



Our vision is a healthy, vibrant community for all ages and interests.

Our mission is to provide multi-generational programs and services that contribute to personal wellbeing and the quality of community life.

Kittery Community Center Board of Directors
Regular Meeting ▪ June 16, 2021 ▪ 6:00pm ▪ Function Room KCC
 Masks Encouraged at the KCC as of June 14

Proposed motions are offered for convenience and accuracy. They do not necessarily reflect the opinion of the Chair or members and can be used, ignored, or amended as needed.

I. Call to Order & Welcome

II. Public Comment & Board Presentations

- A. Discussion by members of the public (chair will impose a 3-minute limit per person)
- B. Response to public comment (as needed)
- C. Presentations (as needed)
 - 1. Kittery Climate Adaptation Committee (CAC) – Discussion about ongoing CAC displays at the KCC

III. Modified Consent Agenda

- A. April 21, 2021 Meeting Notes
- B. Reports & Committee Updates
 - 1. KCC Director’s Report/Updates - June
 - 2. VAC Meeting Notes/Updates
 - 3. KAFC Meeting Notes/Updates
- C. **Proposed Motion:** “Move that the board accept the consent agenda.”

IV. Chair’s Update

V. Discussion/Action Agenda

- A. Update on Assistant Director Position
- B. KCC Rental Fees
 - 1. Discussion about increasing/maintaining rental rates (see current rates attached)
- C. Upcoming Meetings:

KCC Board	August 18 at 6:00pm	KCC
VAC	July 6 at 8:15am ??	KCC
KAFC	September 13, 2021 at 6:15pm	KCC

VI. Board member announcements/comments

VII. Adjourn



Our vision is a healthy, vibrant community for all ages and interests.

Our mission is to provide multi-generational programs and services that contribute to personal wellbeing and the quality of community life.

**Kittery Community Center Board of Directors
Draft Meeting Minutes • April 21, 2021 • 6:00pm • By Zoom**

In Attendance: Steve Workman, Bob Guay, Mike Downs, Gerri Luke, Rose Eppard, Jeff Pelletier, Maribeth Girard, Jeremy Paul, Brian Kilroy; **Absent:** Kendra Amaral

I. Call to Order & Welcome: 6:01 pm

II. Public Comment & Board Presentations - none

III. Modified Consent Agenda

A. March 17, 2021 Meeting Notes-Approved with no amendments

B. Reports & Committee Updates

- KCC Director's Report/Updates – April (see attached). In addition, Jeremy noted:
- On average, we will be servicing 16 students at KCC while another 16 are taken to a farm.
- Three KCC staff will structure activities and time for homework for those students remaining at KCC. To accommodate these students, we may be moving rooms currently assigned to other programs. We have requested help from White Pines and The Stem Program. On Fridays, all student groups will be going to Rogers Park.
- We are expecting three groups of about 30 each for Summer Camps.
- Summer Entertainment Program: Booking entertainment Tuesday-Fridays; working with the Portsmouth Naval Shipyard during 6 weeks of the summer; movies will be offered on Wednesdays; Drika and The Dance Hall will offer programs on Thursdays.
- Seacoast Community Fridge: This is volunteer driven with local restaurants volunteering to build a facility by the Bike Rack out back. Community members have done their homework and determined that one central location works well. Our cameras will help monitoring as access will be 24/7.
- Seacoast Rep has requested to return with programs running June to mid-August.

C. VAC Meeting Notes/Update – April (see attached) In addition, Rose reported:

- The committee has lost 3 members and is looking for new members. They are seeking an educated to serve. Most are reluctant since the meetings are held at 8:15 am. It would be mean moving meetings to the evening. Brian suggested contacting the Art Education Association of Maine for possible references.
- VAC is still working on the Walking Track project. They have estimated each display could run to \$150 with approximately 6 pieces being displayed. Sponsors were mentioned as a way to cover costs. The project is loosely connected to the 375th Celebration but the Town has not set aside a fund for the 375th.
- While the KCC will work with VAC, its budget is tightly controlled and leaves little room for unexpected expenses. It was suggested that an endowment be established for VAC. The BOD spoke of a donation button placed on the KCC website. Rose questioned whether VAC, not a 501C-3, could receive donations. Steve suggested that The Supporting the Arts group, which is a 501C-3, may be the vehicle for such donations. Donations could then be easily tracked. Steve will check with Kendra.
- It remains unclear as to the Gallery being needed for the 375th Celebration. Jeremy reported that the Celebration Committee has not met since the start of April. VAC is willing to do an exhibit in conjunction with the 375th.
- Rose requested Climate Action Committee contact to help clarify the needs for hanging posters. Jeremy reported that he had met with Cameron White. It was decided to create 3-4 posters on smart foam and hang them on easels at the entryway.
- VAC will be holding its May meeting in person.

