

2017-2018
PLANNING BOARD ACTION ITEMS

ITEM #	DATE	BY	ITEM	PRIORITY	ACTION TAKEN	COMPLETE
1	TBD	DD	DEFINE COMMERCIAL RECREATION (for May 2015 TC workshop)	4	CDM to propose / December 2014; re-draft for 1/22/15 discussion; Re-send 12/18 pkt to PB for HOMEWORK; Board discussed reducing to priority 2; staff is reviewing all permitted uses/definitions, creating table of uses	
2	TBD		WORKSHOP: Cluster Ordinance needs work USABLE OPEN SPACE RETAIN ROAD FRONTAGE (Buffers) TRAFFIC STUDIES	1		
3	10/24/2013	Staff	HAT - Highest Annual Tide: no Elevation 6 (for May 2015 TC workshop)	?	Need to research this...	
4	TBD		Fines	3	Discuss with TM	
5	TBD	Staff	Sign ordinance changes: Message boards/internal & external lights & timers Window/A-frame & portable signs/banners Sign character/appearance/administration & enforcement	2	On-going	
6	TBD	Staff	Parking strategies	1	Foreside Study nearly finalized	
7	TBD	Staff	Shoreland Zone: Invasive plants; shoreland invasive plant removal Excavation Structure replacement; time periods Shoreland definition	3	Jessa will take lead	
8	TBD	Staff	Neighborhood Mixed Use Zone (formerly Business Park) amendments	1	Public hearing soon	
9	On-going		Board (2 members) participation in Affordable Housing working group	1		
9	TBD	Staff	AirBnB and short term rentals	1		
STAFF						
13	TBD		UPDATE DESIGN STANDARDS FOR LED LIGHTING AND SIGNS:	Staff		
16	TBD		Definition: Substantially complete re: development vs. building permits (for May 2015 TC workshop)	CEO	Staff draft definition differentiating from bldg permits as appropriate	
17	TBD		Wetland Protection: Review how man-made wetlands are and should be regulated.	Staff	Staff prepare information and possible draft amendment for Board's review at future	

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18	TBD		Vision for Route 1 Bypass	NA	No formal action - will wait on recommendations from the Economic Development Committee	
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2017-2018
PLANNING BOARD ACTION ITEMS

COMPLETED ITEMS						
Complete	8/9/2012		16.10.9.2 REDEFINE FIELD CHANGES; Major/Minor (for May 2015 TC workshop)	2	Staff to draft language for review	
Complete	10/13/2012	TE	DPW PROJECTS COME BEFORE PB; NEED UPDATED LIST	2	CDM to discuss with DPW, report to PB	
Complete	12/12/2013 3/28/2013 2/25/2016		<u>Comp Plan Items</u> - Pedestrian / Bike paths / Bike Racks - CONTINUE WORKSHOP WITH KCPC, KOSC REGARDING 1 - 3 ACRE RR; and future land use regulation; restrict # building permits issued per year - ROADS / SIDEWALKS TO NOWHERE (ROW plans)/Shared Driveways/ROW Standards/Emergency access roads	CPC*	- CDM will provide existing bike path plan; disc. 12/18; req. input from T. Emerson 1/22/15; input to CPC when appropriate - May 15, 2013 Workshop; December 3, 2013 workshop, w Soil Suitability; PB input to CPC* when appropriate -	
Complete	3/27/2014	DD	Kittery Historic Resources; historic designation identification	3		
Complete	10/22/2015		Draft language and amend bylaw to require Memun workshop to newly appointed planning board members	Staff	Staff prepare draft version of Bylaw to present to Board	
Complete	1/8/2015		Foreside Review Committee (16.3.2.15.F)	1	Discussed 1/22; Board to discussed results of Foreside Forums 4/23; idea is to hire out design review until Foreside study is complete	
Complete	1/23/2014		Outdoor Seating/Use of Public Way; extend to other zones	Done	PB review: 10/23/14; rev. language 12/18/14; 1/22/15 discussion; <u>Foreside only</u> ; CDM to work w/ NCP/TC to add to Title 5 permanently; ordained by TC 4/27	
Complete	2/27/2014		Approved Plan Expiration; Requests for Extension; Expiration of Wetland Alteration Permit	Done	Reviewed 3/27/14; PB approval 6/26/14; to Council 11/10/14; Effective 2/28/15	
Complete	2/27/2014	AG	List of Committees/Boards to monitor	Done	CDM to place in 2/26 packets	
Complete	11/14/2013	Staff	16.7.3.5.6 Structure replacement <u>outside</u> of shoreland zone (missing from code)	1	Board recommended to Council on 5/28, will be before TC this summer	

*CPC = Comp Plan Committee

2017-2018
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Complete	10/24/2013		16.7.8 Soil Suitability Guide; discontinue; replace with Net Residential Acreage calculations	Done	16.7.8 Land Not Suitable for Development: 10/23/14 PB Review/Recommend to Council for 11/10/14 approval; 5/4/15 TC workshop; recommendation needed 6/25/15
Complete	8/22/2013	Staff	Site dev pre-meeting; CMA construction inspection; Ref: 16.4.4.1.A (for May 2015 TC workshop)	1	Discussed December, 2014; staff drafted language for review, reviewed 3/12/15. Public Hearing and recommendation to Council 3/26/15
Complete	2/27/2014		Flag Lots (16.8.-16.9)	Done	
No longer required	3/13/2014		Septic pretreatment requirement as bonus (See also: VIII.3.i.ii 2015 Code Amendments: Briefing Book, #38)	Done	
Complete	LEGAL NOTICES IN PACKET OR EMAILED TO PB MEMBERS (email to PB @ same time sent to publication)				Complete
4/25/2013	UNBUNDLE ZONING AMENDMENTS				Complete / Ongoing
Complete	BUILDING PERMIT LIST IN PACKETS				Complete / Ongoing
3/25/2013	Amendment: 16.8.24.2 F (LED lights); amended 12/14 (allowing LED lighting)				Ordained: 3/25/2013; ordained 12/14
3/25/2013	DISCUSS PUBLIC NOTICES; ABUTTER'S LIST EARLY, INCLUDE M/L AND PHYSICAL ADDRESS; Sales (assessor) close April 1; system update in Fall				Complete
4/25/2013	Amendment: Speciality Food & Beverage				ordained 6/10/2013
1/24/2014	Foreside workshop with Council				
1/24/2014	REVIEW REPORT TO COUNCIL (RTC) FORMAT				1/24/2013
4/25/2013	PB Workshop Update: training; education; conflict of interest; attendance/voting;				Retreat: January 10, 2014; MMA workshop 3/25/14
4/25/2013	Title 16.11 Marine Development				Ordained: 1/27/2014
2/14/2013	Outdoor Seating/use of public ROW extension period/Title 5 (Seasonal only; extend sunset date)				To Council 6/9/14
	Proposed Ordinance Changes on line				Packets posted online
4/24/2013	ABUTTER'S LIST TO PB EARLY ON, BEFORE PUBLIC HEARING (at sketch plan)				
	Waivers;				January 2014
	Post Building Permits on Web Site				Provided in Board packets
11/14/2013	ByLaw Changes				Adopted 1/22/15
2/28/2015	Approved Plan Expiration; Requests for Extension; Expiration of Wetland Alteration Permit				Effective 2/28/15

2017-2018
PLANNING BOARD ACTION ITEMS

Complete	Outdoor Seating/Use of Public Way; extend to other zones	Effective 5/28/15
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