

Town of Kittery Maine Planning Board Meeting January 10, 2019

ITEM 4 - 19 Water Street - Shoreland Development Plan Review

<u>Action: Accept or deny application. Approve or deny plan.</u> Owner/applicant Andrew Page requests consideration to construct a roof deck and stairs on an existing shed on a 39,289+- square foot parcel located at 19 Water Street (Tax Map 1 Lot 48) in the Residential – Urban (R-U) and the Shoreland Overlay (OZ-SL-250') Zones. Agent, Sean Marshall, Dynamic Solutions Construction LLC.

PROJECT TRACKING

REQ'D	ACTION	COMMENTS	STATUS
YES	Determination of Completeness/Acceptance	01/10/19 Meeting	Pending
NO	Public Hearing		
NO	Site Walk		
YES	Final Plan Review and Decision		
developme	ent practices. Only the PB makes final decis	dations regarding applicability of Town Land Use Development Co sions on code compliance and approves, approves with conditions or	denies final plans. Prior to the

signing of the approved Plan any Conditions of Approval related to the Findings of Fact along with waivers and variances (by the BOA) must be placed on the Final Plan and recorded at the York County Registry of Deeds. PLACE THE MAP AND LOT NUMBER IN ¼: HIGH LETTERS AT LOWER RIGHT BORDER OF ALL PLAN SHEETS. As per Section 16.4.4.13 – Grading/Construction Final Plan Required. – Grading or construction of roads, grading of land or lots, or construction of buildings is prohibited until the original copy of the approved final plan endorsed has been duly recorded in the York County registry of deeds when applicable.

Background

Planning Board review of this project is required by 16.10.3.4 Shoreland Development Review, because the proposed development is located within the 250-foot setback in the Shoreland Overlay Zone. The lot contains an existing residential structure consisting of a 1 ³/₄ story home, a detached garage, a deck, a patio associated driveway, walkways, and a tidal docking structure. The lot is conforming relative to area (20,000 sf minimum), street frontage (150 feet required), shore frontage (150 feet required) and front and side yard setbacks (40 and 15 feet, respectively required) for the R-U zone. The house except for a very small portion (northwest corner) is located within the 100-foot setback from Highest Annual Tide (HAT).

The applicant proposes to construct a 17.0521' x 13.5416' (231 sf) deck placed upon the roof of the existing single-story shed that is attached to the main house and a 17.9' x 3.5' (61 sf) set of stairs to an existing patio.

The total devegetated area will slightly increase from 16.7% to 16.9% but will still be under the 20% limit. See the coverage calculations on the plan.

Staff Review

1. The proposed expansion does not meet the requirements of the Shoreland Zone (OZ-SL-250'). However, the provisions of Article III. Nonconformance apply to the property and existing structures.

16.7.3.3.B Nonconforming Structure Repair and Expansion provides for expansion of a non-conforming structure within the Shoreland Zone within certain standards and requirements.16.7.3.3.B (d) states the addition of steps and landings, exterior to the structure does not constitute an expansion. Step landings may not exceed three feet by three feet in size.

2. **16.7.3.3.B** (e)[5][a] For structures located less than 100 feet from the normal high-water line of a water body, tributary stream, or upland edge of a coastal or freshwater wetland, the maximum combined total footprint for all structures may not be expanded to a size greater than 1,000 square feet, or 30% larger than the footprint that existed on January 1, 1989, whichever is

greater. The maximum height of any structure may not be made greater than 20 feet, or the height of the existing structure, whichever is greater. Under the recently adopted shoreland zone amendments (effective; January 9, 2019), this subsection has been revised and renumbered. The 8:12 roof pitch requirement has been removed.

3. The attached shed is setback at its closest point 45.5' from the HAT. The existing coop roof will be removed and the roof deck constructed in its place. A new set of deck stairs down to an existing patio will also be constructed. The total increase in impervious within the 100 foot setback is 64 sf.