D. KAFC Meeting Notes/Updates – March (see attached) In addition, Mike reported:

- A committee to review and update the Field Reservation Policy is being formed. The committee would like a representative from the town. Jeremy volunteered to serve on it. This committee will be tabled until after the Spring. Steve will take the lead on drafting the document to be consistent with other policy documents.
- A lot of people are interested in getting out and being active. Participation has been high.
- The Ice Rink was well received. We expect to put it back up next year right after Halloween.
- KAFC will next meet on June 7.

E. Proposed Motion: Mike moved that the board accept the consent agenda. Gerri seconded the motion. The motion was unanimously accepted (8 votes). The Consent Agenda was adopted.

IV. Chair's Update

- Todd was grateful for the thank-you card sent from the BOD.
- Steve reported that he would be attending a May 5th meeting regarding the school system taking over the Pre-School.

V. Discussion/Action Agenda

A. Complete review of 2021 Programming Survey Results

- As previously, Steve broke out responses and condensed them under broad categories: Sports, Special Events, Fitness/Health/Well Being, Types of Activities.
- Sports in general for adults and youth were mentioned often. The types of sports ranged broadly: volleyball, dodgeball, basketball, pickleball, soccer, lacrosse, softball, etc. Some already exist; others may be considered. Both indoor and outdoor activities were desired. Respondents wanted to see classes, clinics as well as tournaments.
- Fitness for all ages mentioned often, most especially Yoga for adults. Gymnastics, Tai Chi, and Pilates. Virtual exercise classes have worked during COVID and may be something to consider in the future.
- When discussing classes, Mike suggested we needed more evening offerings. Often the problem is conflicting schedules for teachers. Dance classes most often run weekday mornings.
- Health/Wellbeing: The Farmers Market is very well received. Other suggestions included Meditation/Mindfulness, Cooking/Nutrition for all ages, Job Fairs for teens. Other health related services were requested such as Lunch and Learn and CPR.
- Programs/Activities: Trips to sports events, museums; Family Programs during non-work hours to accommodate the entire family. A variety of groups to focus on were suggested: seniors, teens, gender specific activities. There was a desire for summer and winter programs to be offered at varying time periods from full camps to half-day programs.
- Special Events: These entailed often one-off events, out of the ordinary offerings, maybe offered only once a year. Examples were Pet/Animal, Children's activities, Family events. Also mentioned were Food Drives, Clothing Drives, Community Yard Sales, Holiday events, Scavenger Hunts, Antique Appraisal days, Science Fairs.
- Facilities/Operating Policies: Steve thought this topic needed to be less program focused rather Indoor vs Outdoor.
- Suggestions included lights for outdoors and continuing of ice rink, building an outdoor amphitheater behind the building, and outside track.
- Inside Facility: Expansion of Fitness Center/Walking Track, Teen Game Lounge, Senior Center, Swimming Pool, Free open time for teens in the gym.
- Administrative comments included a suggestion that the dance studio be free for members to reserve, a technology room, and more open hours during holidays/school breaks. Issues include staff that may be willing to work and the difficulty of covering all the hours required, especially with a unionized staff and budget constraints. Jeremy reported that that the center is usually open during school vacation weeks and has extended its hours to accommodate working members. Should the center be open during federal holidays, the staff would be paid overtime.

B. Discussion & Next Steps

1. Steve said he would send to the Board as well as to the Town Council his summary of this survey. Kendra could include it with a packet to the council in that our chosen directions have clear implications for budget.
2. As we continue to reflect on findings, it was suggested that VAC and KAFC can benefit from the information garnered from the survey.
3. It was also decided that we should survey students with a more kid friendly survey. Mike suggested using Survey Monkey and utilizing advisors to facilitate. Rose also suggested that since currently we are all so COVID focused, it would be best to wait until fall. A discussion then ensued about using Focus Groups with students and compiling the results from each group.

4. The next meeting will tentatively be planned to be in-person. Masks would be worn, and seating be six feet apart. Steve will confirm prior to the meeting.

