

## **PORT AUTHORITY MEETING**

**APPROVED**

**Council Chambers**

**October 3, 2019**

### **1. Call to Order**

Chairperson Philbrook called the meeting to order at 6:00 PM.

Members present: Kelly Philbrook, Chair, Charles Patten, Vice Chair, Steve Lawrence, Member, Niles Pinkham, Member and Bryan Bush, Member, and John McCollett, Member.

### **2. Pledge of Allegiance**

Chair Philbrook introduced new member, John McCollett.

### **3. Agenda Amendments - None**

**Chair Philbrook moved to accept the agenda as presented.**

### **4. Acceptance of Previous Minutes**

**September 5, 2019** - Chair Philbrook requested line 18 on page 1 read, "received complaints about noise and partying "in" Brave Boat harbor". Chair Philbrook asked that line 48 on page 2 be amended to reflect that the changes presented were "recently discussed and voted on".

**Mr. Lawrence moved to accept the September 5, 2019 minutes as amended.**

**Mr. Bush seconded the motion.**

**Motion carries 6-0-0.**

### **5. Harbormaster Report and Budget Report**

Harbormaster Brosnihan updated the board on activities and efforts on the harbor. Harbormaster Brosnihan stated that Float Out is scheduled for October 28. Harbormaster Brosnihan updated the board on the anticipated paving work.

Harbormaster Brosnihan presented the current revenue figures and the current status of the budget.

### **6. All Items Involving Town Officials or Invited Guests - None**

### **7. Public Hearing - None**

### **8. Piers, Wharves and Floats - None**

**9. For discussion purposes only the Kittery Port Authority will hear from Steve Riker, Ambit Engineering on the following.**

**a. 4 Lawrence Lane Kittery Point ME – Extension of current structure.**

Steve Riker presented plans for the 4 Lawrence Lane project and answered questions from the board.

**b. 96 Pepperrell Road Kittery Point ME – Addition of a boat cradle to an existing structure**

Steve Riker presented plans for the 96 Pepperrell Road project and answered questions from the board.

**10. Public Segment - None**

**11. Unfinished Business**

**a. Moored floats, Swim floats, and Outhaul Rules and Regulations**

Chair Philbrook asked that it be noted in the appendix that the Swim floats and Outhaul \$20.00 fee is a one-time fee, not yearly.

**Chair Philbrook moved to accept the proposed amendments of the rules and regulations as presented on October 3, 2019.**

**Mr. Bush seconded the motion.**

**Motion carries 6-0-0.**

**b. By-laws**

The board discussed the position of Secretary.

**Chair Philbrook moved to accept the Port Authority By-laws, approved on July 5, 2018 through September, 2020.**

**Vice Chair Patten seconded the motion.**

**Motion carries 6-0-0**

**c. Float-out**

Float-out is on the calendar.

**12. New Business**

Chair Philbrook stated that there will be a lobster trap clean-up on Saturday, October 5, 2019 from 9:00 AM to 11:00 AM and volunteers are welcome.

### **13. Committee and Other Reports**

#### **a. Communications from the Chairperson - None**

### **14. Board Member Issues or Concerns**

Mr. McCollett - **None**

Mr. Pinkham - **None**

Mr. Lawrence - **None**

Mr. Bush - Welcomed Mr. McCollett to the board.

Vice Chair Patten - **None**

### **15. Executive Session - None**

### **16. Adjournment**

**Mr. Lawrence moved to adjourn the meeting at 7:19 PM**

**Mr. Bush seconded the motion.**

**The motion carries 6-0-0.**

Submitted by Suzanne Esposito

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.