



TOWN OF KITTERY

200 Rogers Road, Kittery, ME 03904
Telephone: (207) 475-1329 Fax: (207) 439-6806

WORKSHOP 5:00 P.M.

The Town Council will meet with the Town Manager to discuss the Sewer Financial Analysis.

April 9, 2018

Kittery Town Council.
Regular Meeting
6:00 p.m.

Council Chambers

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Town Manager's Report
7. Acceptance of Previous Minutes
8. Interviews for the Board of Appeals and Planning Board
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.
 - a. (040918-1) The Kittery Town Council moves to receive a presentation from Eric Waddell, Superintendent of Schools on the FY'19 School Budget.
10. PUBLIC HEARINGS
 - a. (040918-2) To approve an application from Festina Lente LLC, 1 Government Street, Kittery ME 03904 for a Victualers License for Festina Lente, 1 Government Street.

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person)
- b. Response to public comment directed to a particular Councilor
- c. Chairperson's response to public comments

12. UNFINISHED BUSINESS

13. NEW BUSINESS

a. Donations/gifts received for Council disposition.

- The Kittery Town Council moves to accept \$8,187.00 for the FEMA Flood Map Process to be deposited in account #2091-43600 FEMA Flood Maps Ins. Rate Appeal.

b. (040918-3) The Kittery Town Council moves to approve the disbursement warrants.

c. (040918-4) The Kittery Town Council moves to give preliminary approval on the FY'19 School Budget and schedule a public hearing on May 7th to adopt the FY'19 School Budget and to schedule the Budget Validation Referendum Election for June 12, 2018.

d. (040918-5) The Kittery Town Council moves to approve a new application from Festina Lente LLC, 1 Government Street, Kittery, ME for a Malt, Vinous and Spirituous Liquor License for Festina Lente, 1 Government Street.

e. (040918-6) The Kittery Town Council moves to approve a pole permit license for Central Maine Power to erect 1 new pole on Shapleigh Road/Route 236, 98 feet from the start of 1 Dion Avenue.

f. (040918-7) The Kittery Town Council moves to review and finalize the wording on the Warrant Articles for the June 12, 2018 Town Meeting Secret Ballot Election and make its recommendations on each article.

g. (040918-8) The Kittery Town Council moves to approve a request from Kittery/Eliot VFW Memorial Post 9394 to hold the Memorial Day Parade and Ceremonies on Saturday, May 26th beginning at 9:00 a.m. on Walker Street.

h. (040918-9) The Kittery Town Council moves to authorize the Kittery Firefighters Association to post road signs at locations in the community to advertise their annual Ham and Bean Supper. The Firefighters Association is also requesting to hang a banner over Rogers Road across from the KCC advertising the Ham and Bean Supper from April 29, 2018 until May 6, 2018.

g. (040918-10) The Kittery Town Council moves to appoint Joyce Tobey as Warden and Sandra Lutts as Deputy Warden and the opening of the polls at 8:00 a.m. and the closing at 8:00 p.m. for the June 12, 2017 State Referendum, Town Meeting, and School Budget Validation Referendum Elections as recommended by the Town Clerk.

- i. (040918-11) Kittery Town Council moves to appoint councilor members to the 3 new library committees; 2 members for the Library Building Committee, 2 for the Taylor Building Committee and 1 for the Library Transition Committee.

- Library Building Committee

1. Charles Denault

2. Jeffrey Pelletier

- Taylor Building Committee

1. Matthew Brock

2. Jeffrey Thomson

- Library Transition Committee

1. Gary Beers

14. COUNCILOR ISSUES OR COMMENTS

15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Committee Reports

16. EXECUTIVE SESSION

(040918-12) The Kittery Town Council moves to go into executive session in accordance with 1 M.R.S. § 405(6) (A) to discuss a personnel matter.

17. ADJOURNMENT

Posted: April 9, 2018



TOWN OF KITTERY

Office of the Town Manager

200 Rogers Road, Kittery, ME 03904

Telephone: 207-475-1329 Fax: 207-439-6806

kamaral@kitteryme.org

Town Manager's Report to the Town Council April 9, 2018

1. **Fort Foster Path Damage** – As a result of the last major storm, we sustained significant damage to the path along the Fort Foster beach area. The estimated cost of material needed to restore the path is \$81,400 excluding delivery charges and installation costs. The Governor has requested a disaster declaration for the March 2nd storm. An additional storm this fiscal year was also declared a disaster.

We are reviewing options for covering the cost of the path restoration. It is likely we will have to rely on FEMA funds for the project, which could mean a delay of up to one year in implementation of the restoration project.

2. **Implementation of Emergency Dispatch Protocols** – Chief Soucy, Chief O'Brien, Lieutenant Desjardins and I have been evaluating our options as it relates to the May 2018 deadline to implement Emergency Fire Dispatch protocols (EFD) and software mandates for Emergency Medical Dispatch protocols (EMD). To implement these protocols the town must purchase software, estimated at \$34,000, and train staff to become certified EFD dispatchers. We also anticipate state mandates to implement Emergency Police Dispatch protocols (EPD) in the coming year, which will result in additional costs for software and training.

In addition to the cost for implementation, these protocols have the potential to tie up Dispatchers for longer periods of time on calls, stretching resources thin. We are in the process of seeking a cost from York to provide EFD for Kittery and will compare to determine which is the best overall option for the town.

Through this process, we have also been evaluating our current dispatch contracts with the Town of Eliot and with the Town of York. We have had productive meetings with both communities. We have agreed that a long-term vision and plan is needed for the county. A critical mass of communities would need to buy into the vision and agree that service quality and stability is paramount. To advance this, a number of other York County towns and Kittery are beginning discussions regarding the future of PSAP and Dispatch.