C. Upcoming Meetings:

KCC Board	May 19, 2021 at 6:00pm	Zoom
VAC	May 4, 2021 at 8:15am	In-person
KAFC	June 7, 2021 at 6:15pm	Zoom

VI. Board member announcements/comments: none

VII. Meeting Adjourned

Due to the Declaration of a State of Emergency for the State of Maine and Town of Kittery, this meeting will be held remotely in accordance with LD 2167.

The public may view the meeting via Zoom webinar. Register in advance for the webinar at:

https://us02web.zoom.us/webinar/register/WN_g8kOCrRyS-OvEyqnSuAgAQ



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www.kitterycommunitycenter.org

Director
Recreation Supervisor

Jeremy Paul
Valerie Lachapelle

Director's Report for KCC Board of Directors--June 16, 2021

Happy Summer!

Gap Care/School Support Program

It's a wrap! We successfully navigated the 2021-2022 school year. The road from September through June was filled with twists and turns and tons of adapting to updated guidance. A huge thank you goes out to all of the staff members who contributed during the year. Faced with a lot of uncertainty in September, we have managed to get through to the end. Through their commitment and the systems that were put in place, it's nice to say that we did not have an outbreak here at the KCC. The success of the afterschool program was directly tied to their determination, patience, flexibility and willingness to help our community get through this.

Activity/Program Guide

Our Summer Programming Guide hit mailboxes last week. We've received a lot of positive feedback and our classes are filling up quickly. We are looking forward to another exciting line up of entertainment on the front field.

Summer Camps

Summer camps begin on Monday, June 21st. We are holding our staff training this week. We are fortunate to have a number of staff from the gap care program staying on board this summer. We have over 100 individual children signed up to attend over the course of the summer. Included are the calendars for each group. We're excited to have as close to a normal summer as we can with field trips.

Summer Entertainment

As mentioned above, we have a jam-packed schedule of events on the front field this summer. In addition to the attached flyers on the concert series, movie night, and comedy series, the Dance Hall is hosting concerts on Thursday nights.

Fall/Winter Programming


With summer about to start, our focus will soon shift to plans for the fall and winter. It's exciting to think of programming a more normal slate of events and activities.

STAR 2022

We are working on the scheduling of the STAR for 2022. We have requested and received preferred dates from a number of users and will begin to put that schedule together shortly.

Celebration Committee



























Things are starting to ramp up for Kittery's 375th Celebration. The committee recently announced the winner of the logo contest, Nancy Silverman (see logo in bottom corner). The committee is currently working on a kick-off event in October of 2021. Once details are finalized, we'll provide more specific information. If there is someone from the BOD that would like to join the committee, please let me know.

Best,

Jeremy Paul, Director



2021 Schedule K-1st Grade



























Monday	Tuesday	Wednesday	Thursday	Friday
Camp Day		Full Day Trip	Field trip	Theme Day
June 21 Camp Fun & Games 	June 22 Water Fun Day 	June 23 Ft. Foster 	June 24 Musical Chairs	June 25 Mission Impossible
June 28 Parachute Games 	June 29 Rogers Park	June 30 New Castle Common	July 1 Slip N Slide	July 2 Outer Space 
July 5 NO CAMP	July 6 Water Fun Day 	July 7 Aquaboggan 	July 8 PJ and Movie Day	July 9 Backyard Bash With Surprise Guest
July 12 Arts & Crafts	July 13 Soccer 	July 14 Candia Springs	July 15 Stratham Hill Park 	July 16 Ninja Warrior 
July 19 Scavenger Hunt	July 20 Water Fun Day 	July 21 YWK 	July 22 Great Bay Estuary 	July 23 Wet N Wild 
July 26 Tie Dye 	July 27 Relay Races	July 28 Splashtown 	July 29 Shapleigh School	July 30 Art Day 
August 2 Jurassic Park 	August 3 Water Fun Day 	August 4 Ft. Foster	August 5 Odiorne Point	August 6 Superhero Day 
August 9 Kid's Choice 	August 10 Show & Tell 	August 11 New Castle Common 	August 12 Stratham Hill Park 	August 13 Mad Science 
August 16 Wild Child Traveling Forest Camp	August 17 Wild Child Traveling Forest Camp	August 18 Wild Child Traveling Forest Camp	August 19 Wild Child Traveling Forest Camp	August 20 Funtown 

21-May

All trips/days are subject to change.
 local trips. Beaches. Parks. Hikes. Amusement parks.

