



## **KITTERY CELEBRATION COMMITTEE**

**January 6, 2020**

**4PM**

**TOWN HALL**

**AGENDA**

1. Committee
  - a. Review Charge
  - b. Ideas for Additional Members
2. Roles
  - a. Chair/Co-Chairs
  - b. Other
3. Goals and Objectives
  - a. Goals
  - b. Timeline – Knowns
    - i. Kittery's 375th
    - ii. Maine Bicentennial
    - iii. Grant Deadlines
  - c. Funding
4. Brainstorming Ideas
5. Next Meeting
  - a. Committee Meeting Schedule Going Forward
  - b. Committee Action Items

### **Materials:**

- Committee Charge
- Survey Results
- Grants Overview

## **KITTERY CELEBRATION COMMITTEE**

The Kittery Celebration Committee will plan and present a diverse program of events and activities that bring the Town of Kittery together in celebration of the State of Maine's bicentennial and the 375<sup>th</sup> anniversary of the Town of Kittery's incorporation. The program will appeal to residents of all ages.

### **1. Appointment and Composition**

- A. The Celebration Committee is an ad hoc administrative committee. Members will be appointed by the Town Manager and serve until the completion of the project, anticipated to be on or around December 31, 2022.
- B. The Celebration Committee members will be appointed in order to achieve a diverse group representing the historic, artistic, business, and social aspects of the Town. To this end, non-residents may be appointed to the Committee if they are representing a Kittery-based organization or entity.
- C. The Committee will consist of 15 voting members. Members will include a representative each from the Town Council, the Kittery Historical and Naval Museum, the Kittery Community Center Board of Directors, the Board of Library Trustee (to be formed).

### **2. Duties**

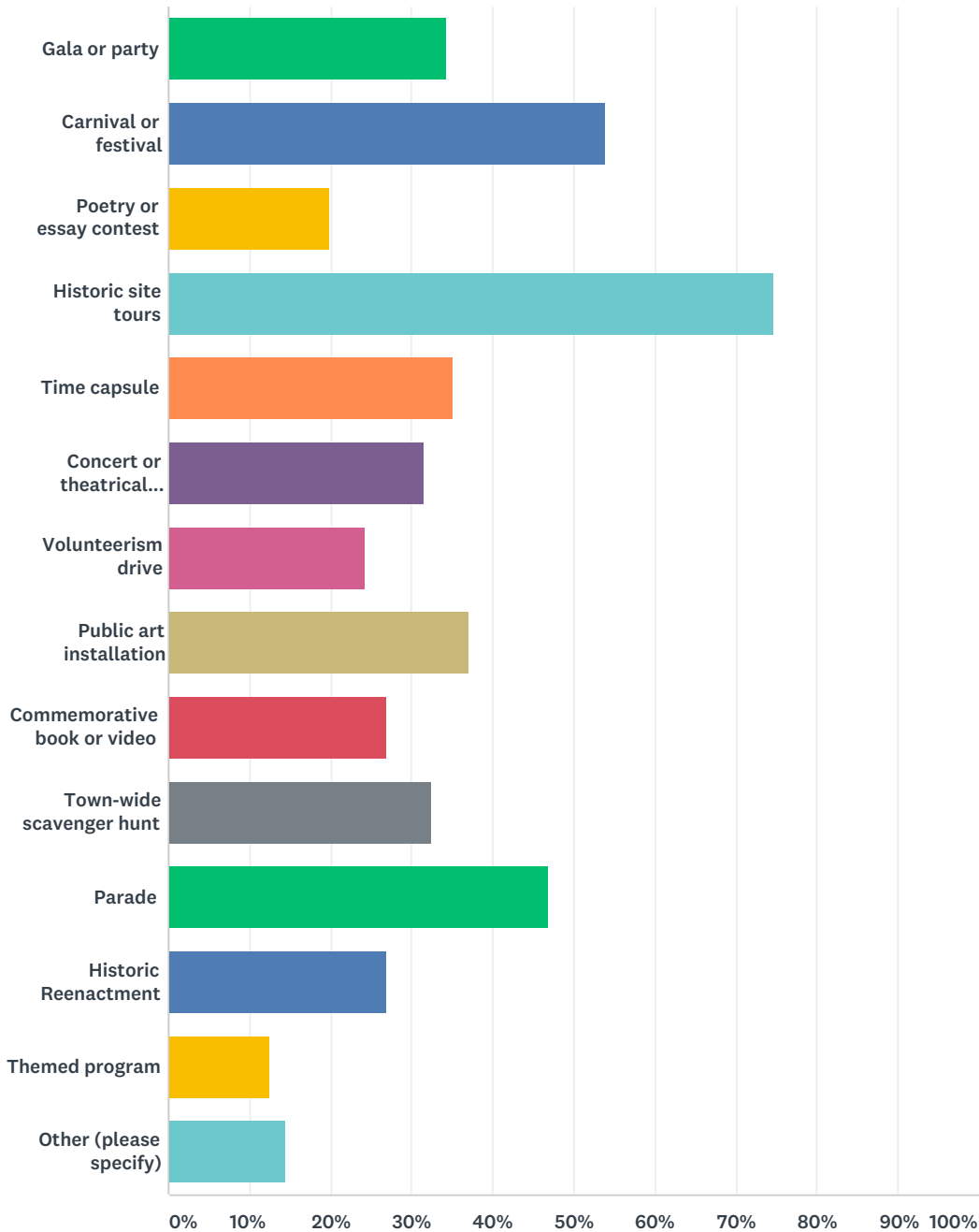
- A. Develop a rich program of events, activities, and information that celebrate the rich history of the State of Maine and Town of Kittery;
- B. Encourage other groups to host and plan events and activities, and assist in the promotion of them as part of the overall celebration;
- C. Plan and implement fundraising activities including grants, fundraising events, and fundraising efforts to support the program and ensure that activities/events can be enjoyed by all; and
- D. Collaborate and coordinate with various groups, organizations, and entities in the development and implementation of the program.

