

1 **KITTERY ECONOMIC DEVELOPMENT COMMITTEE – UNAPPROVED MINUTES**

2 **September 15, 2021**

Regular Meeting 4:00PM

Virtual via Zoom

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4 1. *Call to Order*

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6 Chairperson Dow called the meeting to order at 4:00pm.

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8 2. *Roll Call.*

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10 Members present: Chair George Dow, Jeff Clifford, Tom Emerson

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12 Staff present: Planning Director Adam Causey

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15 3. *Agenda Amendment/Adoption.*

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17 Chairperson Dow cast one vote for acceptance of the Agenda as presented.

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19 4. *Acceptance of Previous Minutes: None.*

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21 5. *All items involving visitors / requested officials:*

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23 6. *Committee Reports: None.*

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25 7. *Old Business:*

26 a. *42/44 Old Post Road Request for Proposals - draft review*

27 EDC members discussed the draft 42/44 Old Post Road Requests for Proposals. Tom
28 Emerson suggested revising Section 4 to alter the number of projects needed to
29 demonstrate sufficient experience, since most firms responding will be on the smaller
30 side. Mr. Causey agreed.

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32 8. *New Business.*

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34 9. *Committee Member Issues or Comments.*

35 Mr. Causey discussed the gas station zoning ordinance amendment reviewed by Town
36 Council, who held a public hearing on September 13. The measure was not approved and
37 the existing distance requirements will remain.

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39 10. *Meeting Schedule & Adjournment.*

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41 **Motion to adjourn by Tom Emerson at 5:15pm, second by Jeff Clifford. Motion passes**
42 **unanimously.**