2021 Schedule 2nd-3rd Grade






Monday	Tuesday	Wednesday	Thursday	Friday
Camp Day	Field Trip	Full Day Trip	Camp Day	Theme Day
June 21 Camp Fun & Games 	June 22 Water Fun Day 	June 23 Ft. Foster 	June 24 Capture the Flag	June 25 Mission Impossible
June 28 Roger Park 	June 29 Relay Races	June 30 New Castle Common	July 1 Soccer 	July 2 Outer Space 
July 5 NO CAMP	July 6 Jurassic Park	July 7 Aquaboggan 	July 8 Dodgeball 	July 9 Backyard Bash with Surprise Guest
July 12 Pictionary	July 13 Ft. Foster 	July 14 Candia Springs	July 15 Basketball	July 16 Ninja Warrior 
July 19 Magic Day 	July 20 Odiorne Point	July 21 YWK 	July 22 Kids vs Staff Games	July 23 Wet N Wild 
July 26 Tie Dye 	July 27 Field Day Shapleigh School	July 28 Splashtown 	July 29 PJs & Movies	July 30 Art Day 
August 2 Card Games 	August 3 Short Sands 	August 4 Ft. Foster	August 5 Tag Games 	August 6 Superhero Day 
August 9 Charades	August 10 Stratham Hill Park	August 11 New Castle Common 	August 12 Kid's Choice 	August 13 Mad Science 
August 16 Wild Child Traveling Forest Camp	August 17 Wild Child Traveling Forest Camp	August 18 Wild Child Traveling Forest Camp	August 19 Wild Child Traveling Forest Camp	August 20 Funtown 

21-May

All trips/days are subject to change.
 local trips. Beaches. Parks. Hikes. Amusement parks.

2021 Schedule 4th/5th Grade



Monday	Tuesday	Wednesday	Thursday	Friday
Field Trip	Camp Day	Full Day Trip		Theme Day
June 21 Camp Fun & Games 	June 22 Water Fun Day 	June 23 Ft. Foster 	June 24 Card Games 	June 25 Mission Impossible
June 28 Egg Drop Challenge 	June 29 Rogers Park	June 30 New Castle Common	July 1 Soccer 	July 2 Outer Space 
July 5 NO CAMP	July 6 Water Fun Day 	July 7 Aquaboggan 	July 8 Pictionary	July 9 Backyard Bash with Surprise Guest
July 12 Hike Mt. A	July 13 Soccer	July 14 Candia Springs 	July 15 Charades	July 16 Ninja Warrior 
July 19 Stratham Hill Park	July 20 Water Fun Day 	July 21 YWK 	July 22 Ft. Foster 	July 23 Wet N Wild 
July 26 Hilltop Fun Center	July 27 Relay Races 	July 28 Splashtown 	July 29 Tie Dye 	July 30 Art Day 
August 2 Hike Mt. Blue Job	August 3 Water Fun Day 	August 4 Ft. Foster	August 5 Field Day at Shapleigh School	August 6 Superhero Day 
August 9 Mystery Day	August 10 Twin Day	August 11 New Castle Common 	August 12 PJ & Movie Day	August 13 Mad Science 
August 16 Wild Child Traveling Forest Camp	August 17 Wild Child Traveling Forest Camp	August 18 Wild Child Traveling Forest Camp	August 19 Wild Child Traveling Forest Camp	August 20 Funtown 

21-May

All trips/days are subject to change.

local trips. Beaches. Parks. Hikes. Amusement parks.



Kennebunk Savings
PURPOSE DRIVEN.

KITTERY CONCERTS ON THE COMMON



July 13 - Earth 2 Rooney

Earth2Rooney plays the classic rock and dance songs you love, with some originals to keep you moving "Don't Fight It."



July 20 -

Big Picture Band

We are BIG PICTURE: a fun, dynamic, versatile & tight band hoping to get people dancing while enjoying our unique mix of (60s to current) classic rock/pop....many songs never being played before by other bands. The band consists of male and female vocals, guitars, keys, bass and drums. Come out and rock with us to some of the best tunes of all time!



July 27 - Young Frontier

This Americana band from Southern ME & Boston formed in 2015 by guitarist singer/songwriter Joe Young; mandolinist & electric guitarist Dan King; cellist Bethany Weiman. Pulling influences from Folk, Rock, & Country, the band has tailored their signature sound: alternating gritty & glassy instrumentals, tight harmonies, & powerful voice.



