

PORT AUTHORITY MEETING

Council Chambers

APPROVED

May 7, 2020

1. Call to Order

Chair Philbrook called the meeting to order at 6:00 P.M.

Members present: Vice Chair Charles Patten, Bryan Bush, Alan Johnston, and Chair Kelly Philbrook.

Members absent: Steve Lawrence, Niles Pinkham, and John McCollett,

2. Pledge of Allegiance

3. Agenda Amendments and Adoption

Chair Philbrook cast one vote to accept the agenda as written.

4. Acceptance of Previous Minutes

Chair Philbrook moved to accept the March 5, 2020 as amended, seconded by Vice Chair Patten.

Motion Carried 4-0-0

5. Harbormaster Report and Budget Report

The Harbormaster reported on: Traip floats being put in on 3/12/2020, Traip shed completed, the area around the shed and ramp were cleaned up for additional parking and eventual kayak racks and should be completed by the middle of May, both boats were launched the last week in March, a new push plate system was installed on the skiff, the Frisbee Wharf float was completed on-time and put into place on March 19, 2020, all of the floats were put in place on April 6, 2020, the water was turned on at the Harbormaster shack on April 15, 2020 with a fully functional bathroom.

The Harbormaster stated that as of May 5, 2020, 308 mooring holders have paid their fees and there were 169 unpaid late fees that have been waived due to COVID-19 until 7/15/2020. As of May 5, 2020, 27 moorings were available for reassignment, and 6 moorings were placed in the temporary program.

The Harbormaster read the COVID-19 Re-Entry Plan.

6. All Items involving Town Officials or invited guests - None

7. Public Hearing

a. The Kittery Port Authority moves to hold a public hearing on an application from Christopher Eckel Trust 3 Knight Ave, Kittery ME 03904 (Map 4, Lot 70) for the reconstruction of an existing shed constructed on piers. Agent: Rykerson Architecture.

Chair Philbrook stated that due to having the meeting online, the public hearing was going to be held in two parts – the opening of the Public Hearing at this meeting, which would stay open and continue to the June 4, 2020 meeting and be closed at that time.

Dean Rykerson spoke about the site walk with the KPA.

Steve Riker presented the plans of the reconstruction of an existing shed constructed on piers for Christopher Eckel Trust 3 Knight Ave, Kittery ME 03904 (Map 4, Lot 70).

Mr. Johnston questioned Steve Riker about the size of the windows on the shed.

Chair Philbrook expressed her concerns about the size of the windows on the shed.

Chair Philbrook stated she was leaving the Public Hearing open and would it would resume at the June 4, 2020 KPA meeting.

8. Piers, Wharves & Floats

a. The Kittery Port Authority moves to review and accept an application from Kenneth P. & Terri M. Miller 4 Lawrence Lane, Kittery PT ME 03905 (Map 18, Lot 35) for a 6'x45' extension to an existing fixed pier. The existing 3'x46' gangway and 10'x20' float will be reused. The extension will create a structure with 150' of total length. Agent: Steven Riker, Ambit Engineering.

(Continued from 3/5/2020) - Postponed to June 4, 2020

b. The Kittery Port Authority moves to review and accept an application from Paul J. & Jessica O. Mckeen 96 Pepperrell Road, Kittery Point ME (Map 27, Lot 47) for addition of a 5' x 12" boat cradle to an existing structure. Agent: Steven Riker, Ambit Engineering.

Steven Riker presented the plans for the addition of a 5' x 12' boat cradle to an existing structure, located at 96 Pepperrell Road, Kittery Point, ME (Map 27, Lot 47).

Chair Philbrook moved to continue the application of Paul J. & Jessica O. Mckeen 96 Pepperrell Road, Kittery Point, ME (Map 27, Lot 47) for addition of a 5' x 12' boat cradle to an existing structure to the June 4, 2020 meeting of the KPA, so the applicant could get the 50 ft. abutter approval from the Town of Kittery. Seconded by Mr. Bush.

Motion Carried 4-0-0

c. The Kittery Port Authority moves to review and accept an application from Shelly Tamis 14 Goose Point, Kittery Point, ME for a season prefab 4'x 16' dock.

Chair Philbrook moved to accept the application from Shelly Tamis 14 Goose Point, Kittery Point, ME for a season prefab 4'x 16' dock and schedule a site walk and a public hearing for June 4, 2020 and a site walk for Thursday May 21, 2020 at 5:00 p.m., seconded by Mr. Johnston.

Motion Carried 4-0-0

9. Public Segment - None

10. Unfinished Business

a. Frisbee Float repairs

A Frisbee Float repair update was included in the Harbormaster Report.

b. Future Planning list (Postponed until June)

11. New Business

The Harbormaster asked the KPA to consider designating the area between the gate one bridge and Seaview Lobster as "commercial fishing vessel only" moorings, riparian moorings would not be affected, only moorings that become available in this area.

Mr. Patten wanted to know how many non-commercial moorings were in the area.

The Harbormaster stated he did not know, but could get the information.

Chair Philbrook stated she would like to know how many moorings would be affected, and also stated that this change would probably have to be put into the rules and regulations.

Mr. Johnston stated he would also like to know the number of moorings.

Mr. Bush suggested requiring floats for two-point moorings.

12. Committee and Other Reports

a. Communications from the Chairperson

Chair Philbrook approved the in-kind replacement for Danielle Taylor-Hughes & Cory Ilaria, 8 Island Ave, Kittery, ME for the replacement of an existing 30.5' x 21' boat house and boat house support structure.

13. Board Member Issues or Comments

Mr. Bush – None

Mr. Johnston – None

Vice Chair Patten – None

Chair Philbrook – None

Deputy Moran - None

14. Executive Session - None

15. Adjournment

Chair Philbrook moved to adjourn the meeting at 7:19 p.m., seconded by Mr. Bush.

Motion Carried 4-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website