

1. Call to Order / Attendance

Chair Philbrook called the meeting to order at 6:00 P.M.

Members present: Vice Chair Charles Patten, Bryan Bush, Steve Lawrence, Niles Pinkham, John McCollett Alan Johnston, and Chair Kelly Philbrook.

2. Pledge of Allegiance

3. Agenda Amendments and Adoption

Chair Philbrook added an appeal for mooring 515 to item 11 New Business.

Chair Philbrook cast one vote for the adoption of the agenda as amended.

4. Acceptance of Previous Minutes: September 3, 2020

Vice Chair Patten stated line 26 to add the word temporary in front of ropes.

Chair Philbrook moved to accept the minutes as amended, seconded by Mr. Lawrence.

Motion Carried 6-0-0

5. Harbormaster Report and Budget Report

The Harbormaster reported on:

9/19/2020, the Maritime 1480 skiff was delivered and launched.

9/28/2020, the Harbormaster requested that the port-a-potty be removed at the Traip Ramp.

The Harbormaster added the plotter/bottom finder and auxiliary lights.

Pepperrell Cove Float out is scheduled for 10/28/2020.

The electricity will be shut off no later than 10/23/2020 and the water shortly thereafter.

The commercial float and one adjacent dinghy dock will remain until sometime later in November.

The Traip floats will be removed sometime in December with assistance of KPW.

The Deputy Harbormaster position will remain active until float out on 10/28/2020.

The Harbormaster also reported on the calls he and the Deputy Harbormaster made in the month of September.

The Harbormaster gave an overview of the Budget.

6. All Items involving Town Officials or invited guests - None

7. Public Hearing - None

8. Piers, Wharves & Floats - None

9. Public Segment (Three Mins.) - None

10. Unfinished Business

a. 2021/2022 Rules & Regulations / Fees Planning

Chair Philbrook proposed that the KPA alter the launch ramp fees to include a paddle only fee. This fee would be for paddle boards, canoes, and row boats only.

Chair Philbrook stated the KPA currently has a motorized and non-motorized daily launch fee but does not have a motorized and non-motorized seasonal fee. Currently paddle boaters who wish to purchase a seasonal pass, pay the same rate as a motorized vessel user. The proposed fees for non-motorized (paddle) season pass are in line with current Fort Foster Season Pass fees.

Chair Philbrook moved the KPA to have a Public Hearing at the November meeting to change the seasonal launch fees for Resident Non-Motorized (paddle) \$20 and Non-Resident Non-Motorized (paddle) \$75, seconded by Mr. Johnston.

Motion Carried 7-0-0

11. New Business

Appeal of mooring #515 Richard and Victoria Jones, 35 Pocahontas Road, Kittery Point Maine.

Chair Philbrook read the letter that stated Mr. and Ms. Jones confused paying the inspection fee with the mooring fee, the Jones's also said they regretted their oversight and would like to be allowed to pay their 2020 mooring fee.

Chair Philbrook moved to reinstate mooring #515 to Richard and Victoria Jones, 35 Pocahontas Road, Kittery Point, Maine, provided the mooring holders pay the 2020 mooring fee and late fees within 10 days, seconded by Mr. Bush.

Motion Carried 7-0-0

12. Committee and Other Reports - None

a. Communications from the Chairperson - None

13. Board Member Issues or Comments

Mr. Pinkham – None

Mr. McCollett – None

Vice Chair Patten - None

Mr. Johnston – Mr. Johnston asked the Harbormaster if the floats were definitely coming out at the end of October and asked if there were people lined up. The Harbormaster said he would speak to the Town Manager then reach out for volunteers.

Mr. Bush - None

14. Executive Session - None

15. Adjournment

Mr. Lawrence moved to adjourn at 6:37 p.m., seconded by Mr. Pinkham.

Motion Carried 7-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.