard Address: 12 Haley Road, Kittery, ME



closer. It is therefore proposed that the existing structure is replaced in the same location to maintain the same dimensional non-

conformance. Please note the proposed building is slightly smaller than the existing footprint, resulting in an increase of 0.3 feet distance from the stream on the southeast side of the building. This is only due to the existing building being out of square.

The existing shed on the property is in disrepair and the applicant has proposed to replace the shed with a new one of the same dimensions. The location of the shed is proposed to be rotated to align better with the backyard and driveway. This shifts the location of the shed farther away from the stream, thereby improving the non-conformity.

Calculations for building coverage and devegetated coverage can be found on the Shoreland Development Plan. The existing building coverage is non-conforming at 18.8% while in the proposed scenario, the building coverage has decreased by approximately 0.3%. The existing devegetated coverage is also non-conforming and will remain unchanged in the proposed conditions.

Calculations for the proposed building height is also shown on the plan and is less than the maximum height of 20 feet. This is taller than the existing building due to an increase in the roof pitch, but still in compliance with the height limit set forth by Section 16.7.3.3.2.E.4.a of the Land Use and Development Code.

Shoreland Development Plan Application Applicant: Kimberly Lingard Address: 12 Haley Road, Kittery, ME



PHOTOS OF PREVIOUS BUILDING



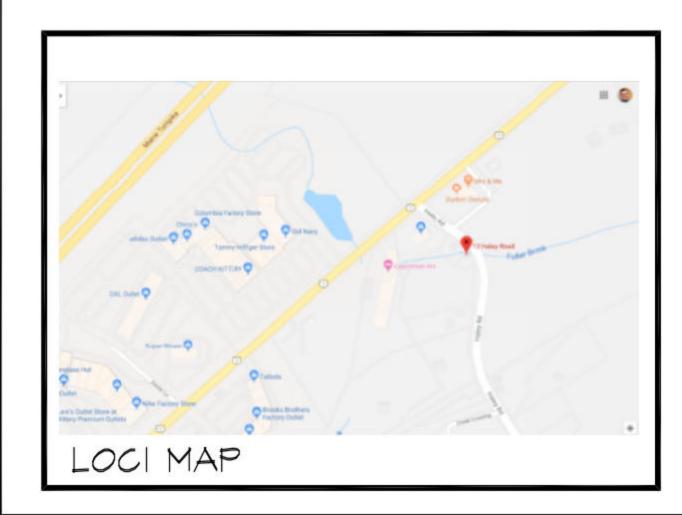
FRONT OF BUILDING



BACK OF BUILDING

LINGARD RESIDENCE COTTAGE 12 HALEY ROAD KITTERY, MAINE 03904



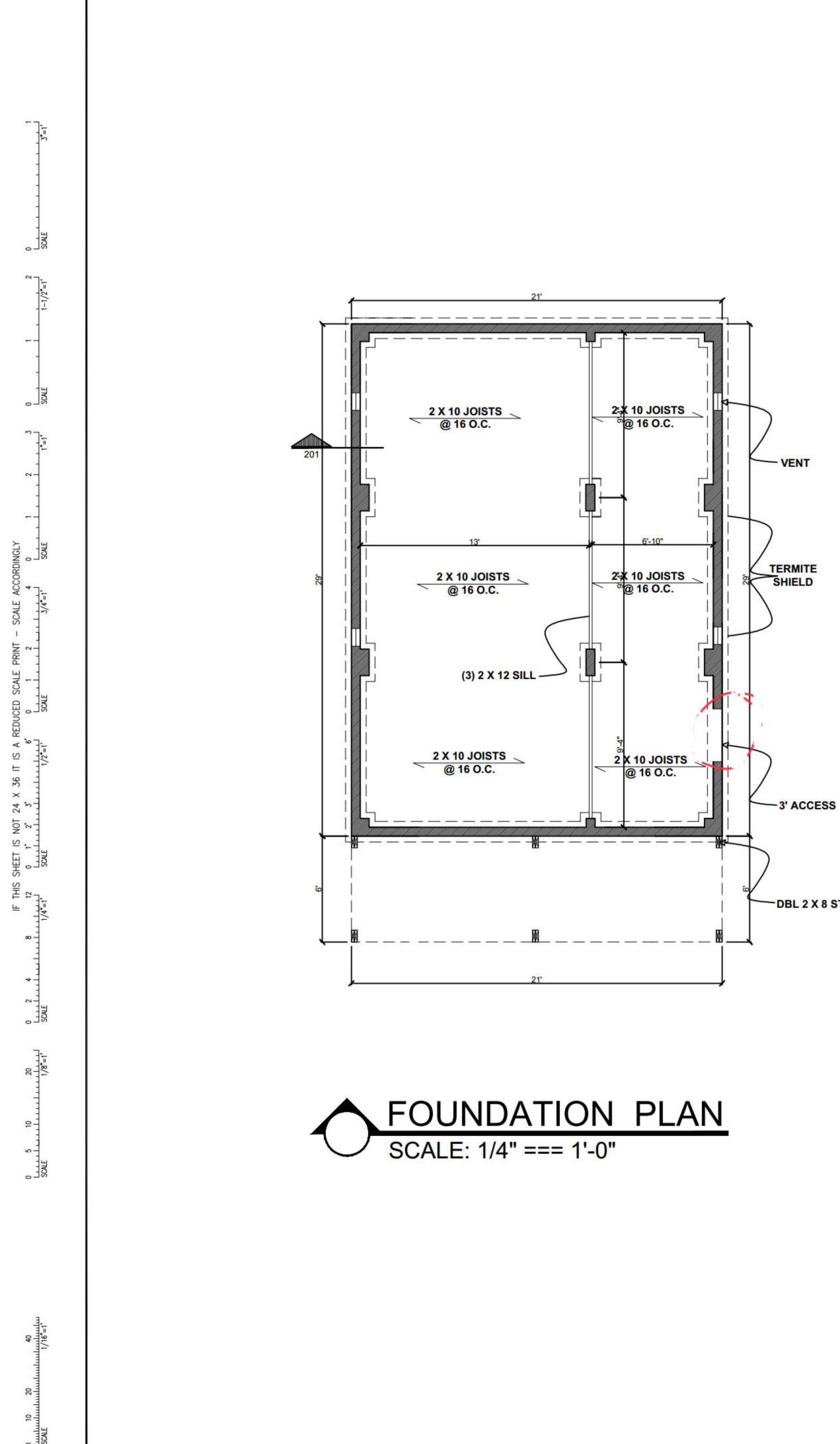


GARY M. LEPORE, AIA 106 Putnam Street Providence, Rhode Island USA 02909 Tel: 401.274.4516 Fax: 401.421.2631 MAINE LICENSE # : 4402

