



**KITTERY PORT AUTHORITY
TOWN HALL
200 ROGERS RD.
KITTERY, ME 03904**

Phone: 207-439-0452 ext 301
Email: kpa@kitteryme.org
<http://www.kitteryme.gov/>

Meeting Agenda
November 5, 2020
6:00 P.M.
Remote Meeting

The public may submit public comments for the Public Hearing and the Public Segment of the agenda via email, US Mail, or by dropping written comments in the Drop Box outside the Town Hall entrance. Emailed comments should be sent to TownComments@kitteryme.org.

The public may also participate in the meeting via Zoom webinar. **Register in advance** for the webinar at:

https://us02web.zoom.us/webinar/register/WN_E16vYLfsTmK_j-KqngXVlg

After registering, you will receive a confirmation email containing information about joining the webinar. Webinar participants will be able to submit questions and comments during a public hearing.

Comments received by noon on the day of the meeting will be read into the record by the KPA Chair.

1. Call to Order / Attendance
2. Pledge of Allegiance
3. Agenda Amendments and Adoption
4. Acceptance of Previous Minutes: October 1, 2020, postponed until December 3, 2020.
5. Harbormaster Report and Budget Report
6. All Items involving Town Officials or invited guests
 - a. The Kittery Port Authority moves to receive a financial analysis report from the Town Manager.
7. Public Hearing
 - a. The Kittery Port Authority moves to hold a Public Hearing on Rules and Regulations changes: Definitions- adding definition for Motorized Vessels and Non-Motorized Vessels; Appendix A: Section E. Boat Launch Ramp Fees - adding a Season Non-Motorized Fee for residents \$20 and non-residents \$75.

Due to the Declaration of a State of Emergency for the State of Maine and Town of Kittery, this meeting will be held remotely in accordance with LD 2167. The meeting will be broadcast on Channel 22, Facebook, and live broadcast from the Town's website.

8. Piers, Wharves & Floats
 - a. The Kittery Port Authority moves to approve an application from Everett Hall, 368 Main Street Eliot ME, for a 12 x 12 float on a mooring in the Back Channel.
9. Public Segment (Three Mins.)
10. Unfinished Business
 - a. 2021/2022 Rules & Regulations / Fees Planning
11. New Business
 - a. The Kittery Port Authority moves to hear an appeal of removal from the mooring waitlist from William Wansart.
12. Committee and Other Reports
 - a. Communications from the Chairperson
13. Board Member Issues or Comments
14. Executive Session
15. Adjournment

Due to the Declaration of a State of Emergency for the State of Maine and Town of Kittery, this meeting will be held remotely in accordance with LD 2167. The meeting will be broadcast on Channel 22, Facebook, and live broadcast from the Town's website.



TOWN OF KITTEERY
Office of the Town Manager
200 Rogers Road, Kittery, ME 03904
Telephone: 207-475-1329 Fax: 207-439-6806
kamaral@kitteryme.org

TO: Kittery Port Authority
FROM: Kendra Amaral, Town Manager
CC: John Brosnihan, Habormaster
DATE: November 5, 2020
RE: Multi-year financial analysis

This is to provide the Kittery Port Authority with an updated long-range financial analysis of revenue, operating expenses, and capital investments. This analysis was originally provided in 2017 and has been updated over time.

BOAT EXCISE TAX

Boat excise tax has had minimal fluctuation over the past eight years and has generally averaged \$27,567 per year. The anomalies include FY12, when excise tax hit a high of \$33,365 and FY20 when excise tax dipped to \$24,242. The FY20 revenue coming in \$3,000 below the average is likely due to the impacts of COVID-19.

REVENUE

Revenue was averaging at \$120,408 through FY18. In FY19 the KPA incorporated the harbor use fee into the overall mooring fee, and increased the mooring fee per foot. This resulted in approximately \$34,000 in additional mooring fees. The KPA has also instated an hourly fee for transient use of the pier for the 2019 season. Transient slip rentals, launch fees, and transient mooring fees also contributed to the increase in overall revenue in FY19.

In FY20 mooring fees were down over \$18,000 over the prior year. Transient moorings were also down significantly. Of note, the State of Maine was issuing conflicting information regarding quarantine requirements for out-of-state boaters through June, due to COVID-19. This likely contributed to the lower boat activity for the early part of the season.

EXPENSES

Personnel costs (wages and benefits) have driven the annual cost increases for the operating budget over the past eight years.

