



TOWN OF KITTERY

200 Rogers Road, Kittery, ME 03904
Telephone: (207) 475-1329 Fax: (207) 439-6806

KITTERY TOWN COUNCIL

COUNCIL CHAMBERS

October 25, 2021

6:00PM

The public may attend the meeting in person or remotely via Zoom.

Attendees via Zoom will be recognized during the public hearings and public comment portion of the meeting. **To register via Zoom:**

After registering, you will receive a confirmation email containing information about joining the webinar.

https://us02web.zoom.us/webinar/register/WN_kmMxBCgZTUu3txSUZHolEw

The public may also submit public comments via email, US Mail, or by dropping written comments in the Drop Box outside the Town Hall entrance. Emailed comments should be sent to TownComments@kitteryme.org.

Comments received by **noon on the day of the meeting** will become part of the public record and may be read in whole or in summary by the Council Chair.

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1. Call to Order
 2. Introductory
 3. Pledge of Allegiance
 4. Roll Call
 5. Agenda Amendment and Adoption
 6. Town Manager's Report
 7. Acceptance of Previous Minutes
 8. Interviews for the Board of Appeals and Planning Board
 9. All items involving the town attorney, town engineers, town employees or other town consultants or requested offices.

10. PUBLIC HEARINGS

- a. (100221-1) The Kittery Town Council moves to hold a Public Hearing on a new Victualer's license application from Pepper's Landing Mobile Food Unit located at 340 US Route 1, Kittery.

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person).
- b. Chairperson may read written comments into the record.
- c. Chairperson's response to public comments.

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. Donations/gifts received for Council disposition

(100221-2) The Kittery Town Council moves to accept a donation from KMIF (Kittery Maine Improvement Foundation) in the amount of \$1,750.00, to be deposited into account #2063 Fort Foster Interpretive Signs.

- b. (100221-3) The Kittery Town Council moves to approve a request from the Kiwanis Club of The Seacoast to sponsor the annual Kittery Holiday Parade on Saturday, December 4, 2021.
- c. (100221-4) The Kittery Town Council moves to sign the Warrant for the Municipal and School Election.
- d. (100221-5) The Kittery Town Council moves to set their December meeting schedule.

14. COUNCILOR ISSUES OR COMMENTS

15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Committee Reports

16. EXECUTIVE SESSION

17. ADJOURNMENT

Posted: October 21, 2021



TOWN OF KITTERY

Office of the Town Manager

200 Rogers Road, Kittery, ME 03904

Telephone: 207-475-1329 Fax: 207-439-6806

kamaral@kitteryme.org

Town Manager's Report to the Town Council October 25, 2021

- 1. Election November 2** – As of October 20, approximately 746 absentee ballots have been requested and 238 have been returned.

We are accepting absentee ballots at this time. Residents may come to Town Hall M-Thu 8AM to 6PM to register to vote, pick up an absentee ballot or vote absentee for the upcoming election. Anyone interested in registering or voting absentee, that is unable to come to Town Hall, may contact the Town Clerk's Office for assistance at 475-1313.

Absentee ballots may be returned to the ballot collection box right outside of Town Hall, or returned in-person during normal business hours. Voters may also mail their ballot to Town Hall. Per state law, mailed ballots must be received by 8PM on November 2nd to be counted.

The Customer Service Counter will be closed on November 2nd for the election. We will reopen the following day for normal business hours. We apologize for any inconvenience. Customers are encouraged to check out our online services during this time. www.kitteryme.gov/voting-elections

- 2. COVID Update** – York County remains in the “high community transmission” category for the spread of COVID. The Maine CDC is reporting that York County has the third highest case rate among all Maine counties, at 8.5% of the population having COVID.

The Town of Kittery's vaccination rate is now between 82% and 99%. We have confirmed that the lower than anticipated number is due in large part to residents being vaccinated at sites in New Hampshire and Massachusetts.

The Kittery Fire Department is working with York County Emergency Management on planning for potential youth vaccination clinics, in anticipation of the vaccine being approved for children under 12 years old.

The US CDC recommends a booster shot for individuals who received the Pfizer vaccine and are 65 years or older, residents of long-term care facilities, or are younger than 65 years old and have underlying medical conditions or a greater risk for COVID-19 exposure or transmission.

Residents are encouraged to get vaccinated and to wear face-coverings as a means to prevent the further spread of COVID. For more information about getting vaccinated please visit <https://www.maine.gov/covid19/vaccines>.

- 3. Welcome to Kittery's First Full-Time Firefighters** – Please help me in welcoming our full-time firefighters to their new roles. The Kittery Town Council approved the funding to make this transition this fiscal year. The firefighters were selected after a rigorous screening process, including written exam, physical fitness test, oral board and interview.

Firefighter Lucas Edwards, Firefighter Matthew Fiore, Firefighter Kellie Huddleston, Firefighter Philip Posa will be working a M-F schedule during the day.

Please also help me in congratulating Chief David O'Brien in his successful advocacy, planning and implementation for this important public safety service.

4. Fiscal Year 2022 Quarter 1 Financial Report – Please see attached.

Upcoming Dates:

- Absentee Ballot Applications Available Now – Town Clerks Office and www.kitteryme.gov
- Voter Registration Night – October 27, 6PM, Town Hall
- Marijuana Retail Business Lottery – October 28, 5PM, Town Hall
- Trick-or-Treat – October 30, 5PM – 8PM
- Election Day – November 2, 8AM – 8PM, KCC
- Real Estate and Personal Property Taxes Due – November 1, Town Hall
- Customer Service Counter Closed – November 2, Town Hall
- Veterans Harvest Luncheon Drive Through – November 4, 11:30AM, KCC
- Veterans Day Holiday Town Hall Closed – November 11
- Dog License Renewals for 2022 – Town Hall and www.kitteryme.org

Respectfully Submitted,



Kendra Amaral
Town Manager



TOWN OF KITTEERY
200 Rogers Road, Kittery, ME 03904
Telephone: 207-475-1329 Fax: 207-439-6806

REPORT TO TOWN COUNCIL

Meeting Date: October 25, 2021
From: Kendra Amaral, Town Manager
Subject: Fiscal Year 2022 Financial Update – Quarter 1
Councilor Sponsor: N/A

This is to provide the Council with an update on the Fiscal Year 2022 (FY22) finances at the close of Quarter 1 (Q1) of the fiscal year.

Revenue

Revenue projections are difficult to make this early in the fiscal year. Therefore, at this stage we focus on watching revenue activity, and identifying any unanticipated variations.

Excise tax finished the first quarter at \$579,621; or 30% of projected revenue. This is approximately \$30,000 less than the same period for the prior fiscal year. It is recognized that summer revenue collection in FY21 was the result of delayed renewals due to the COVID declaration of a state of emergency.

The Harbormaster operations, specifically transient slip and dock rentals, continue to steadily grow. Total revenue for these two items is \$17,746 for this season, compared to \$2,396 the year prior. Pepperrell Cove is a destination for boaters and attracting a lot of water-based tourism.

Fort Foster generated \$155,402 in revenue for the first quarter. This is approximately \$30,000 less than the same period the year prior. Though staff report the Fort was busy and often overflowing, the frequent rain this summer likely impacted day pass purchases and visits.

We had hoped the negative impacts of COVID, primarily felt by the KCC would be past us this year. However, York County's classification as a high transmission county for COVID has caused us to pare back some ticketed programming. The KCC has generated \$104,292 in revenue in Q1 driven by summer and after school programming.

Sewer collections are on track. Billings are at \$305,520 for Q1 this fiscal year, consistent with the prior year Q1 billings.

Expenditures

We have already begun making year-end expenditure projections. This is particularly important as we respond to and absorb unanticipated costs that arise throughout the year. As a general note, projected spending is developed using spending cycle calculations, anticipated costs, and other

methods as appropriate. Projections are estimates only and may change as additional information becomes available or spending fluctuations occur over the course of the fiscal year.

Based on projections, we are on track for spending and budget controls so far this year. We are watching a few areas for potential exposure, even this early in the fiscal year. I have also included in my projections the full “worse case scenario” for snow and ice operations. As usual, the snow and ice cost projections will be dialed back based on actual storm activity during the winter months.

The Police Department is currently projected to have a deficit of approximately \$43,000. This should likely recede as the new Officers complete their training and get added to the shift rotation; alleviating pressure on the overtime budget.

Health and Dental insurance are also projecting a deficit of approximately \$35,000. I do not anticipate this deficit will ultimately materialize at the end of the fiscal year; as transitions and qualifying events create variability in the monthly billing.

Waste transportation and non-household solid waste tipping fees are projected to climb at a steep pace this year. The shortage of CDL drivers, lack of space for storage of the waste, and the cost of equipment are being cited by our vendors as notice of increased rates are being fielded. It is unclear at this early point exactly how much these cost increases will impact the overall budget.

Attachments

Report through Q1:

- General Fund
- Sewer Fund
- Other Funds

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TOWN OF KITTEERY - LIVE
YEAR-TO-DATE BUDGET REPORT

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FOR 2022 03

ACCOUNTS FOR: 1000	TOWN GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101110 ADMINISTRATION								
101110 64011	MANAGER SALARY	105,896	0	105,896	25,527.81	.00	80,368.19	24.1%
101110 64014	TOWN CLERK SALARY	81,717	0	81,717	19,533.49	.00	62,183.51	23.9%
101110 64017	CLERKS SALARIES	319,904	0	319,904	76,051.64	.00	243,852.36	23.8%
101110 64018	HUMAN RESOURCES MA	65,498	0	65,498	15,349.68	.00	50,148.32	23.4%
101110 64026	FINANCE DIRECTOR S	117,591	0	117,591	27,557.68	.00	90,033.32	23.4%
101110 64027	CUSTODIAN WAGES	14,329	0	14,329	2,355.93	.00	11,973.07	16.4%
101110 64030	OVERTIME	4,000	0	4,000	126.89	.00	3,873.11	3.2%
101110 64031	SALARY & POSITION	195,000	0	195,000	.00	.00	195,000.00	.0%
101110 65010	POSTAGE	13,000	0	13,000	2,833.77	.00	10,166.23	21.8%
101110 65020	TELEPHONE & INTERN	9,000	0	9,000	1,988.99	.00	7,011.01	22.1%
101110 65030	TRANSPORTATION	2,500	0	2,500	.00	.00	2,500.00	.0%
101110 65040	EDUCATIONAL/MEETIN	5,000	0	5,000	1,028.80	.00	3,971.20	20.6%
101110 65060	PRINTING	7,000	0	7,000	.00	.00	7,000.00	.0%
101110 65080	LEGAL NOTICES/OTHE	3,000	0	3,000	.00	.00	3,000.00	.0%
101110 65200	ELECTRICITY	12,000	0	12,000	2,092.39	.00	9,907.61	17.4%
101110 65220	WATER	400	0	400	.00	.00	400.00	.0%
101110 65230	FUEL OIL	4,200	0	4,200	321.51	.00	3,878.49	7.7%
101110 65240	DUMPSTERS	625	0	625	154.77	.00	470.23	24.8%
101110 65250	SEWER	325	0	325	74.70	.00	250.30	23.0%
101110 65300	MACHINE & EQUIPMEN	35,000	0	35,000	14,413.05	.00	20,586.95	41.2%
101110 65400	LEGAL SERVICES	60,000	0	60,000	26,333.50	.00	33,666.50	43.9%
101110 65410	COMPUTER SERVICES	45,000	0	45,000	16,165.65	.00	28,834.35	35.9%
101110 65415	WEB PAGE	4,000	0	4,000	7,719.62	.00	-3,719.62	193.0%*
101110 65430	AUDIT SERVICES	17,500	0	17,500	1,750.00	.00	15,750.00	10.0%
101110 65480	OTHER PROFESSIONAL	37,500	0	37,500	15,614.67	.00	21,885.33	41.6%
101110 65500	MAINTENANCE OF BLD	16,500	0	16,500	2,665.69	.00	13,834.31	16.2%
101110 66010	OFFICE SUPPLIES	7,000	0	7,000	2,273.46	.00	4,726.54	32.5%
101110 66020	BOOKS/SUBSCRIPTION	1,100	0	1,100	873.88	.00	226.12	79.4%
101110 66025	MAINE MUNICIPAL AS	13,500	0	13,500	.00	.00	13,500.00	.0%
101110 66035	ABSTRACTS & LIENS	9,500	0	9,500	3,154.00	.00	6,346.00	33.2%
101110 66040	JANITORIAL SUPPLIE	2,500	0	2,500	224.09	.00	2,275.91	9.0%
TOTAL ADMINISTRATION		1,210,085	0	1,210,085	266,185.66	.00	943,899.34	22.0%
101115 TOWN COUNCIL								
101115 64001	COUNCIL STIPEND	4,000	0	4,000	.00	.00	4,000.00	.0%
101115 65480	OTHER PROF SERV/CO	3,000	0	3,000	.00	.00	3,000.00	.0%