### **3. Objectives**

- A. Develop a rich program of events, activities, and informationals that respond to the interests of the community and may include:
  - Gala, carnival, parade, concert, fireworks
  - Public art installation, time capsule, monument, tree or other commemorative gesture
  - Commissioning or endorsing poetry, theater, essays, musical composition
  - Tours, races, speaker series, museum exhibitions
- B. Plan a program that starts with the celebration of the State's bicentennial beginning 2020 and ends with the Town's 375<sup>th</sup> anniversary of incorporation.
- C. Encourage and support community organizations to host community events that highlight their mission and connections to the history of Kittery.
- D. Create and publish a master calendar.
- E. Develop and implement a communication strategy to share information about the program, fundraisers, and activities of the Committee.

# Q1 What TYPES of ACTIVITIES do you think Kittery should have TO CELEBRATE its 375th year of incorporation as a town?

Answered: 111 Skipped: 0



ANSWER CHOICES	RESPONSES	
Gala or party	34.23%	38
Carnival or festival	54.05%	60
Poetry or essay contest	19.82%	22
Historic site tours	74.77%	83

## Kittery 375th Celebration

Time capsule	35.14%	39
Concert or theatrical performance	31.53%	35
Volunteerism drive	24.32%	27
Public art installation	36.94%	41
Commemorative book or video	27.03%	30
Town-wide scavenger hunt	32.43%	36
Parade	46.85%	52
Historic Reenactment	27.03%	30
Themed program	12.61%	14
Other (please specify)	14.41%	16
Total Respondents: 111		

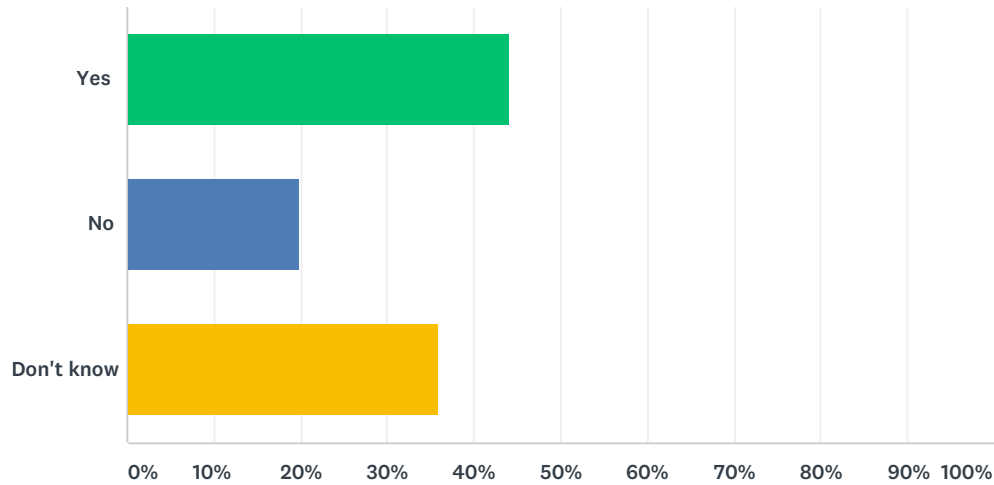
#	OTHER (PLEASE SPECIFY)	DATE
1	Themed Art contest Historic walk through Foreside... we have an attached outhouse and pass through kitchen in our 1842 house.... more interesting historic sites can be seen around Kittery Foreside.	8/10/2019 7:12 PM
2	photography contest of kittery, tour of private historic homes, a community-wide day of giving back	8/7/2019 8:28 PM
3	Fireworks	6/27/2019 3:37 PM
4	All inclusive if appropriate	6/27/2019 3:16 PM
5	LL Bean Boot, make it a theme of the block party and add the Sunday.	6/20/2019 12:04 PM
6	Tax rebates!	6/20/2019 12:01 PM
7	Some of kind of survey that unofficially tries to document how many current Kittery residents can trace family to 17th c. The number is probably higher than thought.	6/11/2019 1:14 PM
8	Blessing of the lobster fleet from the bridge to Badgers Island , with prior ceremony of historic reflection, at Jones Park flagpole. Kittery clergy participating. This event type typical of most towns with maritime histories.	6/9/2019 1:27 PM
9	There should be some sort of celebration.	6/5/2019 12:25 PM
10	street fest	6/5/2019 3:45 AM
11	I love the idea of bringing artists and cultural workers together to mark the occasion. Maybe also historians or biologists. I'm also thinking about the fact that we can't ignore the indigenous population, that called this place home, before settlers arrived. How can this part of the history be acknowledge in a way that feels genuine rather than token?	6/4/2019 7:30 PM
12	Waterfront re-enactment, a town lobster festival, invite President Trump to attend	6/4/2019 6:44 PM
13	Historic site tours that EXPAND public understanding of everyday life in the Kittery of the past. Not tours of famous people's homes or the forts. For example, what was it like to take a ferry across the river to Portsmouth? Where did it leave from? What about taking a trolley to york beach? Did people build their own houses or hire someone? When did residents stop using thatch rooves? Stop burning wood and start burning coal? What about the sleeves that supposedly used Stan and Heidi's purple house on government street to cook for Samuel badger or his ancestors?	6/4/2019 3:54 PM