Benefit costs have increased 205% during the tracking period due in part to eligibility under state and federal law for health benefits, cost increases for health insurance, and variability in plan choices made by staff. To note, a change from a single person health plan to a family health plan can cause over \$10,000 in annual cost increases.

Salary costs have also increased due to a number of factors including frequent turnover in the position, market pressure on the wages, the part-time wages for the Assistant Harbormaster impacted by the State mandated minimum wage increases, and application of the Town's personnel ordinance to the position relative to parity with other department heads.

Non-personnel operating expenses have averaged \$33,420 since FY12. To note, the annual non-personnel operation costs have been below the average since FY17.

The expenses do not include costs associated with administration, finance, human resources, public works, and other support operations provided within the Town's "general fund" operation. These are captured in other departments' budgets and funded via taxes levied.

CAPITAL

Capital expenses vary broadly across each year, as should be expected with the management of long-life, capital assets. Capital expenses have included the Pepperrell Cove facility expansion, Government Street Pier reconstruction (funded by the undesignated reserve) and replacement of the HM boat and other equipment.

In FY19, the Town adopted a detailed, long-range capital program plan for the existing assets. The enhanced plan projects replacement costs for floats, piers, ramps and equipment through FY32. The plan calls for an annual allocation of funds to be between \$50,000 and \$75,000 each year to keep up with asset replacement needs.

The KPA recently issued its set of long-range goals. These goals include a multi-million-dollar dredge of portions of Pepperrell Cove (in FNP) and the mouth of Chauncy Creek (not FNP), a re-grid of the Back Channel, and increasing the public access to the water via additional launch spaces. These projects will be incorporated into the planning effort for future capital improvement plans.

Harbor & Waterways
 Kittery Port Authority
 10/20/2020

	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Tax Revenue									
Boat Excise	33,365	28,663	26,460	26,466	26,815	26,136	26,555	29,399	24,242
KPA Fees									
Dinghy Fees	-	-	7,155	8,145	7,830	11,355	11,735	10,600	10,157
Transient Slip Rental	-	-	-	95	2,466	3,165	770	4,900	4,022
KPA Application Fees	-	-	-	510	1,750	990	700	400	1,505
Mooring and Other Fees	84,801	94,815	85,247	87,279	85,692	82,479	81,042	116,002	97,672
Launch Fees	7,780	8,163	12,515	10,399	15,525	15,558	14,026	16,306	18,749
Transient Mooring	3,150	2,496	905	6,153	7,120	5,955	4,570	6,830	1,505
Wait List Fees	-	-	1,048	1,390	1,409	1,455	1,566	1,128	811
Harbor & Water Use Fees	-	-	11,130	11,868	14,211	11,714	10,812	9,929	4,941
Pier Usage Fees	-	-	-	-	-	680	2,440	3,000	2,950
Mooring Late Fees	-	-	-	-	-	-	1,475	600	400
Subtotal Fees	95,731	105,474	118,000	125,839	136,003	132,671	129,135	169,694	142,711
KPA Operating									
Salary & Wages	49,572	52,476	65,366	65,463	66,760	62,049	56,573	69,432	75,469
Benefits	12,742	9,608	10,126	17,869	22,546	23,976	24,821	34,474	38,907
Expenses	32,963	46,799	35,990	32,010	27,903	31,996	30,799	31,471	30,847
Subtotal Operating	95,277	108,883	111,482	115,342	117,209	118,021	112,192	135,377	145,223
NET FEES ONLY	454	(3,409)	6,518	10,497	18,794	14,649	16,943	34,318	(2,512)
NET BOAT EXCISE & FEES	33,819	25,254	32,978	36,963	45,609	40,785	43,498	63,717	21,730
Capital									
Town Pier Construction	442,276	17,554	-	-	-	-	-	-	-
Boat Reserve	-	3,200	23,707	-	6,250	23,000	-	-	5,861
Float & Ramp Reserve	-	-	-	-	800	12,875	-	-	-
Pepperrell Cove Paving/Utilities	-	3,867	35,814	8,845	-	-	-	-	53,866
Equipment Reserve	-	-	-	-	9,760	-	22,295	-	16,045
Pepperrell Cove Railings & Lights	-	-	-	-	-	66,400	-	-	-
Government Street Pier	-	-	-	-	-	1,614	16,895	482,290	9,843
TOTAL CAPITAL	442,276	24,621	59,521	8,845	16,810	103,889	39,190	482,290	85,615
CUMULATIVE NET	(408,457)	(407,823)	(434,367)	(406,249)	(377,450)	(440,553)	(436,245)	(854,819)	(918,703)

