

1. Call to Order

Chairperson Philbrook called the meeting to order at 6:00 PM.

Members present: Kelly Philbrook, Chair, Bruce Crawford, Vice Chair, Steve Lawrence, Member, Charlie Patten, Member, Bryan Bush, Member, Niles Pinkham, Member.

Absent: Mark Drummond, member.

2. Pledge of Allegiance

3. Agenda Amendments

Harbormaster Brosnihan asked for the addition of an application from the Town of Kittery for a float for dinghies.

Chair Philbrook stated that an application for a float from the Town of Kittery would be added to item 8.

4. Acceptance of Previous Minutes

June 6, 2019 - All references to "Knight 4 LLC." shall be changed to "Night 4 LLC."

Vice Chair Crawford requested that "dipping" be changed to "galvanized" on line 236 of page 6.

Chair Philbrook requested the remarks on page 7, lines 261 and 262 be changed from Vice Chair Crawford to Mr. Lawrence.

Mr. Lawrence moved to accept the June 6, 2019 minutes as amended.

Mr. Bush seconded the motion.

Motion carries 6-0-0.

5. Harbormaster Report and Budget Report

Harbormaster Brosnihan included budget and revenue reports in the board's packet.

Harbormaster Brosnihan stated that we came in \$5,149.90 over budget for FY19. Harbormaster Brosnihan stated that \$820.00 was recorded for hourly slips and \$171,689.48 was recorded for revenue.

Harbormaster Brosnihan reported that he has been repairing the fence that was recently struck.

6. All Items Involving Town Officials or Invited Guests - None

7. Public Hearing

- a. The Kittery Port Authority moves to review and accept an application from Douglas and Karen Beane 24 Williams Ave, Kittery ME 03904 for a 32 sf access way, a 4'x 10' fixed pier, a 3' x35' gangway, and a 10' x 20' float located by 2 moorings. Agent is Steve Riker, Ambit Engineering.**

Steve Riker spoke to the plans and project. Mr. Riker corrected the miscalculation of the square footage of the accessway (48 sf), and spoke to the distance away from the waterway (37 feet).

Mr. Lawrence moved to accept an application from Douglas and Karen Beane 24 Williams Ave, Kittery ME 03904 for a 48-sf access way, a 4'x 10' fixed pier, a 3' x35' gangway, and a 10' x 20' float located by 2 moorings. Agent is Steve Riker, Ambit Engineering.
Mr. Crawford seconded the motion.

Motion carries 6-0-0.

- b. The Kittery Port Authority moves to hold a public hearing on an application from the Heirs of John Hall (Everett Hall) Cedar Island at the Isles of Shoals, Kittery ME (Map 70, Lot 1) to add a 3' x 60' fixed pier, 3' x 25' gangway and a 34' 8' float located by two moorings.**

Everett Hall spoke to the plans and project. Mr. Hall advised that the gangway he recently purchased from the Town of Kittery is 4' x 25', not 3' x 25'.

Mr. Patten requested a revision date be added to the plans. The board agreed to label this version, "plan # 5, 7/10/19".

Chair Philbrook moved to approve an application from the Heirs of John Hall (Everett Hall) Cedar Island at the Isles of Shoals, Kittery ME (Map 70, Lot 1) to add a 3' x 60' fixed pier, 4' x 25' gangway and a 34' 8' float located by two moorings.
Mr. Bush seconded the motion.

Motion carries 6-0-0.

8. Piers, Wharves and Floats

- a. The Kittery Port Authority moves to accept an application from the Town of Kittery, 6 Bellamy Lane, Kittery, ME 03904 for the addition of an 8' x 29.75' ft dinghy float.**

Harbormaster Brosnihan spoke to the application.

The board voiced questions and concerns about the plan and shape of the float.

Mr. Lawrence moved to accept an application and schedule a public hearing for the Town of Kittery, 6 Bellamy Lane, Kittery, ME 03904 for the addition of an 8' x 29.75' ft dinghy float.

Mr. Bush seconded the motion.

Motion carries 6-0-0.

9. Public Segment - None

10. Unfinished Business

a. Float Regulations Draft

The board discussed changes to the draft, regarding moored floats.

Vice Chair Crawford moved to advance 13.2. Moored Floats to a public hearing.

Mr. Bush seconded the motion.

Motion carries 6-0-0.

b. Outhaul Regulations Draft

Chair Philbrook moved to advance 13.3 Swim Outhauls to a public hearing.

Mr. Lawrence seconded the motion.

Motion carries 6-0-0.

c. Swim Float Regulations Draft

The board discussed changes to the draft, including fee recurrence, placement of floats adjacent to property shoreline, and permit expiration with the sale of the property.

Chair Philbrook moved to advance 13.12.1 Swim Float Regulation to a public hearing.

Mr. Lawrence seconded the motion.

Motion carries 6-0-0.

11. New Business

- a. The Kittery Port Authority moves to suspend the Harbor Water Use Fees per the request of the Harbormaster and refund the three people who have made payments.**

Harbormaster Brosnihan asked the board to review the Harbor Water Use Fees for next year due to the negative feedback from boaters this year.

Chair Philbrook moved to suspend the Harbor Water Use Fee for this season, per the Harbormaster's request.

Mr. Lawrence seconded the motion.

Motion fails 3-3-0.

Mr. Lawrence moved to discontinue the Harbor Water Use Fee, as of 2019, and refund the three people who have made payments this year.

Mr. Bush seconded the motion.

Motion carries 6-0-0.

12. Committee and Other Reports

- a. Communications from the Chairperson**

Chair Philbrook referred to the swim float in Chauncey Creek she previously mentioned and advised that the Harbormaster was working on it.

- b. Government Street Wharf Updates**

Chair Philbrook stated that a ribbon cutting event took place and the pier is now open.

13. Board Member Issues or Concerns

Mr. Lawrence - Asked about Terry Whiting's mooring and whether the Harbormaster has been able to relocate him. The Harbormaster replied that he has not yet.

Mr. Bush - Remarked that the Government Street Pier is beautiful and he thanked Vice Chair Crawford.

Mr. Pinkham - None

Mr. Patten - None

Vice Chair Crawford - Stated that he will not be renewing his 5-year term on the Port Authority come August 30, 2019.

Chair Philbrook - Stated that she is considering whether to renew her term or not. Chair Philbrook thanked Vice Chair Crawford for his time on the board, and congratulated him on what's next.

14. Executive Session - None

15. Adjournment

Chair Philbrook moved to adjourn the meeting at 7:18 PM
Mr. Bush seconded the motion.

The motion carries 6-0-0.

Submitted by Suzanne Esposito

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.