

APPROVED Meeting Minutes

Date: 4/14/2022

Committee: Parks Commission 4/14/22

Attendees (members):

Richard DeMarco (RD)

Tara Price (TP)

Robert McDonough

David Wrocklage (DW)

Gale Turner (GT)

Denise Payne (DP)

Maureen Bilodeau (MB)

Attendees (non-members):

Kendra Amaral (KA, Town manager)

Crystal Kent (sign artist vendor)

Robert McDonough was sworn-in under oath to Parks Committee by Deputy Town Clerk Kim Tackett

Public Meeting Commenced 5:34pm

Minutes from 3/15/22 meeting approved with no discussion.

Crytal presented sample 18X24 sign for Ft Foster. Signs to be mounted on angle stands on pier, and at other determined sign locations. Donor was George Dow family.

General Comments were taken by group. Crystal discussed color variations to fit the context. Trying to standardize on signs er RD.

Per KA, Town will bid out the sign production-spec and stand will be by sign vendor.

Review FF Rules Sign-orders in December for January-just receiving now. To be installed before park season.

Similar font to Town website.

Sign Sub-committee will approve each sign. Committee members:

- Gale Turner
- Denise Payne.

TP found one typo on sign.

Per KA, funds for Capital Improvements:

\$11k remains in Memorial Fund-must confirm with Dave Rich fund allocation.

No more Trees/benches for Memorial markers- all space taken and may be too much.

Discussed capital improvements to FF and DP discussed boardwalks for example, any suggested capital improvements could be dedicated. Discussion of particular building infrastructure projects at FF. DW suggested Scout Eagle projects, etc. DP firmly disagrees and see hiring of professional contractor to do capital improvement projects, for consistency, a "Pay-as-you-go" approach.

MD suggested the addition of a n Outhouse/Latrine project such as a Rachel Carson facility on way to Sea Point Beach as a needed infrastructure improvement.

Determined Saturday, April 23rd, 10-12am as Fort Foster Spring Committee Site Walk day. Members will mark on map for improvements-projects (projects must be permitted).

Per RD Richard announced his resignation from Parks Committee. 17 years of dedicated service. Will be working with the Kittery Athletic Fields and has decided to concentrate his efforts to that committee.

DW and TP were nominated as Co-Chairs of the Parks Committee, a second of motion swore in. Discussion of fact that roles were never clearly defined. At minimum, Charmans:

- Create meeting agenda's
- Post 48 hours before upcoming meeting
- Are direct and proper communication channels to Town Manager
- Default to be formal follow up/ follow through on Committees assignments

Per KA Request from Sarah Drummond (member KCC BoD's) the Visual Arts Committee was suggesting creative activities:

- Art Walks, mid-May, including in FF. Defined as ...:
 - Hang historic photos (breakdown and erect each day

Discussed Pier improvements and status. Work being done as needed and as available.

Maine Natural Conservancy requested installing qty (2) Screech Owl Nests in FF to allow camera observation of the wildlife. Screech Owls are already present in FF. Bird Houses hopefully will be occupied by the owls and allow closer behavioral study of the creatures.

Park Committee Members thanked Denise Payne for her ongoing committee efforts

Next Meeting:

May 12, 2022, 5:30pm at KTH.

Meeting ended 6:30pm.

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Author: RM, 4/26/2022