

Kittery Community Center Board of Directors Regular Meeting

6/19/19

Location: Purple Room- KCC

In attendance: Chair, Kristi Mathieson, Kent Stephens, Michael Downs, Steve Workman, Brian Kilroy, Maureen Convery, Jean Lincoln, Eric Lemont.

Absent: Jeff Pelletier, Barbara MacLeod, Kendra Amaral. Guest: Noel Grattan, Chair of the Visual Arts Committee.

I. Call to Order, Welcome & Introduction - 6:00 PM

II. Public Comment - none.

III. Consent Agenda

- A. Reports: VAC meeting notes, GM update
- B. Kristi requested a clarification of target spending of \$5000 grant money. Jeremy reported it is targeted for the upcoming lobster exhibit program in January of 2020 primarily for the video being completed. Jeremy reviewed the success of the new fitness membership push of an additional 48 members for the summer membership drive. Kristi reviewed and commented on the success of the budgetary changes and town tax contributions for the KCC annual budget. Year over year the towns tax dollar contribution has decreased significantly from YY14 contribution of \$428,000 to FY20 presented \$74,000.

Motion: Maureen Convery second by Steve Workman to accept Consent Agenda.
Yes – 8 No – 0 Abstained - 0
Results: Motion passes

IV. Discussion/Action Agenda

- A. Noel Grattan, Chair of the Visual Arts Committee summarized simple changes to the Deck the Walls contract. As these exhibits are less formal than the Morgan Gallery and require less work from the committee pricing and requirements should reflect this. Changes include: commission at 20%, and it is under the artist's discretion and entirely optional to submit copies of resume/artist's statement, providing artist collateral or hosting a reception.

Motion: Steve Workman second by Kent Stephens to approve revised contract to go forward for approval by the VAC.
Yes – 8 No – 0 Abstained - 0
Results: Motion passes

- B. Kristi requested a summary of work done on part 1 of strategic plan with the goal is adopt and bring to city Council, prioritize items, assign ideal timeframes and assign ownership to prioritized items.

- C. Kent summarized the work completed on section 1: Facility and Campus with a focus on three primary topics: Implementation of the Master Land Use Plan for the KCC. Formation of a Kittery Aquatic Facility Study Committee to explore interest in building an indoor aquatic facility in Kittery. And to encourage, practice and expand environmentally friendly, energy efficient practices in KCC programs and facilities.
- D. Kristi discussed updating the strategic plan with a simple introduction to each section rather than the current objective, goal and initiative as well as finalizing any simple grammatical changes with Steve Workman to present a final draft to the board at the August meeting. All board members agreed.
- E. Discussion around the wording of the 2013 values statement. Jean wanted to change the word 'nourish' to strengthen. Kent indicated that this was a vision statement that is used in other publications and it would take some effort to open this up and suggested this may not be a good idea. Motion was put on the table to change wording.

Motion: Jean Lincoln second by Eri Lemont to change the word nourish in the first sentence of the KCC Values Statement to strengthen.

Yes – 1	No – 7	Abstained - 0
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Results: Motion does not pass

- F. YAC update - Mike Downs discussed the first meeting and committy work. Focus of the meeting to bring all the parties to the table to discuss combining resources. Chair introduced the vision, mission and duties of the committee. The meeting was very well received by all that attended, committee members requested that the bylaws include in the 'mission' not just "support youth athletics" but also youth activities. No formal motion but all agreed that not all youth in Kittery want to be part of an athletic team but would like to do activities. Many different activities were discussed as well as three primary action items and ideas to focus on: combined swag store that will be open year round, utilize school physical education departments to energize and expand youth interest in activities and athletics, assist with under the lights event in October (HS games) but include youth members and come together to decide on a community effort that the event will support (like last time it was foot prints food pantry).

V. Chair's Comments/Housekeeping

- A. sympathy cards for Mark Schremmer and Kyle Cook were circulated and signed. The open position on the Board was noted and qualifications for such a new member and the needs of the Board were pointed out as important to consider.

VI. Board member announcements

- A. Jeremy and Steve discussed the next steps for annual safety inspections of several areas in the KCC including but not limited to fire retardant staging material in the Star Theater and the fitness equipment in the workout area.

- B. Eric and Steve indicated the need for a representative from our Board be included in an official capacity on KAFI to represent the KCCBOD's in the Land Use Master Plan.

Motion: Steve Workman second by Brian Kilroy to request a member of the KCC BOD's serve as an official capacity on the KAFI board.
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Yes – 6* No – 0 Abstained – 0

Results: Motion passes

*Two BOD's members had to leave prior to this motion Kent Stephens and Mike Downs

Meeting adjourned 7:30 PM

Next Meeting - August 21.