Notes:

1. This is generated for analysis purposes only.
2. Health benefits plan changed in FY19.
3. Mooring fee change occurred in FY19.
4. Capital shown in year expended not funded.
5. Some revenue lines may be mis-categorized. i.e. Harbor Use in FY19 and FY20 are more likely Transient Slip revenue

APPENDIX A, PORT AND HARBOR FEE SCHEDULE

Object: Change "Daily Launch Fee" to be more consistent.

Questions:

1. Under "E. Boat Launch Ramp Fees", why are we giving a discount to age "65 and over" for a "Season Launch Fee" and not for a "Daily Launch Fee"?
2. Why are we charging residents and non-residents the same price for a Non- Motorized daily launch fee, and charging different prices for a Resident and a non-resident Motorized fee?

Solution:

Change "2. Daily Launch Fee" (3 options) as follows:

OPTION 1 (disregard age, active military, and non-motorized discount)

Resident	\$8.
Non-Resident	\$16.

OPTION 2 (same as OPTION 1 only add age and active military discount)

	Under 65	Over 65 or Active Military
Resident	\$8.	\$5.
Non-Resident	\$16.	\$20.

OPTION 3 (same as OPTION 2 only add non-motorized discount)

	NON MOTORIZED	MOTORIZED
Resident (under 65)	\$7.	\$14.
Non-Resident (under 65)	\$13.	\$26.
Resident Elder (65 and over or Active Duty Military)	\$5.	\$10.
Non Resident Elder (65 and over or Active Duty Military)	\$10.	\$20.

TOWN OF KITTERY
KITTERY PORT AUTHORITY

Map: _____
Lot: _____
Date Submitted: _____

Application for
PIERS, WHARFS, FLOATS AND OTHER MARINE-RELATED STRUCTURES

Contact: kpa@kitteryme.org

Website: kitteryme.gov

NOTE: Ten (10) sets of plans, applications, maps and other necessary information are required at submittal.

The following application is submitted for the construction, modification, reconstruction of a:

FLOAT FOR MY MOORING

1. This project is an in-kind repair/replacement, which will not expand, move, or modify the style of the existing structure:

Yes, it is in-kind repair

No, there will be modifications

2. Property Owner(s): EVERETT HALL

3. Property Address: 968 MAIN ST ELIOT, ME 03903

4. Telephone Number: 207-439-9643
(REQUIRED)

Email: NONE
(REQUIRED)

5. Property Size (Acres/SF): _____

Zoning District(s): _____

6. The shore frontage of this property is ^{not} APPLICABLE feet, measured at the high water line in a straight line, stake to stake.

7. This is my first Kittery Port Authority application for this ^{FLOAT} property: Yes No
If No, please explain:

8. LEGAL INTEREST: The applicant demonstrates a legal interest in the property by including a copy of the following: Deed, Purchase and Sale Agreement

9. CONSTRUCTION PLAN: Provide a description of the property showing all proposed construction showing the lot lines and exact positions of the proposed structure with dimensions and elevations from readily identifiable reference points.

Applicant Signature: Everett Hall Date: 9-28-20

Property Owner Signature: _____ Date: _____

Agent Name: _____ Agent Firm: _____

Agent Phone: _____ Agent Email: _____
(REQUIRED) (REQUIRED)

APPLICATION FEE (\$125). Include a check payable to the Town of Kittery. Additional fees may be charged for direct costs (i.e. legal notices, engineering review, etc.) necessary to complete the review of the application per Town Code, Title 3, Chapter 3.3