Recommendation

While a site walk and public hearing are not required, the Board will need to consider whether or not to hold them. This application is pretty straightforward and staff feels that a site walk and public hearing are not necessary.

Action

If the Board concurs with Staff's recommendation, the following motion is suggested:

Move to approve the Shoreland Development Plan application, dated March 21, 2018, from owner/applicant Andrew Page to construct a roof deck and stairs on an existing shed on a 39,289+- square foot parcel located at 19 Water Street (Tax Map 1 Lot 48) in the Residential – Urban (R-U) and the Shoreland Overlay (OZ-SL-250') Zone.

KITTERY PLANNING BOARD FINDINGS OF FACT For 19 Water Street Shoreland Development Plan Review

WHEREAS: Owner/applicant Andrew Page requests approval to construct a roof deck and stairs on an existing shed on a 39,289+- square foot parcel located at 19 Water Street (Tax Map 1 Lot 48) in the Residential – Urban (R-U) and the Shoreland Overlay (OZ-SL-250') Zone.

Hereinafter the "Development" and

Pursuant to the Plan Review meetings conducted by the Town Planning Board as noted;

Shoreland Development Plan Review	1/10/2019
Approval	1/10/2019

And pursuant to the application and plan and other documents considered to be a part of a plan review decision by the Town Planning Board in this Finding of Fact consisting of the following (hereinafter the "Plan"):

1. Shoreland Development Plan Application, dated March 21, 2018.

2. Shoreland Development Plan, Ambit Engineering, Inc. and T/W Designs, March 21, 2018;

NOW THEREFORE, based on the entire record before the Town Planning Board and pursuant to the applicable standards in the Land Use and Development Code, the Town Planning Board makes the following factual findings and conclusions:

FINDINGS OF FACT

Chapter 16.3 LAND USE ZONE REGULATIONS

16.3.2.17.D Shoreland Overlay Zone

(1)(d)[3]. The total footprint of devegetated area must not exceed twenty (20) percent of the lot area, located within the Shoreland Overlay Zone, except in the following zones : Residential-Urban (R-U) Zone where the lot is equal to or less than 10,000 square feet, the maximum de-vegetated area is fifty (50) percent.

<u>Finding</u>: The property is currently at 16.7% devegetated area and after the construction it will become 16.9%.

Conclusion: The requirement appears to be met.

Vote:__in favor__against__abstain

16.7.3.1 Prohibitions and Allowances

A. Except as otherwise provided in this Article, a nonconforming condition must not be permitted to become more nonconforming.

<u>Finding</u>: This is an existing, nonconforming single family dwelling structure relative to the 100 foot setback from the water. A dwelling is a special exception in the Shoreland Overlay Zone.

The proposed development does not increase the nonconformity as permitted in 16.7.3.3.B Nonconforming structure repair and/or expansion.

<u>Conclusion:</u> The requirement appears to be met.

Vote:__in favor__against__abstain

16.7.3.3 Nonconforming Structures 16.7.3.3.B Nonconforming structure repair and/or expansion 16.7.3.3.B (d)

16.7.3.3.B (e)[5] [a]

In cases where the structure is located in the Shoreland or Resource Protection Overlay Zone, the repair and/or expansion must be approved by the Planning Board. See 16.6.6.A.2 reference below.

<u>Finding</u>: The proposed development increases the nonconformity as permitted in 16.7.3.3.B. (1) [5] [a] Nonconforming structure repair and/or expansion. The expansion of the footprint of the structure will not exceed 1,000 square feet in size. The height of the structure will not be greater than the height of the existing structure.

Conclusion: The requirement appears to be met.

Vote:__in favor__against__abstain

16.6.6. Basis for Decision

16.6.6.A.2 In hearing appeals/requests under this Section, the Board of Appeals [note: Planning Board is also subject to this section per 16.7.3.3.B.(1) above] must use the following criteria as the basis of a decision:

1. Proposed use will not prevent the orderly and reasonable use of adjacent properties or of properties in adjacent use zones;

2. Use will not prevent the orderly and reasonable use of permitted or legally established uses in the zone wherein the proposed use is to be located, or of permitted or legally established uses in adjacent use zones;

3. Safety, the health, and the welfare of the Town will not be adversely affected by the proposed use or its location; and

4. Use will be in harmony with and promote the general purposes and intent of this Code.

Finding: The proposed development does not pose a concern. Conclusion: The requirement appears to be met.

