PLAN REVIEW NOTES
19 Coleman Avenue M26 L7-1
Shoreland Development Plan Review

November 8, 2018 Page 1 of 3

### Town of Kittery Maine Town Planning Board Meeting November 8, 2018

#### ITEM – 19 Coleman Avenue – Shoreland Development Plan Review

Action: Accept or deny application. Approve or deny plan. Owner/applicant Ian R. Rex requests consideration to expand a nonconforming single family dwelling on a 8,895 +/- square foot parcel located at 19 Coleman Avenue (Tax Map 26 Lot 7-1) in the Residential – Kittery Point Village (R-KPV) and the Shoreland Overlay (OZ-SL-250') Zones.

#### PROJECT TRACKING

REQ'D	ACTION	COMMENTS	STATUS
YES	Determination of Completeness/Acceptance	10/11/18 Meeting	Done
NO	Public Hearing	Scheduled for 11/8/18 Meeting	Pending
NO	Site Walk	Scheduled for 10/25/18	Held
YES	Final Plan Review and Decision	11/8/18	Pending

Plan Review Notes reflect comments and recommendations regarding applicability of Town Land Use Development Code, and standard planning and development practices. Only the PB makes final decisions on code compliance and approves, approves with conditions or denies final plans. Prior to the signing of the approved Plan any Conditions of Approval related to the Findings of Fact along with waivers and variances (by the BOA) must be placed on the Final Plan and recorded at the York County Registry of Deeds. PLACE THE MAP AND LOT NUMBER IN 1/4: HIGH LETTERS AT LOWER RIGHT BORDER OF ALL PLAN SHEETS. As per Section 16.4.4.13 – Grading/Construction Final Plan Required. – Grading or construction of roads, grading of land or lots, or construction of buildings is prohibited until the original copy of the approved final plan endorsed has been duly recorded in the York County registry of deeds when applicable.

#### **Background**

Planning Board review of this project is required by 16.10.3.4 Shoreland Development Review, because the proposed development is located within the required 250-foot setback in the Shoreland Overlay Zone. The parcel includes a nonconforming single-family dwelling on a nonconforming lot. The parcel includes a nonconforming single-family dwelling unit on a lot with a nonconforming area (40,000 sf minimum), street frontage (150 feet required), shore frontage (150 feet required) and front and side yard setbacks (40 and 15 feet, respectively required) for the R-KPV zone. The entire house is located within the 100-foot setback from Highest Annual Tide.

The applicant proposes to expand the existing dwelling with two additions (totaling an additional 344 sf.) and additional improvements including a patio (197 sf), wooden steps (24 sf), step stones (25.5 sf), concrete stairs (38 sf), and pavement to the existing driveway (37.5 sf).

In addition, while the property is currently non-conforming with 25% devegetated area (20% is the requirement), the applicant proposes to remove some impervious surfaces (portions of existing pavement and existing patio) and revegetate to maintain the overall devegetated area at 25%. See the coverage calculations on the plan.

#### **Staff Review**

- 1. The proposed expansion does not meet the requirements of the Shoreland Zone (OZ-SL-250'). However, the provisions of Article III. Nonconformance apply to the property and existing structures.
  - **16.7.3.3.B** Nonconforming Structure Repair and Expansion provides for expansion of a nonconforming structure within the Shoreland Zone within certain standards and requirements.
  - a. The foundation under the building expansion must be constructed to meet the setbacks to the greatest extent practical as determined by the Planning Board using 16.7.3.3.B's criteria.

- i. The addition as proposed is slightly farther away from the HAT than the rest of the existing structure, making it no more non-conforming.
- b. A portion of the structure is less than 25 feet from the HAT so the maximum total footprint for the structure may not be expanded to a size greater than 1000 sf or 30% larger than the footprint that existed on January 1, 1989, whichever is greater. The height cannot be more than 20 feet or the height of the existing structure, whichever is greater. Roof slope must be 8:12 pitch. (see 16.7.3.3.B[4][a]).
  - i. The structure is at its closest point 22.33 feet from Barters Creek.
  - ii. The expansion will be 344 sf, the existing structure is noted as being 656 sf. With the expansion, the structure will be 1,000 sf which is the limit permitted by Code.
  - iii. The maximum height of the dwelling is limited to no higher than the existing structure which is 26'8.5" feet. Please note that the height listed on the online application is incorrect. The height on the building elevation plans is correct.
  - iv. The applicant should consider requesting a waiver for the roof slope. There is an ordinance amendment before the Town Council to remove this requirement, however it has not yet been adopted.
- 2. Per 16.3.2.17.D (d) (Shoreland Overlay Zone, Standards) the total footprint of the devegetated area cannot exceed 20%. The property is currently non-conforming with 25% devegetated area. The proposal calls for removal of existing crushed stone areas, a portion of paved driveway and the vegetation of currently bare ground along the west side of the house. The crushed stone areas will be replaced by wooden steps, step stone path and a patio consisting of pavers and wooden steps. There is also a small area of new pavement to be added to a corner of the driveway. It appears that all devegetated areas have been noted on the plans. See the Impervious Area Calculations on the plan for details. The proposed impervious and devegetated percentages of area will remain the same. The addition of steps or landings, exterior to the structure does not constitute expansion. Step landings may not exceed three feet by three feet in size.
- 3. According to Flood Insurance Rate Map (FIRM) for Town of Kittery, it appears that the existing dwelling is located within the a flood hazard area, Zone A2 which has a base flood elevation of 9 feet. Unless evidence can be shown otherwise, before any construction begins, a flood hazard development permit must be obtained from the Code Enforcement Officer.

