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## Meeting Minutes: Meeting No. 04

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Date: March 20, 2019  
Project: Rice Public Library Renovation and Expansion  
Location: Kittery, Maine  
To: Kendra Amaral + Library Planning Committee  
Prepared by: Scott Simons                      Scott Simons Architects  
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Meeting title: Building Committee Meeting No 4

### 1. Review Communications

- A. Accept previous Meeting Minutes
  - 1. Minutes from Feb 13 and 27<sup>th</sup> with edits were accepted.

### 2. Review of Programming Study

- A. Programming Needs and Recurring Themes
  - 1. SSA reviewed a summary of the primary program needs and recurring themes heard at the programming meetings.
- B. Review of Recommended Space Program
  - 1. SSA reviewed the recommended space program and how it compared with the 2011 Cohen report and Lassel architects program prepared in 2015.
  - 2. The library program is approximately 12,800sf net. With a 20% net-to-gross factor to account for circulation, the total square footage of the program is approximately 15,400sf.
- C. Building Assessments
  - 1. SSA reviewed drone photographs of the existing slate roof and brick chimneys, as well as interior water damage from prior leaks.
    - a. Existing chimneys need to be repointed.
    - b. In areas of snow/ice buildup (between the dormers), the slate tiles should be removed so the roof sheathing can be sealed prior to replacing the slate shingles.
    - c. The Building Committee and SSA will have further discussions about existing repair scope as the design progresses.
- D. Introduction to Sustainability Targets / Certifications
  - 1. SSA provided a general overview of sustainable certifications, general cost implications, and lifecycle costs.

### 3. Schematic Design Kick Off

- A. The Modern Library
  - 1. SSA reviewed how libraries are evolving to meet evolving community needs.
- B. Survey of Project Precedents
  - 1. SSA reviewed six precedents of library additions.

C. Preliminary Concept Designs

1. Scheme 1

- a. Scheme 1 is a 3-story south side addition with approximately 22 parking spaces north of the existing building and 5 parking spaces behind the new addition (accessed from Traip Ave). The lower and entry levels are a half-story below the existing building floor levels; the second floor aligns with the existing second floor, creating a tall first floor space.
- b. Children's spaces are located at the lower level. Periodicals, popular collection and young adult spaces are at the entry level. General collection and reference spaces are on the upper level.
- c. The Building Committee had the following positive responses to this scheme:
  - i. Utilizing existing building tower spaces for public meeting space.
  - ii. Access to outdoor space for children's storytime.
- d. The Building Committee had the following concerns regarding this scheme:
  - i. The new garden space should be more associated with the building.
  - ii. The existing entrance lacks purpose, and the location of the new entrance relative to parking should be studied further.

2. Scheme 2

- a. Scheme 2 is a 2-story north side addition with approximately 7 parking spaces adjacent to the addition and 20 parking spaces accessed from Traip Ave. Both the entry level and the second floor area half-story below the existing building floor levels.
- b. Processing is located at the lower level of the existing building with a rear service entry. Children's spaces, an expandable community room, and reference spaces are on the entry floor. General collection and young adult spaces are on the upper floor.
- c. The Building Committee had the following positive responses to this scheme:
  - i. Garden at corner of Wentworth and Traip Ave is a good community asset.
  - ii. Ability to secure story time and community room after hours.
- d. The Building Committee had the following concerns regarding this scheme:
  - i. Larger parking lot is too disassociated from the main entry – both in distance and elevation.

3. Scheme 3

- a. Scheme 3 is a 3-story south side addition with a drop-off accessed from Traip Ave and all parking (approximately 22 spaces) located north of the existing building. The lower and entry levels are a half-story below the existing building floor levels; the second floor aligns with the existing second floor, creating a tall first floor space.
- b. General collection and processing are on the lower level. Popular collection, periodicals, maker space, community room, and reference occupy the entry floor. The upper level contains children's, young adult, and reading room spaces.
- c. The Building Committee had the following positive responses to this scheme:
  - i. Dropoff from Traip Ave (even more benefit if covered dropoff).
  - ii. Engages with Foreside District.
  - iii. More successful entry sequence.
  - iv. Children's spaces on upper level are contained which is helpful for parents.
- d. The Building Committee had the following concerns regarding this scheme:
  - i. Geometry of addition may create some inefficiencies.

4. New Business

- A. The Building Committee discussed moving two schemes forward – Schemes 2 and 3. Both schemes will be presented at the next Building Committee meeting on April 3<sup>rd</sup> and developed further for the first community meeting on April 24<sup>th</sup>.

5. Next meeting time

April 3<sup>rd</sup>