Vote:__in favor__against__abstain

Chapter 10 DEVELOPMENT PLAN APPLICATION AND REVIEW Article X Shoreland Development Review

16.10.10.2 Procedure for Administering Permits

D. An application will be approved or approved with conditions if the reviewing authority makes a positive finding based on the information presented. It must be demonstrated the proposed use will:

1. Maintain safe and healthful conditions;

Finding: The proposed development does not appear to have an adverse impact. Conclusion: This requirement appears to be met.

Vote:__in favor__against__abstain

2. Not result in water pollution, erosion or sedimentation to surface waters;

Finding: Maine DEP Best Management Practices will be followed for erosion and sedimentation control during site preparation and building construction to avoid inmpacvt on adjacent surface waters.

Conclusion: This requirement appears to be met.

Vote: in favor against abstain

3. Adequately provide for the disposal of all wastewater;

Finding: The proposed project does not require disposal of wastewater. Conclusion: This requirement is not applicable.

Vote: in favor against abstain

4. Not have an adverse impact on spawning grounds, fish, aquatic life, bird or other wildlife habitat; Finding: See conditions #2 and #3) above.

<u>Conclusion</u>: This standard appears to be met.

Vote:__in favor__against__abstain

5. Conserve shore cover and visual, as well as actual points of access to inland and coastal waters; Finding: Shore cover is conserved in accordance with the Code. There are no points of access. Conclusion: This requirement appears to be met.

Vote: in favor against abstain

6. Protect archaeological and historic resources;

Finding: There does not appear to be any resources impacted. Conclusion: This requirement appears to be met.

Vote:__in favor__against__abstain

7. Not adversely affect existing commercial fishing or maritime activities in a commercial fisheries/maritime activities district;

Finding: The proposed development is not located in a CFMU Zone. Conclusion: This requirement is not applicable.

Vote:__in favor__against__abstain 8. Avoid problems associated with floodplain development and use; Finding: A portion of the parcel is within a Special Flood Hazard Area Zone AE (EL9) as shown on FIRM panel 230171 0008D, revised July 3, 1986. The structure is not in the SFHA, see LOMA Case No. 17-01-1153A. Conclusion: This requirement appears to be met. Vote: in favor against abstain 9. Is in conformance with the provisions of this code; Finding: The proposed construction is in conformance with the provisions of this code. <u>Conclusion</u>: This requirement appears to be met. Vote: in favor against abstain 10. Be recorded with the York County Registry of Deeds. <u>Finding</u>: A plan suitable for recording has been prepared. Conclusion: As stated in the Notices to Applicant contained herein, Shoreland Development plans must be recorded with the York County Registry of Deeds prior to the issuance of a building permit.

Vote:__in favor__against__abstain

Based on the foregoing Findings, the Planning Board finds the applicant has satisfied each of the review standards for approval and, therefore, the Planning Board approves the Shoreland Development Plan Application of owner/applicant Andrew Page to construct subject to the conditions as follows:

Waivers: None

Conditions of Approval (to be depicted on final plan to be recorded):

- 1. No changes, erasures, modifications or revisions may be made to any Planning Board approved final plan. (Title 16.10.9.1.2).
- 2. Applicant/contractor will follow Maine DEP *Best Management Practices* for all work associated with site and building construction to ensure adequate erosion control and slope stabilization.
- 3. All <u>Notices to Applicant</u> contained herein (Findings of Fact dated 1/10/19).

Conditions of Approval (not to be depicted on final plan):

1. Incorporate any plan revisions on the final plan as recommended by Staff, Planning Board or Peer Review Engineer, and submit for Staff review prior to presentation on final Mylar.