#### Recommendation

A site walk was conducted on October 25, 2018 to inspect the property. The Board has scheduled a Public Hearing on the application for the November 8, 2018 meeting. After the Board hears from abutters and interested public, staff feels that it can take action to approve the development plan. The concerns raised at the first plan review meeting on October 11, 2018, specifically, the expansion as measured in floor area or volume by thirty percent (30%) being not permitted and the expansion of the patio into the non-conforming setback area have been addressed by Staff.

A waiver, in accordance with Section 16.7.4.1 is being sought by the applicant for relief from the requirement that the roof slope of a structure not be less that an 8:12 pitch (Section 16.7.3.3.B. [4] [a]). The proposed construction will match the existing roof slope which is 6:12.

#### Action

Move to approve the waiver request from Section 16.7.3.3.B. [4] [a] to allow the roof slope of the structure to be less than an 8:12 pitch for a Shoreland Development Plan from owner/applicant Ian R. Rex to expand a nonconforming single family dwelling on a 8,895 +/- square foot parcel located at 19 Coleman Avenue (Tax Map 26 Lot 7-1) in the Residential – Kittery Point Village (R-KPV) and Shoreland Overlay (OZ-SL-250') zones.

Move to approve the Shoreland Development Plan dated June 28, 2018 from owner/applicant Ian R. Rex, who requests consideration to expand a nonconforming single family dwelling on a 8,895 +/-square foot parcel located at 19 Coleman Avenue (Tax Map 26 Lot 7-1) in the Residential – Kittery Point Village (R-KPV) and Shoreland Overlay (OZ-SL-250') zones with the condition that prior to the issuance of a building permit a Flood Hazard Development Permit is obtained from the Code Enforcement Officer.

## FINDINGS OF FACT For 19 Coleman Avenue

**UNAPPROVED** 

Shoreland Development Plan Review

**WHEREAS:** Owner and applicant Ian R. Rex requests approval of a shoreland development plan to expand a nonconforming single family dwelling on a 8,895 +/- square foot parcel located at 19 Coleman Avenue (Tax Map 26 Lot 7-1) in the Residential – Kittery Point Village (R-KPV) and Shoreland Overlay (OZ-SL-250') Zones.

Hereinafter the "Development," and

Pursuant to the Plan Review meetings conducted by the Town Planning Board as noted;

Shoreland Development Plan Review	10/11/2018	HELD
Site Walk	10/25/2018	HELD
Public Hearing	11/8/2018	HELD
Shoreland Development Plan Approval	11/8/2018	APPROVED

And pursuant to the Application and Plan and other documents considered to be a part of the plan review decision by the Town Planning Board in this Finding of Fact consisting of the following (hereinafter the "Plan"):

- 1. Shoreland Development Plan Application, September 27, 2018.
- 2. Shoreland Development Plan, Middle Branch, LLC, Professional Land Surveyors, 6/28/2018.
- 3. Rex-Nielsen Residence, John Boley and Ian Rex, 9/26/2018.

**NOW THEREFORE,** based on the entire record before the Town Planning Board and pursuant to the applicable standards in the Land Use and Development Code, the Town Planning Board makes the following factual findings and conclusions:

#### FINDINGS OF FACT

#### **Chapter 16.3 LAND USE ZONE REGULATIONS**

#### 16.3.2.17. D Shoreland Overlay Zone

(1)(d) The total footprint of areas devegetated for structures, parking lots and other impervious surfaces, must not exceed twenty (20) percent of the lot area, including existing development, except in the following zones...

<u>Findings:</u> The existing devegetated and impervious surfaces area is 25% of the lot area. The applicant will remove some impervious surfaces (portions of existing pavement and existing patio) and revegetate to maintain the overall devegetated area at 25%.

Conclusion:	This	standard	appears	to	have	been	met.
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ote:	favor	against	staini	

### Chapter 16.7 GENERAL DEVELOPMENT REQUIREMENTS Article III Nonconformance

#### 16.7.3.1 Prohibitions and Allowances

A. Except as otherwise provided in this Article, a nonconforming condition must not be permitted to become more nonconforming.

<u>Finding</u>: This is an existing, nonconforming lot with an existing single family dwelling structure that is nonconforming to the 100-foot setback from the water and side yard setbacks. A dwelling is a special exception use in the Shoreland Overlay Zone.

The proposed development does not increase the nonconformity as permitted in 16.7.3.3.B. Nonconforming structure repair and/or expansion.

<u>Conclusion</u>: The requirement appears to be met.

V	ote: _	_ in fa	vor	against	a	bstain	ing
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#### **16.7.3.3 Nonconforming Structures**

#### 16.7.3.3.B Nonconforming structure repair and/or expansion

In cases where the structure is located in the Shoreland or Resource Protection Overlay Zone, the repair and/or expansion must be approved by the Planning Board. See 16.6.6.A.2 reference below.

<u>Finding:</u> The proposed development increases the nonconformity as permitted in 16.7.3.3.B. (1) [4] [a] Nonconforming structure repair and/or expansion. The expansion of the footprint of the structure will not exceed 1,000 square feet in size.

Conclusion: The requirement appears to be met.