3. **Joint Land Use Study with PNSY** – The Office of Economic Adjustment has assigned a project manager to our Joint Land Use Study application. We look forward to welcoming her on April 10th for a brief meeting to discuss the town's needs for transportation planning and mitigation related to the Shipyard traffic impacts. I understand, if this step is successful, we will be invited to work with OEA on a scope of services and grant application for the JLUS. We are pleased to

have reached this step in the process and appreciate the continued support of Captain Hunt and the team at the Shipyard.

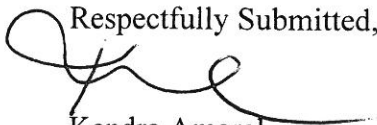
4. **Library Committees** – The Council will be acting on their assignments for the three Library related committees this evening. The next step will be to appoint the resident members. We have developed a specific form for application to be on the Library Building and Taylor Building committees. This will be released, with the usual PR, tomorrow morning. Our expectation is to have a four-week deadline for interested residents to apply. Following the deadline, we will forward the applications to the Library and Council committee members for review, interviews, and to develop recommendations to the Council.
5. **LED Street Light Conversion** – Chief O’Brien has completed a draft Request for Proposals for the LED Street Light project. I expect to be reviewing the draft in the coming weeks. We will likely publish the RFP in May with results due back in early June.
6. **Variable Speed Signs** – DPW Commissioner David Rich secured a variable speed sign from MaineDOT through a grant. We are in the process of selecting and purchasing two additional signs and finalizing locations for installation. Because the signs are placed on existing poles, Chief Soucy is working with Fairpoint and CMP for permission to place the signs on the poles. We expect to have the signs deployed in May.
7. **Congratulations to Linda Driscoll** – Please help me in congratulating Linda Driscoll on her promotion to the role of Lead Dispatcher. Ms. Driscoll is a 30+ year employee and will bring a tremendous amount of institutional knowledge to support the success of the dispatch operation.

Her new role includes coordinating and implementing the Quality Assurance program for dispatch among other responsibilities. She will still be direct dispatch services in addition to the responsibilities of the new role. The promotion does not result in an opening or increase in staff. We wish her all the best in this new position.

Upcoming Dates:

- Yardscaping/Sustainable Lawn Care Practices Workshop – April 12, 6:30PM, Kittery Adult Education, Traip Academy
- 2015 – 2025 Comp Plan Update Public Hearing – April 24, 6PM, Council Chambers

Respectfully Submitted,



Kendra Amaral
Town Manager

April 3, 2018

Hi Kendra...

Councilor Denault asked about this data from the Maine Integrated Youth Health Survey. As you can see from this particular page of the report, we have made dramatic improvements in social/emotional health of our students since 2015.

Students reporting that they considered attempting suicide in the last 12 months dropped by over half (22.5% to 10.8%) and is now well below the state average with this survey.

Students who reported feeling sad or hopeless in the past 12 months also decreased (from 31.9% to 23.6%) and is also now below the state average. I'm also pleased to see that, of those 23.6% of high school students who reported feeling sad or hopeless, more of them sought help from an adult.

This is all a very positive shift and the result of some strategic action with staffing and curriculum since 2015.

Feel free to share. We hosted a community event earlier this winter about the MIYHS survey results at the Community Center to highlight some areas where we are succeeding as it relates to student health as well as areas that I feel we need to work on—always room for improvement! I've attached a highlights sheet for the entire survey results.

A handwritten signature in blue ink, appearing to read "Eric", with a horizontal line underneath.

**Robert W Traip Academy
Suicide & Depression -- 2017 MIYHS High School Report**

						Significance Tests			
	Questions	Answers of Interest	School 2017 95% CI*	School 2015 95% CI*	Maine 2017 95% CI*	Maine 2015 95% CI*	A. School 2017 vs. Maine 2017	B. School 2015 vs. Maine 2015	C. School 2017 vs. School 2015
9.	During the past 12 months, did you ever feel so sad or hopeless almost every day for two weeks or more in a row that you stopped doing some usual activities? (hn42/hn42)	Percentage of students who answered "Yes"	23.6% (19.1% - 28.1%)	31.9% (26.6% - 37.2%)	26.9% (26.0% - 27.8%)	25.9% (25.0% - 26.8%)			
10.	During the past 12 months, when you felt sad or hopeless, from whom did you get help? (Select only one response.) (hn43b/hn43b)	Among students who have ever felt sad or hopeless during the past 12 months, the percentage of students who answered that they got help from an adult	26.9% (18.7% - 35.1%)	22.0% (16.8% - 27.2%)	24.2% (23.1% - 25.2%)	22.0% (21.2% - 22.8%)			
11.	During the past 12 months, did you ever seriously consider attempting suicide? (hn44/hn44)	Percentage of students who answered "Yes"	10.8% (6.5% - 15.1%)	22.5% (16.8% - 28.2%)	14.7% (14.0% - 15.3%)	14.8% (14.1% - 15.6%)		H	L

Highlights from 2017 MIYHS Results

Traip Academy

- ✓ Nearly 75% of students are at a healthful weight (65.4% State)
- ✓ Nearly 94% of students feel safe at school, up from 2015 (90% State)
- ✓ The number of students who report being bullied at school dropped 5% from 2015 to 15.3% (22% State)
- ✓ The number of students who considered suicide dropped by half to 10.8% (14.7% State)
- ✓ The number of students who report having at least one alcoholic drink in the past 30 days is down nearly 10% from 2015 to 27% but still above the state average (22.5% State).
- ✓ 71% of students report that it would be easy to get alcohol (61% State)
- ✓ Marijuana use in the past 30 days is down 10% from 2015 to 22% but still higher than the state (19.3% State).
- ✓ Nearly $\frac{3}{4}$ of students think there is very little risk in marijuana use (up significantly from 2015) and about 10% higher than the state (64.8% State).
- ✓ Percentage of students who report being offered, sold, or given illegal drugs in the past 12 months is down about 7% from 2015 to 18.4% (19.5 % State).
- ✓ Students report being more physically active than students from 2015.
- ✓ Students who report that school rules are enforced fairly is markedly higher than in 2015 (44.3% versus 31.7%).
- ✓ Students perceive that adults in school address conflict, negative language, and bullying in a positive way more than they did in 2015.
- ✓ Students perceive that they matter to people in the community more than in 2015 (57.8% versus 43.6%).