ARCHITECT OF RECORD

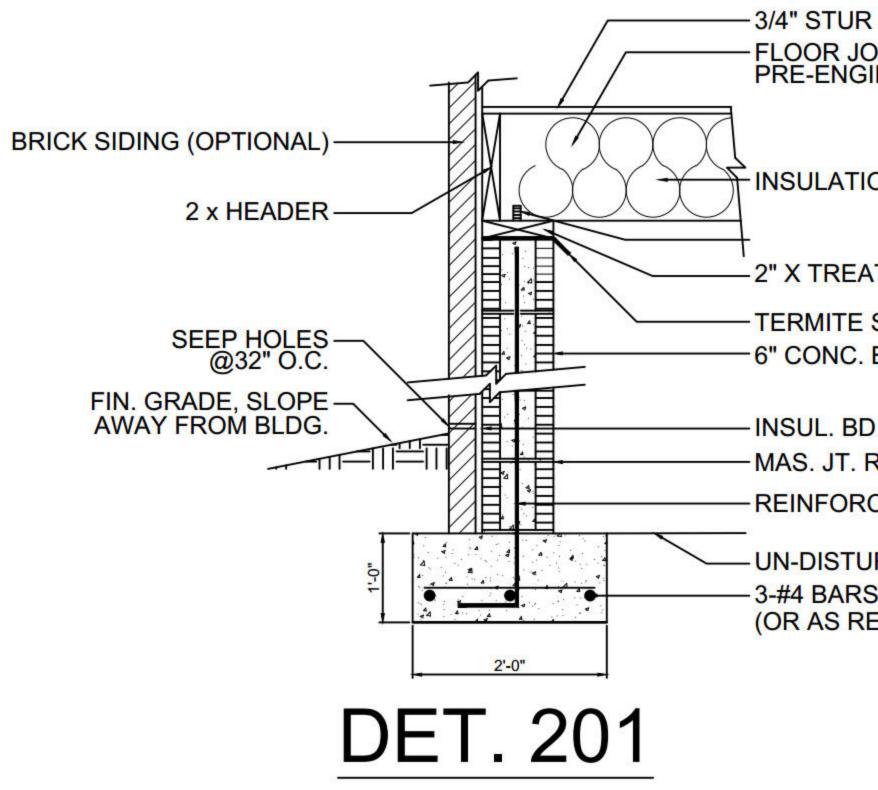
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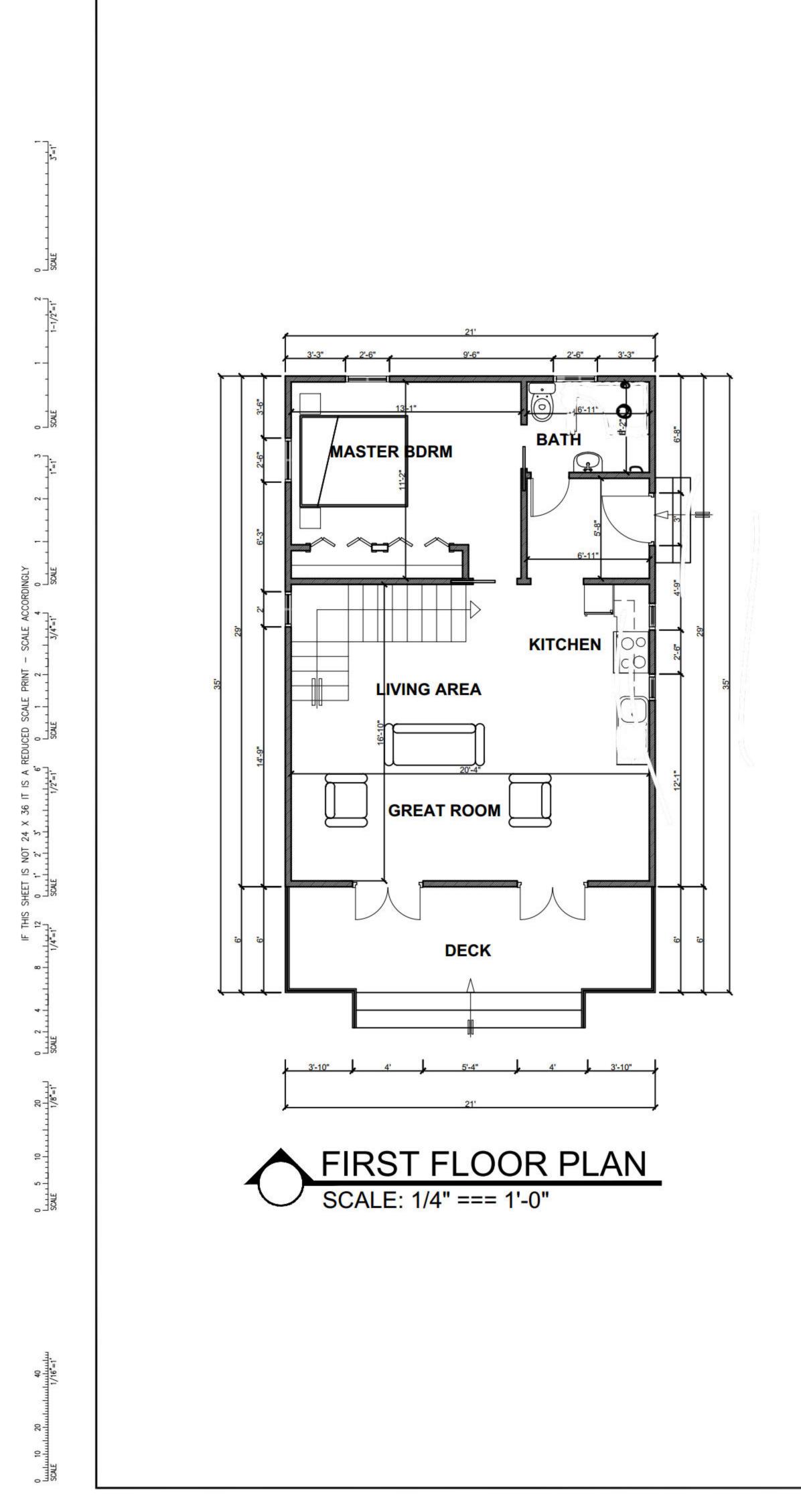
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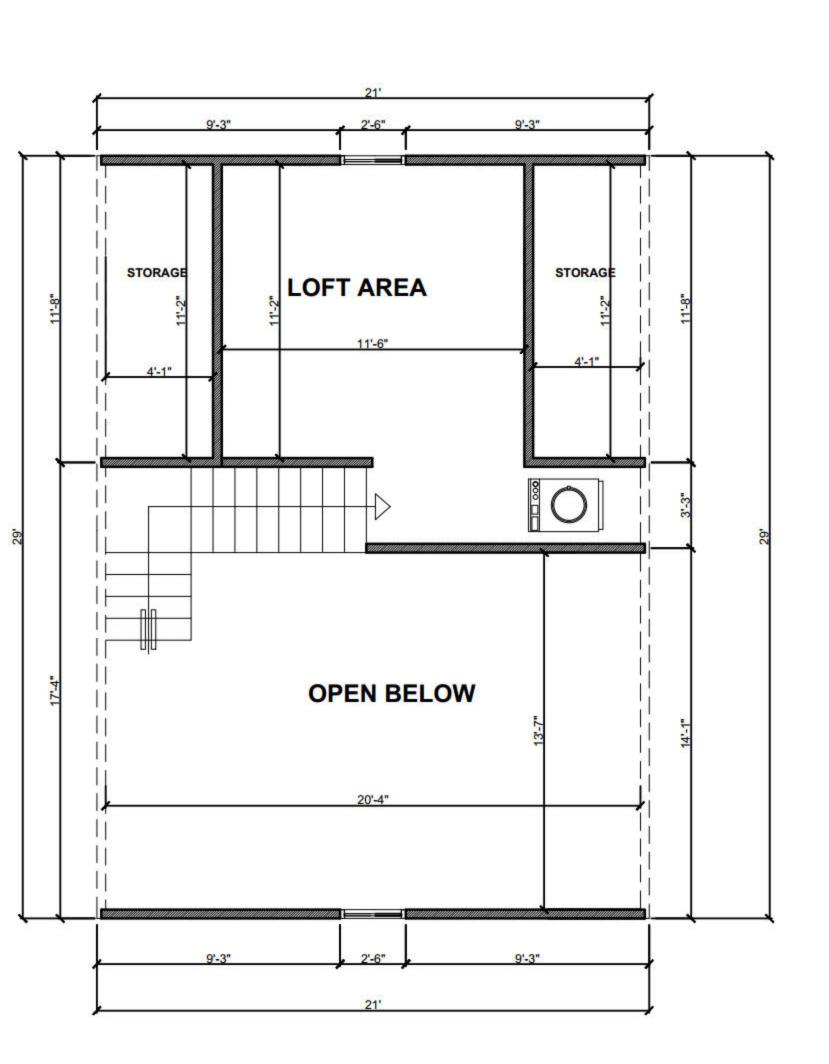
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- 2. FOUNDATION SHALL COMPLY WITH ALL APPLICABLE CODES AT SITE.