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TOWN OF KITTEERY - LIVE
YEAR-TO-DATE BUDGET REPORT

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FOR 2022 03

ACCOUNTS FOR: 1000 TOWN GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>101115 66037 COUNCIL EXPENSES</u>	350	0	350	45.00	.00	305.00	12.9%
TOTAL TOWN COUNCIL	7,350	0	7,350	45.00	.00	7,305.00	.6%
101130 ELECTIONS							
<u>101130 64020 PART TIME SALARIES</u>	5,000	0	5,000	.00	.00	5,000.00	.0%
<u>101130 65000 ELECTIONS EXPENSES</u>	800	0	800	.00	.00	800.00	.0%
<u>101130 65010 POSTAGE</u>	2,100	0	2,100	.00	.00	2,100.00	.0%
<u>101130 65060 PRINTING</u>	6,500	0	6,500	1,253.56	.00	5,246.44	19.3%
<u>101130 65480 OTHER PROFESSIONAL</u>	5,000	0	5,000	1,000.00	.00	4,000.00	20.0%
<u>101130 66010 OFFICE SUPPLIES</u>	200	0	200	.00	.00	200.00	.0%
<u>101130 67510 OFFICE FURNITURE &</u>	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL ELECTIONS	20,600	0	20,600	2,253.56	.00	18,346.44	10.9%
101150 COUNTY TAX							
<u>101150 65480 OTHER PROF SERVICE</u>	1,006,515	0	1,006,515	.00	.00	1,006,515.00	.0%
TOTAL COUNTY TAX	1,006,515	0	1,006,515	.00	.00	1,006,515.00	.0%
101155 TAX INCREMENT FINANCING							
<u>101155 65000 TIF FINANCING PLAN</u>	20,000	0	20,000	.00	.00	20,000.00	.0%
TOTAL TAX INCREMENT FINANCING	20,000	0	20,000	.00	.00	20,000.00	.0%
101160 OVERLAY							
<u>101160 65480 OTHER PROF SERV -</u>	0	157,292	157,292	.00	.00	157,291.59	.0%
TOTAL OVERLAY	0	157,292	157,292	.00	.00	157,291.59	.0%
101230 DEBT & INTEREST							
<u>101230 68057 RUSTLEWOOD FARM -</u>	6,545	0	6,545	6,544.57	.00	.43	100.0%

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FOR 2022 03

ACCOUNTS FOR: 1000 TOWN GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101230 68065 2006 FIRE STATION	115,000	0	115,000	115,000.00	.00	.00	100.0%
101230 68066 2010 PW SALT SHED	16,500	0	16,500	.00	.00	16,500.00	.0%
101230 68067 2012 KCC BOND PRIN	275,000	0	275,000	.00	.00	275,000.00	.0%
101230 68068 2015 CIP BOND PRIN	225,000	0	225,000	225,000.00	.00	.00	100.0%
101230 68069 KLT BRAVE BOAT HEA	11,910	0	11,910	11,910.01	.00	-.01	100.0%*
101230 68071 LIBRARY BOND PRINC	240,000	0	240,000	.00	.00	240,000.00	.0%
101230 68257 RUSTLEWOOD FARM IN	3,771	0	3,771	1,921.87	.00	1,849.13	51.0%
101230 68265 2006 FIRE STATION	12,800	0	12,800	6,975.00	.00	5,825.00	54.5%
101230 68268 2015 CIP BONDS INT	20,250	0	20,250	11,250.00	.00	9,000.00	55.6%
101230 68269 KLT BRAVE BOAT HEA	6,180	0	6,180	3,134.78	.00	3,045.22	50.7%
101230 68271 LIBRARY BOND INTER	113,133	0	113,133	60,917.52	.00	52,215.48	53.8%
101230 68295 PWD BLDG/SALT SHED	5,474	0	5,474	2,947.29	.00	2,526.71	53.8%
101230 68297 2012 KCC BOND INT	77,275	0	77,275	38,637.50	.00	38,637.50	50.0%
TOTAL DEBT & INTEREST	1,128,838	0	1,128,838	484,238.54	.00	644,599.46	42.9%
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101310 POLICE							
101310 64002 POLICE CHIEF FT S	99,809	0	99,809	23,858.14	.00	75,950.86	23.9%
101310 64012 SERGEANTS SALARIES	329,211	0	329,211	75,100.04	.00	254,110.96	22.8%
101310 64013 SCHOOL RESOURCE OF	68,791	0	68,791	5,862.01	.00	62,928.99	8.5%
101310 64014 DETECTIVES SALARIE	140,909	0	140,909	32,729.69	.00	108,179.31	23.2%
101310 64015 PATROLMEN SALARIES	705,120	62,238	767,358	161,080.57	.00	606,277.43	21.0%
101310 64016 DISPATCHER SALARIE	296,420	0	296,420	72,851.86	.00	223,568.14	24.6%
101310 64017 ADMINISTRATIVE ASS	95,895	0	95,895	23,010.42	.00	72,884.58	24.0%
101310 64022 ANIMAL CONTROL OFF	68,939	0	68,939	16,064.55	.00	52,874.45	23.3%
101310 64023 LIEUTENANT SALARY	83,454	0	83,454	19,557.49	.00	63,896.51	23.4%
101310 64024 NIGHT DIFFERENTIAL	17,000	0	17,000	3,528.34	.00	13,471.66	20.8%
101310 64027 CUSTODIAN WAGES	15,433	0	15,433	3,229.28	.00	12,203.72	20.9%
101310 64030 OVERTIME	185,000	3,710	188,710	66,137.63	.00	122,572.37	35.0%
101310 64033 SICK TIME BUY BACK	2,083	0	2,083	.00	.00	2,083.00	.0%
101310 64034 PHYSICAL FITNESS S	5,700	0	5,700	.00	.00	5,700.00	.0%
101310 65010 POSTAGE	870	0	870	166.82	.00	703.18	19.2%
101310 65020 TELEPHONE & INTERN	24,700	0	24,700	5,253.04	.00	19,446.96	21.3%
101310 65030 TRANSPORTATION	2,800	0	2,800	400.00	.00	2,400.00	14.3%
101310 65040 EDUCATIONAL/MEETIN	24,000	2,500	26,500	7,463.21	.00	19,036.79	28.2%
101310 65060 PRINTING	3,600	50	3,650	716.25	.00	2,933.75	19.6%
101310 65080 LEGAL NOTICES/OTHE	700	310	1,010	.00	.00	1,010.00	.0%
101310 65200 ELECTRICITY	15,000	0	15,000	2,789.85	.00	12,210.15	18.6%
101310 65220 WATER	545	0	545	.00	.00	545.00	.0%
101310 65230 FUEL OIL	5,400	0	5,400	428.67	.00	4,971.33	7.9%
101310 65240 DUMPSTERS	750	0	750	206.37	.00	543.63	27.5%

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FOR 2022 03

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101310	65250 SEWER	300	0	300	99.70	.00	200.30	33.2%
101310	65300 MACHINE & EQUIPMEN	72,500	0	72,500	30,342.03	.00	42,157.97	41.9%
101310	65310 VEHICLE MAINTENANC	31,000	0	31,000	8,660.22	.00	22,339.78	27.9%
101310	65311 GAS, GREASE, & OIL	45,000	0	45,000	6,359.36	.00	38,640.64	14.1%
101310	65470 DOG EXPENSE	750	0	750	310.00	.00	440.00	41.3%
101310	65480 OTHER PROFESSIONAL	6,700	1,025	7,725	950.00	.00	6,775.00	12.3%
101310	65500 MAINTENANCE OF BLD	5,000	0	5,000	.00	.00	5,000.00	.0%
101310	65521 UNIFORMS	24,000	3,060	27,060	7,259.96	.00	19,800.04	26.8%
101310	65693 SOCIAL SVCS PARTNE	0	20,000	20,000	.00	.00	20,000.00	.0%
101310	66010 OFFICE SUPPLIES	4,000	0	4,000	700.14	.00	3,299.86	17.5%
101310	66020 BOOKS/SUBSCRIPTION	5,000	80	5,080	25.00	.00	5,055.00	.5%
101310	66030 OTHER SUPPLIES	7,800	0	7,800	897.15	.00	6,902.85	11.5%
101310	66032 ARMORY SUPPLIES	22,357	3,327	25,684	11,288.74	.00	14,395.26	44.0%
101310	66040 JANITORIAL SUPPLIE	3,000	0	3,000	484.46	.00	2,515.54	16.1%
101310	67510 OFFICE FURNITURE &	1,500	0	1,500	.00	.00	1,500.00	.0%
101310	67517 BULLET PROOF VESTS	4,700	1,175	5,875	.00	.00	5,875.00	.0%
TOTAL POLICE		2,425,736	97,475	2,523,211	587,810.99	.00	1,935,400.01	23.3%
101320 FIRE								
101320	64003 FIRE CHIEF SALARY	92,604	0	92,604	22,135.84	.00	70,468.16	23.9%
101320	64020 PART TIME SALARIES	111,056	0	111,056	3,193.27	.00	107,862.73	2.9%
101320	64043 ON-CALL FIREFIGHTE	16,728	0	16,728	12,155.00	.00	4,573.00	72.7%
101320	64044 FULL TIME FIREFIGH	242,944	0	242,944	.00	.00	242,944.00	.0%
101320	64045 FT FIREFIGHTER CAL	29,883	0	29,883	.00	.00	29,883.00	.0%
101320	64095 ACCIDENT & HEALTH	2,208	0	2,208	1,682.00	.00	526.00	76.2%
101320	65020 TELEPHONE & INTERN	7,728	0	7,728	2,064.66	.00	5,663.34	26.7%
101320	65040 EDUCATIONAL/MEETIN	2,235	0	2,235	460.00	.00	1,775.00	20.6%
101320	65045 TRAINING	4,650	0	4,650	123.82	.00	4,526.18	2.7%
101320	65046 HEALTH/PHYSICAL	2,618	0	2,618	1,200.00	.00	1,418.00	45.8%
101320	65200 ELECTRICITY	8,688	0	8,688	1,213.08	.00	7,474.92	14.0%
101320	65220 WATER	302	0	302	36.65	.00	265.35	12.1%
101320	65230 FUEL OIL	19,398	0	19,398	683.95	.00	18,714.05	3.5%
101320	65250 SEWER	400	0	400	100.00	.00	300.00	25.0%
101320	65300 MACHINE & EQUIPMEN	33,829	0	33,829	7,799.29	.00	26,029.71	23.1%
101320	65302 PROTECTIVE & SAFET	3,660	0	3,660	.00	.00	3,660.00	.0%
101320	65311 GAS, GREASE, & OIL	7,185	0	7,185	1,422.57	.00	5,762.43	19.8%
101320	65330 RADIO MAINTENANCE	5,117	0	5,117	320.00	.00	4,797.00	6.3%
101320	65480 OTHER PROFESSIONAL	7,896	0	7,896	1,540.84	.00	6,355.16	19.5%
101320	65500 MAINTENANCE OF BLD	15,390	0	15,390	3,412.30	.00	11,977.70	22.2%
101320	65521 UNIFORMS	800	0	800	.00	.00	800.00	.0%