Shapleigh School

- ✓ Students continue to report feeling safe at school.
- ✓ More students report being bullied than they did in 2015.
- ✓ Thoughts of suicide are down 5% from 2015 and significantly lower than the State average.
- ✓ Fewer students believe that smoking is harmful as compared to the State average (4.3 % versus 10.8%).
- ✓ Students reporting having had a drink of alcohol in the past 30 days is up from 2015 and significantly higher than the State average (6.4% versus 3.7%).
- ✓ 10% more students than at the State level report that it is easy to get their hands of alcohol (43% versus 33.7%)
- ✓ The number of students who see marijuana as harmful has decreased since 2015 (35%).
- ✓ Students perceive that they matter in this community significantly more in 2017 than they perceived in 2015.

V-A

3/30/2018

FY19 Expenses

Approved 3/20/18				
CATEGORY	FY18	FY19	\$ CHANGE	% CHANGE
01-REGULAR INSTRUCTION	\$ 6,570,214.79	\$ 6,945,847.16	\$ 375,632.37	5.72%
02-SPECIAL INSTRUCTION	\$ 3,552,580.05	\$ 3,614,391.94	\$ 61,811.89	1.74%
03-CTE (VOC)	\$ 5,048.44	\$ 5,152.40	\$ 103.96	2.06%
04-OTHER INSTRUCTION	\$ 340,080.35	\$ 344,553.30	\$ 4,472.95	1.32%
05-STUDENT & STAFF SUPPORT	\$ 1,712,411.85	\$ 1,825,748.90	\$ 113,337.05	6.62%
06-SYSTEM ADMINISTRATION	\$ 536,539.08	\$ 612,796.84	\$ 76,257.76	14.21%
07-SCHOOL ADMINISTRATION	\$ 1,124,148.99	\$ 1,112,685.32	\$ (11,463.67)	-1.02%
08-TRANSPORTATION	\$ 541,768.80	\$ 654,588.83	\$ 112,820.03	20.82%
09-FACILITIES	\$ 1,361,914.27	\$ 1,393,373.79	\$ 31,459.52	2.31%
10-DEBT	\$ 815,102.50	\$ 802,768.75	\$ (12,333.75)	-1.51%
11-SCHOOL NUTRITION/OTHER	\$ 115,200.00	\$ 115,200.00	\$ -	0.00%
TOTALS	\$ 16,675,009.12	\$ 17,427,107.23	\$ 752,098.11	4.51%
Recommended Revision 4/3/18				
CATEGORY	FY18	FY19	\$ CHANGE	% CHANGE
01-REGULAR INSTRUCTION	\$ 6,570,214.79	\$ 6,849,500.46	\$ 279,285.67	4.25%
02-SPECIAL INSTRUCTION	\$ 3,552,580.05	\$ 3,569,010.67	\$ 16,430.62	0.46%
03-CTE (VOC)	\$ 5,048.44	\$ 5,152.40	\$ 103.96	2.06%
04-OTHER INSTRUCTION	\$ 340,080.35	\$ 344,553.30	\$ 4,472.95	1.32%
05-STUDENT & STAFF SUPPORT	\$ 1,712,411.85	\$ 1,800,672.86	\$ 88,261.01	5.15%
06-SYSTEM ADMINISTRATION	\$ 536,539.08	\$ 609,766.76	\$ 73,227.68	13.65%
07-SCHOOL ADMINISTRATION	\$ 1,124,148.99	\$ 1,094,449.88	\$ (29,699.11)	-2.64%
08-TRANSPORTATION	\$ 541,768.80	\$ 654,588.83	\$ 112,820.03	20.82%
09-FACILITIES	\$ 1,361,914.27	\$ 1,383,566.49	\$ 21,652.22	1.59%
10-DEBT	\$ 815,102.50	\$ 802,768.75	\$ (12,333.75)	-1.51%
11-SCHOOL NUTRITION/OTHER	\$ 115,200.00	\$ 115,200.00	\$ -	0.00%
TOTALS	\$ 16,675,009.12	\$ 17,229,230.40	\$ 554,221.28	3.32%