The Planning Board authorizes the Planning Board Chair to sign the Final Plan and the Findings of Fact upon confirmation of compliance with any conditions of approval.

Vote:__in favor__against__abstain

APPROVED BY THE KITTERY PLANNING BOARD ON <u>January 10, 2019</u>

Ann H. Grinnell, Planning Board Chair

Notices to Applicant:

- 1. Incorporate any plan revisions on the final plan as recommended by Staff, Planning Board or Peer Review Engineer, and submit for Staff review prior to presentation of final Mylar.
- 2. Prior to the release of the signed plans, the applicant must pay all outstanding fees associated with the permitting, including, but not limited to, Town Attorney fees, peer review, newspaper advertisements and abutter notification.
- 3. One (1) Mylar copy of the final plan and any and all related state/federal permits or legal documents that may be required, must be submitted to the Town Planning Department for signing. <u>Date of Planning Board approval shall be included on the final plan in the Signature Block</u>. After the signed plan is recorded with the York County Registry of Deeds, a Mylar copy of the signed original must be submitted to the Town Planning Department.
- 4. This approval by the Town Planning Board constitutes an agreement between the Town and the Developer, incorporating as elements the Development Plan and supporting documentation, the Findings of Fact, and any Conditions of Approval.

Per Title 16.6.2.A - An aggrieved party with legal standing may appeal a final decision of the Planning Board to the York County Superior Court in accordance with Maine Rules of Civil Procedures Section 80B, within forty-five (45) days from the date the decision by the Planning Board was rendered.

SHORELAND DEVELOPMENT PLAN APPLICATION



TOWN OF KITTERY

Planning & Development Department 200 Rogers Road, Kittery, ME 03904 Telephone: 207-475-1323 Fax: 207-439-6806

MAP <u>1</u> LOT <u>48</u>
DATE: Dec. (9, 2018
FEE: <u>\$ 200.00</u>
ASA*:

PROPE	RTY	Physical Address	19 Water Str	eet, Kittery, ME 03	3904	-		
DESCRIPTION		Base Zone	Residential-Urban (R-U) Overlay Zone (s)		Resource Protection Overlay Zone (OZ-PR) & Shoreland-Waterbody/Wetland Protection Area (OZ-sI-250')			
		Name	Andrew Page	9		PO Box 7098		
OWNER INFORMATION		Phone	603-498-	1257	Mailing Address	Portsmouth, NH 03802		
		Email	sandbearproperties@gmail.com					
	Name Sean Marshall Company Dynami		Dynamic Solutions Construction LLC					
AGENT INFORMATION		Phone	603-557-4760		Mailing Address	253 Clement Road Rollinsford, NH 03869		
		Email	sean@dynamicsolutionsllc.com					
		Fax						
		Name	Andrew Page			PO Box 7098		
APPLICANT INFORMATION		Phone	603-498-7257		Mailing Address	Portsmouth, NH 03802		
		Email	sandbearprop	erties@gmail.com	Address			
		1						
DESCRIPTION	Existing	a detac				onsisting of a 1 3/4 story home, veway, walkways, and a tidal		
SCRI	Proposed Use (describe in detail):							
PROJECT DE	The project proposes the construction of a 17.0521' x 13.5416' (231 sq. ft.) deck placed upon the roof of the existing single story shed. (Highlighted in yellow) Addition of storway (17.9 Ft x 3.5 ft, 61 sq.ft.) (Highlighted in orange) over/concided Vig landing to existing patio.							