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ACCOUNTS FOR: 1000	TOWN GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>101320 66010</u>	<u>OFFICE SUPPLIES</u>	672	0	672	29.99	.00	642.01	4.5%
<u>101320 66020</u>	<u>BOOKS/SUBSCRIPTION</u>	200	0	200	.00	.00	200.00	.0%
<u>101320 66040</u>	<u>JANITORIAL SUPPLIE</u>	600	0	600	317.46	.00	282.54	52.9%
<u>101320 67505</u>	<u>EXTINGUISHER MAINT</u>	500	0	500	.00	.00	500.00	.0%
<u>101320 67515</u>	<u>LANTERNS & BATERI</u>	200	0	200	.00	.00	200.00	.0%
<u>101320 67520</u>	<u>OPERATING EQUIPMEN</u>	8,000	0	8,000	4,452.84	.00	3,547.16	55.7%
TOTAL FIRE		625,491	0	625,491	64,343.56	.00	561,147.44	10.3%
101330 STREETLIGHTS								
<u>101330 65200</u>	<u>ELECTRICITY - STRE</u>	45,000	0	45,000	2,775.10	.00	42,224.90	6.2%
<u>101330 65300</u>	<u>MACHINE & EQUIPMEN</u>	10,000	0	10,000	4,230.50	.00	5,769.50	42.3%
TOTAL STREETLIGHTS		55,000	0	55,000	7,005.60	.00	47,994.40	12.7%
101340 HYDRANT RENTALS								
<u>101340 65300</u>	<u>HYDRANT RENT MACHI</u>	255,000	0	255,000	.00	.00	255,000.00	.0%
TOTAL HYDRANT RENTALS		255,000	0	255,000	.00	.00	255,000.00	.0%
101410 HIGHWAY								
<u>101410 64004</u>	<u>HIGHWAY 35% COMM S</u>	35,020	0	35,020	8,371.11	.00	26,648.89	23.9%
<u>101410 64010</u>	<u>FULL TIME SALARIES</u>	529,033	0	529,033	115,201.37	.00	413,831.63	21.8%
<u>101410 64015</u>	<u>ADMINISTRATIVE ASS</u>	48,797	0	48,797	10,938.40	.00	37,858.60	22.4%
<u>101410 64029</u>	<u>OVERTIME - SNOW &</u>	75,000	0	75,000	.00	.00	75,000.00	.0%
<u>101410 64030</u>	<u>OVERTIME</u>	7,200	0	7,200	1,602.79	.00	5,597.21	22.3%
<u>101410 65010</u>	<u>POSTAGE</u>	500	0	500	19.35	.00	480.65	3.9%
<u>101410 65020</u>	<u>TELEPHONE & INTERN</u>	4,200	0	4,200	977.74	.00	3,222.26	23.3%
<u>101410 65030</u>	<u>TRANSPORTATION</u>	750	0	750	250.00	.00	500.00	33.3%
<u>101410 65040</u>	<u>EDUCATIONAL/MEETIN</u>	4,000	0	4,000	114.00	.00	3,886.00	2.9%
<u>101410 65060</u>	<u>PRINTING</u>	600	0	600	.00	.00	600.00	.0%
<u>101410 65080</u>	<u>LEGAL NOTICES/OTHE</u>	1,000	0	1,000	305.40	.00	694.60	30.5%
<u>101410 65200</u>	<u>ELECTRICITY</u>	4,100	0	4,100	843.67	.00	3,256.33	20.6%
<u>101410 65220</u>	<u>WATER</u>	2,500	0	2,500	.00	.00	2,500.00	.0%
<u>101410 65230</u>	<u>FUEL OIL</u>	7,000	0	7,000	.00	.00	7,000.00	.0%

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ACCOUNTS FOR: 1000 TOWN GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>101410 65250 SEWER</u>	350	0	350	100.00	.00	250.00	28.6%
<u>101410 65300 MACHINE & EQUIPMEN</u>	18,000	0	18,000	2,996.81	.00	15,003.19	16.6%
<u>101410 65302 PROTECTIVE & SAFET</u>	3,000	0	3,000	1,535.68	.00	1,464.32	51.2%
<u>101410 65303 FACILITY SAFETY IN</u>	1,250	0	1,250	212.64	.00	1,037.36	17.0%
<u>101410 65310 VEHICLE MAINTENANC</u>	18,000	0	18,000	4,792.27	.00	13,207.73	26.6%
<u>101410 65311 GAS, GREASE, & OIL</u>	52,000	0	52,000	4,834.93	.00	47,165.07	9.3%
<u>101410 65312 TIRES & TUBES</u>	8,000	0	8,000	208.40	.00	7,791.60	2.6%
<u>101410 65450 TARRING & PATCHING</u>	12,000	0	12,000	4,780.16	.00	7,219.84	39.8%
<u>101410 65452 SALT</u>	140,000	0	140,000	.00	.00	140,000.00	.0%
<u>101410 65454 SAND</u>	2,100	0	2,100	.00	.00	2,100.00	.0%
<u>101410 65456 GRAVEL & FILL</u>	3,000	0	3,000	2,751.60	.00	248.40	91.7%
<u>101410 65458 DRAINAGE SUPPLIES</u>	5,000	0	5,000	284.89	.00	4,715.11	5.7%
<u>101410 65460 SIGNS</u>	10,000	0	10,000	995.67	.00	9,004.33	10.0%
<u>101410 65462 STRIPING</u>	45,000	0	45,000	159.45	.00	44,840.55	.4%
<u>101410 65466 SNOW REMOVAL EQUIP</u>	19,000	0	19,000	.00	.00	19,000.00	.0%
<u>101410 65480 OTHER PROFESSIONAL</u>	30,000	0	30,000	2,103.64	.00	27,896.36	7.0%
<u>101410 65500 MAINTENANCE OF BLD</u>	6,500	0	6,500	1,550.97	.00	4,949.03	23.9%
<u>101410 65501 OTHER PROF SVCS -</u>	0	0	0	550.00	.00	-550.00	100.0%*
<u>101410 65521 UNIFORMS</u>	4,400	0	4,400	1,722.29	.00	2,677.71	39.1%
<u>101410 65522 C.D.L PROGRAMS</u>	850	0	850	120.56	.00	729.44	14.2%
<u>101410 66009 SHOP SUPPLIES</u>	17,000	0	17,000	8,456.51	.00	8,543.49	49.7%
<u>101410 66010 OFFICE SUPPLIES</u>	800	0	800	480.68	.00	319.32	60.1%
<u>101410 66011 HAND TOOLS</u>	600	0	600	191.16	.00	408.84	31.9%
<u>101410 66020 BOOKS/SUBSCRIPTION</u>	1,000	0	1,000	500.00	.00	500.00	50.0%
<u>101410 66030 OTHER SUPPLIES</u>	400	0	400	169.57	.00	230.43	42.4%
<u>101410 66040 JANITORIAL SUPPLIE</u>	8,500	0	8,500	1,208.71	.00	7,291.29	14.2%
<u>101410 67514 PLANT EQUIPMENT</u>	1,500	0	1,500	.00	.00	1,500.00	.0%
<u>101410 67518 RENTAL EQUIPMENT</u>	3,000	0	3,000	.00	.00	3,000.00	.0%
<u>101410 67520 OPERATING EQUIPMEN</u>	2,000	0	2,000	1,277.36	.00	722.64	63.9%
<u>101410 67540 IMPROVEMENTS TO BL</u>	2,000	40,000	42,000	.00	.00	42,000.00	.0%
TOTAL HIGHWAY	1,134,950	40,000	1,174,950	180,607.78	.00	994,342.22	15.4%
101520 GENERAL ASSISTANCE							
<u>101520 65480 OTHER PROF SERVICE</u>	60,000	0	60,000	7,282.44	.00	52,717.56	12.1%
TOTAL GENERAL ASSISTANCE	60,000	0	60,000	7,282.44	.00	52,717.56	12.1%
101530 PUBLIC HEALTH SERVICE							
<u>101530 64020 PART TIME SALARIES</u>	520	0	520	124.30	.00	395.70	23.9%

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ACCOUNTS FOR: 1000 TOWN GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PUBLIC HEALTH SERVICE	520	0	520	124.30	.00	395.70	23.9%
101540 COMMUNITY AGENCIES							
<u>101540 65479 FAIR TIDE</u>	2,000	0	2,000	2,000.00	.00	.00	100.0%
<u>101540 65492 YORK COUNTY COMMUN</u>	2,500	0	2,500	2,500.00	.00	.00	100.0%
<u>101540 65497 SO MAINE AREA AGEN</u>	1,400	0	1,400	1,400.00	.00	.00	100.0%
<u>101540 65499 CROSSROADS HOUSE,</u>	2,000	0	2,000	2,000.00	.00	.00	100.0%
TOTAL COMMUNITY AGENCIES	7,900	0	7,900	7,900.00	.00	.00	100.0%
101720 PLANNING BOARD & BOA							
<u>101720 65010 POSTAGE</u>	450	0	450	.00	.00	450.00	.0%
<u>101720 65040 EDUCATIONAL/MEETIN</u>	1,000	0	1,000	270.00	.00	730.00	27.0%
<u>101720 65060 PRINTING</u>	250	0	250	.00	.00	250.00	.0%
<u>101720 65080 LEGAL NOTICES & OT</u>	1,250	0	1,250	.00	.00	1,250.00	.0%
<u>101720 65480 OTHER PROFESSIONAL</u>	2,000	0	2,000	.00	.00	2,000.00	.0%
<u>101720 66010 OFFICE SUPPLIES</u>	150	0	150	.00	.00	150.00	.0%
<u>101720 66026 SMRPC MEMBERSHIP</u>	5,685	0	5,685	5,685.00	.00	.00	100.0%
TOTAL PLANNING BOARD & BOA	10,785	0	10,785	5,955.00	.00	4,830.00	55.2%
101721 PLANNING / CODE							
<u>101721 64005 CODE ENFORCEMENT S</u>	72,119	0	72,119	16,914.74	.00	55,204.26	23.5%
<u>101721 64006 PLANNER SALARY</u>	64,260	0	64,260	15,360.63	.00	48,899.37	23.9%
<u>101721 64010 DEVELOPMENT STAFF</u>	40,934	0	40,934	9,784.90	.00	31,149.10	23.9%
<u>101721 64017 ASSISTANT PLANNER</u>	26,970	0	26,970	4,530.96	.00	22,439.04	16.8%
<u>101721 64018 ASST CODE ENFORCEM</u>	52,349	0	52,349	12,514.52	.00	39,834.48	23.9%
<u>101721 64042 DIRECTOR OF PLANNI</u>	103,239	0	103,239	24,573.89	.00	78,665.11	23.8%
<u>101721 65010 POSTAGE</u>	1,250	0	1,250	450.66	.00	799.34	36.1%
<u>101721 65020 TELEPHONE & INTERN</u>	1,500	0	1,500	542.74	.00	957.26	36.2%
<u>101721 65030 TRANSPORTATION</u>	600	0	600	.00	.00	600.00	.0%
<u>101721 65040 EDUCATIONAL/MEETIN</u>	3,000	0	3,000	70.00	.00	2,930.00	2.3%
<u>101721 65060 PRINTING</u>	500	0	500	10.00	.00	490.00	2.0%
<u>101721 65080 LEGAL NOTICES & OT</u>	500	0	500	.00	.00	500.00	.0%