## Kittery 375th Celebration

14	(Time capsule only if it is done by kids as part of a school learning module or some group of people who aren't usually involved in town activities and might benefit from feeling like part of the history.) I think it is extremely important to find ways to help the public recognize that there were people for whom the area was home prior to colonization by Europeans. Partly this is a matter of respect, but also it can help current residents think about the longer term past of the town, and how that might inform its longer term future. Otherwise, it is easy for this kind of commemorative event to portray European settlement as the only important historical focus. If done thoughtfully, it might instead become an opportunity to gently raise questions of social diversity and environmental stewardship.	6/4/2019 3:40 PM
15	Save \$\$ by doing nothing!	6/4/2019 3:34 PM
16	Adult and youth field day	6/4/2019 3:23 PM

## Q2 Do you think the TOWN should incorporate the CELEBRATION of MAINE'S BICENTENNIAL in its planning?

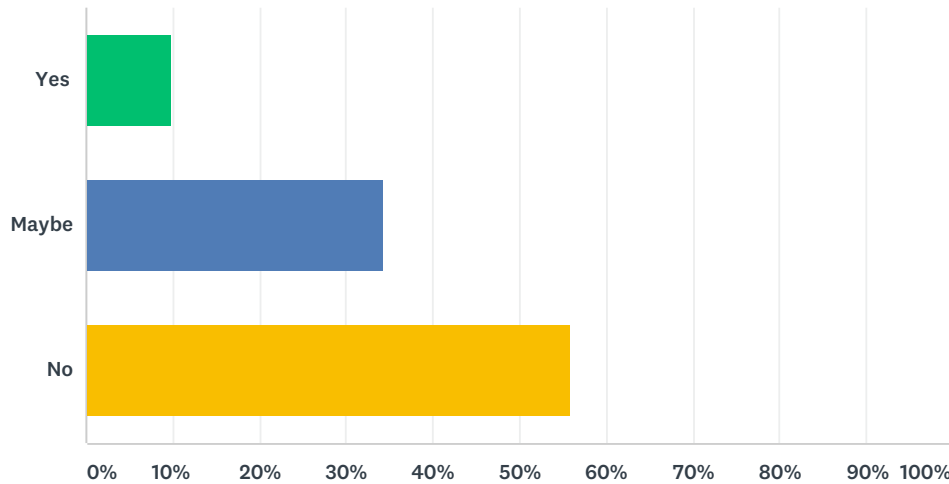
Answered: 111 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	44.14%	49
No	19.82%	22
Don't know	36.04%	40
TOTAL		111

**Q3 Are you INTERESTED in SERVING on a PLANNING COMMITTEE for the 375th Celebration? (If yes, please provide contact information at the end of this survey.)**

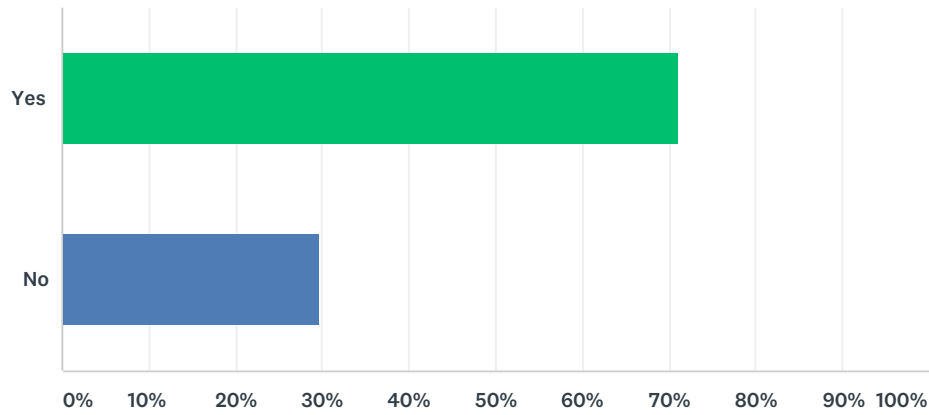
Answered: 111 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	9.91%	11
Maybe	34.23%	38
No	55.86%	62
TOTAL		111

Q4 Would you like to RECEIVE INFORMATION about events or activities planned for the 375th Celebration? (If yes, please provide contact information at the end of this survey.)