Description (Approved 3/20/18)	FY18 BUDGET AMOUNTS ADJUSTED FOR ACTUAL STATE SUBSIDY	FY19 BUDGET	FY19 BUDGET \$ CHANGE	FY19 BUDGET % CHANGE
CO/XTRA-CUR INCOME K-8-GF	\$ 11,000.00	\$ 10,500.00	\$ (500.00)	-4.55%
CO/XTRA-CUR INCOME 9-12-GF	\$ 13,000.00	\$ 15,000.00	\$ 2,000.00	15.38%
RENTAL OF PROPERTY-GEN FUND	\$ 4,500.00	\$ 4,500.00	\$ -	0.00%
MISC SALES & REFUNDS-GEN FUND	\$ 2,000.00	\$ 7,400.00	\$ 5,400.00	270.00%
STATE EPS ALLOCATION-GEN FUND	\$ 902,258.05	\$ 1,141,189.96	\$ 238,931.91	26.48%
MAINECARE/MEDICAID-GEN FUND	\$ 25,000.00	\$ 25,000.00	\$ -	0.00%
IMPACT AID-GEN FUND	\$ 325,000.00	\$ 325,000.00	\$ -	0.00%
CARRY FORWARD BAL-GEN FUND	\$ 444,846.00	\$ 532,000.00	\$ 87,154.00	19.59%
TRANSFER FROM SPECIAL ED RESERVE	\$ 200,000.00		\$ (200,000.00)	-100.00%
TOTALS	\$ 1,927,604.05	\$ 2,060,589.96	\$ 132,985.91	6.90%
EXPENSES	\$ 16,675,009.12	\$ 17,427,107.23	\$ 752,098.11	4.51%
AMOUNT REQUIRED FROM TAX REVENUE	\$ 14,747,405.07	\$ 15,366,517.27	\$ 619,112.20	4.20%
Description (Reommended Revision 4/3/18)	FY18 BUDGET AMOUNTS ADJUSTED FOR ACTUAL STATE SUBSIDY	FY19 BUDGET	FY19 BUDGET \$ CHANGE	FY19 BUDGET % CHANGE
CO/XTRA-CUR INCOME K-8-GF	\$ 11,000.00	\$ 10,500.00	\$ (500.00)	-4.55%
CO/XTRA-CUR INCOME 9-12-GF	\$ 13,000.00	\$ 15,000.00	\$ 2,000.00	15.38%
RENTAL OF PROPERTY-GEN FUND	\$ 4,500.00	\$ 4,500.00	\$ -	0.00%
MISC SALES & REFUNDS-GEN FUND	\$ 2,000.00	\$ 7,400.00	\$ 5,400.00	270.00%
STATE EPS ALLOCATION-GEN FUND	\$ 902,258.05	\$ 1,141,189.96	\$ 238,931.91	26.48%
MAINECARE/MEDICAID-GEN FUND	\$ 25,000.00	\$ 25,000.00	\$ -	0.00%
IMPACT AID-GEN FUND	\$ 325,000.00	\$ 325,000.00	\$ -	0.00%
CARRY FORWARD BAL-GEN FUND	\$ 444,846.00	\$ 474,123.17	\$ 29,277.17	6.58%
TRANSFER FROM SPECIAL ED RESERVE	\$ 200,000.00		\$ (200,000.00)	-100.00%
TOTALS	\$ 1,927,604.05	\$ 2,002,713.13	\$ 75,109.08	3.90%
EXPENSES	\$ 16,675,009.12	\$ 17,229,230.40	\$ 554,221.28	3.32%
AMOUNT REQUIRED FROM TAX REVENUE	\$ 14,747,405.07	\$ 15,226,517.27	\$ 479,112.20	3.25%



TOWN OF KITTERY
 Office of the Town Clerk
 200 Rogers Road, Kittery, Maine 03904
 Telephone: (207) 475-1328 Fax: (207) 439-6806

**APPLICATION FOR VICTUALERS, INNKEEPERS,
 AND LODGING HOUSE OPERATORS LICENSE**

Applicant's name: Festina Lente LLC

Address: 1 Government St. Kittery, ME 03904
(please print)

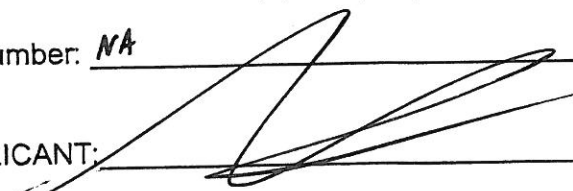
Applicant's mailing address if different from above: _____

Applicant's Date of Birth: 6/29/77 Applicant's Home Telephone Number: 617-777-7103

Name of Business: Festina Lente
(please print)

Business Address: 1 Government St. Kittery, ME 03904
(please print)

Business Telephone Number: NA

SIGNATURE OF APPLICANT:  DATE: 3/7/18

APPLICANT'S NAME: Samuel Ostrow
(please print)

LICENSE FEE: \$ 50

FIRST TIME APPLICATIONS: \$50.00
 RENEWAL OF LICENSE: \$25.00

PLEASE SUBMIT THIS FORM WITH THE APPROPRIATE FEE TO THE TOWN CLERK'S OFFICE

\$50 -



YEAR	PER	JOURNAL	EFF DATE	SRC	T	PO/REF2	REFERENCE	AMOUNT	P	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
2018	09	000219	03/15/2018	CRP	1	511809		-1,000.00	Y			REID, FERGUS	FEMA MAPS
2018	09	000175	03/14/2018	CRP	1	511678		-100.00	Y			MOYNIHAN, JOANNE	FEMA MAPS
2018	08	000393	02/22/2018	CRP	1	509781		-500.00	Y			FEDERICK, SUZANNE	FEMA MAPS
2018	08	000369	02/21/2018	CRP	1	509525		-500.00	Y			SEWARD FAMILY ES	FEMA MAPS
2018	08	000188	02/12/2018	CRP	1	506440		-187.00	Y			DICKINSON, ANDREW	FEMA MAPS
2018	08	000188	02/12/2018	CRP	1	506471		-250.00	Y			CRAIG, DONALD	FEMA MAPS
2018	08	000054	02/05/2018	CRP	1	505076		-200.00	Y			BISIG, RW	FEMA MAPS
2018	08	000025	02/01/2018	CRP	1	504529		-100.00	Y			STRACUZZI, CONCET	FEMA MAPS
2018	08	000025	02/01/2018	CRP	1	504720		-200.00	Y			CRESTONE NEEDLE L	FEMA MAPS
2018	07	000470	01/31/2018	CRP	1	504351		-250.00	Y			CLAUSER, JANET M	FEMA MAPS
2018	07	000426	01/29/2018	CRP	1	503793		-500.00	Y			CRAIG, KENNETH	FEMA MAPS
2018	07	000394	01/25/2018	CRP	1	503536		-200.00	Y			TRACKSLER, JOYCE	FEMA MAPS
2018	07	000394	01/25/2018	CRP	1	503564		-500.00	Y			THRON, MARY	FEMA MAPS
2018	07	000358	01/24/2018	CRP	1	503106		-200.00	Y			ROBICHAUD, CHRIST	FEMA APPE
2018	07	000358	01/24/2018	CRP	1	503109		-3,000.00	Y			HOWELLS, W.D.	FEMA MAPS
2018	07	000220	01/18/2018	CRP	1	502396		-500.00	Y			SALTUS, KAREN	FEMA MAPS

