

Unapproved Meeting Minutes

Date: 5/12/2022

Committee: Parks Commission

Attendees (members):

David Wrocklage (DW) Denise Payne (DP)
Tara Price (TP) Gale Turner (GT) Maureen Bilodeau (MB)
Robert McDonough

Attendees (non-members):

Sarah Drummond (Kittery Visual Arts Association), Sarah Phillips (non-member attending)

Public Meeting Commenced 5:30pm

- 1) Minutes from 4/14/22 meeting approved with no discussion.
- 2) Sarah Drummond (SD) from Kittery Arts Association presented. Discussed upcoming Kittery 375th anniversary and placing of photos at key locations of town that capture old Kittery. Reviewing photos from local historian Dave Kozlowski. Photos laminated to AZEK type of backing material.
 - a. ASK: SD suggested at Fort Foster (FF) at the unused wooden signpost on entry road displaying photo of Hotel Pocahontas for FF season. Photos be taken down at end of FF season. **All unanimous in agreement to proceed.**
- 3) Kendra Amaral (KA) comments review
 - a. SeaPoint Beach Pit Toilet – not possible near beach as all barrier beach area and no construction is possible within buffer zone. Discussed alternate locations at parking area.
 - b. RM to create a proposal describing:
 - i. Pit toilet equipment specs matching Rachel Carson install
 - ii. KA review initial proposal.
 - c. After KA review, go to planning board for review/discussion
 - d. After preliminary approvals, go to town council to release for public debate.
- 4) DP discussed invasives' Volunteer Sessions at FF
 - a. 1st session was 7th May.
 - b. Plan every Saturday morning @9:30 through season
 - c. Create army of volunteers
- 5) DP discussed Laudholm Farm in Wells as an example of maintained trails with infrastructure:
 - a. RM visited and commented on aged condition of boardwalks. All benches and overlook had memorial plaques. Recent visit Plum Island saw boardwalk system that was state of art, did not notice memorial plaques.
 - b. Discussed continued memorial infrastructure idea for FF.
 - c. RM suggests focus one priority area to get accustomed to process to build infrastructure (boardwalks and general trail improvement) in park, raise funds, etc.
 - d. DP suggest length of trail every year to focus on after establishing process.
 - e. Kittery Land Trust would be a good mentor for infrastructure improvements, reference design, contractor list, etc. Parks must get a design of a standard system to be able to develop a proposal to provide to bidders.
 - f. Discussed a "waiting List" of memorial requests of FF that may/may not exist. To be verified.
- 6) MB discussed \$21 Entry sign for walker and bicyclists. All were unsure who authorized, and MD will speak with KA regarding this.
- 7) TP will set up Google Drive where committee can all share documents, pictures, etc.

Next Meeting:

June 9, 2022, 5:30pm at KTH.

Meeting ended 6:30pm

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Author: RM, 5/22/2022

DRAFT