ITEM 4

October 11 2018

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Town of Kittery Planning Board Meeting October 11, 2018

Pinkham's Lane - Major Subdivision Sketch Plan Review

Action: Accept or deny application; Approve or deny sketch plan Owner Niles Pinkham requests consideration of a 6-lot residential subdivision with access along existing private Right-of-Way (Pinkham's Lane), (Tax Map 62 Lot 10) in the Residential-Rural (R-RL) and Resource Protection Overlay (OZ-RP) Zones. Agent is Paul Dobberstein, Ambit Engineering.

PROJECT TRACKING

REQ'D	ACTION	COMMENTS	STATUS
YES	Sketch Plan Review	Scheduled for 10/11/2018	PENDING
YES	Site Visit		
YES	Preliminary Plan Review Completeness/Acceptance		
YES	Public Hearing		
YES	Preliminary Plan Approval		
YES	Final Plan Review and Decision		

Applicant: Prior to the signing of the approved Plan any Conditions of Approval related to the Findings of Fact along with waivers and variances (by the BOA) must be placed on the Final Plan and, when applicable, recorded at the York County Registry of Deeds. PLACE THE MAP AND LOT NUMBER IN 1/4" HIGH LETTERS AT LOWER RIGHT BORDER OF ALL PLAN SHEETS. As per Section 16.4.4.13 - Grading/Construction Final Plan Required. - Grading or construction of roads, grading of land or lots, or construction of buildings is prohibited until the original copy of the approved final plan endorsed has been duly recorded in the York County registry of deeds when applicable.

Background

Pinkham's Lane is an existing forty (40) foot wide private Right-of-Way off of Bartlett Road. It was approved by the Planning Board on April 14, 1988. The land in question is 41.17 acres in size and six (6) residential lots are proposed that range in size from 46,398 sf to 626,756 sf. Two open space parcels are also proposed that total 284,689 sf in size, approximately 16% of the parcel area.

The existing land use is residential and forested, with forest management.

Staff Review

- 1. <u>Submission:</u> The application meets the submission requirements for a subdivision sketch plan.
- 2. <u>Conventional vs. Cluster.</u> The proposed subdivision is presented as a major conventional subdivision which is a special exception use. The applicant should request a waiver during preliminary plan review for a conventional subdivision if the Board approves this sketch plan. Cluster residential development (cluster subdivision) is a permitted use in the R-RL Zone. The Board will need to determine whether the circumstances warrant a special exception for a conventional subdivision. (See 16.6.4.4. in granting a special exception use, the Board must find the proposed development meets the criteria of Section 16.10.8.3.4 and 16.6.6.). The Board can provide input to the applicant as to the likelihood of granting the special exception, however, the Board's action would not take place until the preliminary plan application.

- 3. Open Space. The proposed subdivision plan shows two parcels of open space totaling 284,689 sf (approx. 6.5 acres) of open space or 16% of the total parcel area, which exceeds the 15% requirement for open space within a conventional subdivision in the Residential Rural Zone (R-RL). A proposed ten (10) foot wide pedestrian access easement for access to the open space is shown along the easterly boundary line of proposed Lot 1. There is no information provided at this time regarding proposed covenants and deeded conservation easements to ensure future protection from further development.
- 4. <u>Floodplain, Resource Protection Overlay and Wetlands</u>. A significant portion of land in question lies within the Resource Protection Zone and FEMA Special Flood Hazard Area, Zone A (No BFE). Under 16.9.8.10 when reviewing subdivisions the Planning Board must assure that:
 - A. All such proposals are consistent with the need to minimize flood damage.
 - B. All public utilities and facilities, such as sewer, gas, electrical and water systems, are located and constructed to minimize or eliminate flood damages.
 - C. Adequate drainage is provided so as to reduce exposure to flood hazards.
 - D. All proposals include base flood elevation and, in a riverine floodplain, floodway data.

The wetlands were delineated by Joseph Noel, Maine Certified Soil Scientist in November of 2017 and in April and May of 2018. The wetland flags were field located by Ambit Engineering. Five (5) vernal pools (VP) have been identified within the proposed subdivision area and three of them are identified as significant (SVPH). The applicant has also provided supporting documentation for each vernal pool.