Aug 3 - National Night Out- Freight Train

We are a collection of music and fun loving musicians based in Southern Maine.

Our list includes classic rock and blues dance songs by Bonnie Raitt, Fleetwood Mac, Tom Petty, The Rolling Stones, The Beatles, The Pretenders, to name just a few.



Aug 10 - Fox and Roy

Fox + Roy = Laura Fox and Whitney Roy. This harmony-driven duo hails from southern Maine, playing a mix of folk/soul originals about love and the lack thereof, and tender interpretations of covers from the 50s, 60s, and beyond.



Aug 17 -

Girls Just Wanna Have Fun

Girls Just Want to Have Fun covers all the amazing female fronted tunes of the 80's. You can't help but dance and relive the best of the 80's Ladies as they perform in full costume. This isn't just a performance, it's a show with 80's props, audience interaction, & fun!

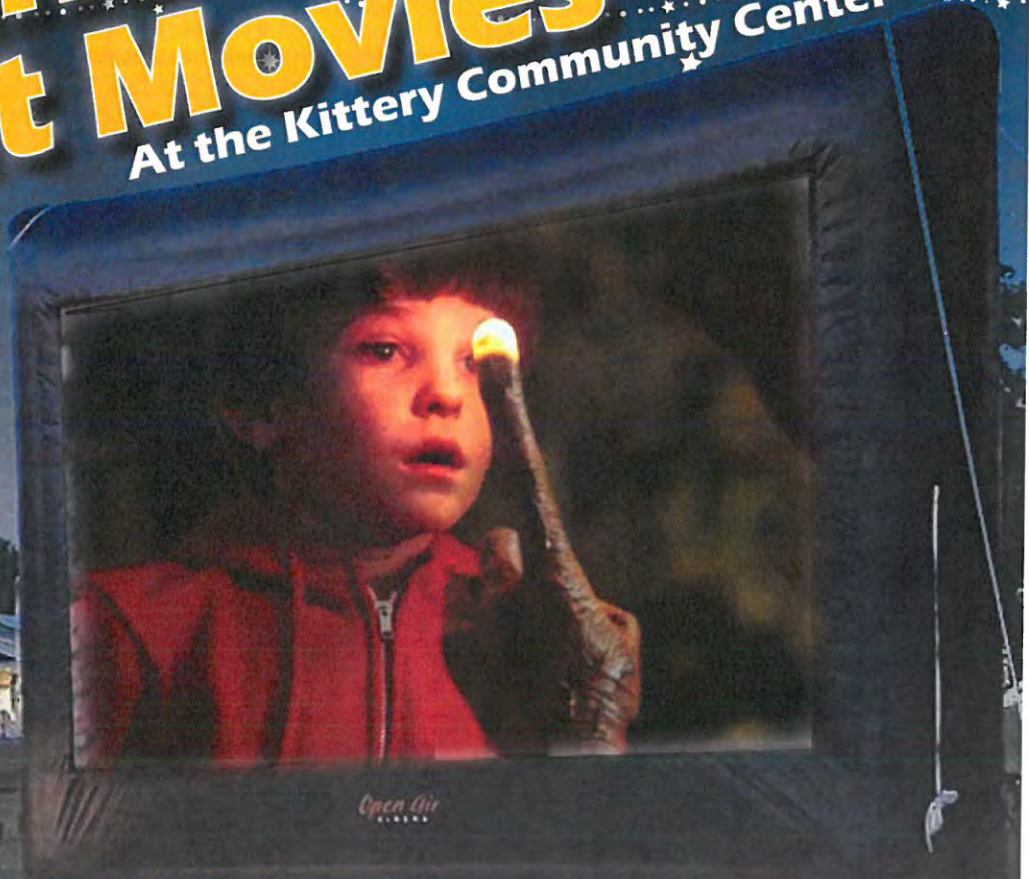


Tuesdays from 6:30 to 8 pm | Rain or Shine | FREE!
All performances are held on the front field of the Kittery Community Center



Wednesday Night Movies

At the Kittery Community Center



July Movies
9 PM



July 14



July 21



July 28

All Movies are FREE

Bring your own lawn chairs, blankets, & snacks!