Please describe any construction constraints (wetlands, shoreland overlay zone, flood plain, non-conformance, etc.) DECSCRIPTION The project proposes the construction of a 17.0521' x 13.5416' (231 sq. ft.) deck placed upon PROJECT the roof of the existing shed structure. The project is located in the Shoreland Overlay Zone. Addition of 17.9' x 3.564' staining to existing atio, I certify I have provided, to the best of my knowledge, information requested for this application that is true and correct and I will not deviate from the Plan submitted without notifying the Planning and Development Department of any changes. Applicant's **Owner's** Signature: Signature: Date: Date: *Applicant Service Accounts: Fees to pay other direct costs necessary to complete the application process, not including application fees. Title 3, Chapter 3.3. MINIMUM PLAN SUBMITTAL REQUIREMENTS 15 Copies of this Application Form, all supporting documents, and the Development Plan and Vicinity Map $\overline{\mathbf{V}}$ 12 plan copies may be half-size (11"x17") and 3 must be full-size (24"x36") Shoreland Development Plan format and content: A) Paper Size; no less than 11" X 17" or greater than 24" X 36" B) Plan Scale Under 10 acres: no greater than 1" = 30' □ 10 + acres: 1" = 50' C) Title Block

- Title: Shoreland Development Plan
- Applicant's name and address
- Name of preparer of plan with professional information
- Parcel's Kittery tax map identification (map lot) in bottom right corner
- Vicinity Map or aerial photo showing geographic features 5,000 feet around the site.

D) Signature Block

Area for signature by Planning Board Chair and Date of Planning Board Approval

Development Plan must include the following existing and proposed information: Existing: Proposed: (Plan must show the lightened existing topography under the proposed project plan for comparison.) Land Use Zones and boundaries Topographic map (optional) Recreation areas and open space Wetlands and flood plains Setback lines and building envelopes Water bodies and water courses Lot dimensions Parcel area Utilities (Sewer/septic, water, electric, phone) Lot dimensions Streets, driveways and rights-of-way Utilities (Sewer/septic, water, electric, phone) Structures Streets, driveways and rights-of-way Floor area, volume, devegetated area, and building coverage Structures Distance from structure to water body and property lines Distance to: Floor area, volume, devegetated area, and building coverage Nearest driveways and intersections Nearest fire hydrant Nearest significant water body; ocean, wetland, stream

AN APPLICATION THE TOWN PLANNER DEEMS SUFFICIENTLY LACKING IN CONTENT WILL NOT BE SCHEDULED FOR PLANNING BOARD REVIEW.

Expansion/Construction Analysis within the Shoreland Overlay Zone¹ (see Table 16.9)

Size of water body or wetland: <a><500 sf <a><501 sf-1 acre <a>>1 acre

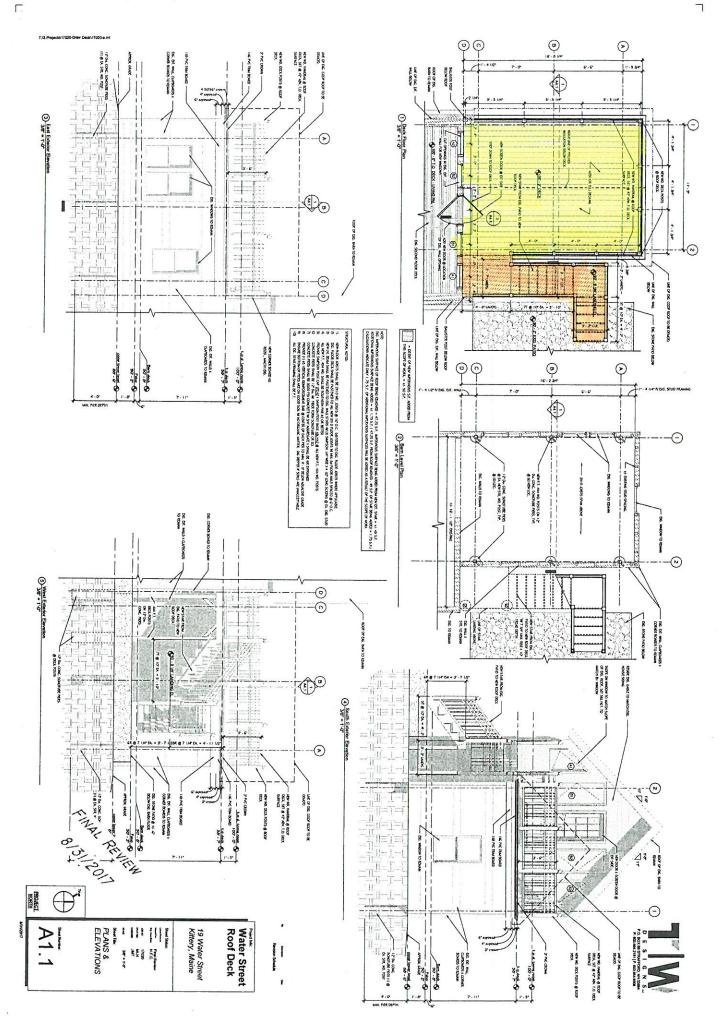
Structure distance from water body: 45.4 feet

