Town of Kittery Planning Board Meeting August 10, 2023

- 4 ITEM 3 90 Route 1 Bypass –Site Plan– Sketch Review
- 5 Action: Accept concept design or continue review.
- 6 **Proposal**: Develop a hotel with 63 rooms and associated parking and utilities.
- 7 **Location**: 90 US Route 1 Bypass, Map 14, Lot 2
- 8 **Zoning District**: C-3, Bypass/Old Post Road Commercial Zone
- 9 Owner(s): 90 US ROUTE 1 LLC
- 10 **Agent(s)**: Geoffrey Aleva

11 PROCESS SUMMARY

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REQ'D	ACTION	COMMENTS	STATUS
NO	Sketch Plan Acceptance/Approval	Scheduled for August 10th, 2023, Meeting	Pending
YES	Preliminary Plan Review		
	Completeness/Acceptance		
YES	Site Visit		
YES	Public Hearing	Required for Preliminary Site Plan or	
		Subdivision Approval	
YES	Preliminary Plan Approval		
YES	Final Plan Review and Decision		

Applicant: Prior to the signing of the approved Plan any Conditions of Approval related to the Findings of Fact along with waivers and variances (by the BOA) must be placed on the Final Plan and, when applicable, recorded at the York County Registry of Deeds. PLACE THE MAP AND LOT NUMBER IN 1/4" HIGH LETTERS AT LOWER RIGHT BORDER OF ALL PLAN SHEETS. As per Section 16.4.4.L - Grading/Construction Final Plan Required. - Grading or construction of roads, grading of land or lots, or construction of buildings is prohibited until the original copy of the approved final plan endorsed has been duly recorded in the York County registry of deeds when applicable.

OTHER PERMITS REQUIRED

- DOT Traffic movement pattern.
- State Fire Marshal NFPA #13 fire protection system approval.
- DEP construction permitting and site review.

PROJECT INTRODUCTION

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This is a conceptual review for a new 63-room hotel on the property of 90 US Route 1. Previously the site of the now demolished Little Guest House motel, the lot currently contains a parking area with driveways providing access to both Old Post Road and the Route 1 Bypass, and existing woodland on the eastern portion of the lot.

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The applicant proposes developing the property into a 3-story hotel with 63 rooms and associated parking and utilities. The driveway along Old Post Road would be removed, and access to the lot would be provided through a new single driveway through the Route 1 Bypass, along which the applicant is proposing to build a sidewalk crossing that side of the property. Existing water and wastewater services are available for

access, and the plan proposes maintaining the existing tree line to the greatest extent possible. The applicant provided the required conceptual plan and narrative information; staff advise discussing prospective phasing during this meeting.

APPLICATION & PLAN REVIEW

Staff reviewed the submitted application and plan and have the following comments:

16.4.21 C-3 ZONING DISTRICT REGULATIONS

- 1. Zoning dimensions appear to be met, except for height. According to a note under §16.4.21.E.(2).(e.), properties with frontage on Old Post Road, including lots which also have frontage on Route 1 Bypass, must not exceed a building height of 25 feet for the first 15 feet beyond the minimum 15 foot setback. Architectural plans appear to show a proposed height of at least 35 feet; the portion of the building located up to 30 feet from Old Post Road would have to be lower than the rest of the building.
 - a. When informed, the applicant stated they wish to bring the plan forward in its current state and ask the planning board if they are willing to provide a waiver on the setback height restriction.
- 2. Design and landscaping standards appear to be met, and a list of potential plants is provided in the landscape plan. Planning staff suggest the landscape plan avoid planting of green ash due to their susceptibility to invasive species such as Emerald Ash Borer.

16.5.10 ESSENTIAL SERVICES

1. The property has access to water and sewage. Staff suggest the applicant confirm with Wastewater staff that treatment systems will have the capacity for the multi-unit project.

16.5.25 **SPRINKLER SYSTEMS**

1. Automatic sprinkler systems are required in all areas of new hotel buildings, including the proposed canopy area. Approval will be determined by the state fire marshal and require the NFPA 13 standard of design.

16.5.27 STREETS

 1. Public Works staff suggested the applicant reach out to MDOT as the bypass was just paved, and there may be a moratorium. A Traffic Movement Permit will likely be required for this project.

1. The plan exceeds minimum parking requirements and meets ADA space standards.

17.7.11 PARKING STANDARDS

DISCUSSION, NEXT STEPS, AND RECOMMENDATIONS

The sketch plan review is an opportunity to consider a concept, ask questions, and **make specific suggestions** to the applicant. Staff suggest the board advise the applicant whether they would be willing to consider a waiver for the setback height restriction, but believe the plan meets the requirements for a sketch review.