Fee Paid, Amount: \$125.00 Date: 10/22/20 CR3

INSTRUCTIONS FOR FILLING OUT PORT AUTHORITY APPLICATION

- a. Attach Town Tax Map of Lot.
 - b. Attach Plan of lot with location and dimensions of the proposed structures or alterations to existing structures.
 - c. Attach list of abutters within 150 ft. (include those over water) of applicant's shorefront property line.
 - d. Attach proof of legal interest in property.
 - e. Attach a drawing of the proposed structure showing the top, side and end views with all principal dimensions. Side view showing elevation of top of deck above mean low water:
- A. Identify a fixed reference point on shore from which all seaward measurements are to be made.
 - B. Piers are not to exceed 100 feet beyond the normal high water mark nor extend below the mean low water mark, whichever is shorter. Pier, ramp and floats may not extend more than 150 feet beyond high watermark.
 - C. The maximum height of pier deck surface may not exceed 6 feet above the normal high water mark, and the handrails shall not exceed a height above the deck surface of 42" without the specific approval of the KPA.
 - D. The Port Authority may grant a waiver from the specifications of these regulations provided that, due to special circumstances of the specific application, the granting of a waiver will not adversely impair the public health, safety and general welfare, use of public waters, navigation or harm the environment. All such waivers must be supported by sufficient findings of fact.

Submittals must be received a minimum of 21 days prior to a scheduled Port Authority meeting.

Port Authority Procedure (Sequence of Events):

1. The Port Authority meets the first Thursday of every month. The Chairperson prepares the agenda seven days prior to the meeting.
2. The Port Authority Chairperson reviews the application for completeness and, if complete, places the application on the KPA agenda for discussion at the next meeting.
3. The Port Authority reviews the application. Once accepted, a site walk may be scheduled, and a public hearing set for the following meeting.
4. The Port Authority issues a notice of decision following review at the public hearing.
5. Once the Port Authority approval is granted, an applicant must apply for a building permit with the Code Enforcement Officer. No building permit will be issued until all approvals and permits are received, and application related fees are paid in full.

Other Permits required by State and Federal Agencies (not inclusive):

Maine Department of Environmental Protection
312 Canco Road
Portland, ME 04103
(207) 822-6300

US Army Corps of Engineers
Maine Project Office
675 Western Avenue, #3
Manchester, ME 04351
(207) 623-8367

Department of Conservation (for structures below mean low water mark)
Bureau of Parks and Lands
State House Station #22
Augusta, ME 04333

Planning Board review *may* be required if there is upland development (Title 16.11 Marine Related Development). All Port Authority applications are reviewed by planning and code enforcement staff for Title 16 applicability at the time of application submittal and prior to review by the Port Authority.



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
NEW ENGLAND DISTRICT, CORPS OF ENGINEERS
696 VIRGINIA ROAD
CONCORD, MASSACHUSETTS 01742-2751

MAINE GENERAL PERMIT (GP)
AUTHORIZATION LETTER AND SCREENING SUMMARY

EVERETT F. HALL
368 MAIN STREET
ELIOT, MAINE 03903

CORPS PERMIT # NAE-2020-02388
CORPS GP ID# 20-504
STATE ID# exempt

DESCRIPTION OF WORK:

Install and maintain a 12-ft. wide x 12-ft. long float moored below the mean high water line of the Piscataqua River off Seavey Island at Kittery, Maine. The float will be anchored to the substrate by a pre-existing 2,000 lb. cement block. This work is shown on the attached plans entitled "Site Location Map" in one sheet undated, and "Everett Hall Float" in one sheet dated "Sep 17, 2020".

See GENERAL and SPECIAL CONDITIONS attached.

LAT/LONG COORDINATES: 43.082617° N -70.725817° W USGS QUAD: KITTERY, ME

I. CORPS DETERMINATION:

Based on our review of the information you provided, we have determined that your project will have only minimal individual and cumulative impacts on waters and wetlands of the United States. **Your work is therefore authorized by the U.S. Army Corps of Engineers under the enclosed Federal Permit, the Maine General Permit (GP).** Accordingly, we do not plan to take any further action on this project.

You must perform the activity authorized herein in compliance with all the terms and conditions of the GP [including any attached Additional Conditions and any conditions placed on the State 401 Water Quality Certification including any required mitigation]. Please review the enclosed GP carefully, including the GP conditions beginning on page 5, to familiarize yourself with its contents. You are responsible for complying with all of the GP requirements; therefore you should be certain that whoever does the work fully understands all of the conditions. You may wish to discuss the conditions of this authorization with your contractor to ensure the contractor can accomplish the work in a manner that conforms to all requirements.

If you change the plans or construction methods for work within our jurisdiction, please contact us immediately to discuss modification of this authorization. This office must approve any changes before you undertake them.

Condition 38 of the GP (page 16) provides one year for completion of work that has commenced or is under contract to commence prior to the expiration of the GP on October 13, 2020. You will need to apply for reauthorization for any work within Corps jurisdiction that is not completed by October 13, 2021.