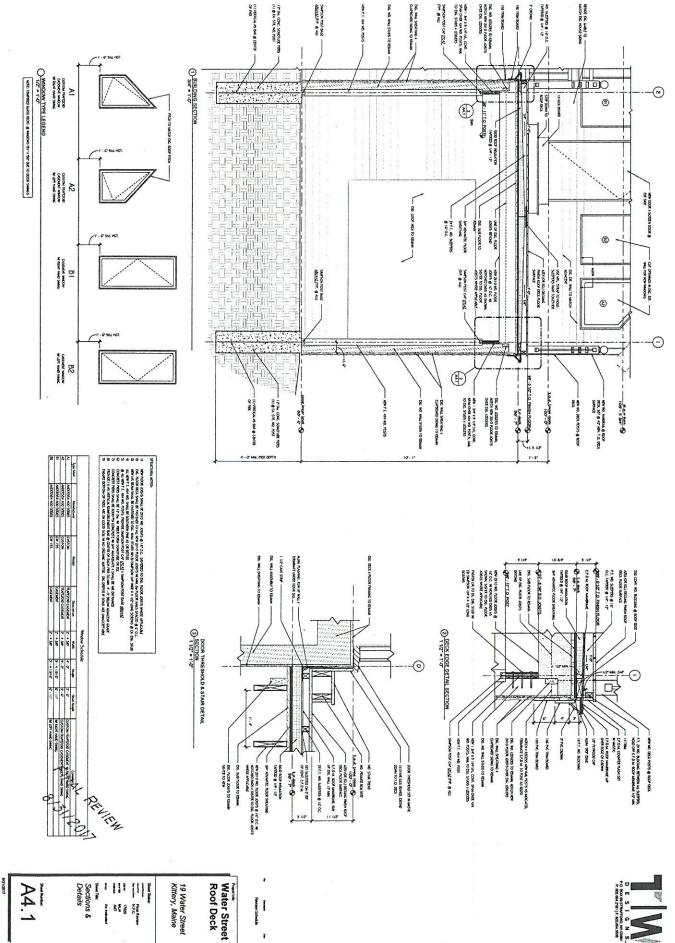
622 sf 0.2 %	
A LA	
VIAINA	
mo/Rebuild: 🗌 Value:	
air: 🗌 💲 35,00	0
ai	r: eed 30% for any new construction since 1/1

PARCEL DE-VEGETATION	% AI	lowed*	Existing SF	Proposed SF	% Proposed*
Lot Size (sf) 29,823	20	%	4,987 sf	5,051 sf	16.9 %
*See underlying zone standards fo	r de-vege	tated are	a percent allow	ed within a Shorel	and Overlay.