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ACCOUNTS FOR: 1000	TOWN GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101721 65300	MACHINE & EQUIPMEN	3,700	0	3,700	3,130.55	.00	569.45	84.6%
101721 65310	VEHICLE MAINTENANC	500	0	500	.00	.00	500.00	.0%
101721 65311	GAS, GREASE, & OIL	450	0	450	.00	.00	450.00	.0%
101721 65314	VEHICLE LEASE	1,900	0	1,900	471.18	.00	1,428.82	24.8%
101721 65400	LEGAL SERVICES	5,000	0	5,000	3,723.90	.00	1,276.10	74.5%
101721 65410	COMPUTER SERVICES	31,362	0	31,362	30,161.80	.00	1,200.20	96.2%
101721 65411	BOARD OF ASSESMEN	200	0	200	.00	.00	200.00	.0%
101721 65423	PERSONAL PROPERTY	6,000	0	6,000	6,000.00	.00	.00	100.0%
101721 65480	OTHER PROFESSIONAL	135,820	0	135,820	34,953.41	.00	100,866.59	25.7%
101721 65521	UNIFORMS	250	0	250	134.99	.00	115.01	54.0%
101721 66010	OFFICE SUPPLIES	850	0	850	.00	.00	850.00	.0%
101721 66020	BOOKS/SUBSCRIPTION	400	0	400	.00	.00	400.00	.0%
101721 66030	OTHER SUPPLIES	250	0	250	.00	.00	250.00	.0%
101721 67510	OFFICE FURNITURE &	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL PLANNING / CODE		555,903	0	555,903	163,328.87	.00	392,574.13	29.4%
101730 IN TOWN PARKS								
101730 64007	PARKS 10% COMM SAL	10,006	0	10,006	2,391.78	.00	7,614.22	23.9%
101730 64010	FULL TIME SALARIES	131,898	0	131,898	31,300.67	.00	100,597.33	23.7%
101730 64030	OVERTIME	1,000	0	1,000	108.39	.00	891.61	10.8%
101730 65040	EDUCATIONAL/MEETIN	100	0	100	.00	.00	100.00	.0%
101730 65060	PRINTING	100	0	100	.00	.00	100.00	.0%
101730 65080	LEGAL NOTICES/OTHE	150	0	150	.00	.00	150.00	.0%
101730 65200	ELECTRICITY	1,538	0	1,538	213.97	.00	1,324.03	13.9%
101730 65220	WATER	7,400	0	7,400	2,267.75	.00	5,132.25	30.6%
101730 65300	MACHINE & EQUIPMEN	2,000	0	2,000	1,118.42	.00	881.58	55.9%
101730 65302	PROTECTIVE & SAFET	1,050	0	1,050	.00	.00	1,050.00	.0%
101730 65303	FACILITY SAFETY IN	625	0	625	.00	.00	625.00	.0%
101730 65310	VEHICLE MAINTENANC	1,200	0	1,200	1,298.74	.00	-98.74	108.2%*
101730 65311	GAS, GREASE, & OIL	5,500	0	5,500	1,354.33	.00	4,145.67	24.6%
101730 65312	TIRES & TUBES	1,000	0	1,000	.00	.00	1,000.00	.0%
101730 65457	LOAM & SOD	3,000	0	3,000	3,232.00	.00	-232.00	107.7%*
101730 65480	OTHER PROFESSIONAL	31,200	0	31,200	10,411.00	.00	20,789.00	33.4%
101730 65500	MAINTENANCE OF BLD	1,000	0	1,000	.00	.00	1,000.00	.0%
101730 65521	UNIFORMS	1,200	0	1,200	516.00	.00	684.00	43.0%
101730 66011	HAND TOOLS	150	0	150	.00	.00	150.00	.0%
101730 66030	OTHER SUPPLIES	150	0	150	.00	.00	150.00	.0%
101730 66040	JANITORIAL SUPPLIE	500	0	500	.00	.00	500.00	.0%
101730 67520	OPERATING EQUIPMEN	1,000	0	1,000	569.95	.00	430.05	57.0%
TOTAL IN TOWN PARKS		201,767	0	201,767	54,783.00	.00	146,984.00	27.2%

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101735 FT FOSTER SEAPOINT & CRESCENT								
101735 64007	PARKS 15% COMM SAL	15,009	0	15,009	3,587.67	.00	11,421.33	23.9%
101735 64010	FULL TIME SALARIES	53,561	0	53,561	9,829.64	.00	43,731.36	18.4%
101735 64020	PART TIME SALARIES	64,625	0	64,625	27,938.94	.00	36,686.06	43.2%
101735 64030	OVERTIME	7,200	0	7,200	3,175.85	.00	4,024.15	44.1%
101735 65020	TELEPHONE & INTERN	1,400	0	1,400	413.76	.00	986.24	29.6%
101735 65040	EDUCATIONAL/MEETIN	100	0	100	.00	.00	100.00	.0%
101735 65060	PRINTING	3,500	0	3,500	285.00	.00	3,215.00	8.1%
101735 65080	LEGAL NOTICES/OTHE	200	0	200	.00	.00	200.00	.0%
101735 65200	ELECTRICITY	513	0	513	65.49	.00	447.51	12.8%
101735 65220	WATER	600	0	600	.00	.00	600.00	.0%
101735 65300	MACHINE & EQUIPMEN	1,500	0	1,500	.00	.00	1,500.00	.0%
101735 65302	PROTECTIVE & SAFET	600	0	600	109.99	.00	490.01	18.3%
101735 65303	FACILITY SAFETY IN	625	0	625	39.99	.00	585.01	6.4%
101735 65310	VEHICLE MAINTENANC	1,200	0	1,200	475.74	.00	724.26	39.6%
101735 65311	GAS, GREASE, & OIL	5,500	0	5,500	894.32	.00	4,605.68	16.3%
101735 65312	TIRES & TUBES	700	0	700	.00	.00	700.00	.0%
101735 65480	OTHER PROFESSIONAL	4,000	0	4,000	79.00	.00	3,921.00	2.0%
101735 65500	MAINTENANCE OF BLD	4,500	0	4,500	492.97	.00	4,007.03	11.0%
101735 65510	PAINTING	400	0	400	27.92	.00	372.08	7.0%
101735 65521	UNIFORMS	700	0	700	172.00	.00	528.00	24.6%
101735 66011	HAND TOOLS	150	0	150	.00	.00	150.00	.0%
101735 66030	OTHER SUPPLIES	900	20,000	20,900	27.98	.00	20,872.02	.1%
101735 66040	JANITORIAL SUPPLIE	6,000	0	6,000	1,324.21	.00	4,675.79	22.1%
101735 67520	OPERATING EQUIPMEN	1,200	0	1,200	.00	.00	1,200.00	.0%
101735 67575	SEAPOINT BEACH	200	0	200	.00	.00	200.00	.0%
TOTAL FT FOSTER SEAPOINT & CRESCENT		174,883	20,000	194,883	48,940.47	.00	145,942.53	25.1%
101740 MISCELLANEOUS ACCOUNTS								
101740 65023	EPA STORMWATER 4 P	20,000	0	20,000	2,145.00	.00	17,855.00	10.7%
101740 65025	COMPUTER REPAIR/RE	65,000	0	65,000	13,020.50	.00	51,979.50	20.0%
101740 66036	CONSERVATION COMMI	500	0	500	.00	.00	500.00	.0%
101740 68525	MOSQUITO/TICK CONT	40,000	0	40,000	21,219.00	.00	18,781.00	53.0%
101740 69200	PSAP PAID TO YORK	35,000	0	35,000	33,771.50	.00	1,228.50	96.5%
TOTAL MISCELLANEOUS ACCOUNTS		160,500	0	160,500	70,156.00	.00	90,344.00	43.7%
101750 STATE/BANK FEES								
101750 65952	OVERAGE/SHORTAGE	0	0	0	70.00	.00	-70.00	100.0%*

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<u>101750 65954 BANK FEES/CHARGES</u>	500	0	500	.00	.00	500.00	.0%
TOTAL STATE/BANK FEES	500	0	500	70.00	.00	430.00	14.0%
101760 CAPITAL IMPROVEMENT PLAN							
<u>101760 68750 CIP HOLDING DEDICA</u>	628,000	0	628,000	628,000.00	.00	.00	100.0%
<u>101760 68751 CIP DEPT CAPITAL R</u>	960,900	0	960,900	960,900.00	.00	.00	100.0%
TOTAL CAPITAL IMPROVEMENT PLAN	1,588,900	0	1,588,900	1,588,900.00	.00	.00	100.0%
101810 LIBRARY							
<u>101810 64010 FULL TIME SALARIES</u>	200,071	0	200,071	47,730.76	.00	152,340.24	23.9%
<u>101810 65002 LIBRARY DIRECTOR</u>	83,364	0	83,364	19,679.92	.00	63,684.08	23.6%
<u>101810 65003 LIBRARY PART TIME</u>	4,140	0	4,140	1,375.48	.00	2,764.52	33.2%
<u>101810 65010 POSTAGE</u>	600	0	600	18.14	.00	581.86	3.0%
<u>101810 65020 TELEPHONE & INTERN</u>	1,200	0	1,200	377.83	.00	822.17	31.5%
<u>101810 65060 PRINTING</u>	200	0	200	.00	.00	200.00	.0%
<u>101810 65200 ELECTRICITY</u>	4,500	0	4,500	1,354.65	.00	3,145.35	30.1%
<u>101810 65220 WATER</u>	200	0	200	136.65	.00	63.35	68.3%
<u>101810 65230 FUEL OIL</u>	3,000	0	3,000	.00	.00	3,000.00	.0%
<u>101810 65250 SEWER</u>	400	0	400	.00	.00	400.00	.0%
<u>101810 65338 E-BOOKS CHILDREN</u>	1,000	0	1,000	.00	.00	1,000.00	.0%
<u>101810 65339 AV DVD CHILDREN/TE</u>	1,100	0	1,100	656.10	.00	443.90	59.6%
<u>101810 65340 E-BOOKS</u>	4,000	0	4,000	784.02	.00	3,215.98	19.6%
<u>101810 65341 AUDIO VISUAL/DVD</u>	14,420	0	14,420	5,015.64	.00	9,404.36	34.8%
<u>101810 65342 LIBRARY COPIER EXP</u>	3,000	0	3,000	677.98	.00	2,322.02	22.6%
<u>101810 65431 PROFESSIONAL DUES</u>	500	0	500	.00	.00	500.00	.0%
<u>101810 65432 LIBRARY TECHNOLOGY</u>	13,000	0	13,000	6,386.52	.00	6,613.48	49.1%
<u>101810 65433 LIBRARY PROGRAMS</u>	5,000	0	5,000	81.00	.00	4,919.00	1.6%
<u>101810 65434 LIB PROG CHILD/TEE</u>	6,000	0	6,000	1,992.38	.00	4,007.62	33.2%
<u>101810 65435 CONFERENCES & WORK</u>	200	0	200	.00	.00	200.00	.0%
<u>101810 65480 OTHER PROF SERV -</u>	2,000	0	2,000	.00	.00	2,000.00	.0%
<u>101810 65500 MAINTENANCE OF BLD</u>	3,000	0	3,000	256.30	.00	2,743.70	8.5%
<u>101810 65505 REPAIRS</u>	6,500	0	6,500	2,732.81	.00	3,767.19	42.0%
<u>101810 65803 MISCELLANEOUS</u>	1,250	0	1,250	120.43	.00	1,129.57	9.6%
<u>101810 66010 OFFICE SUPPLIES</u>	1,000	0	1,000	48.21	.00	951.79	4.8%
<u>101810 66012 LIB PROCESSING SUP</u>	3,600	0	3,600	806.77	.00	2,793.23	22.4%
<u>101810 66020 BOOKS/SUBSCRIPTION</u>	39,249	0	39,249	10,939.82	.00	28,309.18	27.9%