This authorization presumes the work shown on your plans noted above is in waters of the U.S. Should you desire to appeal our jurisdiction, please submit a request for an approved jurisdictional determination in writing to the undersigned.

No work may be started unless and until all other required local, State and Federal licenses and permits have been obtained. **This includes but is not limited to a Flood Hazard Development Permit issued by the town if necessary.**

II. STATE ACTIONS: PENDING [], ISSUED [], DENIED [] DATE _____

APPLICATION TYPE: PBR: _____, TIER 1: _____, TIER 2: _____, TIER 3: _____, LURC: _____, DMR LEASE: _____, NA: _____

III. FEDERAL ACTIONS:

JOINT PROCESSING MEETING: 17SEP2020 LEVEL OF REVIEW: CATEGORY 1: _____ CATEGORY 2: X

AUTHORITY (Based on a review of plans and/or State/Federal applications): SEC 10 X, 404 _____, 10/404 _____, 103 _____

EXCLUSIONS: The exclusionary criteria identified in the general permit do not apply to this project.

FEDERAL RESOURCE AGENCY OBJECTIONS: EPA_NO _____, USF&WS_NO _____, NMFS_NO _____

If you have any questions on this matter, please contact my staff at 978-318-8676 at our Augusta, Maine Project Office. In order for us to better serve you, we would appreciate your completing our Customer Service Survey located at http://corpsmapu.usace.army.mil/cm_apex/ff?p=136:4:0

GREENAN.COLIN.M.1 Digitally signed by
GREENAN.COLIN.M.1546383926
546383926 Date: 2020.09.18 14:50:55 -04'00'

COLIN M. GREENAN
PROJECT MANAGER
MAINE PROJECT OFFICE

CLEMENT.JAY.LAN Digitally signed by
CLEMENT.JAY.LANGDON.1006350
GDON.1006350980 980
Date: 2020.09.18 18:01:10 -04'00' 18SEP2020
FRANK J. DEL GIUDICE DATE
CHIEF, PERMITS & ENFORCEMENT BRANCH
REGULATORY DIVISION