Total Amount: -8,187.00

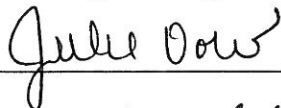
**NOTICE OF AMOUNTS ADOPTED AT TOWN COUNCIL MEETING
FOR VOTERS AT SCHOOL BUDGET
VALIDATION REFERENDUM**

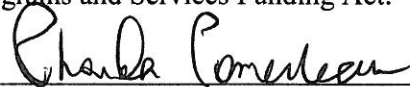
TO: Clerk of Town of Kittery, State of Maine

Pursuant to 20-A M.R.S.A. §1486 (2) and 2307 this Notice is to be displayed at all polling places for the school budget validation referendum to be held on June 12, 2018, to assist the voters in voting on whether to ratify the school budget approved at the May 7, 2018 Town Council Meeting.


Cost Center Summary Budget Category	Amount Recommended by School Committee
01-Regular Instruction	\$6,849,500.46
02-Special Instruction	\$3,569,010.67
03-Career & Technical Education	\$5,152.40
04-Other Instruction	\$344,553.30
05-Student & Staff Support	\$1,800,672.86
06-System Administration	\$609,766.76
07-School Administration	\$1,094,449.88
08-Transportation	\$654,588.83
09-Facilities Maintenance	\$1,383,566.49
10-Debt	\$802,768.75
11-All Other Expenditures	\$115,200.00
Summary of Total Authorized General Fund Expenditures	\$17,229,230.40
Amount Approved at the Town Council Meeting on May 7, 2018	

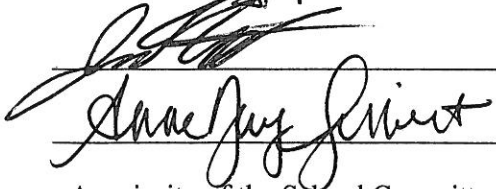
The amount approved for the school budget at the Town Council meeting includes locally raised funds over and above the Town's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act.











A majority of the School Committee

Completed and countersigned by: _____ / ____ / 2018

A true copy of the Notice, attest: _____, Town Clerk of Kittery



TOWN OF KITTERY
 Office of the Town Clerk
 200 Rogers Road, Kittery, Maine 03904
 Telephone: (207) 475-1328 Fax: (207) 439-6806

**APPLICATION FOR VICTUALERS, INNKEEPERS,
 AND LODGING HOUSE OPERATORS LICENSE**

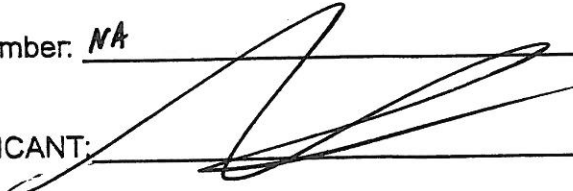
Applicant's name: Festina Lente LLC
 Address: 1 Government St. Kittery, ME 03904
(please print)
(please print)

Applicant's mailing address if different from above: _____

Applicant's Date of Birth: 6/29/77 Applicant's Home Telephone Number: 617-777-7103

Name of Business: Festina Lente
(please print)
 Business Address: 1 Government St. Kittery, ME 03904
(please print)

Business Telephone Number: NA

SIGNATURE OF APPLICANT:  DATE: 3/7/18

APPLICANT'S NAME: Samuel Ostrow
(please print)

LICENSE FEE: \$ 50

FIRST TIME APPLICATIONS: \$50.00
 RENEWAL OF LICENSE: \$25.00

PLEASE SUBMIT THIS FORM WITH THE APPROPRIATE FEE TO THE TOWN CLERK'S OFFICE

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: Yes No

PRESENT LICENSE EXPIRES NA

INDICATE TYPE OF PRIVILEGE: MALT VINOUS SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>Festina Lente LLC</u>		Business Name (D/B/A) <u>Festina Lente</u>	
APPLICANT(S) --(Sole Proprietor) <u>Samuel Ostrow</u>		Physical Location: <u>1 Government St.</u>	
DOB: <u>6/29/77</u>		City/Town State Zip Code <u>Kittery ME 03904</u>	
Address <u>1 Government St.</u>		Mailing Address <u>1 Government St.</u>	
City/Town State Zip Code <u>Kittery ME 03904</u>		City/Town State Zip Code <u>Kittery ME 03904</u>	
Telephone Number Fax Number <u>617-777-7103</u>		Business Telephone Number Fax Number <u>617-777-7103</u>	
Federal I.D. # <u>82-4073283</u>		Seller Certificate #: or Sales Tax #: <u>Applied for</u>	
Email Address: Please Print <u>Sam@festinalenteKittery.com</u>		Website: <u>festinalenteKittery.com</u>	

If business is NEW or under new ownership, indicate starting date: 5/1/18
 Requested inspection date: Applied For Business hours: Tues - Sat 12:00 pm - 9:00 pm

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
- State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____
- Is applicant a corporation, limited liability company or limited partnership? YES NO
 If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any another Maine Liquor License? Yes No
 If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License # _____	Name of Business _____
Physical Location _____	City / Town _____