Per 16.8.11.6.I.5, all wetland setbacks must be maintained as a no-cut, no-disturb area. The sketch plan depicts a wetland buffer line but because of the plan busyness they can't be clearly deciphered. The wetland setback for roads and driveways is 30-feet or 10-feet from toe of slope (whichever is greater), for wetlands larger than 1 acre in size, and should be depicted as such in areas where there are no principal structures incurring the greater setback. It can be determined what the impacts are to the wetland setbacks incurred by the ROW accessing the development.

No formal buffering is depicted on the sketch plan, however the proposed development is surrounded by somewhat sizeable wetlands, of which the setbacks are to remain no-cut, no-disturb, creating a natural buffer.

- 5. <u>Calculations for Net Residential Acreage</u>. Per Title 16.7.8 *Net Residential Acreage* has been calculated and is shown in a table titled Net Residential Acreage Calculation on the plans. Contiguous Buildable Areas are shown for each lot on the plan.
- 6. <u>Dimensional standards.</u> All lots meet the 40,000 sf requirement in the R-RL Zone. Building envelopes are shown. The 150-foot frontage requirements appear to be met as shown in the Proposed Lot Areas table included on the plan. With regard to lot shape standards (16.8.16.1) all of the proposed lots with the exception of 2 & 3 appear to be flag shaped, and may not meet the 3:1 length to width ratio requirement.
- 7. <u>Utilities / Available Community Facilities.</u> No information has been provided for proposed utilities or available community facilities. Are wells and individual septic systems proposed for each lot?

Page 3 of 3

8. <u>Roadway.</u> The ROW is itself, 40 feet wide, but the width of the travel way is not clearly shown. There should also be a cul-de-sac or a turnaround suitable for public safety vehicles at the terminus. There is no information provided regarding proposed road improvements.

Recommendation

The sketch plan review is an opportunity to consider a concept and make specific suggestions to the Applicant. According to Title 16, residential development in the Residential -Rural Zone is expected to be clustered and served by centralized septic. The shape and environmental constraints of this lot are likely among the reasons why the Applicant is choosing to pursue the special exception conventional subdivision.

Among the considerations for the Board is whether the design of this subdivision aligns with special exception criteria and the definition of special exception in 16.2.

Action

The sketch plan submittal appears complete. If the Board decides no further information is needed, the Board may accept the sketch plan application as complete.

Move to accept the sketch plan application as complete dated May 2018 from owner Niles Pinkham for a 6-lot subdivision on 41.17 +/- acres of land on Pinkham's Lane (Tax Map 62 Lot 10) in the Residential-Rural (R-RL) and Resource Protection Overlay (OZ-RP) Zones.

Or

Move to continue the Sketch Plan, dated May 2018 from owner Niles Pinkham for a 6-lot subdivision on 41.17 +/- acres of land on Pinkham's Lane (Tax Map 62 Lot 10) in the Residential-Rural (R-RL) and Resource Protection Overlay (OZ-RP) Zones not to exceed 90 days.

The Board will want to consider setting a date for a site walk.

Move to schedule a site walk on {date} the Sketch Plan, dated May 2018 from owner Niles Pinkham for a 6-lot subdivision on 41.17 +/- acres of land on Pinkham's Lane (Tax Map 62 Lot 10) in the Residential-Rural (R-RL) and Resource Protection Overlay (OZ-RP) Zones not to exceed 90 days.

20 September, 2018

Ann Grinnell, Chair Town of Kittery Planning Board 200 Rogers Road Kittery, Maine 03904

RE: Subdivision Sketch Plan Review, 25 Pinkham's Lane, Tax Map 62 Lot 10

Dear Ms. Grinnell:

We hereby submit, on behalf of Niles Pinkham, Jr., the attached package to the Planning Board for Subdivision Sketch Plan Review. Included herewith is the Subdivision Subdivision Sketch Plan Review Application, Fee check, Maine DEP Vernal Pool Significance Determination, Subdivision Sketch Plan, and Vicinity Map. While understanding that the Sketch Plan Application requires the plans to be submitted at a scale no smaller than 1"=50', we hope that you will accept the enclosed which is depicted at a scale of 1"=100'. This was done to provide an overview of the entire parcel so that the proposed Subdivision could be reviewed as a whole.