Answered: 111 Skipped: 0

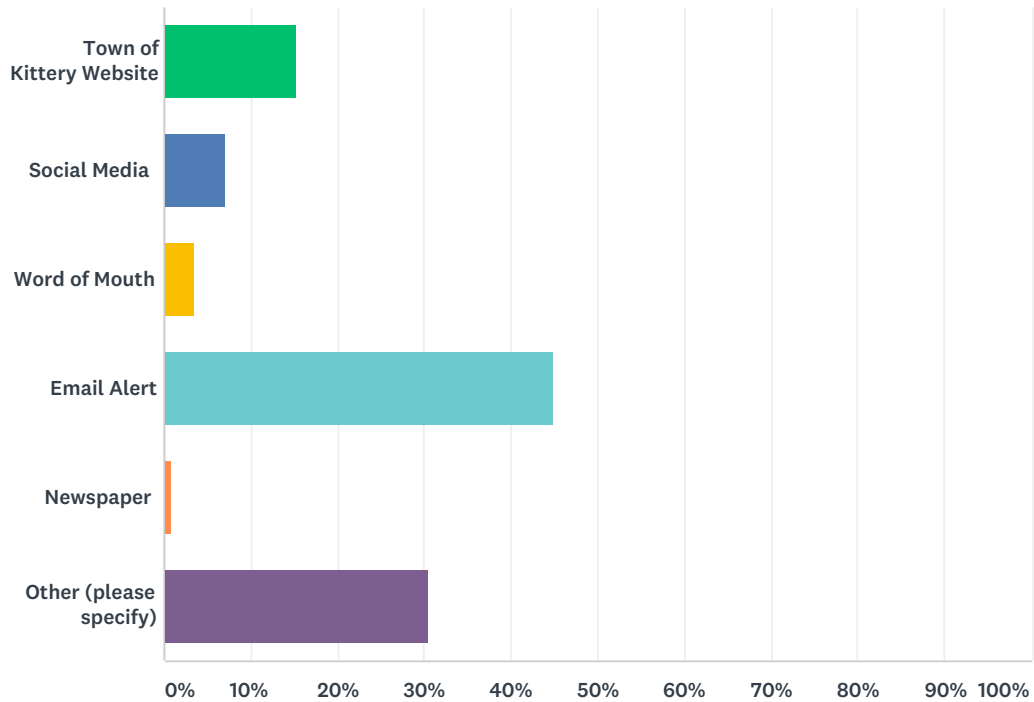


ANSWER CHOICES	RESPONSES	
Yes	71.17%	79
No	29.73%	33
Total Respondents: 111		



## Q5 How did you HEAR about this SURVEY?

Answered: 111 Skipped: 0



ANSWER CHOICES	RESPONSES	
Town of Kittery Website	15.32%	17
Social Media	7.21%	8
Word of Mouth	3.60%	4
Email Alert	45.05%	50
Newspaper	0.90%	1
Other (please specify)	30.63%	34
Total Respondents: 111		

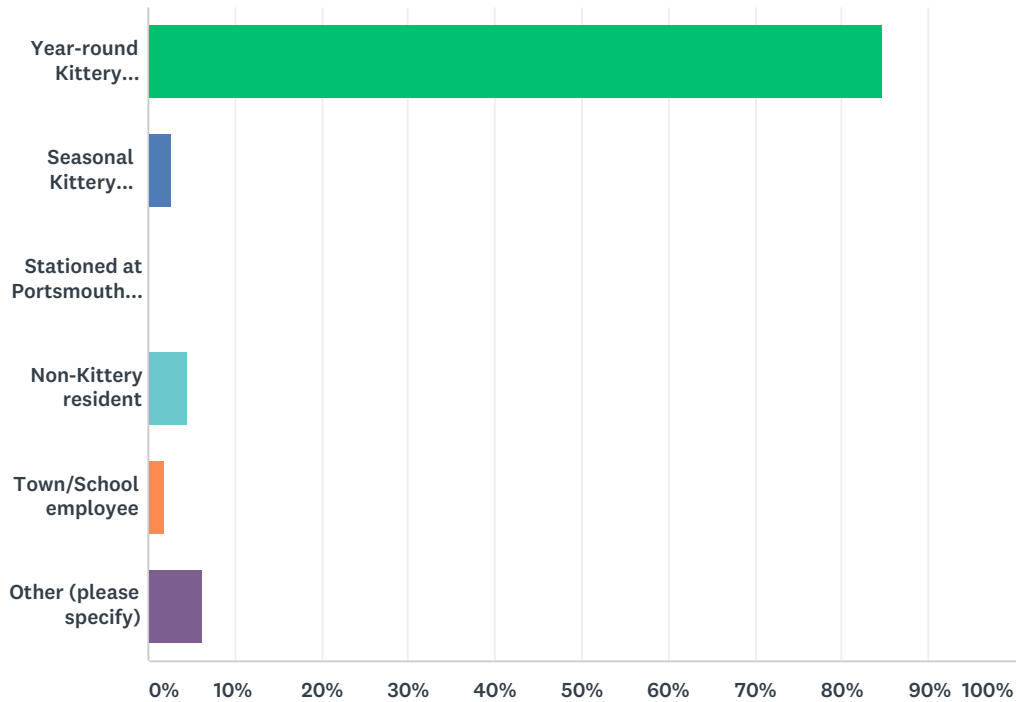
#	OTHER (PLEASE SPECIFY)	DATE
1	Bulletin board	12/4/2019 6:46 PM
2	KCC	8/22/2019 2:18 PM
3	KCC	8/14/2019 6:15 PM
4	KCC	8/14/2019 6:13 PM
5	KCC	8/14/2019 6:12 PM
6	You mean this event.... I saw a suggestion box at the town managers secretary area.	8/10/2019 7:12 PM
7	York Chamber of Commerce	8/7/2019 8:28 PM
8	York Chamber e-newsletter	8/6/2019 6:41 PM
9	Twitter	7/24/2019 1:12 PM

## Kittery 375th Celebration

10	KCC	7/23/2019 7:34 PM
11	KCC	7/23/2019 7:18 PM
12	KCC	7/23/2019 7:17 PM
13	Front desk at Town Hall	7/23/2019 7:16 PM
14	KCC	7/23/2019 7:13 PM
15	Rice Public Library	7/1/2019 4:05 PM
16	Kittery Courthouse	7/1/2019 4:04 PM
17	Neighbor posted on my lobby bulletin board	7/1/2019 4:03 PM
18	KCC	6/27/2019 3:37 PM
19	KCC	6/27/2019 3:34 PM
20	KCC	6/27/2019 3:33 PM
21	KCC	6/27/2019 3:32 PM
22	KCC	6/27/2019 3:19 PM
23	Saw a sign at the desk	6/27/2019 3:16 PM
24	Teacher's Room at the Library	6/25/2019 4:27 PM
25	Rice Public Library	6/20/2019 12:04 PM
26	Rice Public Library	6/20/2019 12:02 PM
27	Rice Public Library	6/20/2019 12:01 PM
28	Rice Public Library	6/20/2019 12:00 PM
29	Town meeting	6/17/2019 11:16 PM
30	Kittery Community Center email	6/11/2019 12:47 AM
31	Kittery community center	6/10/2019 8:41 PM
32	Town employee	6/10/2019 7:03 PM
33	Walked into Town Hall	6/10/2019 7:02 PM
34	Town of Kittery email	6/4/2019 5:13 PM