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<u>101810 66021</u>	<u>BOOKS CHILD/TEEN</u>	14,550	0	14,550	3,715.29	.00	10,834.71	25.5%
<u>101810 67510</u>	<u>OFFICE FURNITURE &</u>	1,000	0	1,000	1,253.48	.00	-253.48	125.3%*
TOTAL LIBRARY		418,044	0	418,044	106,140.18	.00	311,903.82	25.4%
101830 RECREATION								
<u>101830 64008</u>	<u>RECREATION DIRECTO</u>	84,282	0	84,282	20,146.43	.00	64,135.57	23.9%
<u>101830 64009</u>	<u>ASST DIRECTOR/GEN</u>	57,366	0	57,366	.00	.00	57,366.00	.0%
<u>101830 64012</u>	<u>RECREATION SUPERVI</u>	46,972	0	46,972	11,226.81	.00	35,745.19	23.9%
<u>101830 64015</u>	<u>SAFE/SPORTS COORDI</u>	38,959	0	38,959	9,312.57	.00	29,646.43	23.9%
<u>101830 64016</u>	<u>RECEPTIONISTS</u>	65,200	0	65,200	13,815.64	.00	51,384.36	21.2%
<u>101830 64017</u>	<u>BOOKKEEPER/SECRETA</u>	23,790	0	23,790	4,925.21	.00	18,864.79	20.7%
<u>101830 64020</u>	<u>PT SAFE SCHOOL YEA</u>	35,650	0	35,650	5,869.26	.00	29,780.74	16.5%
<u>101830 64021</u>	<u>SAFE SUMMER SALARI</u>	86,000	0	86,000	57,335.40	.00	28,664.60	66.7%
<u>101830 64024</u>	<u>FT CUSTODIANS</u>	38,210	0	38,210	9,133.58	.00	29,076.42	23.9%
<u>101830 64027</u>	<u>CUSTODIAN WAGES</u>	34,500	0	34,500	7,188.12	.00	27,311.88	20.8%
<u>101830 64028</u>	<u>THEATRE TECHNICIAN</u>	250	0	250	.00	.00	250.00	.0%
<u>101830 64030</u>	<u>OVERTIME</u>	3,000	0	3,000	1,469.46	.00	1,530.54	49.0%
<u>101830 64041</u>	<u>FACILITIES MAINT S</u>	54,296	0	54,296	12,976.93	.00	41,319.07	23.9%
<u>101830 65010</u>	<u>POSTAGE</u>	1,215	0	1,215	641.60	.00	573.40	52.8%
<u>101830 65020</u>	<u>TELEPHONE & INTERN</u>	3,880	0	3,880	948.43	.00	2,931.57	24.4%
<u>101830 65030</u>	<u>TRANSPORTATION</u>	10,000	0	10,000	1,550.00	.00	8,450.00	15.5%
<u>101830 65060</u>	<u>PRINTING</u>	8,500	0	8,500	3,871.53	.00	4,628.47	45.5%
<u>101830 65200</u>	<u>ELECTRICITY / UTIL</u>	34,500	0	34,500	6,449.41	.00	28,050.59	18.7%
<u>101830 65220</u>	<u>WATER</u>	3,322	0	3,322	529.00	.00	2,793.00	15.9%
<u>101830 65230</u>	<u>NATURAL GAS</u>	31,500	0	31,500	929.87	.00	30,570.13	3.0%
<u>101830 65250</u>	<u>SEWER</u>	3,300	0	3,300	374.60	.00	2,925.40	11.4%
<u>101830 65300</u>	<u>MACHINE & EQUIPMEN</u>	4,305	0	4,305	1,103.88	.00	3,201.12	25.6%
<u>101830 65310</u>	<u>VEHICLE MAINTENANC</u>	250	0	250	-830.23	.00	1,080.23	-332.1%
<u>101830 65478</u>	<u>PROGRAM SERVICES</u>	2,500	0	2,500	1,158.83	.00	1,341.17	46.4%
<u>101830 65480</u>	<u>OTHER PROFESSIONAL</u>	2,500	0	2,500	95.00	.00	2,405.00	3.8%
<u>101830 65500</u>	<u>MAINTENANCE OF BLD</u>	15,500	0	15,500	5,516.69	.00	9,983.31	35.6%
<u>101830 65610</u>	<u>SAFE SCHOOL YEAR P</u>	3,500	0	3,500	.00	.00	3,500.00	.0%
<u>101830 65615</u>	<u>SAFE SUMMER PROGRA</u>	40,000	0	40,000	21,340.20	.00	18,659.80	53.4%
<u>101830 65630</u>	<u>INSTRUCTORS-CONTRA</u>	27,000	0	27,000	6,970.60	.00	20,029.40	25.8%
<u>101830 65640</u>	<u>SPECIAL EVENTS</u>	7,000	0	7,000	929.77	.00	6,070.23	13.3%
<u>101830 65650</u>	<u>SENIOR PROGRAMS</u>	1,500	0	1,500	.00	.00	1,500.00	.0%
<u>101830 65670</u>	<u>TEAM EXPENSE</u>	6,500	0	6,500	756.45	.00	5,743.55	11.6%
<u>101830 65801</u>	<u>CONTRACTED SERVICE</u>	63,000	0	63,000	21,466.74	.00	41,533.26	34.1%
<u>101830 65802</u>	<u>ANNEX UTILITIES</u>	2,000	0	2,000	.00	.00	2,000.00	.0%
<u>101830 65803</u>	<u>MISCELLANEOUS</u>	4,000	0	4,000	75.00	.00	3,925.00	1.9%

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<u>101830 66010</u>	<u>OFFICE SUPPLIES</u>	3,000	0	3,000	264.10	.00	2,735.90	8.8%
<u>101830 66030</u>	<u>OTHER SUPPLIES</u>	2,500	0	2,500	.00	.00	2,500.00	.0%
<u>101830 66031</u>	<u>THEATRE SUPPLIES</u>	750	0	750	591.99	.00	158.01	78.9%
<u>101830 66040</u>	<u>JANITORIAL SUPPLIE</u>	14,000	0	14,000	1,279.88	.00	12,720.12	9.1%
TOTAL RECREATION		864,497	0	864,497	229,412.75	.00	635,084.25	26.5%
101840 HARBORMASTER-K.P.A								
<u>101840 64010</u>	<u>HARBOR MASTER FULL</u>	60,536	0	60,536	14,207.37	.00	46,328.63	23.5%
<u>101840 64020</u>	<u>PART TIME SALARIES</u>	19,042	0	19,042	9,395.62	.00	9,646.38	49.3%
<u>101840 65010</u>	<u>POSTAGE</u>	250	0	250	2.55	.00	247.45	1.0%
<u>101840 65020</u>	<u>TELEPHONE & INTERN</u>	1,950	0	1,950	477.70	.00	1,472.30	24.5%
<u>101840 65200</u>	<u>ELECTRICITY</u>	1,800	0	1,800	242.60	.00	1,557.40	13.5%
<u>101840 65220</u>	<u>WATER</u>	500	0	500	73.65	.00	426.35	14.7%
<u>101840 65240</u>	<u>DUMPSTERS/TRASH RE</u>	1,000	0	1,000	513.00	.00	487.00	51.3%
<u>101840 65305</u>	<u>BOAT EQUIPMENT MAI</u>	3,500	0	3,500	988.87	.00	2,511.13	28.3%
<u>101840 65310</u>	<u>VEHICLE MAINTENANC</u>	1,500	0	1,500	.00	.00	1,500.00	.0%
<u>101840 65311</u>	<u>GAS, GREASE, & OIL</u>	1,500	0	1,500	487.87	.00	1,012.13	32.5%
<u>101840 65462</u>	<u>RIGGING</u>	11,000	0	11,000	906.00	.00	10,094.00	8.2%
<u>101840 65463</u>	<u>SANITATION</u>	2,500	0	2,500	874.00	.00	1,626.00	35.0%
<u>101840 65470</u>	<u>PROFESSIONAL DEVE</u>	1,500	0	1,500	.00	.00	1,500.00	.0%
<u>101840 65480</u>	<u>OTHER PROFESSIONAL</u>	3,000	0	3,000	.00	.00	3,000.00	.0%
<u>101840 65500</u>	<u>MAIN BLDG/GROUNDS</u>	5,000	0	5,000	781.50	.00	4,218.50	15.6%
<u>101840 65521</u>	<u>UNIFORMS</u>	1,000	0	1,000	336.97	.00	663.03	33.7%
<u>101840 66010</u>	<u>OFFICE SUPPLIES</u>	300	0	300	.00	.00	300.00	.0%
<u>101840 66040</u>	<u>JANITORIAL SUPPLIE</u>	500	0	500	61.46	.00	438.54	12.3%
TOTAL HARBORMASTER-K.P.A		116,378	0	116,378	29,349.16	.00	87,028.84	25.2%
101930 RESOURCE RECOVERY FACILITY								
<u>101930 64009</u>	<u>SOLID WASTE 40% CO</u>	40,023	0	40,023	9,567.12	.00	30,455.88	23.9%
<u>101930 64010</u>	<u>FULL TIME SALARIES</u>	180,279	0	180,279	45,065.93	.00	135,213.07	25.0%
<u>101930 64030</u>	<u>OVERTIME</u>	6,500	0	6,500	812.17	.00	5,687.83	12.5%
<u>101930 65020</u>	<u>TELEPHONE & INTERN</u>	2,000	0	2,000	266.23	.00	1,733.77	13.3%
<u>101930 65030</u>	<u>TRANSPORTATION</u>	200	0	200	.00	.00	200.00	.0%
<u>101930 65040</u>	<u>EDUCATIONAL/MEETIN</u>	1,000	0	1,000	.00	.00	1,000.00	.0%
<u>101930 65060</u>	<u>PRINTING</u>	1,500	0	1,500	.00	.00	1,500.00	.0%
<u>101930 65090</u>	<u>ZERO WASTE PROGRAM</u>	2,500	0	2,500	71.43	.00	2,428.57	2.9%

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<u>101930 65200</u>	<u>ELECTRICITY</u>	11,275	0	11,275	2,787.52	.00	8,487.48	24.7%
<u>101930 65220</u>	<u>WATER</u>	950	0	950	172.30	.00	777.70	18.1%
<u>101930 65230</u>	<u>FUEL OIL</u>	1,230	0	1,230	311.61	.00	918.39	25.3%
<u>101930 65300</u>	<u>MACHINE & EQUIPMEN</u>	10,000	0	10,000	1,146.71	.00	8,853.29	11.5%
<u>101930 65302</u>	<u>PROTECTIVE & SAFET</u>	1,000	0	1,000	526.74	.00	473.26	52.7%
<u>101930 65303</u>	<u>FACILITY SAFETY IN</u>	1,250	0	1,250	.00	.00	1,250.00	.0%
<u>101930 65311</u>	<u>GAS, GREASE, & OIL</u>	12,000	0	12,000	985.29	.00	11,014.71	8.2%
<u>101930 65312</u>	<u>TIRES & TUBES</u>	3,000	0	3,000	130.05	.00	2,869.95	4.3%
<u>101930 65480</u>	<u>OTHER PROFESSIONAL</u>	280,500	0	280,500	50,889.28	.00	229,610.72	18.1%
<u>101930 65500</u>	<u>MAINTENANCE OF BLD</u>	8,000	0	8,000	3,289.68	.00	4,710.32	41.1%
<u>101930 65521</u>	<u>UNIFORMS</u>	2,000	0	2,000	1,088.00	.00	912.00	54.4%
<u>101930 66009</u>	<u>SHOP SUPPLIES</u>	6,000	0	6,000	300.39	.00	5,699.61	5.0%
<u>101930 66010</u>	<u>OFFICE SUPPLIES</u>	250	0	250	.00	.00	250.00	.0%
<u>101930 66011</u>	<u>HAND TOOLS</u>	200	0	200	.00	.00	200.00	.0%
<u>101930 66030</u>	<u>OTHER SUPPLIES</u>	250	0	250	.00	.00	250.00	.0%
<u>101930 66040</u>	<u>JANITORIAL SUPPLIE</u>	2,200	0	2,200	558.11	.00	1,641.89	25.4%
<u>101930 67516</u>	<u>PLANT EQUIPMENT MA</u>	6,000	0	6,000	499.99	.00	5,500.01	8.3%
<u>101930 67553</u>	<u>ASPHALT SURFACE MA</u>	7,500	0	7,500	.00	.00	7,500.00	.0%
TOTAL RESOURCE RECOVERY FACILITY		587,607	0	587,607	118,468.55	.00	469,138.45	20.2%
103000 SHARED EXPENSES - OTHER INSURA								
<u>103000 64060</u>	<u>FICA EMPLOYER SHAR</u>	466,816	5,045	471,861	95,166.54	.00	376,694.46	20.2%
<u>103000 64070</u>	<u>WORKERS' COMP INSU</u>	148,208	0	148,208	19,866.98	.00	128,341.02	13.4%
<u>103000 64090</u>	<u>RETIRED EMP MEDICA</u>	205,816	0	205,816	76,321.99	.00	129,494.01	37.1%
<u>103000 64092</u>	<u>DISABILITY INSURAN</u>	37,000	0	37,000	9,909.27	.00	27,090.73	26.8%
<u>103000 65101</u>	<u>MMA RISK POOL</u>	185,950	0	185,950	97,145.90	.00	88,804.10	52.2%
<u>103000 65115</u>	<u>UNEMPLOYMENT COMPE</u>	5,000	0	5,000	128.62	.00	4,871.38	2.6%
<u>103000 65150</u>	<u>MISCELLANEOUS INSU</u>	6,200	0	6,200	1,782.60	.00	4,417.40	28.8%
<u>103000 65210</u>	<u>UNION CENTRAL LIFE</u>	3,320	0	3,320	690.64	.00	2,629.36	20.8%
TOTAL SHARED EXPENSES - OTHER INSURA		1,058,310	5,045	1,063,355	301,012.54	.00	762,342.46	28.3%
103001 SHARED EXPENSE - HEALTH/DENTAL								
<u>103001 64090</u>	<u>MAJOR MEDICAL INSU</u>	1,383,280	25,480	1,408,760	517,295.03	.00	891,464.97	36.7%
<u>103001 64091</u>	<u>DENTAL INSURANCE</u>	19,536	0	19,536	4,716.55	.00	14,819.45	24.1%
TOTAL SHARED EXPENSE - HEALTH/DENTAL		1,402,816	25,480	1,428,296	522,011.58	.00	906,284.42	36.5%
103002 RETIREMENT								