The project is a subdivision of Tax Map 62 Lot 10 into 6 Lots, with associated Open Space. A Boundary Survey of the property has been performed, as well as a Wetland Delineation and Vernal Pool Study. We have incorporated as much additional available data for the Board's review and comment. Topography is shown on the Sketch Plan and is based on LiDAR data from the Maine Office of GIS. Flood Zone information is based on the effective FIRM. Soils data from NRCS has also been utilized. While this metadata is quite useful for preliminary review, we do plan on providing much more detailed information of the existing conditions pending comments from the Sketch Plan review.

We look forward to the Boards's review and comment on the merits of the proposed subdivision. Sincerely,

Paul Dobberstein, PLS Ambit Engineering, Inc.

J:\UOBS2\UN2800's\UN 2860's\UN 2864\2018 Subdivision\Applications\Town of Kittery\01 Submission 092018\Planning Board Sketch Plan Submission 092018.doc



LETTER OF TRANSMITTAL

TO: Town of Kittery 200 Rogers Rd Ext. Kittery, ME 03904

FROM: AMBIT ENGINEERING, INC.

Civil Engineers and Land Surveyors 200 Griffin Road, Unit 3 Portsmouth, NH 03801 Phone (603) 430-9282 Fax 436-2315

DATE:	DATE: 9/20/2018 JOB NO. 2864										
ATTENT	ATTENTION: Planning Director										
RE:	Sketcl	n Plan Review	Application								
SHOP I	LES	COPY (CHANC	OF LETTER PRINTS SE ORDER SPECIFICATIONS								
COPIES	DATE	REVISION	DESCRIPTION								
5	5/11/18	9/20/18	Permit Plans Full Size								
10			11x17 of Same								
15	9/20/18		Application for Approval								
1		Check for \$200.00									
15	6/20/18		Maine DEP Vernal Pool Significance Determination								
THESE ARE TRANSMITTED AS CHECKED BELOW FOR YOUR APPROVAL FOR YOUR USE AS REQUESTED FOR BIDS DUE											
FOR BIDS DUE FOR REVIEW AND COMMENT RETURNED AFTER LOAN TO US											
REMARKS											
СОРУ ТО	File										

If enclosures are not as noted, kindly notify us at once.



TOWN OF KITTERY MAINE TOWN PLANNING AND DEVELOPMENT DEPARTMENT

200 Rogers Road, Kittery, Maine 03904 Phone: (207) 475-1323 Fax: (207) 439-6806 www.kittery.org

APPLICATION: SITE OR SUBDIVISION-SKETCH PLAN REVIEW

	Applica	ation Fee:		X	\$200.00	Amount	Paid:\$_	Date		
PROPERTY DESCRIPTION		Parcel	Мар	62	Zone(s)- Base:	R-R	L	Total Land Area	43.29 acres	
		ID	Lot	10	Overlay:	OZ-RP		MS4	YESX_ NO	
		Physical Address	25]	25 Pinkham's Lane						
PROPERTY OWNER'S		Name	Niles l	s Pinkham			25 Pinkham's Lane			
		Phone	207-451-8705		Mailing	Kittery Point, ME 03905				
	RMATION	Fax				Address				
		Email	pinkha	mlane@	gmail.com					
		Name	-	obberste		Name of Business Ambit Engineering, Inc.				
APPL	ICANT'S	Phone	603-43	0-9282			200 Grit	200 Griffin Road, Unit 3		
	RMATION	Fax	603-43	6-2315		Mailing Address	Portsmo	Portsmouth, NH 03801		
		Email	pad@ai	mbitengi	neering.con	n n				
PROJECT DESCRIPTION	Existing Land Use(s): Residential and forested, with forest management. Proposed Land Use(s) and Development: Proposed 6 Lot Residential Subdivision with access along existing private Right-of-Way (Pinkham's Lane). Please describe any construction constraints (wetlands, shoreland overlay zone, flood plain, non-conformance, etc.) The site contains areas of wetlands with some vernal pools. Three of the vernal pools have been designated as significant by Maine DEP (see attached). The site also has a Special Flood Hazard Area, Zone A (no BFE which runs through the property. Wetland areas on the property are subject to the Resource Protection Overlay Zone.									
with	ify, to the besout notifying cant's	st of my kno the Town Pl	wledge, t	this applic nd Develo	pment Depar	tment of any	nd correct a	nd I will not deviate fro	m the Plan submitted	
Signa Date:	ture:	9/20/2	2018		si	wner's gnature: ate:	2			