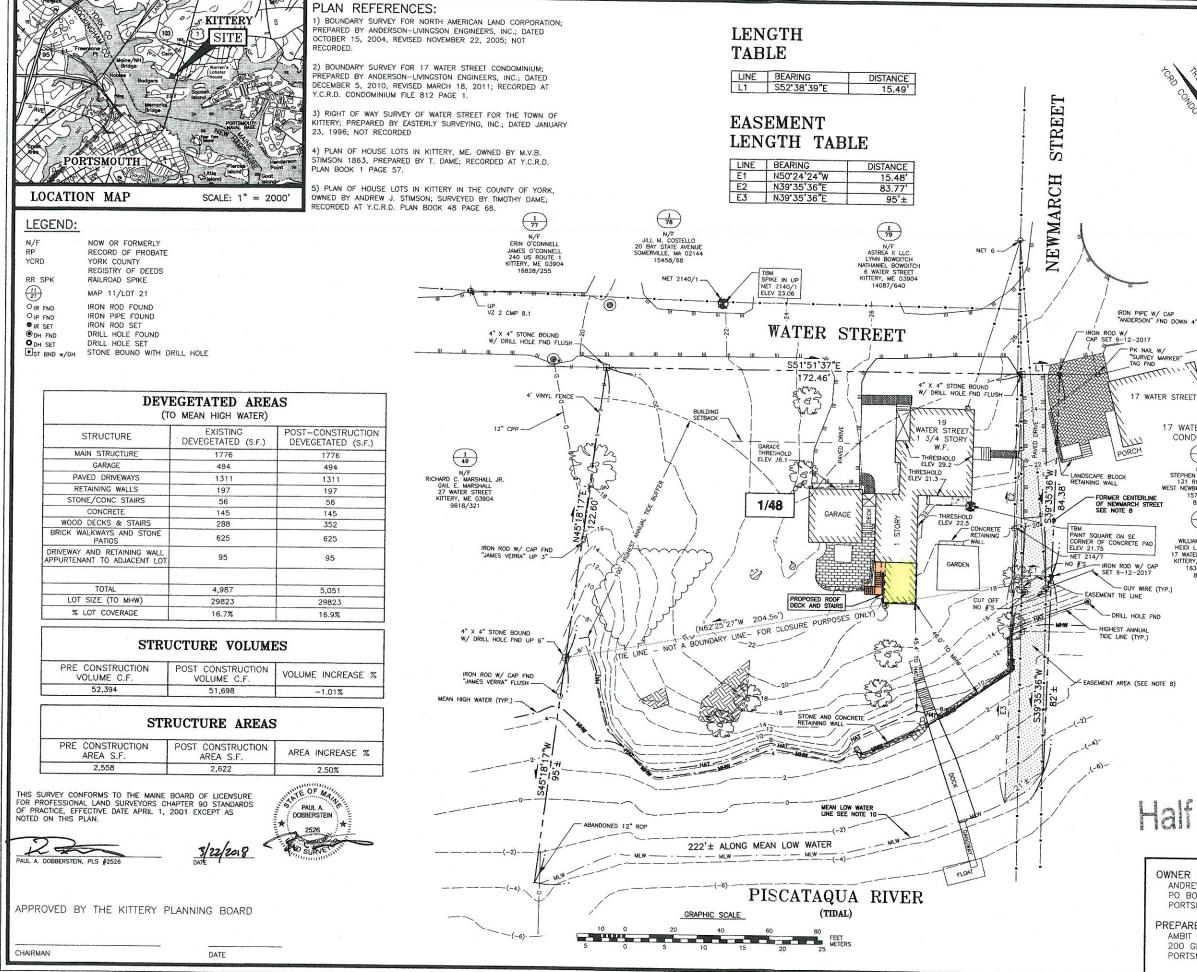
BUILDING COVERAGE %		lowed*	Existing SF	Proposed SF	% Proposed*	
Lot Size (sf) 29,823	20	%	2,558 sf	2,622 sf	8.8 %	
*See underlying zone standards		coverage	1		0.0 %	

¹Calculations for area, volume, and de-vegetated areas must be included on the final plan and certified by a State of Maine registered architect, landscape architect, engineer, or land surveyor.