Vote: i	in favor	against	abstaining
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#### 16.6.6 Basis for Decision

**16.6.6.A.2** In hearing appeals/requests under this Section, the Board of Appeals [note: Planning Board is also subject to this section per 16.7.3.3.B.(1) above] must use the following criteria as the basis of a decision:

- 1. Proposed use will not prevent the orderly and reasonable use of adjacent properties or of properties in adjacent use zones;
- 2. Use will not prevent the orderly and reasonable use of permitted or legally established uses in the zone wherein the proposed use is to be located, or of permitted or legally established uses in adjacent use zones;
- 3. Safety, the health, and the welfare of the Town will not be adversely affected by the proposed use or its location; and
- 4. Use will be in harmony with and promote the general purposes and intent of this Code.

The Board must also give consideration to the factors listed in 16.6.6.(2)

Finding: The proposed development does not pose a concern.

Conclusion: The requirement appears to be met.

Vote:	in favor	against	abstaining
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## Chapter 10 DEVELOPMENT PLAN APPLICATION AND REVIEW Article 10 Shoreland Development Review

D. An Application will be approved or approved with corpositive finding based on the information presented. It may				
1. Maintain safe and healthful conditions;  Finding: The proposed development does not appear to h Conclusion: This requirement appears to be met.	ave an ad	lverse impac	t.	
	Vote: _	_ in favor _	_ against _	_ abstaining
2. Not result in water pollution, erosion or sedimental Finding: Maine DEP Best Management practices will be during site preparation and building construction to avoid Conclusion: This requirement appears to be met.	followed	for erosion a	and sediment	
	Vote: _	_ in favor _	_ against _	_ abstaining
3. Adequately provide for the disposal of all wastewat Finding: The proposed development does not appear to h Conclusion: This requirement appears to be met.	Vote: _	_ in favor _	_against _	_ abstaining
<ul> <li>4. Not have an adverse impact on spawning grounds, habitat;</li> <li>Finding: Maine DEP Best Management practices will be during site preparation and building construction to avoid Conclusion: This requirement appears to be met.</li> </ul>	followed	for erosion a	and sedimen	tation control
	Vote:	in favor _	against _	_ abstaining
<ul> <li>5. Conserve shore cover and visual, as well as actual, waters;</li> <li>Finding: Shore cover is conserved in accordance with thi Conclusion: This requirement appears to be met.</li> </ul>				
	Vote:	_ in favor _	_ against _	_abstaining
6. Protect archaeological and historic resources; Finding: The proposed development does not appear to h Conclusion: This requirement appears to be met.	ave an ad	lverse impac	t.	
	Vote:	in favor	against	_abstaining

7. Not adversely affect existing commercial fishing or maritime activities in a commercial
fisheries/ maritime activities district;
Finding: The proposed development does not appear to have an adverse impact.
Conclusion: This requirement appears to be met.
Vote:in favor against abstaining
8. Avoid problems associated with floodplain development and use;
Finding: The proposed development is within the floodplain.
Conclusion: A Flood Hazard Development Permit must be obtained from the Code Enforcement Officer
Vote:in favor against abstaining
9. Is in conformance with the provisions of this Code;  Finding: The proposed development appears to be in conformance with the provisions of this Code.  Conclusion: This requirement appears to be met.
Vote: in favor against abstaining
10. Be recorded with the York County Registry of Deeds.
Conclusion: As stated in the Notices to Applicant contained herein, Shoreland Development plans mus
be recorded with the York County Registry of Deeds prior to the issuance of a building permit.
Vote: in favor against abstaining

Based on the foregoing Findings, the Planning Board finds the applicant has satisfied each of the review standards for approval and, therefore, the Planning Board approves the Shoreland Development Plan subject to any conditions or waivers, as follows:

#### Waivers:

1) Under Section 16.7.3.3.B [4] [a], relief from requirement that a structure have a roof slope not less than an 8:12 pitch to allow a 6:12 pitch.

#### **Conditions of Approval** (to be included on final plan to be recorded):

- 1. No changes, erasures, modifications or revisions may be made to any Planning Board approved final plan. (Title 16.10.9.1.2)
- 2. Applicant/contractor will follow Maine DEP *Best Management Practices* for all work associated with site and building construction to ensure adequate erosion control and slope stabilization.
- 3. Prior to the commencement of grading and/or construction within a building envelope, as shown on the Plan, the owner and/or developer must stake all corners of the envelope. These markers must remain in place until the Code Enforcement Officer determines construction is completed and there is no danger of damage to areas that are, per Planning Board approval, to remain undisturbed.
- 4. All Notices to Applicant contained herein (Findings of Fact dated 11/8/2018).

The Planning Board authorizes the Planning Board Chair to sign the Final Plan and the Findings of Fact upon confirmation of compliance with any conditions of approval.

vote of in favor against abstaining	Vote of _	in favor_	_ against _	abstaining
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FINDINGS OF FACT 19 Coleman Avenue M26 L7-1 Shoreland Development Plan Review November 8, 2018 Page 5

APPROVED BY THE KITTERY PLANNING BOARD ON	November 8, 2018
	Ann Grinnell, Planning Board Chair

#### **Notices to Applicant:**

- 1. Incorporate any plan revisions on the final plan as required by Planning Board and submit for Staff review prior to presentation of final mylar.
- 2. Prior to the release of the signed plans, the applicant must pay all outstanding fees associated with the permitting, including, but not limited to, Town Attorney fees, peer review, newspaper advertisements and abutter notification.
- 3. One (1) mylar copy of the final plan and any and all related state/federal permits or legal documents that may be required, must be submitted to the Town Planning Department for signing. Date of Planning Board approval shall be included on the final plan in the Signature Block. After the signed plan is recorded with the York County Registry of Deeds, a mylar copy of the signed original must be submitted to the Town Planning Department.
- 4. This approval by the Town Planning Board constitutes an agreement between the Town and the Developer, incorporating as elements the Development Plan and supporting documentation, the Findings of Fact, and any Conditions of Approval.