MINIMUM PLAN SUBMITTAL REQUIREMENTS

☑ 15 Copies of this Application, Vicinity Map, and the Sketch Plan - 5 of which must be 24"X 36"

Sketch Plan format and content:

- A) Paper Size; no less than 11" X 17" or greater than 24" X 36"
- B) Plan Scale
- \Box Under 10 acres: no greater than 1" = 30'
- **☑** 10 + acres: 1" = 50'
- C) Title Block
- ☑ Applicant's name and address
- ☑ Name of preparer of plan with professional information
- ☑ Parcel's Kittery tax map identification (map lot) in bottom right corner

Vicinity Map – map or aerial photo showing 1,000 feet around the site.

Sketch Plan must include the following existing and proposed information:

Existing:

- ▼ Topographic map (optional)
- ☑ Wetlands and flood plains
- ☑ Water bodies and water courses
- Parcel area
- ∆ Lot dimensions
- Utilities (Sewer/septic, water, electric, phone)
- Streets, driveways and rights-of-way
- Structures

Proposed: (Plan must show the lightened existing topography under the proposed plan for comparison.)

NOTE TO APPLICANT: PRIOR TO A PLANNING

BE ADEQUATELY PLACED THAT ENABLE THE

PLANNING BOARD TO READILY LOCATE AND

EVALUATE THE DEVELOPMENT'S DESIGN.

BOARD SITE WALK, TEMPORARY MARKERS MUST

- Recreation areas and open space
- Number of lots and lot areas
- Setback lines and building envelopes
- Lot dimensions
- Utilities (Sewer/septic, water, electric, phone)
- Streets, driveways and rights-of-way
- ☑ Structures

Distance to:

- Nearest driveways and intersections
- Nearest fire hydrant
- Nearest significant water body

AN APPLICATION THE TOWN PLANNER DEEMS SUFFICIENTLY LACKING IN CONTENT WILL NOT BE SCHEDULED FOR PLANNING BOARD REVIEW.



STATE OF MAINE DEPARTMENT OF ENVIRONMENTAL PROTECTION



June 20, 2018

Niles Pinkham 25 Pinkhams Lane Kittery Point, ME 03905

Re: Vernal Pool Significance Determination, Pool ID #s 3472, 3475, 3476, 3477, 3478, 3479-Kittery

Dear Niles Pinkham.

Vernal pools are temporary to semi-permanent wetlands occurring in shallow depressions that typically fill during the spring and dry during the summer or in drought years. They provide important breeding and foraging habitat for a wide variety of specialized wildlife species including several rare, threatened, and endangered species.

After conducting a field survey at your request, it has been determined that the vernal pools identified above on your property are NOT SIGNIFICANT because either: 1. the features do not meet the definition of a vernal pool under the Significant Wildlife Habitat rules, 06-096 CMR 335(9) or 2. the vernal pools do not meet the biological standards for exceptional wildlife use of the Significant Wildlife Habitat rules, 06-096 CMR 335(9)(B). Therefore, activities within 250 feet of the pools are not regulated under the Natural Resources Protection Act (NRPA) unless there are other protected natural resources nearby such as streams or freshwater wetlands. I have attached a copy of the database printout that verifies the State's findings with respect to your survey.

I want to also advise you that the pool areas on your property can be considered freshwater wetlands and therefore direct pool alterations may require permitting under the NRPA.

If you have any questions or need further clarification, please contact me at (207) 215-4397 or email at: Mark.Bergeron@maine.gov

Sincerely,

Mark Bergeron, P.E.