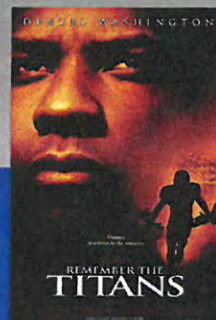
Movies will be cancelled in case of inclement weather



Aug 4



Aug 11



Aug 18

August Movies
8:30 PM

FRIDAY FUNNIES COMIC SERIES

FREE!
All Shows
start at
6:30 PM

On the Front Field at Kittery Community Center
Bring your lawn chairs, blankets, picnic spread & laughter!

July 16 - Stephen Bjork Bjork is one of the funniest (& cleanest) observational humorists in Boston. He plays top club, concert & corporate events in the Boston region, & has also performed across the country at clubs such as The Improv in Las Vegas, Mohegan Sun in Connecticut, Hilarities in Orlando, Florida & several more. He's shared the stage with Dane Cook, Steven Wright, Dom Irrerra, Dave Chappelle, Gilbert Gottfried, & Joe Rogan.



July 23 - Paul Nardizzi is one of the country's top comedians, with multiple standup appearances on NBC's Late Night with Conan O'Brien, Comedy Central, & Fox Sports' Best Damn Sports Show Period, as well as regional appearances on NESN. He is a former winner of the Boston Comedy Festival. He's a prolific author of humor books, including the hilarious "Things That Might Annoy" series, which pokes fun at Yankee fans, Jets fans, Republicans, & Democrats.

July 30 - Jimmy Dunn is a comedian & comedy writer with several national TV appearances as a stand-up (Letterman, Conan, Amazon Prime), comic actor (a star of CBS's The McCarthys), & writer (Peter Farrelly's Loudermilk on Amazon Prime). He & fellow comedian Tony V. have a podcast, Two Boston Guys Whack Up a Pie. He's also known to many watchers of NESN, where he's appeared in a variety of roles including the wise-cracking voice of the Sox Appeal dating show, interview segments on the Red Sox Pre-Game Show, and as host of the classic sports highlight show Fan Attic.



August 6 - Jim Colliton is a confused middle-age man who can spin soccer games, school drop offs & lunches into his comedy material based around his life as a dad & husband. His special can be seen on Dry Bar Comedy, and he & Maine comedian Karen Morgan co-host Lawn & Disorder, a hilarious theater show. He also has a CD, Stories from the Suburbs.

August 13 - Dave Rattigan's CD (Dave Rattigan: Thinks He's Funny) has received airplay on Sirius satellite radio & other stations & podcasts, & his video clips run on NickMom.com and RooftopComedy.com. He's made appearances on the syndicated Steve Katsos Show, & lent his voice to the animated Drill Booth. He's performed in Ireland at the Cat Laughs Comedy Festival in Kilkenny, & at the Hampton Beach (NH) Comedy Festival, the Boston Comedy Festival, & the Women in Comedy Festival.



August 20 - Tony V. has been one of Boston's top comedians for decades & hasn't lost his fastball with an Amazon Prime special, stand-up appearances at top venues in Boston & Las Vegas, acting roles in a bevy of films, screenplays, & a popular podcast: Two Boston Guys Whack up a Pie with Jimmy Dunn. He's had acting roles in The Town, The Heat, Showtime's The Brotherhood, World's Greatest Dad alongside Robin Williams, Shakes the Clown with Bobcat Goldwaithe and more.

Emcee for All Shows: C.L. is an old Mainer, the kind you might have seen sitting around the wood stove in the back of the general store in a Norman Rockwell painting. He's not so much a story teller as he is a rambling old uncle with a comic viewpoint.



www.kitterycommunitycenter.org | www.navymwrportsmouthshipyard.com

VAC Meeting Minutes May 4, 2021

Attending: Faith Harrington, BJ Glanville, Sarah Drummond, Mary Connors, Gerri Luke, Valerie Lachapelle, Anne Kazazis, Rose Eppard, Steven Workman, Amanda Kidd Schall

1. April VAC meeting minutes were approved
2. Introduction of Amanda Kidd Schall, who is a possible new committee member, to sit in and observe our meeting, and reintroduced committee members and roles. Amanda is an artist with art gallery experience.
3. Rose Eppard reviewed the April 21st meeting with KCC Board:
 - a. Discussion of the need to recruit Art Educators to the committee, Val volunteered to contact the Art Educator Association and ask them to post opening. BJ has asked the KAA to post the opening in their Doodles Newsletter.
 - b. Art for the Walking Tract - discussion on who will fund the cost. A possible share between committee and KCC was suggested. A concern was noted about the lack of communication between committees. Steve will work with the Committee chairs to expand communication.
 - c. The 375th Anniversary plans are not formulated and no money has been allocated. As such, show schedule can be reevaluated.
 - d. Climate Action Posters are now being displayed on easels in the main entry hall.
 - e. Ideas for funding the VAC were discussed. the recent User Survey shows very positive towards the Gallery and Theatre. Exploring ideas of funding through “Supporting the Arts at KCC Endowment” and/or “Donate” button on KCC website - which is under review with the town manager.