Per Title 16.6.2.A - An aggrieved party with legal standing may appeal a final decision of the Planning Board to the York County Superior Court in accordance with Maine Rules of Civil Procedures Section 80B, within forty-five (45) days from the date the decision by the Planning Board was rendered.

#### **Notices to Applicant:**

- 5. Incorporate any plan revisions on the final plan as recommended by Staff, Planning Board or Peer Review Engineer, and submit for Staff review prior to presentation of final mylar.
- 6. Prior to the release of the signed plans, the applicant must pay all outstanding fees associated with the permitting, including, but not limited to, Town Attorney fees, peer review, newspaper advertisements and abutter notification.
- 7. One (1) mylar copy of the final plan and any and all related state/federal permits or legal documents that may be required, must be submitted to the Town Planning Department for signing. <u>Date of Planning Board approval shall be included on the final plan in the Signature Block</u>. After the signed plan is recorded with the York County Registry of Deeds, a mylar copy of the signed original must be submitted to the Town Planning Department.
- 8. This approval by the Town Planning Board constitutes an agreement between the Town and the Developer, incorporating as elements the Development Plan and supporting documentation, the Findings of Fact, and any Conditions of Approval.

Per Title 16.6.2.A - An aggrieved party with legal standing may appeal a final decision of the Planning Board to the York County Superior Court in accordance with Maine Rules of Civil Procedures Section 80B, within forty-five (45) days from the date the decision by the Planning Board was rendered.

Shoreland Development Plan Application

709

**Applicant** 

**978-578-1782** 

@ home@mainethos.com

Location

19 COLEMAN AVENUE KITTERY, ME 03905

#### **Project Information**

Size of Waterbody

> 1 Acre

Will this project create one acre or more of disturbed area? If yes, you will be required to file a MDEP Notice of Intent to Comply with the Maine Construction Permit. Excavation will require a Maine Dep certified contractor in erosion control measures.

No

#### Briefly describe the project

Single family residence with 656 sf footprint entirely within 100 ft of shoreline to have existing area renovated and 344 sf added to footprint.

Estimated fair market value of work (Materials/Labor) \$

Lot Size (SF)

300000

8895

I understand that this application requires a completed building/regulated activity permit application

true

#### Overlay Zone(s)

OZ-SL-250 Shoreland Overlay Zone\tWater Body/Wetland Protection Area 250'

OZ-SL-75 Shoreland Overlay Zone Stream Protection Area 75'

true

OZ-CFMU Commercial Fisheries/Maritime Uses Overlay

**OZ-RP Resource Protection Overlay Zone** 

Zone

Project within buffer of overlay zone?

WITHIN 100FT or 75FT (0-100FT from Highest Annual Tide) see sect. A, B, C, D, F Planning Board Review

#### A. Devegetated Area - Parcel Devegetation

% Allowed

Existing SF

25

2247

Proposed SF

% Proposed

2247

25

#### **B. Building Footprint Principle Structure**

Structure distance from Highest Annual Tide (FT)

22.33

**Existing SF** 

656

% Proposed Change

52

% Allowed

52

**Proposed SF** 

344

#### C. Building Height

**Building Height (FT)** 

27.8

Bldg. Height Existing (FT)

27.8

Roof slope must not be less than an 8:12 Pitch. Proposed roof slope.

10:12

Bldg. Height Maximum (FT)

27.8

Bldg. Height Proposed (FT)

