

1 Present: John Perry, Member, Drew Fitch, Member, Ronald Ledgett, Member, Steve
2 Bellantone, Member, Karen Kalmar, Vice Chair, and Dutch Dunkelberger, Chair

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4 Absent: Russell White, Member

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6 Staff: Bart McDonough, Town Planner, Adam Causey, Director of Planning

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8 Advisory: Earle Wells, Conservation Commission joined at 7:46 PM.

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10 Chair Dunkelberger opened the Workshop.

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12 **Title 16 Land Use & Development Code Amendments – Recodification of Title 16**
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14 Chair Dunkelberger stated that the Board will review each section while addressing the
15 issues.

16 The Board proceeded to review each section.

17 The Board agreed to language changes in 16.1.

18 Corrections were made in 16.2, with discussion on the Port Authority ensuing.

19 Definitions were compared, and edits were made to 16.3.

20 Corrections were made and questions asked regarding 16.4.

21 Formatting issues noted for 16.5, and questions regarding culverts and essential
22 services addressed.

23 Mr. McDonough asked the Board a policy question regarding retaining walls.

24 Preliminary site plan review discussed briefly for section 16.6.

25 Minor site plan review, abutter notices, and the 5,000 square foot threshold discussed
26 for 16.7. Stormwater and MS4 ordinance changes mentioned briefly. Floodplain
27 management, underground aquifer and large development effects discussed.

28 Public visual access and view easements discussed for section 16.8. Waivers and
29 performance standards discussed.

30 Formatting issued noted for section 16.9.

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32 The Kittery Planning Board workshop of November 9, 2021 adjourned at 7:56 p.m.

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34 Submitted by Carrie Varao, Development Staff Clerk on May 24, 2022.

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36 Disclaimer: The following minutes constitute the author's understanding of the meeting.
37 Whilst every effort has been made to ensure the accuracy of the information, the
38 minutes are not intended as a verbatim transcript of comments at the meeting, but a
39 summary of the discussion and actions that took place. For complete details, please

40 refer to the video of the meeting on the Town of Kittery website at
41 <http://www.townhallstreams.com/locations/kittery-maine>.
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