**US Army Corps
of Engineers** 
New England District

**PLEASE NOTE THE FOLLOWING GENERAL CONDITIONS FOR
DEPARTMENT OF THE ARMY
GENERAL PERMIT
NO. NAE-2020-02388**

GENERAL CONDITIONS

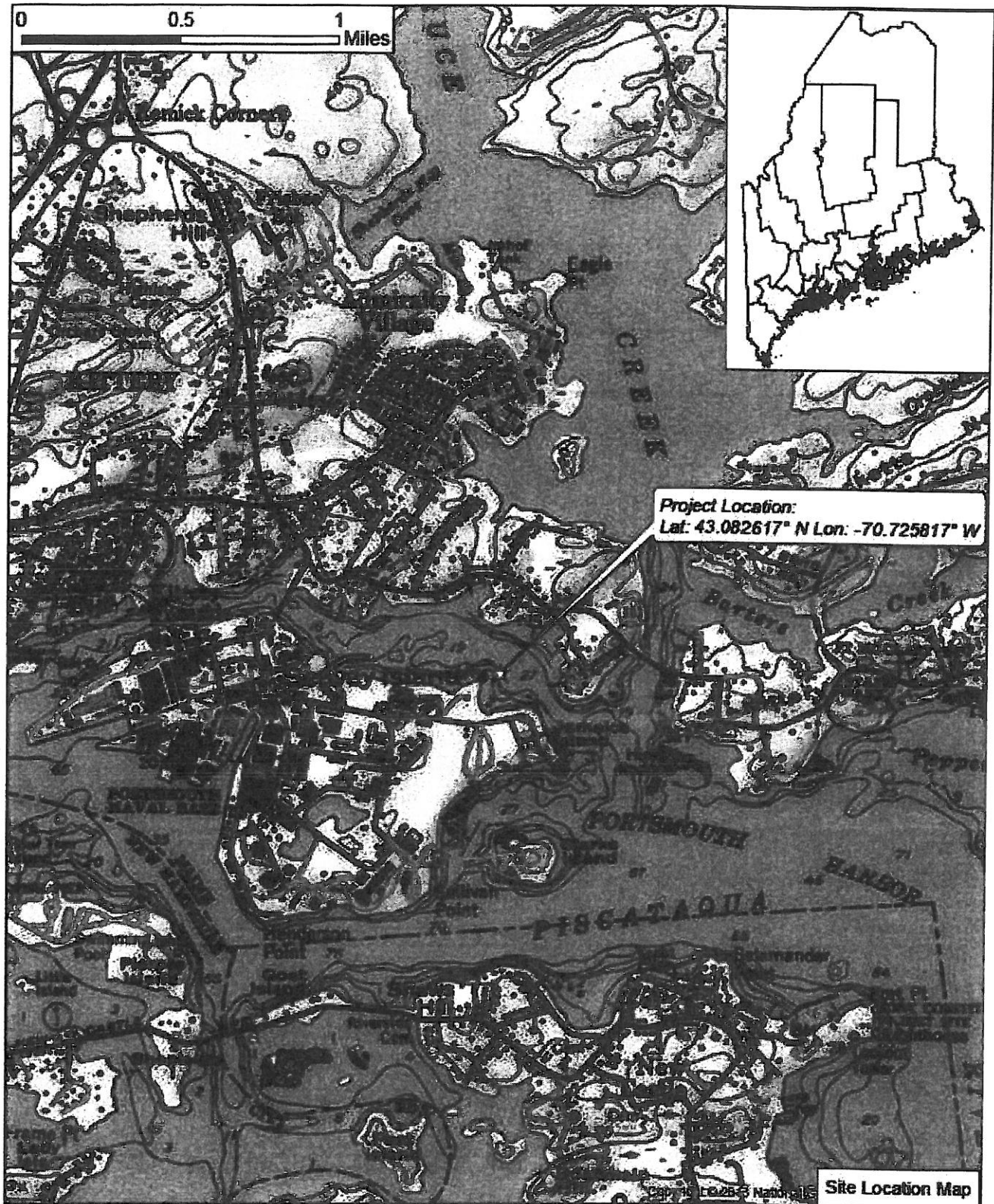
10. Navigation: c. The permittee understands and agrees that if future U.S. operations require the removal, relocation, or other alteration of the structure or work herein authorized, or if, in the opinion of the Secretary of the Army or his authorized representative, said structure or work shall cause unreasonable obstruction to the free navigation of the navigable waters, the permittee will be required, upon due notice from the Corps, to remove, relocate, or alter the structural work or obstructions caused thereby, without expense to the U.S. No claim shall be made against the U.S. on account of any such removal or alteration.

26. Permit on Site: The permittee shall ensure that a copy of this GP and any accompanying authorization letter with attached plans are at the site of the work authorized by this GP whenever work is being performed and that all construction personnel performing work which may affect waters of the U.S. are aware of its terms and conditions. The entire permit authorization shall be made a part of any and all contracts and subcontracts for work that affects areas of Corps jurisdiction at the site of the work authorized by this GP. This shall be achieved by including the entire permit authorization in the specifications for work. The term "entire permit authorization" means this entire GP and the authorization letter (including its drawings, plans, appendices and other attachments) and also includes permit modifications. If the authorization letter is issued after the construction specifications, but before receipt of bids or quotes, the entire permit authorization shall be included as an addendum to the specifications. If the authorization letter is issued after receipt of bids or quotes, the entire permit authorization shall be included in the contract or subcontract. Although the permittee may assign various aspects of the work to different contractors or subcontractors, all contractors and subcontractors shall be obligated by contract to comply with all environmental protection provisions contained within the entire GP authorization, and no contract or subcontract shall require or allow unauthorized work in areas of Corps jurisdiction.

28. Inspections: The permittee shall allow the Corps to inspect the authorized activity at any time deemed necessary to ensure that it is being or has been accomplished in accordance with the terms and conditions of this GP and any written verification. To facilitate these inspections, the permittee shall complete and return to the Corps the following forms: a) Work-Start Notification Form and b) Compliance Certification Form, when either is provided with the authorization letter. **These forms are attached after the plans.**

SPECIAL CONDITIONS

1. Seasonal coastal structures such as ramps and floats that are removed from the waterway for a portion of the year shall be stored in an upland location above the high tide line and not on tidal marsh or in wetlands.