5. Do you permit dancing or entertainment on the licensed premises? YES NO
6. If manager is to be employed, give name: _____
7. Business records are located at: _____
8. Is/are applicant(s) citizens of the United States? YES NO
9. Is/are applicant(s) residents of the State of Maine? YES NO
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Samuel Michael Ostrow	6/29/77	Concord, NH
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
Eliot, ME		
Kittay, ME		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO
- Name: _____ Date of Conviction: _____
- Offense: _____ Location: _____
- Disposition: _____ (use additional sheet(s) if necessary)
12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes No If Yes, give name: _____
13. Has/have applicant(s) formerly held a Maine liquor license? YES NO
14. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: Rosemarie Golini - New Freedom Laser - 1-Governor St. Kittay, ME 03901
15. Describe in detail the premises to be licensed: (On Premise Diagram Required) A Small Italian inspired full-service restaurant.
16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES NO Applied for: 3/25/18
17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 0.2 mi
Which of the above is nearest? Church
18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO
- If YES, give details: _____



Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

For Office Use Only:	
License #:	_____
SOS Checked:	_____
100% Yes	<input type="checkbox"/> No <input type="checkbox"/>

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

- Exact legal name: Festina Lente LLC
- Doing Business As, if any: _____
- Date of filing with Secretary of State: 1/26/18 State in which you are formed: ME
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Samuel Michael Ostrow	42 Fernside Ln. Eliot, ME 03903	6/24/77	Owner	100%
	10 School St. Kithley, ME 03904			

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes No If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

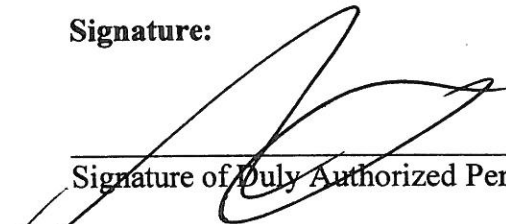
Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:



3/28/18

Signature of Duly Authorized Person Date

Samuel Ostrow

Print Name of Duly Authorized Person

Submit Completed Forms to:


Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Kittery Town Hall on 3/28, 2018
Town/City, State Date

Please sign in blue ink


Signature of Applicant or Corporate Officer(s)
Samuel Ostrow
Print Name

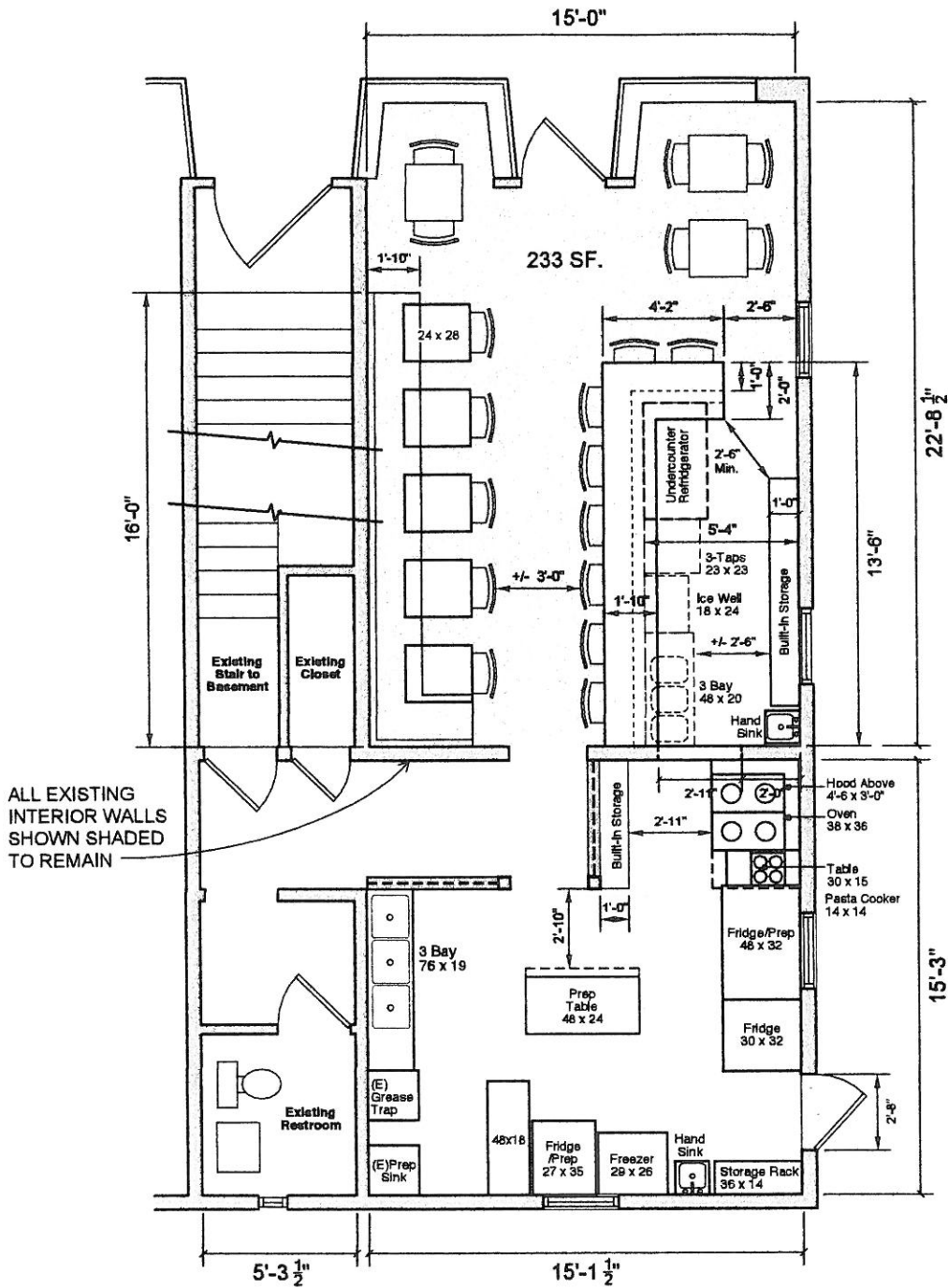
Signature of Applicant or Corporate Officer(s)

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)	\$ 10.00
Class I Spirituous, Vinous and Malt	\$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants: Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.	
Class II Spirituous Only	\$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III Vinous Only	\$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV Malt Liquor Only	\$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
CLASS V: Clubs without catering privileges.	
Class X Spirituous, Vinous and Malt – Class A Lounge	\$2,200.00
CLASS X: Class A Lounge	
Class XI Spirituous, Vinous and Malt – Restaurant Lounge	\$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.	

