

1. Call to Order / Attendance

Chair Philbrook called meeting to order at 5:57 p.m.

Members present: Chair Philbrook, Vice Chair Patten, Bryan Bush, John McCollett, Alan Johnston, Niles Pinkham and Steve Lawrence.

2. Pledge of Allegiance

3. Agenda Amendments and Adoption

Chair Philbrook cast one vote for the agenda as presented.

4. Acceptance of Previous Minutes: June 3, 2021

Corrections on lines 9 and 10, Chair Philbrook moved to accept the May 6, 2021 minutes as amended, seconded by Mr. Bush.

Lines 105 and 106 to read, Chair Philbrook approved a change from mooring blocks to Helix moorings for Ronald Vargo, 36 Pocahontas Road, Kittery Maine 03905.

Chair Philbrook moved to approve the June 3, 2021 minutes as amended, seconded by Mr. Bush.

Motion Carried 7-0-0

5. Harbormaster Report and Budget Report

The Harbormaster installed the new axle to Frisbee Ramp as well as a system to keep it from moving sideways during winds and tides. The Harbormaster also installed a new plastic UHMW under the Pepperrell Ramp flapper.

The Harbormaster stated he had recovered a few dinghies that got away from their dinghy docks. He also moved several moorings due to overcrowding and made room for customers to get larger boats in.

The Harbormaster refurbished 2 small No Wake buoys for the season, there may be a delay in delivery of replacements due to shortages of materials.

The Harbormaster is working with DPW and an electrician in preparation of electric service. An electrician will be getting permits from the state and DPW will be doing site work.

The ramp will be closed for a portion of the day due to the blacktop being removed and will advise the permit holders of the date. The Harbormaster is also working with the Kittery Sewer Department on the wash down system for Government Street.

The Harbormaster scheduled an inspection of the facilities on July 15, 2021, with Maine Municipal Association which will include Traip, Pepperrell Cove, Government Street and the equipment.

The Harbormaster, at KPA Chair's request, investigated the floats affixed to town property on Old Ferry Lane and he made contact with 2 of 3 owners of the floats and told them the floats had to be removed because the floats were on town property. The residents stated that these structures have been in place for a very long time and they did not understand why the floats could no longer be there. The Harbormaster explained that none of the structures were permitted and that the residents could not get permits because the property is Town owned. Some of the residents mentioned contacting the KPA.

The Harbormaster stated he was appointed as Co-Chair of the Area Maritime Security Sub Committee for Northern New England. The Harbormaster and the Deputy Harbormaster were asked to assist in a security zone of an outbound US Navy asset along with Maine Marine Patrol, US Coast Guard and New Hampshire Marine Patrol.

The Harbormaster stated that the new fishing signs were installed at Kittery Point bridge as well as PFD requirements on town docks and ramps.

The Harbormaster made arrangements for the Government Street and the Pepperrell Cove hoists to be inspected and certified in the next few weeks.

The Harbormaster reported on the budget.

6. All Items involving Town Officials or invited guests

7. Public Hearing

a. The Kittery Port Authority moves to hold a public hearing and approve an application from Scott Moffat 144 Rogers Road, Kittery, Maine 03904 (Map 22, Lot 31) for the construction of a 6' x 90' pier, 3' x 45' aluminum ramp, and a 12' x 30' float.

Chair Philbrook stated the measurements were slightly different than the measurements on the application, in reviewing the application after the site walk. She had noticed that the measurements on the application didn't match the drawing from the float company. Chair stated that Mr. Moffat change the measurements on the front page of the application to reflect the measurements on the drawing.

Chair Philbrook asked Mr. Moffat if he wanted her to read the findings of fact or accept the July 1, 2021, KPA minutes as findings of fact. Mr. Moffat agreed to accept the July 1, 2021 KPA, minutes as findings of fact.

Chair Philbrook moved to approve the application from Scott Moffat 144 Rogers Road, Kittery, Maine 03904 (Map 22, Lot 31) for the construction of a 6' x 90' pier, 3' x 50' aluminum ramp, and a 10' x 30' float, seconded by Mr. Bush.

Motion Carried 6-0-1

Chair Philbrook, Vice Chair Patten, Mr. Bush, Mr. Johnston, Mr. Pinkham, and Mr. Lawrence voted in favor, Mr. McCollett abstained.

8. Piers, Wharves & Floats - None

9. Public Segment (Three Mins.)

Jay and Susan Tennant, 19 Old Ferry Lane, Kittery, Maine, expressed their concerns regarding how can the Town request the removal of a float, that has been there for over twenty-years. Mr. and Mrs. Tennant stated they had received permission to have the float from John McCollett a prior Harbormaster.

Chair Philbrook responded by saying the decision was ultimately up to the Town Council and she would be meeting with the Town Manager about this issue.

Unfinished Business - None

11. New Business - None

12. Committee and Other Reports - None

a. Communications from the Chairperson - None

13. Board Member Issues or Comments

Mr. McCollett - None

Mr. Pinkham spoke about the signs at the Kittery Point bridge.

Mr. Johnston commented on the all the signs there are on restricting where people can fish.

Mr. Lawrence expressed his concerns regarding the speed of boats in the main channel after dark.

Vice Chair Patton stated he would like more member participation on site walks.

Mr. Bush expressed his concerns regarding the boat traffic going way above the wake speed in the back channel.

Chair Philbrook spoke about the extreme low tide at Pepperrell Cove.

14. Executive Session - None

15. Adjournment

Mr. Lawrence moved to adjourn at 6:55 p.m., seconded by Mr. Bush.

All were in favor.

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.