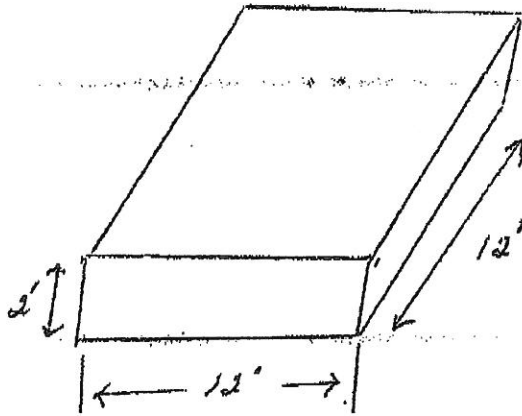


Everett Hall
 Float off Seavey Island at Kittery, ME
 USGS 7.5 QUAD: Kittery

CORPS FILE NO. NAE-2020-02388

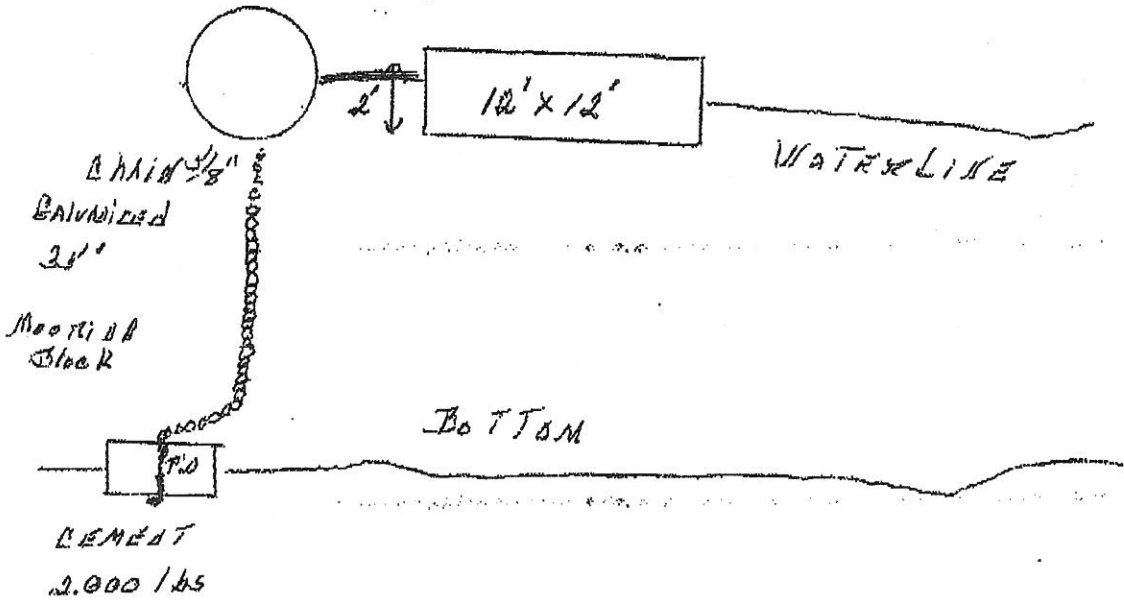
STYROFOAM-PLASTIC AT MOORING #655 (PROPOSED)

-1-10AT-



SIDE VIEW

MOORING BALL



NOTE: NEW CHAIN INSTALLED 2019.

NEW CEMENT-BLOCK IN 2020

INSTALLED BY TETTERDAL COVE MARINE (KITTERY, ME)

Everett Hall Float

NAE-2020-02388

Sep 17, 2020



**US Army Corps
of Engineers** ®
New England District

(Minimum Notice: Permittee must sign and return notification within one month of the completion of work.)

COMPLIANCE CERTIFICATION FORM

Corps of Engineers Permit No: NAE-2020-02388

Name of Permittee: Everett Hall

Permit Issuance Date: September 18, 2020

Please sign this certification and return it to the following address upon completion of the activity and any mitigation required by the permit. You must submit this after the mitigation is complete, but not the mitigation monitoring, which requires separate submittals.

 * MAIL TO: U.S. Army Corps of Engineers, New England District *
 * Policy & Technical Support Branch *
 * Regulatory Division *
 * 696 Virginia Road *
 * Concord, Massachusetts 01742-2751 *

Please note that your permitted activity is subject to a compliance inspection by an U.S. Army Corps of Engineers representative. If you fail to comply with this permit you are subject to permit suspension, modification, or revocation.

I hereby certify that the work authorized by the above referenced permit was completed in accordance with the terms and conditions of the above referenced permit, and any required mitigation was completed in accordance with the permit conditions.