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<u>103002 64050 MAINE STATE RETIRE</u>	578,671	0	578,671	117,328.09	.00	461,342.91	20.3%
<u>103002 64051 ICMA EMPLOYER SHAR</u>	30,545	0	30,545	6,479.63	.00	24,065.37	21.2%
TOTAL RETIREMENT	609,216	0	609,216	123,807.72	.00	485,408.28	20.3%
108000 ADULT ED							
<u>108000 69480 ADULT EDUCATION FU</u>	101,579	0	101,579	101,579.00	.00	.00	100.0%
TOTAL ADULT ED	101,579	0	101,579	101,579.00	.00	.00	100.0%
1111 TOWN REVENUE							
<u>1111 43001 PROPERTY TAX REVENUE</u>	-10,524,025	143,708	-10,380,317	-10,358,401.22	.00	-21,915.37	99.8%*
<u>1111 43004 PAYMENT IN LIEU OF T</u>	-3,200	0	-3,200	.00	.00	-3,200.00	.0%*
<u>1111 43006 EXEMPT STATE REIMB F</u>	-400,000	0	-400,000	-257,391.00	.00	-142,609.00	64.3%*
<u>1111 43007 TREE GROWTH REVENUE</u>	-1,300	0	-1,300	.00	.00	-1,300.00	.0%*
<u>1111 43031 EXCISE TAX AUTOMOBIL</u>	-1,820,000	-116,000	-1,936,000	-576,304.89	.00	-1,359,695.11	29.8%*
<u>1111 43032 EXCISE TAX BOAT</u>	-20,000	0	-20,000	-1,998.40	.00	-18,001.60	10.0%*
<u>1111 43109 SIGN PERMITS</u>	-2,000	0	-2,000	-625.00	.00	-1,375.00	31.3%*
<u>1111 43110 CODE ENFORCEMENT FEE</u>	-300,000	0	-300,000	-72,364.50	.00	-227,635.50	24.1%*
<u>1111 43114 ADDITIONAL LAND USE</u>	-4,000	0	-4,000	-1,535.00	.00	-2,465.00	38.4%*
<u>1111 43115 PLANNING FEES (SUBDI</u>	-5,000	0	-5,000	-700.00	.00	-4,300.00	14.0%*
<u>1111 43120 TOWN CLERK FEES</u>	-24,000	0	-24,000	-9,683.40	.00	-14,316.60	40.3%*
<u>1111 43121 WILDLIFE AGENT FEE</u>	-1,200	0	-1,200	-154.00	.00	-1,046.00	12.8%*
<u>1111 43122 ANIMAL WELFARE AGENT</u>	-1,600	0	-1,600	-30.00	.00	-1,570.00	1.9%*
<u>1111 43130 TOWN REGISTRATION FE</u>	-28,000	0	-28,000	-12,142.00	.00	-15,858.00	43.4%*
<u>1111 43135 HWY PERMITS & FEES</u>	0	0	0	-4,700.00	.00	4,700.00	100.0%
<u>1111 43140 SOLID WASTE PERMITS</u>	-80,000	0	-80,000	-32,336.44	.00	-47,663.56	40.4%*
<u>1111 43145 SOLID WASTE RECYCLIN</u>	-45,000	0	-45,000	-26,840.65	.00	-18,159.35	59.6%*
<u>1111 43147 DINGHY FEES</u>	-10,000	0	-10,000	-290.00	.00	-9,710.00	2.9%*
<u>1111 43148 TRANSIENT SLIP RENTA</u>	-7,000	0	-7,000	-11,955.00	.00	4,955.00	170.8%*
<u>1111 43149 KPA APPLICATION FEES</u>	-500	0	-500	-250.00	.00	-250.00	50.0%*
<u>1111 43150 MOORING FEES</u>	-100,000	0	-100,000	-392.00	.00	-99,608.00	.4%*
<u>1111 43151 LAUNCH FEE</u>	-14,000	0	-14,000	-7,042.75	.00	-6,957.25	50.3%*
<u>1111 43152 TRANSIENT MOORING</u>	-4,000	0	-4,000	-5,791.00	.00	1,791.00	144.8%*
<u>1111 43153 WAIT LIST FEE</u>	-800	0	-800	-200.00	.00	-600.00	25.0%*
<u>1111 43156 PIER USAGE FEE</u>	-2,400	0	-2,400	-2,004.00	.00	-396.00	83.5%*
<u>1111 43160 FORT FOSTER FEES</u>	-240,000	-60,000	-300,000	-155,402.00	.00	-144,598.00	51.8%*

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TOWN OF KITTEERY - LIVE
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FOR 2022 03

ACCOUNTS FOR: 1000	TOWN GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1111 43210 LIEN FEES		-7,000	0	-7,000	-7,185.17	.00	185.17	102.6%
1111 43220 PENALTY INTEREST		-40,000	0	-40,000	-17,859.76	.00	-22,140.24	44.6%*
1111 43221 LIBRARY FINES & FEES		-2,000	0	-2,000	-377.62	.00	-1,622.38	18.9%*
1111 43320 RECREATION FEES		-550,000	0	-550,000	-104,291.92	.00	-445,708.08	19.0%*
1111 43330 ANIMAL CONTROL		-4,000	0	-4,000	-296.00	.00	-3,704.00	7.4%*
1111 43335 POSTAGE		0	0	0	-27.03	.00	27.03	100.0%
1111 43336 PHOTO COPIES		-200	0	-200	-30.25	.00	-169.75	15.1%*
1111 43351 ACCIDENT REPORTS		-3,000	0	-3,000	-840.00	.00	-2,160.00	28.0%*
1111 43352 PARKING TICKETS		-40,000	0	-40,000	-11,047.00	.00	-28,953.00	27.6%*
1111 43353 GUN PERMITS		-1,000	0	-1,000	-200.00	.00	-800.00	20.0%*
1111 43354 ELIOT DISPATCHING SE		-138,360	0	-138,360	.00	.00	-138,360.00	.0%*
1111 43355 ORDINANCE FINES		-350	0	-350	.00	.00	-350.00	.0%*
1111 43356 WITNESS FEES		-300	0	-300	.00	.00	-300.00	.0%*
1111 43358 FALSE ALARMS		-880	0	-880	-380.00	.00	-500.00	43.2%*
1111 43359 AMBULANCE DISPTACH F		-16,000	0	-16,000	-4,000.00	.00	-12,000.00	25.0%*
1111 43410 MDOT HWY MAINTENANCE		-12,000	0	-12,000	.00	.00	-12,000.00	.0%*
1111 43420 STATE REVENUE SHARIN		-650,000	-125,000	-775,000	-292,266.06	.00	-482,733.94	37.7%*
1111 43421 STATE PARK FEE REV S		-2,000	0	-2,000	.00	.00	-2,000.00	.0%*
1111 43470 STATE OF MAINE GENER		-45,000	0	-45,000	.00	.00	-45,000.00	.0%*
1111 43480 MARY SAFFORD WILDES		-25,000	0	-25,000	-6,250.00	.00	-18,750.00	25.0%*
1111 43510 INTEREST ON INVESTME		-25,000	0	-25,000	-3,581.06	.00	-21,418.94	14.3%*
1111 43530 MISCELLANEOUS REVENU		-10,000	0	-10,000	-495.37	.00	-9,504.63	5.0%*
1111 43531 AMERICAN RESCUE PLAN		-175,000	0	-175,000	-175,000.00	.00	.00	100.0%
1111 43540 SEWER DEPT RENT		-22,900	0	-22,900	.00	.00	-22,900.00	.0%*
1111 43555 SNOWMOBILE/HANDICAP/		-655	0	-655	.00	.00	-655.00	.0%*
1111 43560 GMH HOUSING		-306,000	0	-306,000	-102,126.92	.00	-203,873.08	33.4%*
1111 43576 TRANSFER IN FROM OTH		-35,000	0	-35,000	.00	.00	-35,000.00	.0%*
1111 43580 USE OF CARRY FORWARD		0	-188,000	-188,000	.00	.00	-188,000.00	.0%*
1111 45020 MMA W/C DIVIDEND		-10,000	0	-10,000	.00	.00	-10,000.00	.0%*
1111 45025 SCHOOL RESOURCE OFFI		-50,000	0	-50,000	-55,274.39	.00	5,274.39	110.5%
TOTAL TOWN REVENUE		-15,809,670	-345,292	-16,154,962	-12,320,061.80	.00	-3,834,899.79	76.3%
TOTAL TOWN GENERAL FUND		0	0	0	-7,248,349.55	.00	7,248,349.55	100.0%
TOTAL REVENUES		-15,809,670	-345,292	-16,154,962	-12,320,061.80	.00	-3,834,899.79	
TOTAL EXPENSES		15,809,670	345,292	16,154,962	5,071,712.25	.00	11,083,249.34	

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TOWN OF KITTEERY - LIVE
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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	-7,248,349.55	.00	7,248,349.55	100.0%