Bureau of Land Resources

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CC. town file



STATE OF MAINE DEPARTMENT OF ENVIRONMENTAL PROTECTION



June 20, 2018

Niles Pinkham 25 Pinkhams Lane Kittery Point, ME 03905

Re: Vernal Pool Significance Determination, Pool ID #s 3473, 3474-Kittery

Dear Niles Pinkham,

Vernal pools are temporary to semi-permanent wetlands occurring in shallow depressions that typically fill during the spring and dry during the summer or in drought years. They provide important breeding and foraging habitat for a wide variety of specialized wildlife species including several rare, threatened, and endangered species.

After conducting a field survey at your request, it has been determined that the vernal pools identified above on your property are SIGNIFICANT. I have attached a copy of the database printout that verifies the State's findings with respect to our surveys.

As significant vernal pools, all areas on your property within 250 feet of the vernal pool depressions, known as the "critical terrestrial habitat", will be subject to the requirements of the Natural Resources Protection Act, 38 M.R.S.A. §§480-A to 480-FF, and the Significant Wildlife Habitat rules, 06-096 CMR 335.

The Department will ensure that the vernal pools' location and status is entered and mapped in the State's vernal pool database. Note that if the pool depression (only) crosses two or more property boundaries the abutter(s) are similarly subject to the requirements of the Natural Resources Protection Act and the Significant Wildlife Habitat rules.

If you have any questions or need further clarification, please contact me at (207) 215-4397 or email at: Mark.Bergeron@maine.gov

Sincerely,

Mark Bergeron, P.E.

Bureau of Land Resources

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town file CC.

IFW Recommendations for Significant Vernal Pool Determinations

The following is a list of pools and IFW's recommendations for whether or not they qualify as Significant Vernal Pools, one of Maine's Significant Wildlife Habitats.

Data current as of: Wednesday, June 20, 2018

IFW's Pool ID: 3472 Twp: Kittery Observer's ID: VP1 (JWN #18-12)

UTM Coordinates of Pool Center: 361838 E, 4774306 N

ProjectType: 25 Pinkhams Lane

Landowner: Niles Pinkham

25 Pinkhams Lane

Contact:

Joseph Noel - Consultant

PO Box 174

Kittery Point, ME 03905 (207) 451-8705

South Berwick, ME 03908 (207) 384-5587 jwnoel@aol.com

Survey Date: 4/20/2018

Additional Survey Dates: 05/02/2018

IFW's Recommendation: RED: NOT SIGNIFICANT, does not meet the biological criteria

IFW Comments:

IFW's Pool ID: 3473 Twp: Kittery

UTM Coordinates of Pool Center: 361857 E, 4774151 N

Observer's ID: VP2 (JWN #18-12)

ProjectType: 25 Pinkhams Lane

Landowner: Niles Pinkham

Contact:

Joseph Noel - Consultant

25 Pinkhams Lane

PO Box 174

Kittery Point, ME 03905

South Berwick, ME 03908

(207) 451-8705

(207) 384-5587 jwnoel@aol.com

Survey Date: 4/20/2018

IFW's Recommendation: GREEN: SIGNIFICANT

IFW Comments:

IFW's Pool ID: 3474 Twp: Kittery

UTM Coordinates of Pool Center: 361744 E, 4774154 N

ProjectType: 25 Pinkhams Lane

Observer's ID: VP3 (JWN #18-12) Landowner: Niles Pinkham

Contact:

Joseph Noel - Consultant

PO Box 174 South Berwick, ME 03908

(207) 451-8705

25 Pinkhams Lane

Kittery Point, ME 03905

(207) 384-5587 jwnoel@aol.com

Survey Date: 4/20/2018

IFW's Recommendation: GREEN: SIGNIFICANT

IFW Comments:

IFW's Pool ID: 3475 Twp: Kittery Observer's ID: VP4 (JWN #18-12)

UTM Coordinates of Pool Center: 361698 E, 4774093 N

ProjectType: 25 Pinkhams Lane

Landowner: Niles Pinkham

(207) 451-8705

25 Pinkhams Lane

Joseph Noel - Consultant

PO Box 174

Kittery Point, ME 03905 South Berwick, ME 03908

Contact:

(207) 384-5587 jwnoel@aol.com

Survey Date: 4/20/2018

Additional Survey Dates: 05/02/2018

IFW's Recommendation: RED: NOT SIGNIFICANT, does not meet the biological criteria

IFW Comments:

IFW's Pool ID: 3476 Twp:

UTM Coordinates of Pool Center: 361634 E, 4774279 N

Observer's ID: VP5 (JWN #18-12)

ProjectType: 25 Pinkhams Lane

Landowner: Niles Pinkham

Contact:

Joseph Noel - Consultant

25 Pinkhams Lane

PO Box 174

Kittery Point, ME 03905

(207) 451-8705

South Berwick, ME 03908

(207) 384-5587 jwnoel@aol.com

Survey Date: 4/20/2018 IFW's Recommendation: RED: NOT SIGNIFICANT, does not meet the vernal pool definition

Additional Survey Dates: 05/02/2018

IFW Comments:

IFW Recommendations for Significant Vernal Pool Determinations

The following is a list of pools and IFW's recommendations for whether or not they qualify as Significant Vernal Pools, one of Maine's Significant Wildlife Habitats.

Data current as of: Wednesday, June 20, 2018

Contact:

Contact:

IFW's Pool ID: 3477 Twp: Kittery Observer's ID: ABA1 (JWN #18-12)

UTM Coordinates of Pool Center: 361661 E, 4774495 N

ProjectType: 25 Pinkhams Lane

Landowner: Niles Pinkham

25 Pinkhams Lane Kittery Point, ME 03905

(207) 451-8705

Joseph Noel - Consultant

PO Box 174

South Berwick, ME 03908

(207) 384-5587 jwnoel@aol.com

Survey Date: 4/20/2018

IFW's Recommendation: RED: NOT SIGNIFICANT, does not meet the vernal pool definition

IFW Comments:

IFW's Pool ID: 3478 Twp: Kittery Observer's ID: ABA2 (JWN #18-12)

UTM Coordinates of Pool Center: 361861 E, 4774367 N

ProjectType: 25 Pinkhams Lane

Landowner: Niles Pinkham

25 Pinkhams Lane

Joseph Noel - Consultant

PO Box 174

Kittery Point, ME 03905

(207) 451-8705

South Berwick, ME 03908 (207) 384-5587 jwnoel@aol.com

Survey Date: 4/20/2018

IFW's Recommendation: RED: NOT SIGNIFICANT, does not meet the vernal pool definition

IFW Comments:

IFW's Pool ID: 3479 Twp: Kittery Observer's ID: ABA3 (JWN #18-12)

UTM Coordinates of Pool Center: 361543 E. 4774281 N

ProjectType: 25 Pinkhams Lane

Landowner: Niles Pinkham

25 Pinkhams Lane Kittery Point, ME 03905 Joseph Noel - Consultant

PO Box 174

South Berwick, ME 03908 (207) 451-8705

Contact:

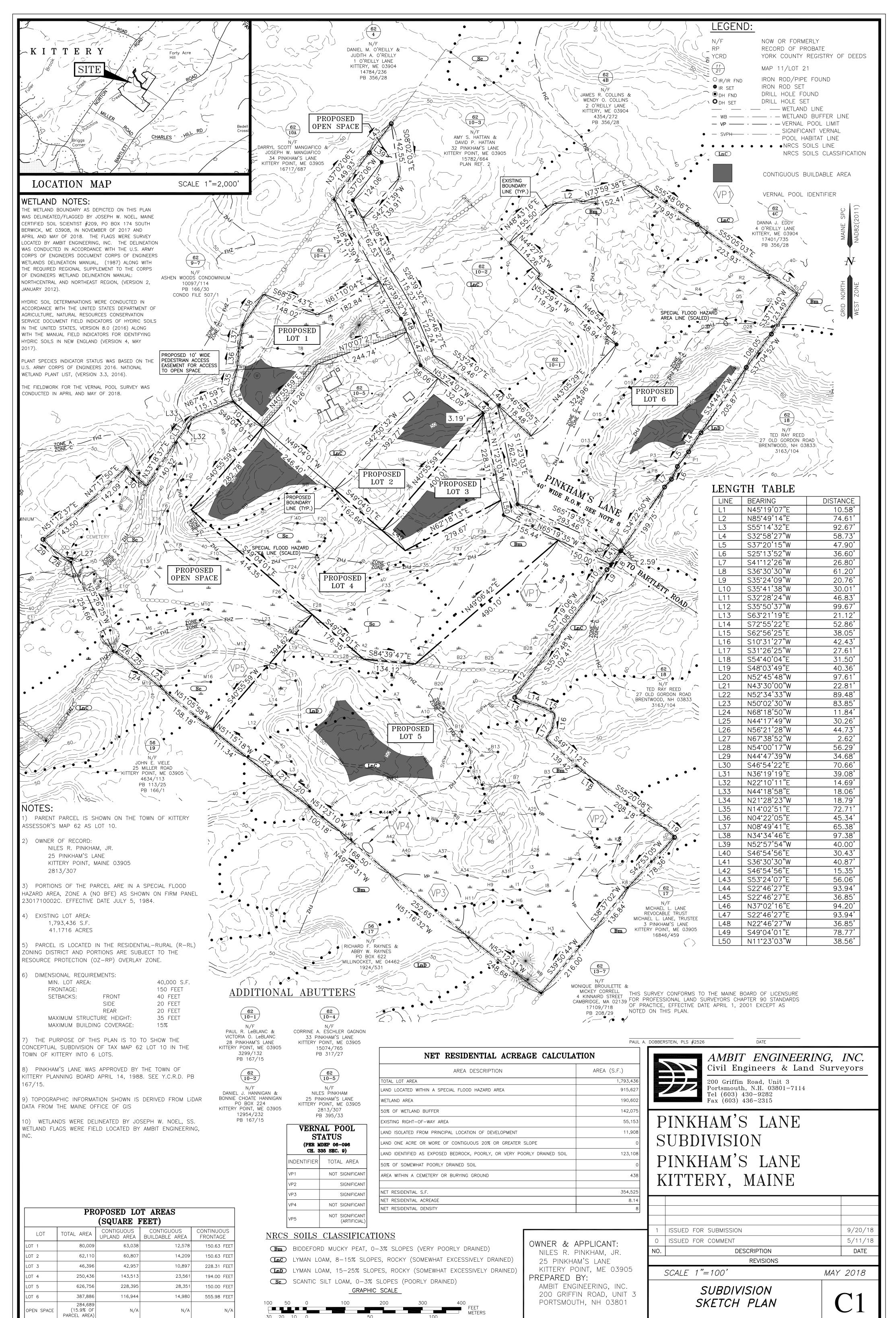
(207) 384-5587 jwnoel@aol.com

Survey Date: 4/20/2018

Additional Survey Dates: 05/02/2018

IFW's Recommendation: RED: NOT SIGNIFICANT, does not meet the biological criteria

IFW Comments:



N2800's\JN 2860's\JN 2864\2018 Subdivision\Plans & Specs\Site\2864 SITE 2018_2 dwg, 9,

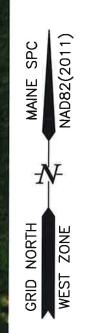
2864

FB 343 PG 5

MAP 62 - LOT 10

VICINITY MAP

OWNER: NILES PINKHAM, JR.
PROPERTY LOCATION: 25 PINKHAM'S LANE
TOWN OF KITTERY
COUNTY OF YORK
STATE OF MAINE



MILLER ROLD

GRAPHIC SCALE

100 0 200 400 600 800 FEET
30 0 50 100 150 200 250 METERS

SCALE 1"=400'

20 SEPTEMBER 2018



AMBIT ENGINEERING, INC. Civil Engineers & Land Surveyors

200 Griffin Road - Unit 3 Portsmouth, N.H. 03801-7114 Tel (603) 430-9282 Fax (603) 436-2315

FB 43 PG 5

2864