Signature of Permittee

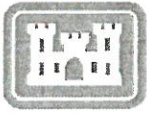
Date

Printed Name

Date of Work Completion

() _____
Telephone Number

() _____
Telephone Number



**US Army Corps
of Engineers** ®
New England District

**GENERAL PERMIT
WORK-START NOTIFICATION FORM**
(Minimum Notice: Two weeks before work begins)

MAIL TO: Colin M. Greenan
U.S. Army Corps of Engineers, New England District
Maine Project Office
442 Civic Center Drive, Suite 350
Augusta, Maine 04330

A Corps of Engineers Permit (NAE-2020-02388) was issued to Everett Hall. The permit authorized the permittee to install and maintain a 12-ft. wide x 12-ft. long float moored below the mean high water line of the Piscataqua River off Seavey Island at Kittery, Maine. The float will be anchored to the substrate by a pre-existing 2,000 lb. cement block.

The people (e.g., contractor) listed below will do the work, and they understand the permit's conditions and limitations.

PLEASE PRINT OR TYPE

Name of Person/Firm: _____

Business Address: _____

Telephone: () _____ () _____

Proposed Work Dates: Start: _____

Finish: _____

PERMITTEE'S SIGNATURE: _____ DATE: _____

PRINTED NAME: _____ TITLE: _____

FOR USE BY THE CORPS OF ENGINEERS

PM: GREENAN Submittals Required: No

Inspection Recommendation: routine Maine General Permit compliance

Begin forwarded message:

From: Harbor Master <kpa@kitteryme.org>
Subject: Re: waitlist cancelled??
Date: October 14, 2020 at 6:12:08 PM EDT
To: Kelly Philbrook <nowakekp@aol.com>

Yes, he's been on time as far back as I can look.

John Brosnihan
Harbormaster
Town of Kittery
Ph. 207-451-0829
or
Ph. 207-332-2656

On Oct 14, 2020, at 6:02 PM, K Ph <nowakekp@aol.com> wrote:

Oh boy,
I guess we can add it to the November agenda as an appeal. Has he always paid on time in the past?
K

Sent from my iPhone

On Oct 14, 2020, at 5:14 PM, Harbor Master <kpa@kitteryme.org> wrote:

Nothing in rules dealing with this? Thoughts?

John Brosnihan
Harbormaster
Town of Kittery
Ph. 207-451-0829
or
Ph. 207-332-2656

Begin forwarded message:

From: "Wansart, William" <Bill.Wansart@unh.edu>
Date: October 14, 2020 at 2:03:21 PM EDT
To: Harbor Master <kpa@kitteryme.org>
Subject: Re: waitlist cancelled??

Ok, thanks for asking. Let me know what they say. I'd hate to lose my spot.

Sent from my iPhone

On Oct 14, 2020, at 1:23 PM, Harbor Master <kpa@kitteryme.org> wrote:

Caution - External Email

I don't know. The town extended the renewal time until from April 15th to July 15th due to covid I have to ask the port authority what to do with it.

John Brosnihan
Harbormaster
Town of Kittery
Ph. 207-451-0829
or
Ph. 207-332-2656

On Oct 14, 2020, at 1:11 PM, Wansart, William <Bill.Wansart@unh.edu> wrote:

I thought I did online when I was in Florida in the winter. If you have no record of it can do it again now?

Sent from my iPhone

On Oct 14, 2020, at 12:39 PM, Harbor Master <kpa@kitteryme.org> wrote:

Caution - External Email

I did not see a payment for the renewal this year. Did you make a payment and if so, when and how?

John Brosnihan
Harbormaster
Town of Kittery
Ph. 207-451-0829
or
Ph. 207-332-2656

On Oct 14, 2020, at 9:37 AM, Wansart, William <Bill.Wansart@unh.edu> wrote:

Woah, why was my waitlist cancelled. I was 16 on the list for William Wansart boat New Wave. Please let me know how to rectify this ASAP. Thank you.

Bill

Sent from my iPad

On Oct 14, 2020, at 8:54 AM, "alerts@onlinemooring.com" <alerts@onlinemooring.com> wrote:

Caution - External Email

This is an auto-generated message from Online Mooring to let you know that an action has been taken on one of your applications.

Applicant: Wansart, William

Provider: Town of Kittery, Maine

Ref #	Application Type	Action	Action Date	Effective Date	Expiration Date	Fees	Access Link
IEEFLMHU	Mooring Permit	Canceled by Provider	10/14/2020			0.00	View