4. Sarah spoke about the Walking Track Historic photograph project and suggested developing a cost estimate, with 2 versions of quantity minimum/maximum amount. Sarah has access to a trove of Kittery Historic photos to choose from. Val suggested a visual proposal. Amanda suggested we evaluate the content ideas.
5. Amanda asked many thought provoking questions regarding funding the Gallery. Faith suggested adding this discussion to our June agenda for further exploration.
6. Morgan Gallery exhibit discussion and proposed schedules:
 - a. Gene Galipeau show was taken down, no sales noted
 - b. Seacoast Moderns “Seeing and Affirming the Artist Within” - 9 Artists
 - i. To be hung on May 10th, the artists will provide their own labels. Show will run through August.
 - ii. Anne Kazazis is the VAC point of contact with Karen Kamlin as the organizing artist.
 - iii. Outdoor Reception planned for July 6th (7th rain date). Open registration suggested. Limit of 50 permitted indoors at a time. Single serve refreshments and bottled water. Val will begin the promotion of the Reception.
 - c. Future Proposals discussed:
 - i. Betsy Wish - Cookbook project, will not be ready until further in 2022
 - ii. Kittery 350th Anniversary - plans not well developed yet.

d. Joyce Amend - "Pouring My Art Out" September through December

Sarah D is the point person and will coordinate hang date.

e. Anita Loomis was selected for January through March. Mary C will reach out to her to confirm.

f. Month of April for Traip student show.

g. Jim Ryan - next on list of exhibitors, but was not discussed further.

7. Deck the Walls was not discussed

8. Treasurer Report: The Balance of \$2364.20 is unchanged

9. Photograph of former members and location will be discussed at next meeting

10. Next meeting will be in person on June 1, 2021

Kittery Athletics and Fields Committee
Meeting Notes 3/22/2021 via Zoom
Adopted as amended 6/7/21

Present: Sybil Carven, Mike Downs, Rich DeMarco, Kyle Cook, Eric Lemont, Steve Workman, Donnie Gagnon, Mike Roberge, Kevin Guay, Dave Evans (absent)

1. We reviewed and accepted the minutes from the last meeting.
2. Members who were formally appointed included:
 - Sybil Carven
 - Rich DeMarco
 - Eric Lemont
 - David Evans
 - Donnie Gagnon
 - Kevin Guay
3. As a follow-up to the students who were possibly interested in serving, Mike Roberge reported Tucker Johnson was interested.
4. Mike Roberge asked if we could add to the agenda an item to discuss the towns philosophy of out of season sports. This will be added to the next meeting's agenda
5. Steve Workman reviewed the 2021 User Survey key findings. They included:
 - Most participants were over 65
 - Pickleball was top priority in comments
 - Basketball was second priority
 - Request for clinics for lacrosse, jump rope, soccer
 - Fitness classes was also highlighted as an expanded possibility
 - The committee asked about a possible survey that is aimed just for the kids in the community to get their feedback.
6. A subcommittee will be created for updating the field rental policy. Members: Mike Roberge, Jeremy Paul, Steve Workman, Mike Downs, Dave Rich. It's a good year to get some good numbers due to all of the restrictions this past year based upon previous years.
7. Lacrosse update by Sybil Carven: Registration has just opened. Looking at keeping it inhouse at this point but will alter if restrictions change.
8. Baseball update by Rich DeMarco: Registration was better than expected but lighter than in past years. Working on Covid guidelines for kids, parents and coaches to follow. As of now it looks like 1 major, 3 minor, 3 coach pitch and 5 Tball teams.
9. Spring Soccer update by Donnie Gagnon: They have 115 kids registered and had a registration price of \$25.
10. Basketball Update by Kevin Guay: They will start a skills and drills session that will go until April 25th for 1st -8th grade, separated by grades. So far, 1/2 grade has had a good turnout and 8th grade. Had to postpone the 3rd grade start of the clinic due to Covid exposure.
11. Review of high school/middle school sports by Mike Roberge: Outdoor track, Baseball, Lacrosse and Softball are all gearing up to start season. They will follow the MPA Covid restrictions. At the middle school they will only have Outdoor Track.
12. KCC update: There will be open gym for basketball and pickleball with appropriate contact tracking. Participants will be allowed to sign up via Signup Genius.