## Q6 Which best describes YOU?

Answered: 111 Skipped: 0



ANSWER CHOICES	RESPONSES	
Year-round Kittery resident	84.68%	94
Seasonal Kittery resident	2.70%	3
Stationed at Portsmouth Naval Shipyard	0.00%	0
Non-Kittery resident	4.50%	5
Town/School employee	1.80%	2
Other (please specify)	6.31%	7
<b>TOTAL</b>		<b>111</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	We are in the process of buying a home but won't move full time for a couple of years.	7/17/2019 11:41 PM
2	steward of my grandfather's home (landlord) and lover of kittery (	6/11/2019 12:25 AM
3	Grew up in Kittery, still have family here.	6/10/2019 7:02 PM
4	Property owner	6/6/2019 12:51 AM
5	Former Kittery resident	6/4/2019 6:51 PM
6	Landlord of property in forside district	6/4/2019 4:20 PM
7	year round resident for the past 23 years	6/4/2019 4:18 PM

## Kittery 375th Celebration

### Q8 Please provide any ADDITIONAL THOUGHTS you have about the 375th Celebration.

Answered: 20 Skipped: 91

#	RESPONSES	DATE
1	Invoice the Kittery Historical and Naval Museum as they are our "history experts".	8/22/2019 2:18 PM
2	Invite someone from Devon , England that would represent the town to come to Kittery during this event. Ask for locals to accommodate a few... in order to keep the budget in control.	8/10/2019 7:12 PM
3	Event Website or landing page.	7/24/2019 1:12 PM
4	Looking forward to a fun celebration.	7/17/2019 11:41 PM
5	Use the museum's info and enthusiasm.	6/27/2019 3:32 PM
6	Keep it simple, meaningful and appropriate for all ages.	6/27/2019 3:16 PM
7	Just add a day to the Block Party and you're done - seriously!	6/20/2019 12:04 PM
8	Thank you for our leaders who work for our town. I hope our town will have a great success this coming year!	6/20/2019 12:00 PM
9	It would be positive to include students in planning events or in doing background research about the town.	6/13/2019 6:51 PM
10	Fingers crossed, it will coincide with opening of expanded and renovated library, and could include cross-over events.	6/11/2019 1:14 PM
11	Maybe the celebration could be combined with the block party	6/11/2019 12:47 AM
12	I remember when the Town celebrated the 325th. We had activities in school, and athletic competitions for kids with special commemorative medals.	6/10/2019 7:02 PM
13	Memorabilia should be made for those wishing to purchase. Events throughout the year at Kittery Historic Museum, Fort Foster, Fort McClary, John Paul Jones Park, Schools, Community Center, Library and PNSY. Children could design a history coloring book that could be sold. Perhaps a mural on Key Bank's wall. Various businesses and folks in town could offer history lessons about their part of town. Perhaps the Kittery Historical Museum could be the primary coordinator.	6/6/2019 2:44 AM
14	Thank you for soliciting suggestions.	6/4/2019 7:30 PM
15	Do not make this a political event.	6/4/2019 6:44 PM
16	Events should be family friendly and open to all income levels	6/4/2019 4:18 PM
17	Hope we'll be celebrating the role of the common man and woman in our town and our states history, not retracing the same tired stories about a few wealthy gentlemen.	6/4/2019 3:54 PM
18	see above	6/4/2019 3:40 PM
19	Free admission to Forts Foster and McClary for Kittery residents the week or month of the celebration would be a nice bonus.	6/4/2019 3:28 PM
20	How exciting!	6/4/2019 3:10 PM

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# BICENTENNIAL PROJECT GRANT - SMALL



## BICENTENNIAL PROJECT GRANT (Small)

The purpose of this grant program is to support the interests, needs, and local creativity of communities as they plan local commemorations of the Bicentennial and to ensure that citizens throughout Maine have the opportunity to participate in Maine's Bicentennial commemoration. Projects can be on any scale. All funds must be expended no later than March 30, 2021. Complete information is at: <https://www.maine200.org/> (<https://www.maine200.org/>)

**Deadline:** February 1, 2020

June 1, 2020

**Maximum Award:** \$500

**Required Match:** None

**Funding Cycle:** September 1, 2019 - March 30, 2021

Maine's Bicentennial commemoration offers a unique occasion to draw residents, visitors, public servants, and private businesses together to commemorate 200 years of statehood, celebrate Maine's present, and inspire a healthy and prosperous future. The Maine Bicentennial Commission exists to plan, administer, and coordinate programs and projects that commemorate Maine's 200th anniversary of statehood, with three major goals:

- To explore Maine's history from the many perspectives of its multiple past and current populations.
- To celebrate Maine's present people, places, institutions, and economy.
- To envision the public and private actions that will enhance Maine's future prosperity.

Core outcomes of project funding relating to the Maine Bicentennial commemoration include:

1. Allowing citizens—especially our youngest ones—to come together to envision a successful and prosperous future for themselves and the state as a whole;
2. Include the challenges experienced, and contributions made by, a diversity of the people—racial/tribal, geographic, gender, and socioeconomic—who make Maine what it is today;
3. Have long-term value for imparting historical information, and creating conversations that strengthen individuals, communities and their connections;
4. Spotlight artwork and products of our past, while showcasing and providing market access for the emerging next generation of artists, makers, and innovators;
5. Enhance and broaden community leadership to drive commemorations at a local level; and
6. Allow our citizens to better understand key sustainability issues for Maine's future, including demographics, environment, energy, and more.

