



**TOWN OF KITTEERY**  
Planning and Development  
200 Rogers Road, Kittery, ME 03904  
Telephone: 207-475-1307 Fax: 207-439-6806

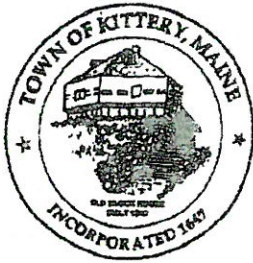
**TO:** PLANNING BOARD  
**FROM:** JAMIE STEFFEN, TOWN PLANNER  
**SUBJECT:** STREET NAMING APPLICATION – BAYBERRY LANE  
**DATE:** AUGUST 16, 2018  
**CC:**

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A street naming application from Bill Cullen was received by the Planning Office to name an unnamed private right-of-way off of Martin Road currently servicing 60A through 60D Martin Road. The applicant requests the name to be Bayberry Lane and has providing signatures from some of the property owners abutting the street to be named.

Staff has received approvals of the proposed name change from the Police, Fire, Public Works and Assessing departments.

Action: Accept or deny application. Grant or deny approval of street name.



**TOWN OF KITTERY MAINE**  
**TOWN PLANNING AND DEVELOPMENT DEPARTMENT**

200 Rogers Road, Kittery, Maine 03904  
 Phone: (207) 475-1323  
 Fax: (207) 439-6806  
[www.kittery.org](http://www.kittery.org)

**APPLICATION: STREET NAMING**

FOR YOUR SAFETY AND SERVICE, MUNICIPAL DEPARTMENT REVIEW AND TOWN PLANNING BOARD APPROVAL IS REQUIRED.		Fee for Review	<input type="checkbox"/> \$20.00	Amount Paid: \$ _____ Date: _____
APPLICANT/S PROPERTY OWNER'S INFORMATION	Name	Bill Cullen	Mailing Address	12 Roseberry Lane Kittery, ME 03904
	Phone	207-252-1437		
	Email			
APPLICANT'S AGENT'S INFORMATION	Name	ABOVE	Name of Business	
	Phone			
	Fax		Mailing Address	
	Email			
DESCRIPTION	EXISTING STREET NAME:	None 60A, thru 60D		
	PROPOSED STREET NAME:	<del>Abbey Road</del> / BAYBERRY LANE		
	STREET LOCATION (e.g. off Haley Road, after # 157 between Norton and Bartlett Road "):			

A Street Name application and departmental review and acceptance is required prior to Planning Board approval.  
 In the case of active developments before the Planning Board, this application fee is waived.

**FOR YOUR INFORMATION – TOWN CODE TITLE 16.8 ARTICLE III. STREET SIGNS.**

**16.8.3.1 Names** – Streets which join or are in alignment with streets of abutting or neighboring properties must bear the same name. Names of new streets may not duplicate, nor bear phonetic resemblance to the names of existing streets within the municipality and are subject to the approval of the Planning Board.

**16.8.3.2 Signs Provided** – Street name signs are to be furnished and installed by the developer; the type, size and location to be approved by the Commissioner of Public Works.

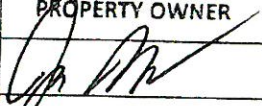
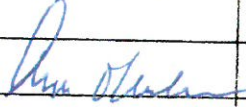
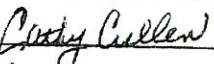
**INSTRUCTIONS FOR SUBMITTING A COMPLETE STREET NAME APPLICATION**

The following information must be provided when submitting a request for Planning Board review:

- A copy of the Town Tax Map indicating the location of the proposed private drive or right-of-way and the Tax Map Lots affected (abutters).
- A specific written description of where the private drive or right-of-way is located (i.e. "off Haley Road, after # 157 between Norton and Bartlett Road").
- A list of the Town Tax Map/Lot numbers and names of all abutters to the right-of-way and obtain their signatures on the street name application.

WE THE UNDERSIGNED PROPERTY OWNERS DO HEREBY REQUEST APPROVAL OF THE NAME ABBAY ROAD FOR A STREET LOCATED OFF OF MARTIN RD (STREET/RD/LN). UPON APPROVAL BY THE PLANNING BOARD, WE HEREIN ACKNOWLEDGE RESPONSIBILITY FOR EXPENSES INCURRED TO CHANGE OUR MAILING ADDRESS AS WELL AS TO PURCHASE AND INSTALL THE STREET SIGN(S).

APPLICANT MUST ACQUIRE SIGNATURES OF PROPERTY OWNERS ABUTTING THE STREET TO BE NAMED\*

PRINTED NAME	SIGNATURE OF PROPERTY OWNER	MAILING ADDRESS	MAP & LOT NUMBER	TELEPHONE NUMBER
Joshua Berger		60A Martin Rd	11/26/A	
Emmett L King Jr.		60B Martin Rd	11/25/B	
Heleana E Kelly	OK, lives in Dover. 7/17/18	60B Martin Rd	11/25/B	603-817-3643
Richard Starkey			11/26/A	
Robert M Olson		60C Martin Rd	11/25/C	
Christy S Olson		60C Martin Rd	11/25/C	
David Burton		60D Martin Rd	11/25/D	
Crail Burton		60D Martin Rd	11/25/D	
William Cullen			11/29-1	207-252-1437
Cathy Cullen			11/29-1	207-252-1438

\*If applicable. If undeveloped, current property owner's name. Please attach additional pages if necessary.

THIS SECTION FOR OFFICE USE ONLY:

DEPARTMENT	COMMENTS	APPROVED (A) OR DENIED (D)	SIGNATURE	DATE
FIRE DEPARTMENT		A D		
POLICE DEPARTMENT		A D		
PUBLIC WORKS		A D		
CODE ENFORCEMENT		A D		
PLANNING		A D		
ASSESSING		A D		
TOWN CLERK		A D		
VOTER REGISTRAR		A D		
PLANNING BOARD		A D		