27.8

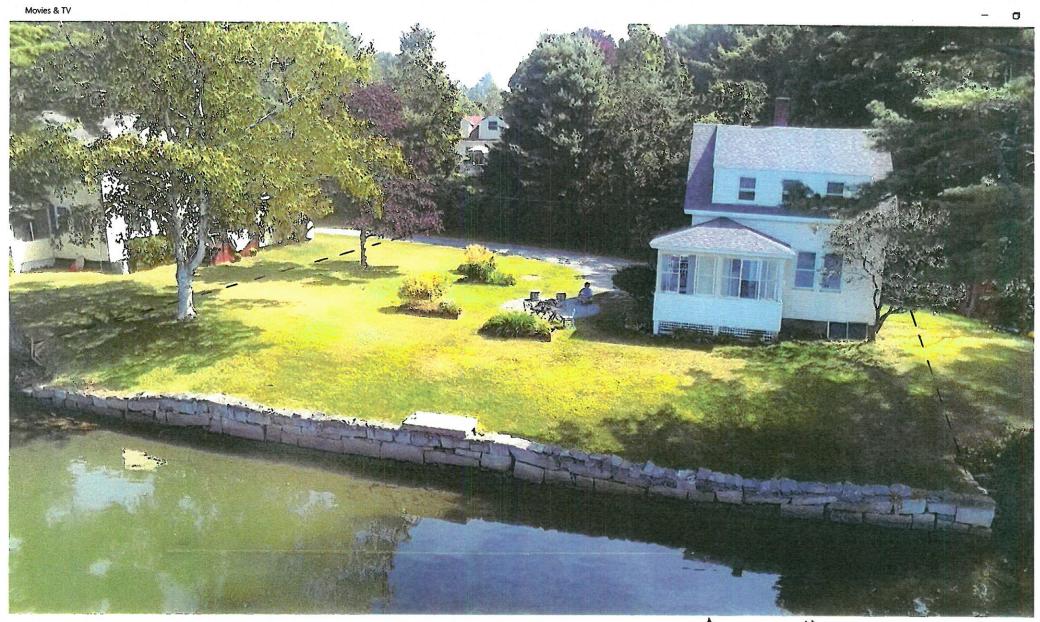
#### D. Authorizations

I certify I have provided, to the best of my knowledge, information requested for this application that is true and correct and I will not deviate from the Plan submitted without notifying the Code Enforcement and/or Planning and Development Departments of any changes. I understand this application must be recorded in the York Country Registry of Deeds and I am responsible for incurred costs.

true

Applicant is

Owner

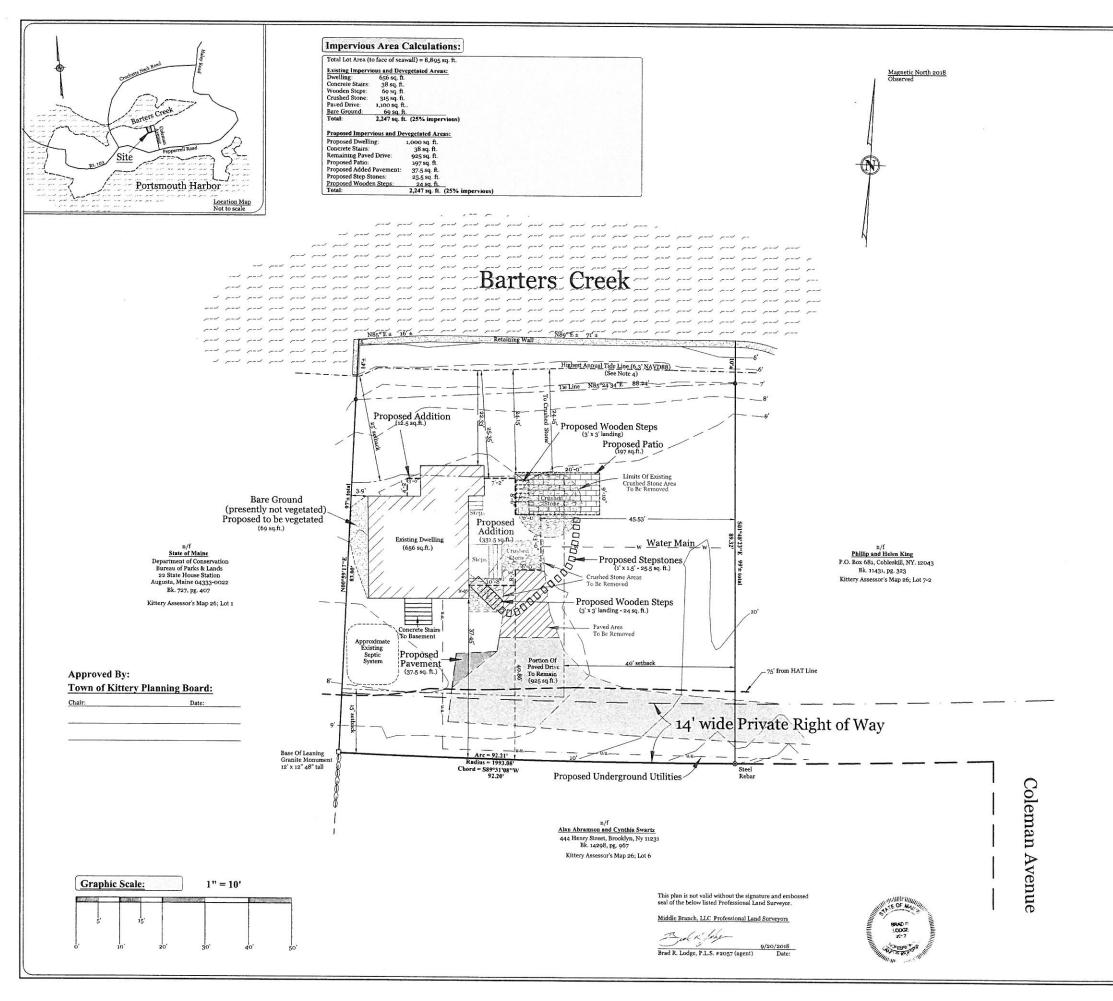


1 Falling Wall

19 Coleman Av



VT & saivoM



#### Plan References:

- "Plan Prepared For Estate Of Ruth King, Kittery Point, Maine", dated February 25, 1981 by Thomas F. Moran, Inc. and recorded at the York County Registry of Deeds in Plan Book 147, page 45.
- "Plan Of Land Of Austin King In Kittery, Maine", dated July 27, 1976 by Moulton Engineering Co. and recorded at the York County Registry of Deeds in Plan Book 79, page 25.
- "Plan Of Land Of Axel B. & Flossie A Plimpton In Kittery, Maine", dated July 26, 1976 by Moulton Engineering Co. and recorded at the York County Registry of Deeds in Plan Book 79, page 24.
- "Plan of Land Conveyed To Mary L. Newson", dated 1826 and recorded at the York County Registry of Deeds in
- "Lot Line Adjustment For Property At 18 Coleman Avenue & 77 Pepperrell Road, Kittery, Maine, Owned By Jane Torey Leaser, George O. Derby & Neills J. Arnold", dated March 20, 2007 by Easterly Surveying, Inc. and recorded at the York County Registry of Deeds in Plan Book 319, page 15.