Proposed projects should offer context to the Bicentennial Commemoration and could include:

- **Public Programs:** Lectures, exhibitions, library series, workshops, discussion groups, etc.
- **Community Events:** Parades, fairs, festivals, concerts, performances, reenactments, etc.
- **Preservation Projects:** Digitization/processing of collections, publications, oral history initiatives, location-based restoration /interpretation, etc.
- **Curriculum Development:** Classroom offerings, student projects, fieldtrips, adult learning, etc.

### **Eligibility Requirements**

An organization is eligible to apply if it meets the following criteria:

- The applicant is a nonprofit organization with 501(c)(3) tax-exempt status from the Internal Revenue Service or is a unit of municipal, county or tribal government, legally established in the state of Maine.
- The applicant is a public school, charter school, or public institution of higher education, legally established in the state of Maine.
- Applicant has not previously received a Bicentennial Project Grant.

**Ineligible Expenses :** Awards may not be re-granted nor used to cover the costs of brick-and-mortar projects, permanent or capital equipment, operating support, or fundraising.

### **Application Requirements**

Incomplete applications will not be eligible for review. A completed application in the Grants Management System (<https://mainearts-grants.maine.gov/account/login>) (GMS) must contain:

#### **Online - Fields within the Grants Portal that will need to be completed**

- Complete answers to all narrative prompts (REQUIRED)

#### **Uploads - Up to a total of 10 pieces of support materials uploaded through the Grants Portal**

- Resumes, bios, or curriculum vitae for all key participants (REQUIRED)
- A copy of IRS 501(c3) determination letter (REQUIRED)
- Collateral such as letters of support, press clippings, agreement documents from partners, marketing materials, outline of curricula/ lesson plans, etc. *(Optional)*

#### **Email (pdf), Mail, or FAX**

- A completed State of Maine **Vendor Form** (/CMSContent/arts\_grants/Vendor%20Form%20W9.pdf) with exactly the same name and contact information as used in the GMS application. (Email [kerstin.gilg@maine.gov](mailto:kerstin.gilg@maine.gov) (/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32glogiocanjip5w34nivdcxznitsrek))

#### **Application Questions (to be completed in the GMS) - (All character counts include spaces. 2,550 characters/page)**

1. Provide a brief history of your organization. (Max: 1,275 characters - about 175 words)
2. Provide a description of the project, including a timeline and the expected outcomes. (Max: 1,275 characters - about 350 words)
3. Provide an overview of the project budget and how the award will be applied within your project. (Max: 2,550 characters - about 350 words)

### **Review Criteria**

1. Quality of the overall project and how it commemorates Maine's Bicentennial. (70%)
2. Appropriateness of project budget (30%)

### **Review Process**

Applications are reviewed by a panel consisting of representatives from the Maine Cultural Affairs Council, the Maine Department of Education, and the Bicentennial Commission. The review process and delivery of funds may take up to six months. This means that grant funds may be used to reimburse costs which have been incurred for the project after the grant has been approved but prior to funds being disbursed.

All awardees will be required to upload a photo of their activity to the Bicentennial Facebook Page, use the Bicentennial Logo in their promotional materials, and complete a Final Report summarizing how funds were expended.

### **More Information**

More information about this grant can be found on the official Bicentennial website <https://www.maine200.org/> (<https://www.maine200.org/>) or by contacting Kerstin at the Maine Arts Commission at [Kerstin.gilg@maine.gov](mailto:Kerstin.gilg@maine.gov) (/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32gliocanjip5w34nivdcxznitsreK) (207-287-6719).

For questions regarding the Maine Bicentennial Commission (Maine200): Please contact Alyssa Wood at [Alyssa.Wood@Maine200.org](mailto:Alyssa.Wood@Maine200.org) (/utility/em/groiocanjip5w34nivdcxz002eniaMerjlk3ewrjkladsjk4l32dooWiocanjip5w34nivdcxzassyla) or 207-441-2713.



Grant information is available in large print format by request. All Maine Arts Commission programs are accessible to people with disabilities. All programs funded by the Maine Arts Commission must also be accessible.

Get Started in our Grants Management System (GMS)

Apply for a Grant (<https://mainearts-grants.maine.gov/account/login?ReturnUrl=%2fapplicant%2fgrant>)

### **Need More Help?**

#### **For General Questions:**

##### **Director of Grants & Accessibility**

Kerstin Gilg

(/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32gliGiocanjip5w34nivdcxznitsreK): 287-6719

#### **Help by Discipline:**

##### **Performing Arts & Media Director**

Brita Wanger-Morier (/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32reiroM-regnaWiocanjip5w34nivdcxzatirB): 287-2750

##### **Visual Arts Director**

Julie Horn (/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32nroHiocanjip5w34nivdcxzeiluj): 287-2790

##### **Arts Education Director (Interim)**

Martha Piscuskas

(/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32saksucsiPiocanjip5w34nivdcxzahtraM): 287-2713

##### **Traditional Arts Specialist**

Kathleen Mundell (/utility/em/mociocanjip5w34nivdcxzoohayerjlk3ewrjkladsjk4l321002secruoserlarutluc): 236-6741

### **Calendar**

Fri, Jan 3 - Sun, Jan 26 Portland, ME

'Holiday Offerings 2020 - Ringing in the New Year' View » (/Postings/Events/Detail/-Holiday-Offerings-2020-Ringing-in-the-New-Year-)