77 **RECOMMENDED MOTIONS** 78 79 Motion to accept the application as complete 80 Move to accept the sketch plan by Geoff Aleva, for owner 90 US Route 1 LLC, who proposes to develop 81 a hotel with 63 rooms and associated parking and utilities on the property 90 US Route 1 Bypass, Tax 82 Map 14, Lot 2. in the Commercial-3 (C-3) zone. 83 84 Motion to continue the application 85 Move to continue review the sketch plan by Geoff Aleva, for owner 90 US Route 1 LLC, who proposes to 86 develop a hotel with 63 rooms and associated parking and utilities on the property 90 US Route 1 Bypass, 87 Tax Map 14, Lot 2. in the Commercial-3 (C-3) zone.

CIVIL CONSULTANTS MEMORANDUM

TO: Town of Kittery Planning Department

FROM: Geoffrey R. Aleva, PE

SUBJECT: SKETCH PLAN PROJECT NARRATIVE

DATE: 07/18/2023

PROJECT: 21-323.00 – 90 US ROUTE 1 BYPASS



This project narrative is intended to accompany the sketch plan submission for the redevelopment at 90 US Route 1 Bypass, known as Map 14, Lot 2 on the Town of Kittery tax map system. The 1.56-acre lot is in the C-3 zone and is owned by 90 US Route 1 LLC. The intent of the project is to construct a new 3 story, Holiday Inn Express hotel. The project will require a Major Site Plan review as it will result in the construction of over 5,000 SF of gross nonresidential floor area.

The lot was previously home to The Little Guest House, a 10-unit motel which has since been demolished. There is an existing parking lot with two entrances from the Route 1 Bypass. Most of the site contains grass, with the eastern portion of the lot containing woodland.

The proposed development will create a 3-story Holiday Inn Express hotel containing 63 rooms. The site will provide 67 parking spaces, including 3 ADA accessible parking spaces. The driveway access from Route 1 Bypass will be revised to provide a single two-way access between the two existing entrances which are intended to be removed. No access to Old Post Rd is proposed.

ZONING INFORMATION

The project is intending to construct a 13,308+/-SF, 3-story hotel to be used as a Holiday Inn Express Hotel with 63 units. The lot is in the Commercial 3 (C-3) zone. A hotel is an allowable use per section 16.4.21.B.9 of the Kittery Land Use Zone Regulations.

There is no minimum frontage requirement for the C-3 zone. The total lot area is 63,829 SF. The maximum allowable lot coverage is 70%, or 47,480 SF. The maximum building height is limited to 40 ft. Per the requirements of the zoning district, the new building will be located to meet the 15 ft maximum front setback and the 10 ft side setbacks from non-residential uses and 15 ft side setbacks from residential uses. The rear property line abuts Old Post Rd, which requires a 15 ft setback. The proposed development meets the zoning requirements for frontage and lot coverage. Additional information is provided on the attached site plans.

There are no wetlands on the property. There are also no known easements on the site. Per Section 16.4.20.E.m of the Kittery Ordinance, underground utilities are required. The site is already serviced by year-round municipal sewer and water from Old Post Rd, and the new hotel will update these services. Electricity is currently provided to the site along Old Post Rd through a series of three utility poles on site (CMP 17.1, 17.2 & 17.3). The proposed development will remove poles 17.2 and 17.3 entirely and relocate pole 17.1 closer to Old Post Rd. Underground electric will then be connected to the new hotel from relocated pole 17.1.

Section 16.7.11.F.4.d of the Kittery Ordinance requires 1 parking space for each rental unit, plus 1 space for each 100 square feet of meeting room. For a 63-unit hotel with a 193 SF meeting room, the required number of parking spaces is 65. The proposed number of parking spaces is 67, including 3 ADA accessible parking spaces.

The site will be designed to meet the landscaping requirements of the Kittery Land Use Regulations. A detailed landscape plan will be provided.

A lighting plan will be presented with the application as the project moves forward. The lighting will indicate downlit fixtures that comply with dark sky requirements.

Section 16.4.21.E.2.f.3 of the Kittery Ordinance defines the 70% maximum impervious surface ratio for lots in the C-3 zone for new nonresidential structures. The additional criterion of this section requires all stormwater to be managed on-site utilizing low-impact design (LID) and best management practice (BMP) systems based on MDEP's Maine Stormwater Best Management Practices, Volume I through III. A detailed report and maintenance plan will be prepared and submitted as the project moves forward.

CONCLUSION:

It is our opinion that this project meets the requirements and intent of the Kittery Land Use Ordinance. The applicant looks forward to presenting the project at the next available meeting.

90 US ROUTE 1 **CAI** Technologies Kittery, ME 1 inch = 200 Feet July 18, 2023 www.cai-tech.com 200 400 600 31 31A Starling Rd 97 117A 1117 1118 121 Page St 18 18=2 19 Right of Way

Cemetery Utility

Condo PWater

Property Hook

Property Line Public Road











