

PORT AUTHORITY MEETING  
REMOTE MEETING

APPROVED  
JANUARY 7, 2021

1. Call to Order / Attendance

Chair Philbrook call the meeting to order at 6:00 p.m.

Members present: Chair Philbrook, Vice Chair Patten, Bryan Bush, Niles Pinkham, John McCollett, Absent members: Steve Lawrence, and Alan Johnston.

2. Pledge of Allegiance

3. Agenda Amendments and Adoption

Postponed item 11 a. - Elections to the February KPA meeting.

Chair Philbrook cast 1 vote to adopt the agenda as amended.

4. Acceptance of Previous Minutes: None

5. Harbormaster Report and Budget Report

The Harbormaster gave an update on 25 moorings that have been renewed, 58 applications on the wait list, 15 launch passes purchased, and excise tax for 12 boats that has been paid.

The Harbormaster discussed the calls he responded to in the month of December.

The Harbormaster stated he was working with NH Port Authority member Grant Nichols on FEMA/Port Security Grants for port security boat and cameras. He also thanked the NH Port Authority for their help.

The Harbormaster met with Maritime Boats and Kittery Police Chief Richter to get specifications for a fast response/heavy weather S&R boat/multi-mission vessel. The boat being considered is the Maritime 250 Voyager, with a two-engine enclosed center console that is 25'8" with an 8'6" beam with 2-200 hp Suzuki outboards.

The Harbormaster met with Vice Chair Patten and the Town Manager for a CIP workshop.

The Harbormaster contacted a welder to make repairs and modifications to Frisbee Commercial Ramp. The Harbormaster removed ramp brackets from Frisbee Pier to be repaired by Vice Chair Patten. The Harbormaster stated he was working on removing wood decking from the Frisbee Ramp.

The Harbormaster also reported that Vice Chair Patten had completed repairs on the Frisbee Ramp wheels and axel, and Yates Electric had completed repairs to water and electric brackets at Pepperrell Cove.

## 6. All Items involving Town Officials or invited guests

### 7. Public Hearing

a. The Kittery Port Authority moves hold a public hearing on an application from Kenneth P. & Terri M. Miller, 4 Lawrence Lane, Kittery Point (Map 18, Lot 35) to add a 33.7' x 13.6' floating boat lift to and existing pier and float structure. Agent Steve Riker Ambit Engineering Inc.

Chair Philbrook read a letter from Patrick Bedard, the attorney representing abutter Mark and Sally Crotty, 2 Lawrence Lane, Kittery Point, ME who opposed the application of Kenneth and Terri Miller, 4 Lawrence Lane, Kittery Point, ME.

Vice Chair Patten inquired about the changes to the application for the extension from the original application that was submitted January 8, 2020.

Steven Riker responded to the board and stated it was simply an error that he had made on the original application.

Vice Chair Patten commented that on the application to the Army Corp. of Engineers in November 2020, the length of the lift was listed as 33.6', as 33.7' on the Town application 37.7' on the Permit Plan. Vice Chair Patten stated that the measurements needed to be changed to reflect the correct length.

Chair Philbrook moved to approve the application from Kenneth P. & Terri M. Miller, 4 Lawrence Lane, Kittery Point (Map 18, Lot 35) to add a 37.7' x 13.6' floating boat lift to and existing pier and float structure according to plan C2 with the reconfigured boat lift location dated 11/30/2020, seconded by Mr. Bush.

Motion Carried 4-0-1

Chair Philbrook, Mr. Pinkham, Mr. Bush, and Mr. McCollett voted yes.

Vice Chair Patten voted to abstain.

### 8. Piers, Wharves & Floats

b. The Kittery Port Authority moves to approve an application from Douglas Cole, 41 Bowen Road, Kittery (Map 17, Lot 7) to add a float to mooring # 608 in the back Channel.

Mr. Cole stated he wanted a float that measured 8'x 30'. Chair Philbrook advised that there is a regulation that states a float cannot exceed 8'x24' for residential.

Chair Philbrook moved to approve the application from Douglas Cole, 41 Bowen Road, Kittery (Map 17, Lot 7) to add an 8'X24' float to mooring # 608 in the Back Channel. Chair Philbrook noted that this is a riparian mooring and can only be used for one vessel unless another mooring permit is granted. Seconded by Mr. Bush.

Motion Carried 5-0-0

9. Public Segment (Three Mins.) - None

10. Unfinished Business

a. Boat Launch Fees

The Board discussed changing the launch fees for residents, non-residents, military, veterans, residents and non-residents over the age of 65, for motored and non-motored boats, and paddle boards.

b. Dredging Pepperrell Cove

The board and the Harbormaster discussed the areas outside the FNP that they would like to see dredged.

11. New Business

a. Elections – Postponed until February KPA meeting.

12. Committee and Other Reports - None

a. Communications from the Chairperson - None

13. Board Member Issues or Comments

Mr. McCollett – None

Mr. Pinkham – Mr. Pinkham spoke about the kayaks at Traip blocking boats on the ramp.

Mr. Bush – None

Vice Patten – None

Chair Philbrook - Chair Philbrook also commented about the kayaks at Traip and talked about painting a line on the side of the ramp designated for kayaks. She mentioned that she and the Harbormaster spoke with Craig Alfis the Code Enforcement Officer about installing stands for kayaks.

14. Executive Session - None

15. Adjournment

Mr. Bush moved to adjourn at 7:17 p.m., seconded by Mr. Pinkham.

Motion Carried 4-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a

summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.