- 3. CONTRACTOR SHALL VERIFY ALL SITE CONDITIONS WITH FOUNDATION PLAN AND MAKE NECESSARY ADJUSTMENTS.
- 4. CONTRACTOR SHALL VERIFY ALL DIMENSION
- 5. CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING PROPER DRAINAGE AT SITE. 6. GLUE ALL STUR-DI-FLOR PLYWOOD
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- 8. ALL CONCRETE SLABS TO BE 4" THICK (3000 REINFORCED W/ 6"x6" - 10/10 W.M.
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	Architect of Record: ARCHITECT OF RECORD
	GARY M. LEPORE, AIA
	106 Putnam Street Providence, RI 02909
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	Consultants:
	DESIGN CONSULTANT AMELIA BLAKE
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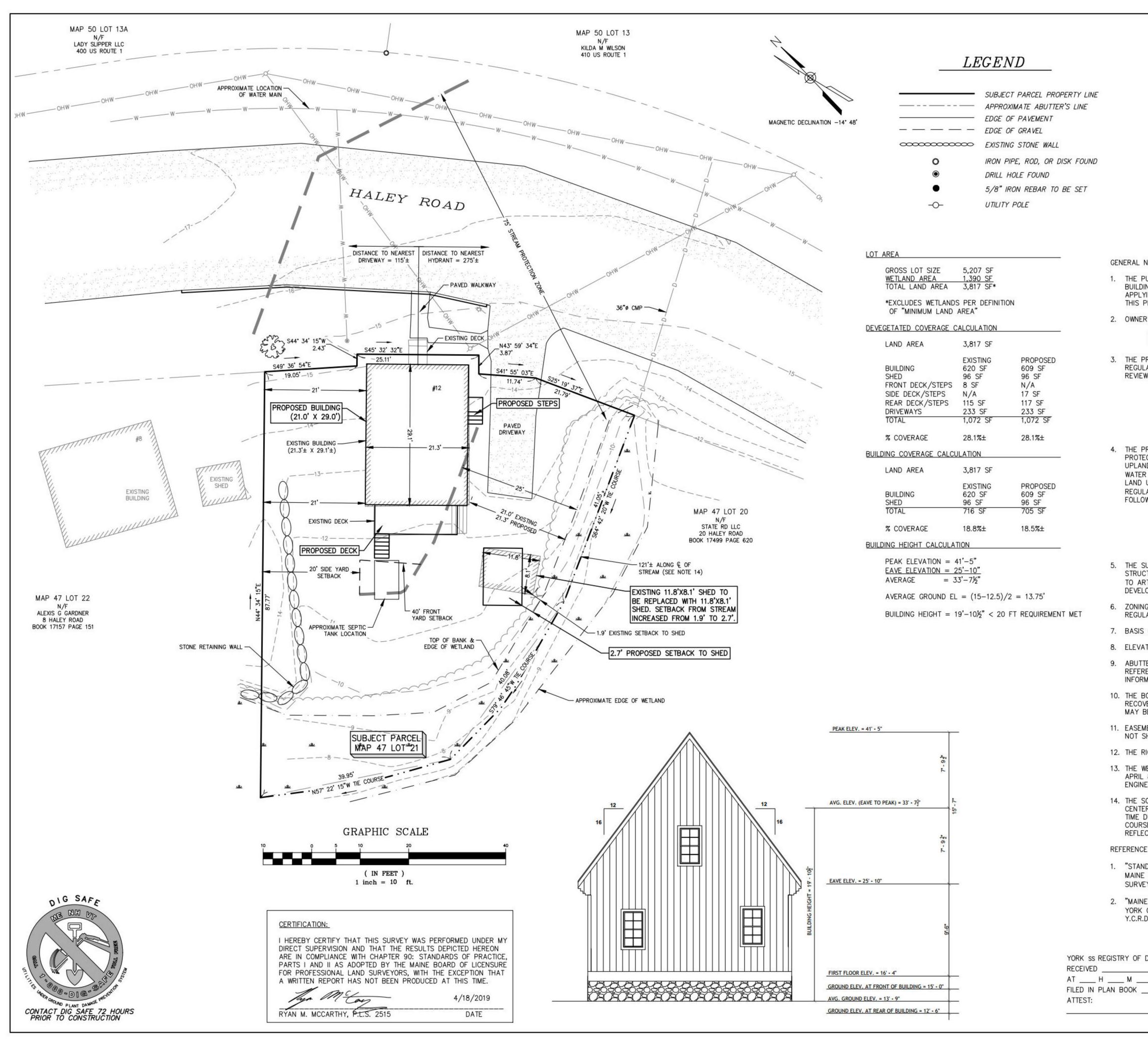