#### General Notes:

- The purpose of this plan is to depict proposed additions to an existing dwelling for review by the Town of Kittery Planning Board.
- Locus parcel is depicted as Town of Kittery Assessor's Map 26; Lot 7-1
- The contours shown hereon were derived from field measurements and are referenced to NAVD88 as measured from National Geodedic Survey Benchmark "I'dal 5 Sta 91".
- 4. The elevation of the Highest Annual Tide (HAT) Line shown hereon (6.3' NAVD88) was provided by Maine DEP.
- The utility and septic locations shown hereon were provided by client, and have not been verified by this office.
- This plan is not intended to depict limits or extent of fee title ownership. Opinion of title should be rendered by a title attorney
- 7. This office reserves the right to be held harmless to all third party claims
- Reference is made to "Contract For Land Surveying Services" between Middle Branch, LLC Professional Land Surveyors and the below listed client(s) for exceptions made from Chapter 90, Part 2, "Technical Standards Of Practice". Said contract shall be considered an integral part of this survey.
- . This office reserves the right to be held harmless for unknown or unobtainable private records which could affect the results of this survey
- o. This survey does not purport to reflect any of the following: a. easements other than those that are visible or specifically stated in the referenced documents. b. building setback compliance or restrictive covenants. c. the location of any underground utilities or structures.
- This survey has been performed in accordance with Maine Board Of Licensure for Professional Land Surveyors Rules, Chapter 90, Part 2.

#### Locus Deed Reference:

#### Ian R. Rex

Ian R. Rex and Caroline Nielsen dated July 13, 2018 and recorded at the York County Registry of Deeds in Book 17774, page 227

#### Zoning:

# Residential-Kittery Point Village (R-KPV) Minimum Lof Size: 40,000 sq. ft. Minimum Street Frontage: 150' Minimum Front Yard, 40' Minimum Rear and Side Yards: 15' Maximum Building Height: 35' Maximum Building Coverage 15%

Shorehand Overlay Zone:
Minimum Lot Size: 40,000 sq. ft.
Minimum Lot Size: 40,000 sq. ft.
Minimum Street Frontage: 150'
Principle and Accessory Structure Setback: 100' from normal high water line
Maximum Impervious (devegletated) Area: 20%

Revised 9/20/2018 Per Submission Comments / Proposed Addition Changes / Other misc, changes

