



Town of Kittery
200 Rogers Road, Kittery, ME 03904
Board of Appeals Meeting Agenda
Virtual Meeting

https://us02web.zoom.us/webinar/register/WN_NYMWzZa9SDq14yOQNIPFHA
Tuesday, March 22, 2022
Regular Meeting – 6:30 P.M.

- 1. Call to Order; Introductory; Roll Call**
- 2. Pledge of Allegiance**
- 3. Agenda Amendment and Adoption**
- 4. Executive session (if required)**
- 5. Public Hearings**
- 6. Unfinished Business**
- 7. New Business**
 - Training by Mr. Stephen E.F. Langsdorf, Town of Kittery Legal Counsel.
- 8. Acceptance of Previous Minutes**
 - January 25, 2022
 - February 22, 2022
- 9. Board Member or CEO Issues or Comment**
- 10. Adjournment**

MEETING MINUTES

1. CALL TO ORDER; INTRODUCTORY; ROLL CALL

Chair Timko called the meeting to order at 6:35 p.m.

Board Members Present: Charles Denault III, Bob Gray, Amelia Burke, Rick Nohmer, April Timko

Board Members Absent: Bob Kaszynski

Staff Present: Craig Alfis, Code Enforcement Officer

2. PLEDGE OF ALLEGIANCE

3. AGENDA AMENDMENT AND ADOPTION

4. EXECUTIVE SESSION

5. PUBLIC HEARINGS

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- Appointment of BOA member to Kittery Land Issues Committee
 - Mr. Alfis gave a brief overview of the charter of the Kittery Land Issues Committee
 - Mr. Nohmer volunteered to take the BOA seat on the Kittery Land Issues Committee

8. ACCEPTANCE OF PREVIOUS MINUTES

- August 10, 2021
 - Motion to approve the minutes by Chair Timko. Seconded by Mr. Gray. Motion passed 5-0-1 by roll call vote [Yes: Gray, Burke, Gray, Nohmer, Timko; No: --; Abstain: Denault]

9. BOARD MEMBER OR CEO ISSUES OR COMMENT

- Mr. Alfis relayed that there will be requests/appeals in the upcoming months.
- Chair Timko asked the Board their feelings on remote versus in person meeting and on having a workshop training on process and requests/appeals.
 - The members present agreed that zoom meetings seem to be working well and would continue holding remote meetings.

- Mr. Alfis relayed that Town Council has adopted the recodified Town Code and offered to give a presentation on the new code to help familiarized the Board with the new layout.
 - Chair Timko offered that the second meeting in February be used for this presentation.
 - The Board members present agreed.

10. ADJOURNMENT

Motion by Mr. Gray to adjourn. Second by Ms. Burke. Motion passed 6-0-0 by voice vote [Yes: Denault, Burke, Gray, Nohmer, Timko; No: --; Abstain: --]

The Kittery Board of Appeals meeting of January 25, 2022 adjourned at 6:52 p.m.

Submitted by Craig Alfis, Code Enforcement Officer

Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting but only a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.

MEETING MINUTES

1. CALL TO ORDER; INTRODUCTORY; ROLL CALL

Chair Timko called the meeting to order at 6:30 p.m.

Board Members Present: Bob Gray, Amelia Burke, Rick Nohmer, April Timko

Board Members Absent: Charles Denault III

Staff Present: Craig Alfis, Code Enforcement Officer

2. PLEDGE OF ALLEGIANCE

3. AGENDA AMENDMENT AND ADOPTION

4. EXECUTIVE SESSION

5. PUBLIC HEARINGS

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- Mr. Alfis gave a presentation on the recodified Town Code Title 16.
 - The Board had several questions for Mr. Alfis.

8. ACCEPTANCE OF PREVIOUS MINUTES

9. BOARD MEMBER OR CEO ISSUES OR COMMENT

- Mr. Alfis relayed that there will be requests/appeals in the upcoming months.
- Chair Timko propose holding a training with the Town's legal counsel in the near future.

10. ADJOURNMENT

Motion by Mr. Gray to adjourn. Second by Ms. Burke. Motion passed 4-0-0 by voice vote [Yes: Burke, Gray, Nohmer, Timko; No: --; Abstain: --]

The Kittery Board of Appeals meeting of February 22, 2022 adjourned at 6:47 p.m.

Submitted by Craig Alfis, Code Enforcement Officer

**TOWN OF KITTERY, MAINE
BOARD OF APPEALS
Remote Meeting – 6:30PM**

**UNAPPROVED
February 22, 2022**

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