Sat, Jan 11 Brunswick, ME

UUCB Concerts for a Cause: TRICKY BRITCHES View » (/Postings/Events/Detail/UUCB-Concerts-for-a-Cause-TRICKY-BRITCHES)

Wed, Jan 15 Rockland, ME

Music@Noon: Meneses & Galbraith View » (/Postings/Events/Detail/Music-Noon-Meneses-Galbraith)

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## Maine Arts Commission News

Maine Bicentennial Community Grant Recipients View » (/Postings/Blogs/Detail/Maine-Bicentennial-Community-Grant-Recipients)

Art In the Capitol: Showcasing Maine Veteran Artists View » (/Postings/Blogs/Detail/Art-In-the-Capitol-Showcasing-Maine-Veteran-Artists-1)

Art Exhibit of Contrasts and Extremes at Husson University View » (/Postings/Blogs/Detail/Art-Exhibit-of-Contrasts-and-Extremes-at-Husson-University)

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## Press Release

A Walk in the Woods an Annual Exhibit of Landscape Paintings View » (/Postings/Blogs/Detail/A-Walk-in-the-Woods-an-Annual-Exhibit-of-Landscape-Paintings)

CREATIVEPORTLANDME View » (/Postings/Blogs/Detail/CREATIVEPORTLANDME)

New England Now: Regional Dance Development Initiative View » (/Postings/Blogs/Detail/New-England-Now-Regional-Dance-Development-Initiative)

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# BICENTENNIAL PROJECT GRANT - LARGE



## BICENTENNIAL PROJECT GRANT (Large)

The purpose of this grant program is to support the interests, needs, and local creativity of communities as they plan local commemorations of the Bicentennial and to ensure that citizens throughout Maine have the opportunity to participate in Maine's Bicentennial commemoration. Projects can be on any scale. All funds must be expended no later than March 30, 2021. Complete information is at: <https://www.maine200.org/> (<https://www.maine200.org/>)

**Deadline:** February 1, 2020

June 1, 2020

**Maximum Award:** Up to \$10,000

**Required Match:** 1 to 1 cash or in-kind match is strongly encouraged

**Funding Cycle:** September 1, 2019 - March 30, 2021

Maine's Bicentennial commemoration offers a unique occasion to draw residents, visitors, public servants, and private businesses together to commemorate 200 years of statehood, celebrate Maine's present, and inspire a healthy and prosperous future. The Maine Bicentennial Commission exists to plan, administer, and coordinate programs and projects that commemorate Maine's 200th anniversary of statehood, with three major goals:

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3. Have long-term value for imparting historical information, and creating conversations that strengthen individuals, communities and their connections;
4. Spotlight artwork and products of our past, while showcasing and providing market access for the emerging next generation of artists, makers, and innovators;
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An organization is eligible to apply if it meets the following criteria:

- The applicant is a nonprofit organization with 501(c)(3) tax-exempt status from the Internal Revenue Service or is a unit of municipal, county or tribal government, legally established in the state of Maine.
- The applicant is a public school, charter school, or public institution of higher education, legally established in the state of Maine.
- The applicant is a for-profit business or organization that is partnering with an eligible non-profit or school that is acting on their behalf as a fiscal agent.
- Applicant has not previously received a Bicentennial Project Grant.

**Ineligible Expenses:** Awards may not be re-granted nor used to cover the costs of brick-and-mortar projects, permanent or capital equipment, operating support, or fundraising.

### **Application Requirements**

Incomplete applications will not be eligible for review. A completed application in the Grants Management System (<https://mainearts-grants.maine.gov/account/login>) (GMS) must contain:

#### **Online - Fields within the Grants Portal that will need to be completed**

- Complete answers to all narrative prompts. (REQUIRED)
- Complete project budget. (REQUIRED)

#### **Uploads - Up to a total of 10 pieces of support materials uploaded through the Grants Portal**

- Resumes, bios, or curriculum vitae for key members involved with the project. (REQUIRED)
- A list of partners/collaborators along with a clear description of how each will contribute to the success of the project. (REQUIRED)
- A copy of IRS 501(c)(3) determination letter (for the lead nonprofit organizations). (REQUIRED)
- Collateral such as letters of support, press clippings, agreement documents from partners, marketing materials, outline of curricula/ lesson plans, etc. (Optional)

#### **Email (pdf), Mail, or FAX**

- A completed State of Maine **Vendor Form** (/CMSContent/arts\_grants/Vendor%20Form%20W9.pdf) with exactly the same name and contact information as used in the GMS application. (Email [kerstin.gilg@maine.gov](mailto:kerstin.gilg@maine.gov) (/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32gliiocanjip5w34nivdcxznitsrek))

**Application Questions (to be completed in the GMS)** (All character counts include spaces. 2,550 characters/page)

1. Provide a brief history of your organization and/or fiscal sponsor organization (if applicable). (Max: 1,275 characters - about 175 words)
2. Provide a description of the project, including a timeline and the expected outcomes, how it commemorates Maine's Bicentennial, and the methods you will use to evaluate project success. (Max: 3,000 characters - about 500 words)
3. Describe how your project will address some or all of the "Guidelines for Successful Local Bicentennial Programs" (Community partnerships and engagement). (Max: 2,550 characters - about 350 words)  
<https://cdn.securesyte.com/4v7q6Edyz8-1136/docs/Guidelines-for-Successfl-Local-Programs.pdf>  
 (https://cdn.securesyte.com/4v7q6Edyz8-1136/docs/Guidelines-for-Successfl-Local-Programs.pdf).