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.



NEW FLOOR PLAN - FESTINALENTE

1 Government Street, Kittery Maine

NOTE: Existing Space To Be Renovated,
No Change Of Use

February 22, 2018
ARQ Architects - Kittery, Maine



A.1

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. **Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c.45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD).]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD).]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW).]
[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c.730, §27 (AMD) .]
[1995, c.140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Towns signature(s) are on the forms.

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.

Notification: 10300425368

Work Order: 801000182883

LOCATION PERMIT

Upon the Application of Center Maine Power Company and N/A

dated 03/22/2018, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of Kittery

approximately located as follows:

- 1. Starting Point: 1 DION AVE
2. Road (State & CMP): SHAPLEIGH ROAD/ ROUTE 236
3. Direction: SOUTHERLY
4. Distance: 98' feet
5. Number of Poles: 1

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____

By: _____

By: _____

By: _____

By: _____

Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____

Clerk

Notification: 10300425368

Work Order: 801000182883

CENTRAL MAINE POWER COMPANY

APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: Kittery, Maine

To the:

City

Town

County of: York, Maine

Central Maine Power hereby applies for permission to:

Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

Central Maine Power Company and

N/A

jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: 1 DION AVE

2. Road (State & CMP): SHAPLEIGH ROAD/ ROUTE 236

3. Direction: SOUTHERLY

4. Distance: 98' feet

5. Number of Poles: 1

Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.

Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

Public Notice of this application has been given by publishing the text of the same

Not Published

In: []

On: []

CENTRAL MAINE POWER COMPANY

CONSOLIDATED COMMUNICATIONS

By: Elaine Titherington

Date: 03/22/2018

By: Francis Lovells

Date: 3/27/18

**OFFICIAL BALLOT
TOWN MEETING ELECTION
KITTERY, MAINE
JUNE 12, 2018**

Article 2: Shall the town vote to authorize Town Council to transfer up to \$125,000 from unassigned funds (unencumbered surplus) and appropriate and expend up to \$125,000 when necessary into account #2022 Compensated Absences, to maintain a positive fund balance to pay for accrued vacation and /or sick leave to settle any unpaid benefits owed to retiring employees in FY'19?

Town Council Recommends - Vote: Yes 0 No 0

Explanation: The purpose of this article is to provide funds from the town's unassigned funds (unencumbered surplus) to pay for accrued benefits owed when a municipal employee retires or leaves. The reserve account balance is currently \$148,119. The unassigned fund balance (unencumbered surplus) is currently \$5,217,892.

Article 3: Shall the town vote to authorize Town Council to transfer up to \$25,000 from unassigned funds (unencumbered surplus) and appropriate and expend up to \$25,000 when necessary for the purpose of paying the town's cost on accepted insurance claims against the town?

Town Council Recommends - Vote: Yes 0 No 0

Explanation: The purpose of this article is to provide funds from the town's unassigned funds (unencumbered surplus) when and if necessary to pay the deductible and other associated costs on insurance claims that may be made in the fiscal year. The unassigned fund balance (unencumbered surplus) is currently \$5,217,892.

Article 4: Shall the town vote to authorize Town Council to transfer up to \$100,000 from unassigned funds (unencumbered surplus) and appropriate and expend up to \$100,000 when necessary for the purpose of providing the town's match to federal, state and non-profit grants?

Town Council Recommends - Vote: Yes 0 No 0

Explanation: The Town Council expects continued applications to be filed for grants in a variety of areas by different town departments to assist with the operations and capital purchases. These grants, if successful, often require a local match to be raised. The purpose of this article is to provide funds from the town's unassigned funds (unencumbered surplus) when and if necessary for the purpose of meeting grant match requirements. The unassigned fund balance (unencumbered surplus) is currently \$5,217,892.

Article 5: Shall the town vote to authorize Town Council to transfer up to \$40,000 from unassigned funds (unencumbered surplus) and appropriate and expend up to \$40,000 when necessary for the purpose of covering shortfalls in the FY'19 town departments' fuel accounts due to the unpredictable fuel pricing markets?

Town Council Recommends - Vote: Yes 0 No 0

Explanation: This account would provide departments, who have exhausted their allocated fuel budgets, access to emergency fuel funds. The Town Council favored keeping the FY'19 fuel and utility accounts as low as possible, with the concept of this article exposing surplus funds as a safety net in case of an unstable market for fuel. The unassigned fund balance (unencumbered surplus) is currently \$5,217,892.

Article 6: Shall the town vote to authorize Town Council to transfer up to \$40,000 from unassigned funds (unencumbered surplus) and appropriate and expend up to \$40,000 when necessary for the purpose of providing the town's General Assistance Program as required by town, state and federal laws in FY'19?

Town Council Recommends - Vote: Yes 0 No 0

Explanation: The General Assistance Program is budgeted from the town's operational budget each year. The program assists town citizens with welfare type services by following very strict state and federal guidelines for income eligibility within the General Assistance Ordinance. This article proposes to create a method, as in past years, for the Town Council to keep the General Assistance budget reasonable. If the General Assistance costs exceed the budget, this article would allow the Council to transfer an amount up to \$40,000 from surplus to cover the overage. The unassigned fund balance (unencumbered surplus) is currently \$5,217,892.