Next Meeting, Monday, June 7th 6:15, location TBD

Kittery Community Center Facility Use Rate Sheet Effective January 1, 2016

(Master Rate Sheet for internal use only)

Fee Description	Rate	Description/Notes
Hourly Rental Rates		
Star Theatre	\$75.00/hr.	
Gymnasium	\$50.00/hr.	
Community Banquet Room	\$50.00/hr.	
Studio 1	\$50.00/hr.	
Kitchen	\$35.00/hr.	
Multi-purpose Rooms	\$35.00/hr.	Includes Studio 2, Art Room, and other spaces not specified
Non-Performance Package Rates		
Wedding Package	Base Rate \$1,500	Package Includes: <ul style="list-style-type: none"> ▪ Up to 6 hours of time in the Star Theatre for ceremony/reception. ▪ Up to 4 hours of setup in advance of ceremony/reception ▪ Up to 2 hours for wedding rehearsal ▪ Dedicated Facility Bridal Consultant (event & rehearsal) ▪ Dressing Rooms (with private bath) ▪ Equipment: Tables ,chairs, etc. based on availability ▪ Additional time billed at \$125.00/hr (one hour minimum) ▪ Direct Expenses may apply
Other Packages	Case by Case	
Performance Package Rates for Star Theatre (only available for performance related use)		
Single Day:	Base Rate \$500/day	<ul style="list-style-type: none"> ▪ Includes use of Star Theatre, backstage area, dressing rooms & technical booth. ▪ Facility available for load-in, load-out, set construction and rehearsals during regular hours of operation. After-hour use billed at \$25.00/hr for building supervision. ▪ Includes up to 2 shows. Additional show billed at \$125 per show to accommodate additional staffing. ▪ Box Office services. ▪ Use of "House" Audio, Video and Lighting equipment (including required cables and accessories) – Requires a qualified (KCC approved) Technician ▪ Up to 1 hour of Technician consultation. Additional time billed at \$25.00/hour as needed. ▪ Use of Scissor Lift by a User's certified operator ▪ Custodial assistance with regular facility equipment setup, building issues, etc as described more fully in the Facility Use Policies ▪ Other benefits offered to all facility users under the Facility Use Policies

Fee Description	Rate	Description/Notes
Full Week Monday – Sunday (First week for consecutive runs)	Base Rate \$1,600/wk	<ul style="list-style-type: none"> ▪ Includes use of Star Theatre, backstage area, dressing rooms & technical booth. ▪ Facility available for load-in, load-out, set construction and rehearsals during regular hours of operation. After-hour use billed at \$25.00/hr for building supervision. ▪ Includes up to 4 shows. Additional shows billed at \$125 per show to accommodate additional staffing. ▪ Box Office services. ▪ Up to 1 hour of Technician consultation. Additional time billed at \$25.00/hour as needed. ▪ Use of Scissor Lift by User’s certified operator(s) ▪ Custodial assistance with regular facility equipment setup, building issues, etc as described more fully in the Facility Use Policies ▪ Other benefits offered to all facility users under the Facility Use Policies
Three-days or Subsequent full week(s) for consecutive runs	Base Rate \$1,200/wk	Same as full week package described above
Other Fees/Direct Expenses		
Security Deposit	25% of total rental rate	Does not include direct expenses or other add-on service charges
Alcohol Security Deposit Surcharge	\$100	Added to the base security deposit
Box Office Set-up Charge	\$50.00	One time charge per event
Theater Preservation Ticket Surcharge	\$1.00/ticket	Applies to all “ticketed” events in the Star Theatre
Theater Technician	\$25.00/hr	Includes hourly rate + overhead
KCC Staff Charge	\$25.00/hr	Includes hourly rate + overhead
Special Police Detail	\$80.00/hr	Requires a 3 hr minimum per officer. Includes hourly rate + overhead and police vehicle surcharge.