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<image/>	NOT V	ENGINEERING & SURVEYING, INC. B Route 236 Suite 3, Kittery, ME 03904 (207)439-2222 • www.tidewatercivil.com No. DATE: SUBMISSION/REVISION DESCRIPTION
MATION. BOUNDARY SHOWN HEREON IS DETERMINED FROM WRITTEN RECORDS AND FIELD EVIDENCE WERED AT THE TIME OF THIS SURVEY BY TIDEWATER ENGINEERING & SURVEYING, INC AND BE SUBJECT TO CHANGE IF OTHER EVIDENCE BECOMES AVAILABLE. MENTS OR UNWRITTEN RIGHTS MAY EXIST THAT ENCUMBER OR BENEFIT THE PROPERTY SHOWN HEREON. RIGHT OF WAY LOCATION OF HALEY ROAD IS BASED IN REFERENCE PLAN 2. WETLANDS SHOWN HEREON WERE DELINEATED BY JOSEPH NOEL, MAINE CSS #209 ON 8, 2019. THE WETLAND FLAGS WERE SUBSEQUENTLY LOCATED BY TIDEWATER EERING & SURVEYING, INC. SOUTH AND SOUTHEAST BOUNDARY OF THE SUBJECT PARCEL IS TO FOLLOW THE IRLINE OF THE STREAM. THE LOCATION OF CENTERLINE OF STREAM MAY VARY OVER DUE TO NATURAL CAUSES RESULTING IN A SHIFT IN THE BOUNDARY LINE. THE TIE SES PROVIDED HEREON ARE FOR MATHEMATICAL CLOSURE PURPOSES ONLY AND DO NOT CT THE BOUNDARY LIMITS OF THE PARCEL. E PLANS: IDARD BOUNDARY SURVEY FOR PROPERTY AT 20 HALEY ROAD KITTERY, YORK COUNTY, OWNED BY DELL-CO REALTY TRUST ARRIGO C. DELLA PASQUA, TRUSTEE" BY EASTERLY EYING, INC. DATED 12/7/07. (NOT RECORDED) E STATE HIGHWAY COMMISSION RIGHT OF WAY MAP STATE AID HIGHWAY NO. 2 KITTERY	KIMBERLY A. LINGARD 106 HALEY ROAD KITTERY, MAINE 03904	SHORELAND DEVELOPMENT PLAN FOR LAND LOCATED AT 12 HALEY ROAD, KITTERY, MAINE
E STATE HIGHWAY COMMISSION RIGHT OF WAY MAP STATE AID HIGHWAY NO. 2 KITTERY COUNTY SPECIAL STATE AID NO. 802(1) DATED DECEMBER 1966 AND RECORDED IN THE D. PLAN BOOK 47 PAGE 33 DEEDS , 20 , 20 , AND PAGE REGISTER	JOB #: DATE: A SCALE: SHEET:	Ц