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FOR 2022 03

ACCOUNTS FOR: 6000 SEWER FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6000 SEWER FUND							
<u>6000 43003 SEWER ADJUSTMENTS</u>	0	0	0	218.01	.00	-218.01	100.0%*
<u>6000 43220 PENALTY INTEREST</u>	-3,000	0	-3,000	-3,801.45	.00	801.45	126.7%
<u>6000 43360 SPECIAL CONTRACT REV</u>	-12,000	0	-12,000	-3,000.00	.00	-9,000.00	25.0%*
<u>6000 45001 PNSY REVENUE</u>	-550,000	0	-550,000	.00	.00	-550,000.00	.0%*
<u>6000 45002 US NAVY HOUSING REV</u>	-120,000	0	-120,000	-20,087.06	.00	-99,912.94	16.7%*
<u>6000 45003 SEPTAGE REVENUE</u>	-100,000	0	-100,000	-51,068.40	.00	-48,931.60	51.1%*
<u>6000 45004 TOWN OF ELIOT REVENUE</u>	-200,000	0	-200,000	.00	.00	-200,000.00	.0%*
<u>6000 45005 USERS QTRLY REVENUE</u>	-1,500,000	0	-1,500,000	-211,192.58	.00	-1,288,807.42	14.1%*
<u>6000 45006 EXPANSION ASSESSMENT</u>	-50,000	0	-50,000	-15,200.01	.00	-34,799.99	30.4%*
<u>6000 45007 SEWER INTEREST REVEN</u>	-12,000	0	-12,000	-1,388.22	.00	-10,611.78	11.6%*
TOTAL SEWER FUND	-2,547,000	0	-2,547,000	-305,519.71	.00	-2,241,480.29	12.0%
602702 SEWER LINES							
<u>602702 64010 SEWER LINES LABOR</u>	18,187	0	18,187	6,667.76	.00	11,519.24	36.7%
<u>602702 65480 LINES CONTRACT/PRO</u>	26,000	0	26,000	1,715.00	.00	24,285.00	6.6%
<u>602702 65691 LINE SUPPLIES</u>	12,000	0	12,000	-623.27	.00	12,623.27	-5.2%
TOTAL SEWER LINES	56,187	0	56,187	7,759.49	.00	48,427.51	13.8%
602709 PUMP STATIONS							
<u>602709 64010 PUMP STATION LABOR</u>	58,095	0	58,095	12,900.70	.00	45,194.30	22.2%
<u>602709 65015 PUMP STATION TELEP</u>	670	0	670	126.08	.00	543.92	18.8%
<u>602709 65200 ELECTRICITY</u>	50,815	0	50,815	6,294.52	.00	44,520.48	12.4%
<u>602709 65220 WATER</u>	1,420	0	1,420	.00	.00	1,420.00	.0%
<u>602709 65315 PUMP STATION GENER</u>	2,000	0	2,000	.00	.00	2,000.00	.0%
<u>602709 65467 PUMP STATION CONTR</u>	45,000	0	45,000	10,930.22	.00	34,069.78	24.3%
<u>602709 65930 PUMP STATION ALARM</u>	6,700	0	6,700	2,143.00	.00	4,557.00	32.0%
<u>602709 66300 PUMP STATION SUPPL</u>	5,000	0	5,000	523.39	.00	4,476.61	10.5%
<u>602709 66320 PUMP STATION PARTS</u>	20,000	0	20,000	1,764.05	.00	18,235.95	8.8%
TOTAL PUMP STATIONS	189,700	0	189,700	34,681.96	.00	155,018.04	18.3%
602715 PUMP STATION # 6 (PNSY)							
<u>602715 64010 PUMP STATION # 6LA</u>	22,494	0	22,494	4,551.67	.00	17,942.33	20.2%

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ACCOUNTS FOR: 6000	SEWER FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
602715	65200	PUMP STATION # 6 E	15,000	0	15,000	1,599.94	.00	13,400.06	10.7%
602715	65220	PUMP STATION # 6 W	1,000	0	1,000	.00	.00	1,000.00	.0%
602715	65315	PUMP STATION GENER	400	0	400	.00	.00	400.00	.0%
602715	65480	PUMP STATION # 6 C	8,000	0	8,000	300.00	.00	7,700.00	3.8%
602715	65930	PUMP STATION # 6 A	300	0	300	.00	.00	300.00	.0%
602715	66300	PUMP STATION # 6 S	1,000	0	1,000	.00	.00	1,000.00	.0%
602715	66320	PUMP STATION # 6 P	6,000	0	6,000	373.96	.00	5,626.04	6.2%
TOTAL PUMP STATION # 6 (PNSY)			54,194	0	54,194	6,825.57	.00	47,368.43	12.6%
602716 PUMP STATION # 7 (ELIOT)									
602716	64010	PUMP STATION # 7 L	20,814	0	20,814	5,593.90	.00	15,220.10	26.9%
602716	65200	PUMP STATION # 7 E	4,600	0	4,600	871.55	.00	3,728.45	18.9%
602716	65220	PUMP STATION # 7 W	230	0	230	58.97	.00	171.03	25.6%
602716	65315	PUMP STATION GENER	300	0	300	.00	.00	300.00	.0%
602716	65480	PUMP STATION # 7 C	10,000	0	10,000	300.00	.00	9,700.00	3.0%
602716	65930	PUMP STATION # 7 A	200	0	200	.00	.00	200.00	.0%
602716	66300	PUMP STATION # 7 S	200	0	200	23.93	.00	176.07	12.0%
602716	66320	PUMP STATION # 7 P	2,500	0	2,500	48.98	.00	2,451.02	2.0%
TOTAL PUMP STATION # 7 (ELIOT)			38,844	0	38,844	6,897.33	.00	31,946.67	17.8%
602750 TREATMENT PLANT									
602750	64010	TREATMENT PLANT LA	145,280	0	145,280	34,186.02	.00	111,093.98	23.5%
602750	64019	PLANT MAINT LABOR	56,113	0	56,113	8,962.24	.00	47,150.76	16.0%
602750	64030	OVERTIME	40,000	0	40,000	4,584.83	.00	35,415.17	11.5%
602750	64050	MAINE STATE RETIRE	34,176	0	34,176	7,976.99	.00	26,199.01	23.3%
602750	64060	FICA EMPLOYER SHAR	25,384	0	25,384	5,656.69	.00	19,727.31	22.3%
602750	65020	TREATMENT PLANT TE	4,000	0	4,000	1,023.83	.00	2,976.17	25.6%
602750	65040	TREATMENT PLANT ED	5,000	0	5,000	120.00	.00	4,880.00	2.4%
602750	65200	TREATMENT PLANT EL	110,000	0	110,000	16,999.81	.00	93,000.19	15.5%
602750	65220	TREATMENT PLANT WA	5,000	0	5,000	932.93	.00	4,067.07	18.7%
602750	65230	TREATMENT PLANT FU	16,000	0	16,000	.00	.00	16,000.00	.0%
602750	65310	TREATMENT PLANT MO	45,000	0	45,000	1,171.59	.00	43,828.41	2.6%
602750	65316	TREATMENT PLANT GE	2,240	0	2,240	.00	.00	2,240.00	.0%
602750	65410	TREATMENT PLANT CO	16,000	0	16,000	2,612.75	.00	13,387.25	16.3%
602750	65480	TREATMENT PLANT OT	60,000	0	60,000	14,748.05	.00	45,251.95	24.6%
602750	65500	TREATMENT PLANT BL	5,000	0	5,000	.00	.00	5,000.00	.0%

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ACCOUNTS FOR: 6000	SEWER FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
602750	65930	ALARMS	2,000	0	2,000	.00	2,000.00	.0%
602750	65955	TREATMENT PLANT SL	165,000	0	165,000	36,709.08	128,290.92	22.2%
602750	66010	TREATMENT PLANT OF	4,000	0	4,000	1,415.47	2,584.53	35.4%
602750	66300	TREATMENT PLANT SU	32,000	0	32,000	2,373.86	29,626.14	7.4%
602750	66340	LABORATORY CHEMICA	16,000	0	16,000	5,724.73	10,275.27	35.8%
602750	66400	TREATMENT PLANT RE	2,500	0	2,500	692.62	1,807.38	27.7%
602750	66410	TREATMENT PLANT RE	24,000	0	24,000	11,054.59	12,945.41	46.1%
602750	66420	TREATMENT PLANT TO	28,000	0	28,000	1,838.87	26,161.13	6.6%
602750	66450	TREATMENT PLANT CH	111,000	0	111,000	33,801.04	77,198.96	30.5%
602750	66520	TREATMENT PLANT SA	14,000	0	14,000	2,587.21	11,412.79	18.5%
TOTAL TREATMENT PLANT		967,693	0	967,693	195,173.20	.00	772,519.80	20.2%
602760 SEWER GENERAL OPERATING								
602760	64011	TOWN MANAGER SALAR	35,299	0	35,299	8,509.27	26,789.73	24.1%
602760	64012	SUPERINTENDENT SAL	99,549	0	99,549	23,858.14	75,690.86	24.0%
602760	64013	OFFICE CLERK SALAR	49,712	0	49,712	11,883.11	37,828.89	23.9%
602760	64031	SALARY & POSITION	17,378	0	17,378	.00	17,378.00	.0%
602760	64050	MAINE STATE RETIRE	15,835	0	15,835	3,681.39	12,153.61	23.2%
602760	64051	ICMA EMPLOYER SHAR	2,211	0	2,211	491.23	1,719.77	22.2%
602760	64060	FICA EMPLOYER SHAR	14,542	0	14,542	3,132.09	11,409.91	21.5%
602760	64070	WORKERS COMPENSATI	14,079	0	14,079	1,887.24	12,191.76	13.4%
602760	64090	MAJOR MEDICAL INSU	135,777	0	135,777	51,796.79	83,980.21	38.1%
602760	64091	DENTAL INSURANCE	1,426	0	1,426	811.00	615.00	56.9%
602760	64092	DISABILILTY INSURAN	3,927	0	3,927	.00	3,927.00	.0%
602760	65101	MMA RISK POOL	32,815	0	32,815	15,815.10	16,999.90	48.2%
602760	65350	INDIRECT COSTS	22,900	0	22,900	.00	22,900.00	.0%
602760	65430	AUDIT SERVICES	3,900	0	3,900	.00	3,900.00	.0%
602760	66035	ABSTRACTS & LIENS	500	0	500	.00	500.00	.0%
602760	68060	SEWER BOND INTERES	133,087	0	133,087	73,532.30	59,554.70	55.3%
602760	68062	SEWER BOND PRINCIP	631,183	0	631,183	465,559.60	165,623.40	73.8%
TOTAL SEWER GENERAL OPERATING		1,214,120	0	1,214,120	660,957.26	.00	553,162.74	54.4%
TOTAL SEWER FUND		-26,262	0	-26,262	606,775.10	.00	-633,037.10	-2310.5%
TOTAL REVENUES		-2,547,000	0	-2,547,000	-305,519.71	.00	-2,241,480.29	
TOTAL EXPENSES		2,520,738	0	2,520,738	912,294.81	.00	1,608,443.19	

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-26,262	0	-26,262	606,775.10	.00	-633,037.10	-2310.5%

** END OF REPORT - Generated by Kendra Amaral **

Town of Kittery FISCAL YEAR 2022
Fund Balances - Capital Projects and Special Revenues
For the month ending September 30, 2021

