

CALL TO ORDER

ROLL CALL

Present: John Perry, Member, Steve Bellantone, Member, Ronald Ledgett, Member, Karen Kalmar, Vice Chair, and Dutch Dunkelberger, Chair

Absent: Russell White, Member, Drew Fitch, Member

Staff: Bart McDonough, Town Planner, and Adam Causey, Director of Planning

Advisory: Earledean Wells, Conservation Commission

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES- 2/27/2020 (Workshop); 2/27/2020; 3/12/2020 & 4/23/2020

Vice Chair Kalmar moved to approve the minutes from 2/27/2020 (workshop).

Seconded by Mr. Ledgett. The motion passed by roll call vote 4-0-1.

Vice Chair Kalmar moved to approve the minutes from 2/27/2020. Seconded by Mr. Ledgett. The motion passed by roll call vote 4-0-1.

Vice Chair Kalmar moved to approve the minutes from 3/12/2020. Seconded by Mr. Ledgett. The motion passed by roll call vote 5-0-0.

Mr. Bellantone moved to approve the minutes from 4/23/2020. Seconded by Mr. Ledgett. The motion passed by roll call vote 5-0-0.

PUBLIC COMMENTS

Public comment and opinion are welcome during this open session. However, comments related to development projects currently under review by the Planning Board shall be heard only during their respective scheduled public hearing. Due to the current pandemic, all meetings and public hearings held by the Planning Board are conducted via Zoom webinar. To register in advance for the webinar, please submit a request to bmcdonough@kitteryme.org. After registering, you will receive a confirmation email containing information about joining the webinar. Webinar participants will be able to submit questions and comments during the public hearing and public comment period. Members of the public unable to participate during the webinar may submit

comments for agenda items via email, US Mail, or by dropping written comments in the Drop Box outside the Town Hall entrance. Emailed comments should be sent to bmcdonough@kitteryme.org. Comments received by noon on the day of the meeting will be read into the record by the Planning Board Chair.

There being none, the Chair closed the public comments.

OLD BUSINESS

None

NEW BUSINESS

6:53

ITEM 1— Land Use Development Code Amendments—Recodification of Title 16
Action: Review and continue to a subsequent meeting. The proposed amendments to Title 16 seek to reorganize and change certain provisions within the title that align with the Town's Comprehensive Plan and Planning Board's goals and objectives.

Mr. McDonough introduced the topic to the Board.

Mr. Causey gave an overview of the document and described to the Board how it has changed. He reviewed some of the process changes, wording changes, and recommendations.

Chair Dunkelberger suggested the Board review chapters at home to prepare for upcoming meetings, and have the policy discussion with Ben from NorthStar Planning. Discussion followed on planning out the work load for homework.

The Board reviewed the memo and asked related questions regarding definitions and policies. Mr. Causey and Mr. McDonough answered and clarified the questions. Discussion continued on the items in the memo.

37:25

ITEM 2—Planning Board Action Item List

Action: None. To review, amend, or reprioritize tasks and objectives the Planning Board aspires to achieve.

The Board reviewed the items on the priority list: Outdoor dining provisions, housing zoning amendments, overlay zones, cluster development standards, zone dimensional standards, floodplain resiliency, man-made wetlands, and timber harvesting.

Mr. Causey gave an overview of outdoor dining, and the Board agreed this is a high priority item.

Earldean asked for an update on the man-made wetlands and timber harvesting. Mr. McDonough replied he will touch base with staff and give her an update. Mr. Causey explained that some items on the list may be addressed in recodification.

OTHER BUSINESS

46:57

ITEM 3 – Board Member Items/Discussion

Chair Dunkelberger reminded the Board to review the memo, and chapters 1 & 2 of recodification.

47:59

ITEM 4 – Town Planner/Director of Planning & Development Items

Mr. Causey reminded the Board that the Town Council meeting on Wednesday has the public hearing for the affordable housing amendments.

49:13

Adjournment

Mr. Ledgett moved to adjourn the meeting. Seconded by Vice Chair Kalmar. The motion passed by roll call vote 5-0-0.

The Kittery Planning Board meeting of October 8, 2020 adjourned at 6:48 p.m.

Submitted by Carrie Varao, Development Staff Clerk on December 15, 2021.

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.