4. Describe how your project will address some or all of the “Four Themes” associated with Bicentennial projects: Living in Maine, The Business of Maine, Maine Leads, and The Maine Character. (Max: 2,550 characters - about 350 words) <https://cdn.securesytc.com/4v7q6Edyz8-1136/docs/4-Themes.pdf> (<https://cdn.securesytc.com/4v7q6Edyz8-1136/docs/4-Themes.pdf>).
5. Describe how your project will address some or all of the “Six Core Outcomes” for Bicentennial related projects: Optimism for the future, Recognize challenges and contributions of diverse populations, Historically informative, Highlight arts and culture, Engage local leadership, Understand sustainability issues. (Max: 2,550 characters - about 350 words) <https://www.maine200.org/educators> (<https://www.maine200.org/educators>).
6. Include any other key facts or circumstances that the review panel should know about. (Max: 1,275 characters - about 175 words)

### **Review Criteria**

1. Quality of the overall project and how it commemorates Maine’s Bicentennial. (30%)
2. How the project addresses the “Guidelines for Successful Local Bicentennial Programs”. (15%)
3. How the project addresses the “Four Themes” associated with Bicentennial projects. (15%)
4. How the project addresses “Six Core Outcomes” for Bicentennial related projects. (15%)
5. Appropriateness of project budget and matching funds. (15%)
6. Quality of the application. (10%)

### **Review Process**

Applications are reviewed by a panel consisting of representatives from the Maine Cultural Affairs Council, the Maine Department of Education, and the Bicentennial Commission. The review process and delivery of funds may take up to six months. This means that grant funds may be used to reimburse costs which have been incurred for the project after the grant has been approved but prior to funds being disbursed.

All awardees will be required to upload a photo of their activity to the Bicentennial Facebook Page, use the Bicentennial Logo in their promotional materials, and complete a Final Report summarizing how funds were expended.

### **More Information**

More information about this grant can be found on the official Bicentennial website <https://www.maine200.org/> (<https://www.maine200.org/>) or by contacting Kerstin at the Maine Arts Commission at [Kerstin.gilg@maine.gov](mailto:Kerstin.gilg@maine.gov) (/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32glogiocanjip5w34nivdcxnitsreK) (207-287-6719).

For questions regarding the Maine Bicentennial Commission (Maine200): Please contact Alyssa Wood at [Alyssa.Wood@Maine200.org](mailto:Alyssa.Wood@Maine200.org) (/utility/em/groiocanjip5w34nivdcxz002eniaMerjlk3ewrjkladsjk4l32dooWiocanjip5w34nivdcxzassyla) or 207-441-2713.

**Large  
Print**

Grant information is available in large print format by request. All Maine Arts Commission programs are accessible to people with disabilities. All programs funded by the Maine Arts Commission must also be accessible.

Get Started in our Grants Management System (GMS)

Apply for a Grant (<https://mainearts-grants.maine.gov/account/login?ReturnUrl=%2fapplicant%2fgrant>)

### **Need More Help?**

### For General Questions: Director of Grants & Accessibility

Kerstin Gilg

(/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32gliGiocanjip5w34nivdcxznitsreK): 287-6719

### Help by Discipline:

#### Performing Arts & Media Director

Brita Wanger-Morier (/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32reioM-regnaWiocanjip5w34nivdcxzatirB): 287-2750

#### Visual Arts Director

Julie Horn (/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32nroHiocanjip5w34nivdcxzeiluj): 287-2790

#### Arts Education Director (Interim)

Martha Piscuskas

(/utility/em/vogiocanjip5w34nivdcxzeniamerjlk3ewrjkladsjk4l32saksucsiPiocanjip5w34nivdcxzahtraM): 287-2713

#### Traditional Arts Specialist

Kathleen Mundell (/utility/em/mociocanjip5w34nivdcxzoohayerjlk3ewrjkladsjk4l321002secruoserlarutluc): 236-6741

## Calendar

Fri, Jan 3 - Sun, Jan 26 Portland, ME

'Holiday Offerings 2020 - Ringing in the New Year' View » (/Postings/Events/Detail/-Holiday-Offerings-2020-Ringing-in-the-New-Year-)

Sat, Jan 11 Brunswick, ME

UUCB Concerts for a Cause: TRICKY BRITCHES View » (/Postings/Events/Detail/UUCB-Concerts-for-a-Cause-TRICKY-BRITCHES)

Wed, Jan 15 Rockland, ME

Music@Noon: Meneses & Galbraith View » (/Postings/Events/Detail/Music-Noon-Meneses-Galbraith)

View all... (/Postings/Events)

## Maine Arts Commission News

Maine Bicentennial Community Grant Recipients View » (/Postings/Blogs/Detail/Maine-Bicentennial-Community-Grant-Recipients)

Art In the Capitol: Showcasing Maine Veteran Artists View » (/Postings/Blogs/Detail/Art-In-the-Capitol-Showcasing-Maine-Veteran-Artists-1)

Art Exhibit of Contrasts and Extremes at Husson University View » (/Postings/Blogs/Detail/Art-Exhibit-of-Contrasts-and-Extremes-at-Husson-University)

View all... (/Postings/Blogs)

## Press Release

A Walk in the Woods an Annual Exhibit of Landscape Paintings View » (/Postings/Blogs/Detail/A-Walk-in-the-Woods-an-Annual-Exhibit-of-Landscape-Paintings)

[CREATIVEPORTLANDME View » \(/Postings/Blogs/Detail/CREATIVEPORTLANDME\)](#)

[New England Now: Regional Dance Development Initiative View » \(/Postings/Blogs/Detail/New-England-Now-Regional-Dance-Development-Initiative\)](#)

[View all... \(/Postings/Blogs\)](#)

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