#### Shoreland Development Plan

Prepared For

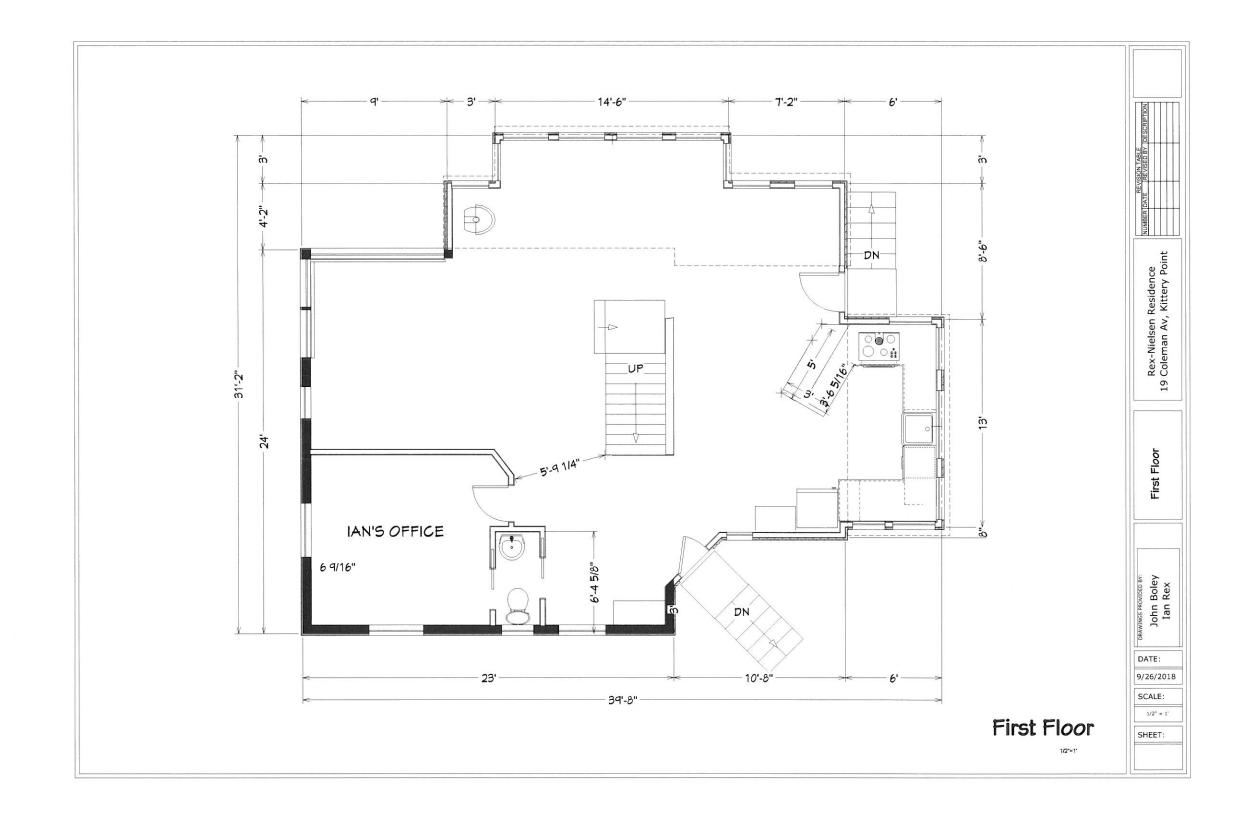
#### Ian R. Rex and Caroline Nielsen

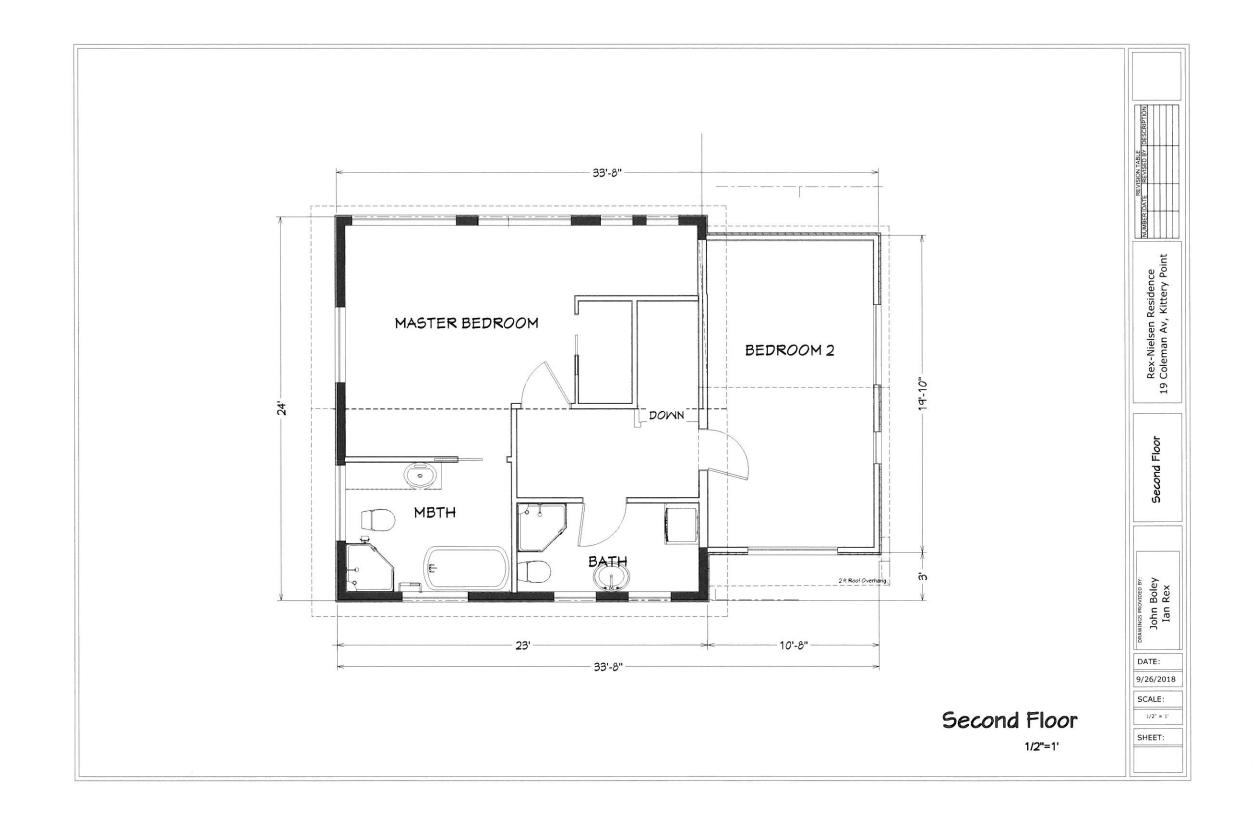
19 Coleman Avenue, Kittery Point, Maine

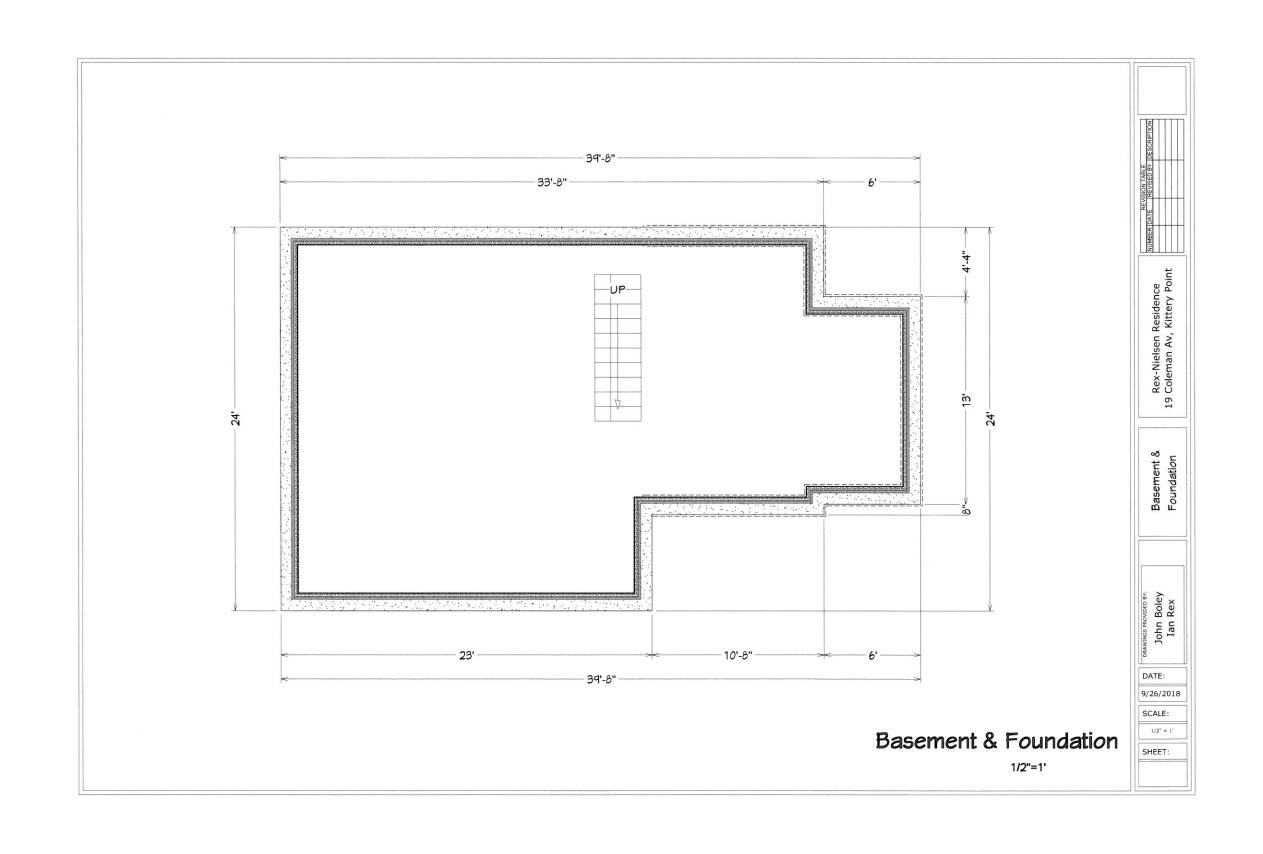
#### MIDDLE BRANCH, LLC PROFESSIONAL LAND SURVEYORS

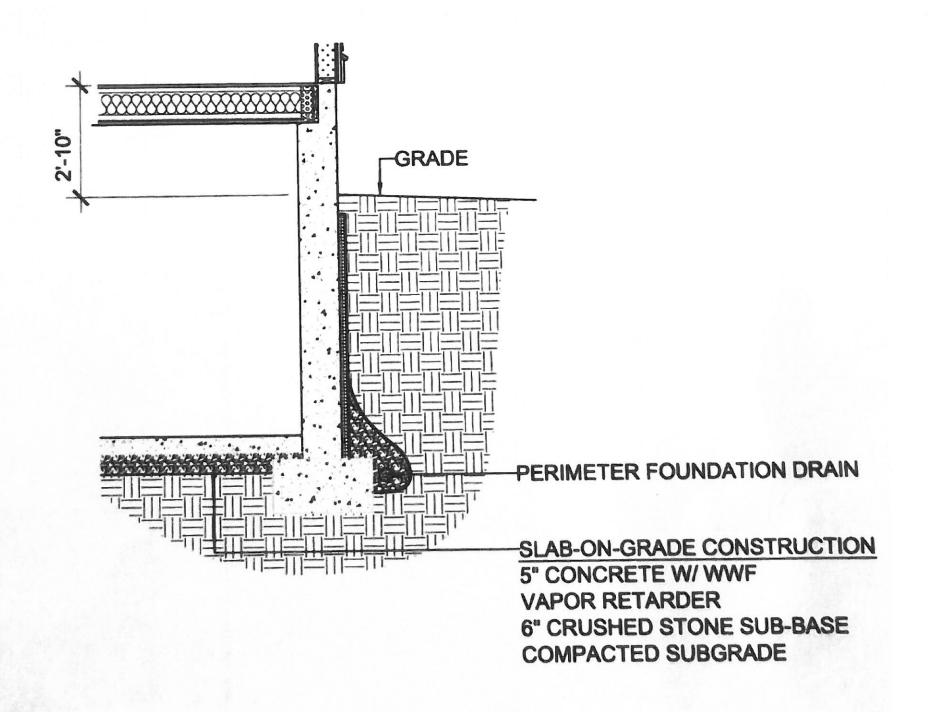
1A DEPOT STREET, P.O. BOX 618 ALFRED, MAINE 04002-0618 TEL (207)324-8712 FAX (207)324-6100

Record Owner: Ian R. Rex and Caroline Nielsen				Survey Date:	June/August 2018
		Drawn By:	BRL	Plan Date:	6/28/2018
P.O. Box 177 Kittery Point,	Maine 03095	Chkd. By:	DLW/MRL	Scale:	1 = 10.
Deal No.	420.21.0.54	Dwg. No.	2181785R1		Land Company
Book No.:	438-21 & 56	Job No.	2181785	Sheet No.	6/28/2018









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## FOUNDATION DETAIL

