



Our vision is a healthy, vibrant community for all ages and interests.

Our mission is to provide multi-generational programs and services that contribute to personal wellbeing and the quality of community life.

**Kittery Community Center Board of Directors
Meeting Minutes • June 1, 2022 • 6:00pm • At KCC**

In Attendance: Steve Workman, Bob Guay, Gerri Luke, Maribeth Girard, Jeremy Paul, Rose Eppard, Jeff Pelletier, Leela Pahl-Perspective Board Member, Kathleen Stark-Perspective Board Member. **Absent:** Kendra Amaral. **Notice Given:** Danielle Hoffman

I. Call to Order at 6:00 pm

- Steve thanked the members for responding to this meeting on such short notice.
- Steve asked for introductions and explained the consent agenda.
- May meeting was cancelled.

II. Public Comment & Board Presentations - none

III. Modified Consent Agenda

A. March 16, 2022 Meeting Notes - Approved

B. Special Meeting March 31, 2022 Meeting Notes – Approved as Amended

C. Reports & Committee Updates

1. KCC Director's Report/Updates – June (See Attached)

- Val is back, and Chris has started as Community Center Supervisor. His job will include rentals, front staff schedules, Special Event schedules. Mary Beth has begun as the nighttime receptionists.
- Events are going well. Rescheduled Sweet Baby James performance went well, and we managed to break-even. Ticket sales for Elvis show this coming Friday are good, and the reception for 29 Mainers was successful.
- Proceeds from the Spaghetti Supper will go into donations. The evening was a success with a lot of new people attending.
- Preschool: Montessori and Pine Grove have decided to name the preschool Seeds. The schools will be moving in July and forms will be available to promote it. Outdoor classroom will be part of the scheduled activities.
- Summer camp registrations are going well. The youngest camp group will have a maximum of twenty-five. Two other groups will have a maximum of forty-five. Only two staff positions are left to be filled.
- Val will be working on the Fall/Winter guide. We will be adding classes. We are attempting to be greener by encouraging people to go online for access to guide.
- Summer hours: Monday-Friday 6:00 am – 7:00 pm. Saturdays 8:00 am – 4:00 pm. Closed Sundays.
- Requests are out for those who would like to rent the Star Theater 2022-2023.
- 375th Celebration: Kennebunk Savings will be providing some funding. A variety of organizations will be involved in offering events.
- The State is ending the free student lunch program. Grants will be sought to aid students and families.
- Betsy Wish's 375th Cookbook is done and at the printer.
- In addition to listed upcoming events, A kids Carnival Fest is being considered. Planning has begun for a Taste of Kittery on 9/24.

2. VAC Meeting Notes/Updates – Rose reported:

- Two new members have joined VAC, Steve Luber and Anita Loomis.
- Sarah and Steve are now working on placing historic photographs throughout the town.

- Deck the Halls: The Mitchell School has put up a Quilt Project.
- 29 Mainers' show was reviewed in the Portland Herald.
- Chris will be the KCC representative to VAC.

3. KAFC Meeting Notes/Updates - none

D. Proposed Motion: Maribeth moved to accept the Consent Agenda. Gerri seconded the motion. The consent agenda was accepted unanimously.

IV. Chair's Update

- Steve stated that we owe Jeremy a great deal of gratitude. He has covered for Val while she was out as well as managed during Steve's absence.
- No bids have been received for the Next Phase of Emery Field.

V. Discussion/Action Agenda

A. Discussion with Perspective Board Members

- Leela Pahl was approved by BOD, pending council/chair interview and appointment.
- Kathleen Starkey (see attached application): Kathleen and Board members introduced themselves. Steve explained our process for approval.

B. Appointments to the Visual Arts Committee

- VAC unanimously approved Anita Loomis and Steve Luber for membership
- Rose moved we appoint Anita Loomis and Steve Luber to the Visual Arts Committee for a two-year term effective immediately. Gerri seconded the motion. The Board approved the appointments unanimously.

C. Event Debrief

- Spaghetti Supper: Faith Harrington and Peter Lamb were the winners of the Trivia contest. Maribeth has sent thank you notes to all donators and volunteers.
- 29 Mainers: The round-table discussions facilitated by Jermaine Moore was very well attended and received by participants.

D. Final Budget FY 2023 Updates: The budget has been approved.

E. KCC Master Plan Update – None

F. Upcoming Meetings:

- We will be taking a July break and may have an August meeting if needed.

VI. Board member announcements/comments

- Bob noted a line in the budget that allowed for unexpected expenses. By having this set aside, there would be no need for elections to approve necessary spending in this current inflationary environment. Donations to the KCC can go into its general expenses line.
- Jeremy reported Kyle's wife is expecting, and he will be on leave for the summer. Taylor will oversee Summer Camp.

VII. Bob moved that we adjourn. Maribeth seconded the motion. The meeting was adjourned at 7:32 p.m.

KCC Board	TBA at 6:00pm	KCC
VAC	June 7 at 5:30pm	KCC
KAFC	TBA at 6:15pm	KCC

Current Active Board Projects

- KCC Strategic Plan Progress Report
- KCC Rental Policy Revision
- Kittery Fields Use Policy Update (KAFC)
- KCC Board Bylaws Updates