Article 7: Shall the Town vote to authorize Town Council to transfer an amount up to \$50,000 from the unassigned funds (unencumbered surplus) and appropriate and expend up to \$50,000 when necessary for the purpose of paying for emergency repairs and energy efficiency improvements to town-owned facilities that are not contemplated in the regular FY'19 operating budget?

Town Council Recommends - Vote: Yes 0 No 0

Explanation: Occasionally, repairs to town facilities are needed that have not been budgeted. In addition, energy efficiency projects are being identified to further save the town funds. This Article allows the Town Council the discretion to make emergency facility repairs and undertake energy efficiency projects through the use of the unassigned funds (unencumbered surplus). The unassigned fund balance (unencumbered surplus) is currently \$5,217,892.

Article 8: Shall the Town vote to authorize Town Council to transfer an amount not to exceed \$50,000 from the unassigned funds (unencumbered surplus) and to appropriate and expend said amount for a Municipal Property Tax Assistance program to credit property taxes owed for certain residents that meet the program requirements?

Town Council Recommends - Vote: Yes 0 No 0

Explanation:

The Town Council wishes to implement the Municipal Property Tax Assistance program allowed by 36 MRS §6232. The program allows taxpayers of over a certain age, income level, and other qualification requirements to receive a credit on their property taxes each year. The program is designed to assist seniors with their property tax obligations and make it easier for them to remain in their homes. The unassigned fund balance (unencumbered surplus) is currently \$5,217,892.

Article 9: Shall the Town vote to authorize Town Council to transfer an amount not to exceed \$450,000 from the unassigned funds (unencumbered surplus) and to appropriate and expend up to \$450,000 for the replacement of the Government Street Wharf?

Town Council Recommends - Vote: Yes 0 No 0

Explanation:

The Government Street Wharf was built circa 1955. In 2017 the infrastructure was found to be structurally deficient and in need of replacement. A weight restriction needed to be placed on the pier for safety purposes, reducing the usability as a working waterfront for fishermen and other commercial users. Recent storms have exacerbated the condition of the infrastructure. The town has applied for a Small Harbor Improvement Program (SHIP) grant to offset the costs, however the grant may not be considered and awarded in a sufficient timeframe to prevent further deterioration and restrictions on the pier. The unassigned fund balance is \$5,217,892.

Nicole Maurice

From: Mel Bates <eagle7eliot@gmail.com>
Sent: Tuesday, April 3, 2018 7:58 PM
To: Nicole Maurice; Kendra Amaral
Cc: Allen Carter; John Navish; Gary Sinden; George Dow; Paul A Debrodt; Mark Schremmer
Subject: Memorial Day Parade 2018us

Good evening Nicole:

Sorry about a new letter at this time, I presently do not have a computer.

So the past request made by our post will have a couple of changes, we would like the town of Kittery to OK the date of 26 May for parade not the 28th.

We also again would appreciate your councilors and town manager to attend, I had previously asked Kendra to speak which she had said yes to!

Our muster time will be 0830 with step off at 09:00 at the walker st (ambulance station) to the reviewing stand near Ace Hardware then to Orchard Grove Cemetery.

We will flag grave sites week of 20th of May. (likely the 24 or 25 th.

Nicole if you have any questions please call 207-686-3162 us

Look forward to seeing you....Mel Bates commander VFW pos 9394usus

Sent from my iPad

Memorandum

TO: TOWN COUNCIL
FROM: NICOLE MAURICE, TOWN CLERK
DATE: APRIL 9, 2018
RE: JUNE ELECTION

This memo is a recommendation and a request for the appointment of Joyce Tobey as warden and Sandra Lutts as Deputy Warden for the June 12th, 2018, State Referendum, Town Meeting and School Budget Validation Referendum Elections. I am requesting that the polls be open at 8:00 a.m. and close at 8:00 p.m. at the Kittery Community Center, 120 Rogers Road.

/nm





Kittery Firefighters Association
3 Gorges Road, Kittery, Maine 03904

3 April 2018

Dear Kittery Town Council,

As you may know, each year the Kittery Point Fire Association used to host two ham & bean suppers to benefit its community outreach programs. This past year the Kittery Point Fire Association and the Kittery Fire Association joined together to become the Kittery Firefighters Association. As a joint association, we would like to continue the tradition of hosting a ham & bean supper and are writing to request permission to hang an advertising banner across Rogers Road to help spread the word of our event specifically to the Kittery community.

The details of our banner are as follows:

Approximate size: 4' high by 18' wide

Construction: Heavy duty vinyl

What it says: Ham & Bean Supper, This Saturday 4-7PM, Lewis Square Fire Station

We are requesting to hang it from April 29th until May 6th, with all duties of putting it up and taking it down to be completed by the fire department.

We also request to place signs at the following locations: traffic circle (on median at Rt. 236 exit), the end of Haley Rd on Rt. 1, corner of Bridge St. and Rt. 1 bypass.

The details of our signs are as follows:

Approximate size: 4' high by 2' wide

Construction: Vinyl with wood frame

What it says: Ham & Bean Supper, Lewis Square Fire Station, May 5th

The Kittery Firefighters Association is insured, a copy of our insurance binder is available by request.

The proceeds from this event support a variety of firefighter and community support programs that would otherwise not be sustainable. Programs include:

- High School Scholarships
- Drunk Driving Prevention Education
- Gifts for Area Underserved Children
- Fire Safety Education
- Firefighter Dress Uniforms
- Firefighter Family Support Services
- And Much More

Please also do not hesitate to contact the Association President, Deputy Chief Craig Alfis, at the email or phone below for more information. Thank you in advance for your support.

Sincerely,

Craig Alfis and The Kittery Firefighters Association
Email KitteryFireC3@gmail.com
Phone 781-264-2610