

MEETING MINUTES

• **CALL TO ORDER; INTRODUCTORY; ROLL CALL**

Acting Chair Nohmer called the meeting to order at 6:30 p.m.

Board Members Present: Roland Scott, Bob Gray, Amelia Burke, Rick Nohmer

Board Members Absent: Douglas Basnett

Staff Present: Craig Alfis, Code Enforcement Officer

• **PLEDGE OF ALLEGIANCE**

• **AGENDA AMENDMENT AND ADOPTION**

- Acting Chair Nohmer notified the applicant of the 52 Goodwin Road application, Mr. Michael Murphy, that there are only 4 Board members present and that any decision would need to pass by unanimous vote. The applicant was offered the ability to postpone the hearing to a different night and accepted. Mr. Murphy and Acting Chair Nohmer agreed to hold continue the item to the February 28th meeting.

Motion by Acting Chair Nohmer to accept the postponement of this request until the February 28th, 2023 meeting. Second by Mr. Gray. Motion passed 4-0-0 by voice vote [Yes: Scott, Gray, Burke, Nohmer; No: --; Abstain: --]

- Mr. Gray proposed that election of Board officers be postponed until the empty seats have been filled.

Motion by Mr. Gray to postpone the election of Board officers until a later date. Second by Acting Chair Nohmer. Motion passed 4-0-0 by voice vote [Yes: Scott, Gray, Burke, Nohmer; No: --; Abstain: --]

4. EXECUTIVE SESSION

5. PUBLIC HEARINGS

6. UNFINISHED BUSINESS

7. NEW BUSINESS

8. ACCEPTANCE OF PREVIOUS MINUTES

- December 13, 2022

Motion by Acting Chair Nohmer to approve the minutes as presented for December 13, 2022.
Second by Mr. Gray. Motion passed 3-0-1 by voice vote [Yes: Scott, Gray, Burke; No: --;
Abstain: Nohmer]

9. BOARD MEMBER OR CEO ISSUES OR COMMENT

- Mr. Scott asked if postponing an item when members of the public were in attendance is the correct course of action. Mr. Alfis explained that with the number of Board members present the public hearing could not be held due to a lack of quorum once Mr. Nohmer recused himself.
- Acting Chair Nohmer thanked April Timko for her service to the Board of Appeals.

10. ADJOURNMENT

Motion by Mr. Gray to adjourn. Seconded by Mr. Scott. Motion passed 4-0-0 by voice vote [Yes: Scott, Gray, Burke, Nohmer; No: --; Abstain: --]

The Kittery Board of Appeals meeting of January 10, 2023 adjourned at 8:04 p.m.

Submitted by Craig Alfis, Code Enforcement Officer

Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting but only a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.