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AMBIT ENGINEERING, INC. \exists Civil Engineers & Land Surveyors 200 Griffin Road - Unit 3 Portsmouth, N.H. 03801-7114 Tel (603) 430-9282 Fax (603) 436-2315 NOTES: 1) PARCEL IS SHOWN ON THE TOWN OF KITTERY ASSESSOR'S MAP 1 AS LOT 48. 2) OWNERS OF RECORD ANDREW PAGE P.O. BOX 7098 PORTSMOUTH, NH 03802 17459/377 3) A PORTION OF THE PARCEL IS WITHIN A SPECIAL FLOOD HAZARD AREA, ZONE AE (EL. 9), AS SHOWN ON FIRM PANEL 2301710008D, REVISED JULY 3, 1986. STRUCTURE IS NOT IN THE SFHA, SEE LOMA CASE NO. 17-01-11534 4) EXISTING LOT AREA: 39,289± S.F. (TO MEAN LOW WATER) 0.9020± AC. (TO MEAN LOW WATER) 5) PARCEL IS LOCATED IN RESIDENTIAL-URBAN (R-U) ZONE AND SHORELAND-WATERBODY / WETLAND PROTECTION AREA (OZ-SL-250') AND PORTIONS OF THE PARCEL ARE SUBJECT TO THE RESOURCE PROTECTION OVERLAY ZONE (OZ-PR). 6) DIMENSIONAL REQUIREMENTS: MIN. LOT AREA: 20,000 S.F. FRONTAGE: 100 FT. FRONT: 30 FT. SETBACKS SIDF: 15 FT. 17 WATER STREET REAR: 15 FT. MAXIMUM BUILDING HEIGHT. 35 FT. MAXIMUM BUILDING COVERAGE: 20% 17 WATER STREET CONDOMINIUM 7) THE PURPOSE OF THIS PLAN IS TO SHOW THE $\left(\frac{1}{47}\right)$ PROPOSED ROOF DECK AND STAIRS ON TAX MAP 1 LOT 48 IN KITTERY N/F STEPHEN T. SWALLOW 131 RIVER ROAD WEST NEWBURY, MA 01985 8) PARCEL IS SUBJECT TO AN EASEMENT BENEFITING THE TOWN OF KITTERY OVER THE ABANDONED PORTION OF NEWMARCH STREET. SEE YORK COUNTY SUPERIOR COURT 15763/20 812/1 CIVIL ACTION DOCKET NO. RE-2005-074 AND Y.C.R.D. $\begin{pmatrix} 1\\ 47 \end{pmatrix}$ 14736/176. EASEMENT AREA 2,698± S.F. (TO MLW). N/F WILLIAM D. HYDE HEIDI L. HARTWELL 17 WATER STREET #1 KITTERY, ME 03904 16385/155 812/1 9) VERTICAL DATUM IS MEAN SEA LEVEL NGVD29, BASIS OF VERTICAL DATUM IS NGS PID OC1233 - D 605 MEDT. 10) MEAN LOW WATER SHOWN AT ELEVATION -3.52 PER NOAA STATION 8419870, SEAVEY ISLAND. 11) MEAN HIGH WATER SHOWN AT ELEVATION 4.59' PER NOAA STATION 8419870, SEAVEY ISLAND. 12) HIGHEST ANNUAL TIDE LINE SHOWN AT ELEVATION 6.68' PER MAINE DEP HIGHEST ANNUAL TIDE LEVELS FOR YEAR 2017, SEAVEY ISLAND. 13) PROPOSED ROOF DECK AND STAIRS FROM PLAN BY TW DESIGNS LLC, DATED 09/01/2017. 0 ISSUED FOR COMMENT 3/21/18 NO. DESCRIPTION DATE REVISIONS Half Size SHORELAND DEVELOPMENT PLAN TAX MAP 1 - LOT 48 OWNER **OWNER & APPLICANT:** ANDREW PAGE ANDREW PAGE PO BOX 7098 **19 WATER STREET** PORTSMOUTH, NH 03802 TOWN OF KITTERY PREPARED BY: COUNTY OF YORK AMBIT ENGINEERING STATE OF MAINE 200 GRIFFIN ROAD UNIT 3 PORTSMOUTH, N.H. 03801 SCALE: 1'' = 20'MARCH 2018 FB 300 PG 29 2720 MAP 1 LOT 48