Fund Type	New #	Account Name	Ending Fund Balance 6/30/2021	CIP Appropriation 7/1/2021	Transfers FY22	YTD Expense	YTD Revenue	Ending Fund Balance
Special Revenues (Grants, Designated Accounts, etc)								
SR	2005	Senior Tax Credit Program	4,000.00		-			4,000.00
SR	2006	FEMA Reimbursement	37,277.60					37,277.60
SR	2012	Fire Hazmat Spill Recovery Fees	11,266.60					11,266.60
SR	2014	Police Grants	517.32					517.32
SR	2022	Compensated Absences	289,739.36					289,739.36
SR	2028	Ballot Machines	6,078.00					6,078.00
SR	2032	ASA Applicant Code	(5,018.96)					(5,018.96)
SR	2038	Kittery Block Party	887.34					887.34
SR	2055	ASA Applicant Code NEW	30,998.86			(11.10)	250.30	31,238.06
SR	2056	Concerts in the Park	296.91			(2,900.00)	2,400.00	(203.09)
SR	2059	Conservation Comm	567.90					567.90
SR	2060	Wetlands Mitigation	80,703.00					80,703.00
SR	2063	Kittery Community Center (KCC) Donations	15,177.22			(2,322.00)		12,855.22
SR	2066	Police Forfeiture	11,387.25			(9,095.00)		2,292.25
SR	2068	Fort Foster Bench Donations	10,985.80					10,985.80
SR	2069	Boating Infrastructure Grant (BIG)	-					-
SR	2071	D.A.R.E	216.03					216.03
SR	2074-67503	TIF District #3	100,308.75					100,308.75
SR	2081	Channel 22 (PEG) Capital Funding	285,125.88			(6,913.70)	24,234.01	302,446.19
SR	2082	KCC Playgrounds	64,718.36					64,718.36
SR	2083	One-time Grants	41,757.67			(3,570.00)		38,187.67
SR	2086	Spruce Creek PH 5 Grant	2,351.78					2,351.78
SR	2091/67500	FEMA Flood Maps Ins Rate Appeal	-					-
SR	2091/43600	FEMA Flood Maps Ins Rate Appeal - Phase 2	-					-
SR	2093	LWCF Grant - Emery Field Phase 1	-					-
SR	2094	LWCF Grant - Emery Field Phase 2	370,745.00					370,745.00
SR	2301	Billable Police Details	27,405.21			(6,733.37)	6,280.00	26,951.84
SR	2303	Grant Supported Police Details	(7,770.25)			(1,054.38)	1,888.65	(6,935.98)
SR	2087	Joint Land Use OEA PH1	(107,157.39)			(24,862.06)	91,649.00	(40,370.45)
SR	4001-67500/43600	State Aid to Roads General	781,218.36					781,218.36
SR	4001-67502/43602	Whipple Road Improvements	249,854.89					249,854.89
SR	4001-67503/43603	Memorial Circle Improvements	5,551.66					5,551.66
SR	4001-67508/43608	Walker/Wentworth	200,305.40					200,305.40
SR	4001-67509/43605	Government Street	16,094.50					16,094.50
SR	4124	Tax Acquired Properties	(44,177.84)		-			(44,177.84)
SR	4125	Fort Foster Restoration (FEMA)	-					-
SR	4126	KCC Visual Arts Com	2,364.20				2,040.50	4,404.70
SR	4127	Reserve for Abatement Litigation	214,712.00					214,712.00

Town of Kittery FISCAL YEAR 2022
Fund Balances - Capital Projects and Special Revenues
For the month ending September 30, 2021

Fund Type	New #	Account Name	Ending Fund Balance 6/30/2021	CIP Appropriation 7/1/2021	Transfers FY22	YTD Expense	YTD Revenue	Ending Fund Balance
SR	4128	Climate Action Plan	65,000.00					65,000.00
SR	4030	Public Safety Impact Fees	89,312.05				6,495.00	95,807.05
SR	5023	Library Donations	11,426.31			(1,556.97)	477.41	10,346.75
SR	5500	MMA Grants	120.56					120.56
SR	5501	Mass Transit Reserve Fund	82,500.00					82,500.00
SR	5502	Keep Maine Healthy Grant	866.89					866.89
SR	5503	CTCL Election Grant	-					-
SR	5504	ARPA	-				518,520.78	518,520.78
SR	5024	COVID-19 Vaccine Clinics	7,016.91					7,016.91
Total Special Revenue			2,954,731.13	-	-	(59,018.58)	654,235.65	3,549,948.20

CIP Bonds

CP	2036	Kittery Community Center Bonds	-					-
CP	2085	2016 Municipal Projects	3,999.82					3,999.82

CIP Programs

CP	2057	Open space	-					-
CP	2078	Athletic Fields Master Plan (Design)	-					-
CP	4002	Right of Way Reserve	589,999.49	500,000.00		(176,153.81)		913,845.68
CP	4011	KCC Vehicle Reserve	23,049.66					23,049.66
CP	4012	Public Works Vehicles/Equipment	85,370.40	475,000.00		(118,880.45)		441,489.95
CP	4013	Fire Apparatus Reserve	195,591.14	93,000.00				288,591.14
CP	4017	GIS/MS4 Compliance	4,847.40	25,000.00		(4,408.07)		25,439.33
CP	4018	KPA Boat Reserve	9,288.78			(582.40)		8,706.38
CP	4019	KCC Equipment Reserve	5,162.82	30,000.00		(475.00)		34,687.82
CP	4020	Municipal Technology Reserve	50,285.43	63,000.00		(5,521.00)		107,764.43
CP	4022	Police Vehicle/Equipment	81,354.40	122,000.00		(18,028.31)		185,326.09
CP	4026	Records Preservation	10.13	10,000.00				10,010.13
CP	4027	Municipal Facility Reserve	218,430.49	35,000.00		(6,795.00)		246,635.49
CP	4031	Public Safety Base Station Radio Replace	-					-
CP	4043	Parks Building & Grounds	41,920.59	10,000.00				51,920.59
CP	4051	KCC Facility Reserve	6,045.86	30,000.00		(4,735.38)		31,310.48
CP	4055	KPA Equipment Reserve	53,296.94	13,500.00		(3,671.00)		63,125.94
CP	4056	Fire Dept Equipment Reserve	210,676.84	40,400.00				251,076.84
CP	4100	Fire Dept Facility Reserve	13,818.84	23,500.00				37,318.84
CP	4110	PW Sign Shed	20.00					20.00
CP	4116	KPA Facility Reserve	7,578.80	8,500.00		(6,775.00)		9,303.80
CP	4060	Rice Rehab/Expansion	4,438,050.83			(669,036.35)	5,849.92	3,774,864.40
CP	4123	LED Streetlight Conversion	36,639.08					36,639.08

Town of Kittery FISCAL YEAR 2022
Fund Balances - Capital Projects and Special Revenues
For the month ending September 30, 2021

Fund Type	New #	Account Name	Ending Fund Balance 6/30/2021	CIP Appropriation 7/1/2021	Transfers FY22	YTD Expense	YTD Revenue	Ending Fund Balance
Total Capital Projects			6,075,437.74	1,478,900.00	-	(1,015,061.77)	5,849.92	6,545,125.89
TOTAL GENERAL OPERATIONS			9,030,168.87	1,478,900.00	-	(1,074,080.35)	660,085.57	10,095,074.09
Permanent Funds (Scholarship Funds/Trust Funds)			-					
PF	5001	Connie Samuels Beautification Fund	58,600.93					58,600.93
PF	5002	Public Health	26,378.88					26,378.88
PF	5003	York Hospital Scholarship	13,201.40				10,000.00	23,201.40
PF	5005	Lester Raynes Fund	8,462.25					8,462.25
PF	5007	Thresher Memorial Fund	7,526.41			(1,103.01)		6,423.40
PF	5008	Mary Safford Wildes Trust	745,635.90					745,635.90
PF	5009	George Smart Santa Fund	6,518.39					6,518.39
PF	5010	Kittery Education Scholarship Fund-Recycling	7,854.04				3,407.64	11,261.68
PF	5021	Cemetery	14,680.35			(14,680.00)		0.35
Total Permanent Funds			888,858.55	-	-	(15,783.01)	13,407.64	886,483.18
Enterprise Fund (Sewer)			-					
ER	2900	Sewer Impact fees	654,702.07			(70,616.67)	33,000.00	617,085.40
ER	2901	Sewer Betterment (Entrance)	204,998.98			(5,410.99)	27,000.00	226,587.99
ER	2902	Sewer Safety Grants	26.64					26.64
ECP	4900	Sewer Vehicle Reserve	45,722.80					45,722.80
ECP	4901	Sewer Capital Reserve	272,467.92			(11,674.69)		260,793.23
Total Enterprise Funds			1,177,918.41	-	-	(87,702.35)	60,000.00	1,150,216.06
GRAND TOTAL ALL FUNDS			11,096,945.83	1,478,900.00	-	(1,177,565.71)	733,493.21	12,131,773.33



TOWN OF KITTERY
Office of the Town Clerk
200 Rogers Road, Kittery, Maine 03904
Telephone: (207) 475-1313 Fax: (207) 439-6806

**APPLICATION FOR VICTUALERS, INNKEEPERS,
AND LODGING HOUSE OPERATORS LICENSE**

Applicant's Name Lobster Investment Partners LLC
please print

Applicant's Address 660 Main st Saco maine 04072
please print

Applicant's mailing address if different from above: _____

Applicant's Email address (required) ian.seasalt@gmail.com

Date of Birth 09/006/1982 Applicant's Telephone Number: 2076415054

Business Name: Pepper's Landing - mobile Food Unit
please print

Business Address: 340 US - 1, Kittery ME 03904
please print

Business Telephone Number: 2076415054

Signature of Applicant  DATE: 09/14/21
Ian Miller

LICENSE FEE: \$ 50.00

FIRST TIME APPLICATIONS: \$50.00
RENEWAL OF LICENSE: \$25.00

PLEASE SUBMIT THIS FORM WITH THE APPROPRIATE FEE TO THE TOWN CLERK'S OFFICE

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

OFFICIAL CHECK

HOLD DOCUMENT UP TO THE LIGHT TO VIEW TRUE WATERMARK

10498840-7



52-0133
112

RE: KITTERY MAINE IMPROVEMENT FOUN

DATE: 10/18/2021

PAY TO THE ORDER OF ***TOWN OF KITTERY***

\$1,750.00

One Thousand Seven Hundred Fifty AND 00/100



DRAWER: TD BANK, N.A.



FOOT FOSTER SIGNAGE

[Handwritten Signature]
AUTHORIZED SIGNATURE

OC-ME Rev2 9/09 M 6747750-C

Kiwanis

www.kiwanis.org

September 6, 2021

Town of Kittery
Attn: Karen Estee
200 Rogers Road
Kittery, ME 03904

Dear Council Members,

The **Kiwanis Club of The Seacoast** is requesting permission from the Town to sponsor the annual Kittery Holiday Parade on Saturday – December 4, 2021, and to have the following Kiwanis Club member appointed as the Town’s Official Parade Committee:

Glen Philbrook

41 Love Lane

Kittery

The parade will start at Post Office Square at 3:00pm, follow the traditional parade route through the downtown area, and conclude at the **John Paul Jones Park** with the tree lighting ceremony.

Should the case of inclement weather, we would like to have a rain date of Sunday – December 5, 2021 at 3:00 pm as the backup plan.

The **Kiwanis Club of the Seacoast** has sponsored the parade since 1994 and is looking forward to another successful community event again this year.

If you should have any questions concerning the parade, please contact Glen Philbrook at cell 603-799-8453 or Dan Witham (contact information below)

Respectfully,

Daniel R Witham
Secretary
Kiwanis Club of the Seacoast
603-559-2614 w or 603-969-4694 c

Kiwanis Club of the Seacoast PO Box 285, Kittery, ME 03904
Frank Dennett – President Glen Philbrook – Immediate Past President
Dan Witham – Secretary Kathryne O’Connell - Treasurer



**TOWN OF KITTERY
WARRANT FOR MUNICIPAL and SCHOOL ELECTION
COUNTY OF YORK, STATE OF MAINE**

To Robert Richter, a constable of this municipality:

You are hereby required in the name of the State of Maine to notify the voters of the Town of Kittery of the election described in this warrant:

TO THE VOTERS OF THE TOWN OF KITTERY:

You are hereby notified that the **MUNICIPAL ELECTION** in this municipality will be held at the **KITTERY COMMUNITY CENTER**, 120 Rogers Road, on **NOVEMBER 2, 2021**, to determine the following:

To elect three members to the Town Council for three-year terms.

To elect two members to the School Committee for three-year terms.

The polls shall be opened at 8:00 a.m. and closed at 8:00 p.m.

Absentee ballots will be processed centrally at 9:00 a.m., 10:00 a.m., 11:00 a.m., 12:00 p.m., 1:00 p.m., 2:00 p.m., 3:00 p.m., 4:00 p.m., 5:00 p.m., 6:00 p.m., 7:00 p.m., and 8:00 p.m.

A person who is not registered as a voter may not vote in any election.

Dated at Kittery this 25th day of October, 2021.

A true copy
ATTEST: _____
TOWN CLERK

MUNICIPAL OFFICERS